



HILLINGDON
LONDON



Council

To all Members of the Council

Date: THURSDAY, 20 FEBRUARY
2014

Time: 7.30 PM

Venue: COUNCIL CHAMBER -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE UB8
1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

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Agenda

Prayers

To be said by the Reverend Susan Male

- 1 Apologies for Absence
- 2 Minutes 1 - 16
To receive the minutes of the meeting held on 16 January 2014
- 3 Declarations of Interest
To note any declarations of interest in any matter before the Council
- 4 Mayor's Announcements
- 5 Report of the Head of Democratic Services 17 - 24
- 6 High Speed 2 - Authority to Petition in Parliament 25 - 28
To consider the deposit of a petition in Parliament pursuant to Section 239 of the Local Government Act 1972.
- 7 General Fund Revenue Budget, Housing Revenue Account and Capital Programme 2014/15 29 - 296

Section 106 of the Local Government Finance Act 1992 will apply to the recommendations of this item. Any Member who is more than two months in arrears with their Council Tax or has arrears of Council Tax must declare that fact and must not vote on this item.

Budget Conflict Resolution Procedures – Council is asked to consider the Cabinet's proposals. It may adopt the proposals, submit objections to Cabinet or invite the Cabinet to make amendments specified by Council. If Council votes to object to the Cabinet proposals or to invite Cabinet to make amendments then the Conflict Resolution Procedure will come into operation.

The Council meeting will be adjourned while a special meeting of the Cabinet is held, after which the Council will resume and consider any revised proposals submitted by the Cabinet or the reasons why the Cabinet disagrees with Council's objections or proposed amendments. The budget would then be open for debate and amendment until a final decision is made.

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Agenda Item 2

Minutes

COUNCIL

16 January 2014

Meeting held at Council Chamber - Civic Centre, High Street, Uxbridge UB8 1UW



HILLINGDON
LONDON

Councillor Allan Kauffman (Mayor)
Councillor Catherine Dann (Deputy Mayor)

	<p>MEMBERS PRESENT:</p> <p>Councillors: Lynne Allen Tim Barker Josephine Barrett David Benson Jonathan Bianco Lindsay Bliss Sukhpal Brar Wayne Bridges Mike Bull Keith Burrows Paul Buttivant George Cooper Judith Cooper Philip Corthorne Peter Curling Jazz Dhillon Janet Duncan Beulah East</p> <p>Neil Fyfe Janet Gardner Roshan Ghei Dominic Gilham Raymond Graham Paul Harmsworth Shirley Harper-O'Neill John Hensley Henry Higgins Phoday Jarjussey Sandra Jenkins Mo Khursheed Kuldeep Lakhmana Eddie Lavery Richard Lewis Anita MacDonald John Major Michael Markham</p> <p>Carol Melvin Douglas Mills Richard Mills John Morgan June Nelson Mary O'Connor David Payne Ray Puddifoot Andrew Retter John Riley David Routledge Avtar Sandhu Robin Sansarpuri Scott Seaman-Digby David Simmonds Brian Stead Michael White David Yarrow</p>
	<p>OFFICERS PRESENT: Fran Beasley, Jean Palmer, Paul Whaymand, Tony Zaman, Raj Alagh. Lloyd White, Mark Braddock, Trevor Langworth and Nikki O'Halloran</p>
35.	<p>APOLOGIES FOR ABSENCE (<i>Agenda Item 1</i>)</p> <p>Apologies for absence were received from Councillors Allam, Baker, Barnes, Crowe, Garg, Jackson, Kelly, Kemp and O'Brien.</p>
36.	<p>MINUTES (<i>Agenda Item 2</i>)</p> <p>RESOLVED: That the minutes of the meeting held on 7 November 2013 be agreed as a correct record.</p>
37.	<p>DECLARATIONS OF INTEREST (<i>Agenda Item 3</i>)</p> <p>Councillor Lindsay Bliss declared a pecuniary interest in agenda item 8.2 – Motion from Councillor Curling, as she was employed by a company based at Heathrow Airport, and left the room during the consideration thereof.</p>
38.	<p>MAYOR'S ANNOUNCEMENTS (<i>Agenda Item 4</i>)</p> <p>The Mayor advised that the Mayoress had taken part in the Trinity Big Sleep Out on</p>

	<p>29 November 2013 and thanked all of those who had sponsored the Mayoress and those that had visited her and the other volunteers during the night.</p> <p>It was noted that Hillingdon had taken part in London's New Year's Day Parade and the Mayor was delighted to announce that Hillingdon had been awarded second place and had received £6,000 towards his charities.</p> <p>The Council was reminded that Holocaust Memorial Day would take place on 27 January 2014. The Mayor noted that the Council had resolved on 15 January 2009 that: "This Council welcomes Holocaust Memorial Day as an opportunity to remember the victims of Nazi persecution and all other genocides, past and present. " Those present stood for a minute's silence.</p>
39.	<p>REPORT OF THE HEAD OF DEMOCRATIC SERVICES (<i>Agenda Item 5</i>)</p> <p>Councillor Puddifoot moved the recommendations as set out on the Order of Business. The motion was seconded by Councillor Simmonds and it was:</p> <p>RESOLVED: That:</p> <ol style="list-style-type: none"> 1. the urgency decisions detailed in the report be noted; 2. upon the nomination of the Conservative Group, Councillor Bridges be appointed to fill the vacancy in the membership of the Major Applications Planning Committee; and 3. the timetable of meetings for 2014/15, including a revised programme for May 2014, as set out in Appendix A, be approved and the Head of Democratic Services, in consultation with the Chief Whip of the Majority Party, be authorised to make any amendments that may be required throughout the course of the year.
40.	<p>COUNCIL TAX BASE 2014/15 AND BUSINESS RATES FORECAST 2014/15 (<i>Agenda Item 6</i>)</p> <p>Councillor Bianco moved the recommendations as set out on the Order of Business. The motion was seconded by Councillor Puddifoot and, following debate (Councillor Duncan), it was:</p> <p>RESOLVED: That:</p> <ol style="list-style-type: none"> a) the report of the Director of Finance for the calculation of the Council Tax Base and the Business Rates Forecast be approved. b) in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012 the amount calculated by the London Borough of Hillingdon as its Council Tax Base for 2014/15 shall be 89,248. c) the Corporate Director of Finance be authorised to submit the 2014/15 NNDR1 return to the Department of Communities & Local Government (CLG) and the Greater London Authority (GLA) in line with the business rates forecast contained within the report. d) the continuation of the Council Tax Reduction Scheme in 2014/15, approved by Council on 17 January 2013, be noted.
41.	<p>MEMBERS' QUESTIONS (<i>Agenda Item 7</i>)</p> <p>7.12 QUESTION SUBMITTED BY COUNCILLOR GRAHAM TO THE LEADER OF THE COUNCIL – COUNCILLOR PUDDIFOOT</p> <p>"Is the Leader of the Council able to inform Members how Hillingdon has achieved such a strong level of financial stability?"</p>

Councillor Puddifoot responded that, as he had told staff at this year's Roadshow events, the Council was on track to deliver its savings target of £17.1m for 2013/2014. In 2014/2015, the Council would be working towards a savings target of around £8m. He advised that, since April 2010, the Council had achieved savings of £76.8m. Further savings of £28m would be needed over the next two years as it was anticipated that there would be a 15% reduction in Government funding in 2015 which would equate to a 46% reduction on the total since 2010.

It was recognised that these were financially challenging times but that the Council had used its HIP (Hillingdon Improvement Programme) and BID (Business Improvement Delivery) programmes to protect and improve services for residents. Councillor Puddifoot believed that this approach had set this Council apart from those local authorities that used a "slash and burn" approach. It was noted that BID would continue to feature heavily in the future of the Council as it had been successful in improving service delivery.

Councillor Graham, by way of a supplementary question, asked what effect the savings targets had had on service delivery, staffing levels and the facilities provided by the local authority. Councillor Puddifoot advised that the Council had met its first savings target of £22.1m in 2010/11 without the drastic loss of posts predicted by the Labour Group.

At last year's Staff Roadshow, it had been noted that, even though other councils had cut hundreds of posts, Hillingdon had had only 51 redundancies and had not resorted to fortnightly refuse collection to save money. To date, there had been 345 staff redundancies, 156 of which were at PO grade or above.

Councillor Puddifoot advised that Hillingdon was the only Council in the country that had a programme in place to completely rebuild or refurbish all of its libraries. In addition, Hillingdon was making significant investment in its primary schools, had been awarded more Green Flags than any other council, was developing more affordable housing than its neighbouring local authorities and had frozen Council Tax for all residents for six consecutive years (eight years for those aged over 65).

7.1 QUESTION SUBMITTED BY COUNCILLOR GARDNER TO THE LEADER OF THE COUNCIL – COUNCILLOR PUDDIFOOT

"How many staff have had to take a drop in salary in order to continue to do their existing job, albeit with a different job title?"

Councillor Puddifoot advised that there were none.

Councillor Gardner, by way of a supplementary question, asked Councillor Puddifoot to clarify that he was saying that there had been no members of staff who had taken a drop in salary yet had continued to do the same job with a different job title. Councillor Puddifoot stated that there had been none as it was only posts that were made redundant and not people.

7.2 QUESTION SUBMITTED BY COUNCILLOR BRIDGES TO THE CABINET MEMBER FOR SOCIAL SERVICES, HEALTH & HOUSING – COUNCILLOR CORTHORNE

"Would the Cabinet Member for Social Services, Health & Housing update Members

on the position of the Council as regards to the current and future provision of affordable housing in Hillingdon?”

Councillor Corthorne responded that, overall, the Council was exceeding its housing delivery target of 425 units as set by the Mayor of London. Between 2008 and 2013, over 30% of all new units had been delivered as affordable housing. He noted that the Council would continue to meet the targets set within its Local Plan with 35% of all new units being delivered as affordable housing. It was noted that 500 new units were planned in Hillingdon in 2014/2015.

There was no supplementary question.

7.11 QUESTION SUBMITTED BY COUNCILLOR EAST TO THE LEADER OF THE COUNCIL – COUNCILLOR PUDDIFOOT

“David Cameron told voters, ‘no ifs, no buts, no third runway’. Will the Leader of the Council now write to the Prime Minister to seek assurance for our residents and all those who were opposed to the expansion at Heathrow that this is still Conservative policy?”

Councillor Puddifoot responded that, at the last election, the Labour Party had supported expansion at Heathrow airport – the Conservative Party had not supported the 3rd runway. He noted that the media had picked up on the results of the local referendum that had been undertaken in Hillingdon and elsewhere which had resulted in 72% of respondents stating that they were opposed to the 3rd runway and 73% being opposed to an increase in the number of night flights (based on a 41% turnout).

Look West London had picked up on a comment that the Leader had made which stated that, even though closure of Heathrow airport would benefit residents, he anticipated that there would always be an airport on the site. Councillor Puddifoot believed that the threat of closing Heathrow airport, prompting the loss of a significant number of jobs, was media hype.

The GMB union had stated that Heathrow was currently operating at 90% capacity and that, without expansion, jobs would be lost. Furthermore, in December 2013, the Davies Commission had put expansion at Heathrow on a shortlist of three options to be considered. Councillor Puddifoot believed that this was a blow to the south of the Borough and that expansion at Heathrow would result in the need to reconfigure the M25 motorway which, if it went ahead, would not be completed until 2026.

The Council was advised that Councillor Puddifoot had produced a press release in December 2013 stating that Nick Clegg and David Cameron had both said no to a 3rd runway at Heathrow and that the Prime Minister would lose credibility amongst the electorate if he changed his stance now. Councillor Puddifoot assured Councillor East that he had written personally to David Cameron to ensure that he had made his feelings clear on the 3rd runway or any expansion at Heathrow.

There was no supplementary question.

7.4 QUESTION SUBMITTED BY COUNCILLOR RILEY TO THE CABINET MEMBER FOR SOCIAL SERVICES, HEALTH & HOUSING – COUNCILLOR CORTHORNE

“Would the Cabinet Member for Social Services, Health and Housing please update

Members on progress on the re-provision of Adult Services as part of the Disability Commissioning Plan?”

Councillor Corthorne responded that the Disabilities Commissioning Plan, 2011-2015, set out how future service provision would ensure that people with disabilities were fully supported to lead full and active lives within the community, wherever possible. This included the development of a specialist resource centre for people with learning disabilities who had complex needs in Queens Walk, South Ruislip. The proposal that Cabinet had agreed in January 2013 was that, once the resource centre opened, three existing day centres for people with learning disabilities, i.e. Park View, Phoenix and Woodside, would close.

He went on to state that, at present, building work was in progress on the Queens Walk resource centre and was on target for completion at the end of July 2014. Service users at Phoenix and Woodside would then be able to transfer to the new service in September 2014. A project group that met on a monthly basis had enabled service users and carers to be involved in all decisions about the design of the resource centre and the programme of activities to be provided from it. Service users and carers would continue to be involved in key decisions through this project group as the opening of this flagship service drew nearer.

The opening of Queens Walk would result in the closure of Phoenix and Woodside from September. Park View had already closed as a result of the work that officers had done with service users who had less complex needs to use their personal budgets as part of a tailored programme of community based support.

Councillor Corthorne thanked Councillor Riley for the question because there had been a high level of interest in this issue which included receipt of a petition and a question to Council. He advised that officers were making every effort to engage with residents to be able to bring about change in the area.

There was no supplementary question.

7.3 QUESTION SUBMITTED BY COUNCILLOR HARMSWORTH TO THE CABINET MEMBER FOR FINANCE, PROPERTY AND BUSINESS SERVICES – COUNCILLOR BIANCO

“Tax avoidance by organisations and individuals results in reduced amounts of taxation being paid by those who indulge in such practices. This either means that other people have to pay more taxes or the funds available to provide services to residents and communities is restricted. Does the Cabinet Member agree that tax avoidance should be discouraged whether this refers to Council tax, Corporation Tax or National Insurance Contributions?”

Councillor Bianco responded that the Council had no responsibilities in relation to the recovery of Corporation Tax or National Insurance Contributions so he would be unable to answer this part of the question. However, with regard to Council Tax and NNDR, Councillor Bianco noted that the Council had a vigorous recovery policy which used every available legal method at its disposal to obtain payment.

In 2012/13, the Council collected 97.3% of Council Tax in year which was a record high for the Council and put it 8th highest in London and 98.8% of NNDR in year, which was 5th highest in London. The Council had recently increased resources in the Specialist Recovery Team to enable it to pursue persistent defaulters by instigating

bankruptcy or winding up proceedings or by obtaining Charging Orders on properties and this was proving to be very successful.

Councillor Bianco noted that the Council also had a very active anti fraud programme on both Council Tax and NNDR that specifically targeted avoidance. Further resources were proposed as part of the draft 2014/15 budget to target NNDR avoidance to ensure that the Council could continue to deliver services to its residents.

Councillor Harmsworth, by way of a supplementary question, asked whether or not Councillor Bianco would condemn those who avoided paying taxes. The Mayor advised that Councillor Bianco should not respond to the question as it was out of the Council's control.

7.5 QUESTION SUBMITTED BY COUNCILLOR J.COOPER TO THE CABINET MEMBER FOR PLANNING, TRANSPORTATION AND RECYCLING – COUNCILLOR BURROWS

“Can the Cabinet Member for Planning, Transportation and Recycling please inform Council about the support Hillingdon residents have received during the recent bad weather across the whole of Hillingdon and how the ongoing problems resulting from the consequences of flooding and high winds, such as the removal of fallen trees, are being resolved?”

Councillor Burrows responded that officers, through the Civil Protection Team, monitored the weather forecasts and, over the recent period, had taken appropriate and immediate action where necessary. A number of key Council Services had a 24 hr call out service thus ensuring that, at all times, the needs of residents were being put first.

Highways teams had responded to calls of localised flooding and continued to clear gullies and trash screens in known hotspots, in addition to the regular daily maintenance program for gullies and ditches. Officers had provided advice to residents on how best to take action to secure their property and, in some cases, had delivered sand bags to assist residents in protecting their property from the flood water. Both of the Council's gulley cleaning machines had been working flat out to cope with blocked gullies as a result of debris in the flood water. The Council had not received any reports of water entering residential properties in the Borough.

Liaison with the Council's Flood Management Officer had ensured that issues of flooding were recorded to help inform future flood planning in the Borough. Problems that were not the Council's responsibility had been raised with bodies such as Thames Water and the Environment Agency to ensure that action was taken.

During the worst period of weather in November, 150 trees had been lost and there were over 300 incidents of tree damage. Bad weather in December resulted in an additional 35 trees being lost and more than 100 further cases of tree damage. The first priority was always to prioritise incidents so that the highway network remained clear and residents could access/exit their properties. Green spaces staff and the Council's various contractors had all provided resources to quickly clear the damaged trees and debris. In a limited number of cases, trees and debris in harder to access areas had been made safe and would be dealt with when ground conditions improved.

Councillor Burrows thanked the officers that, under these extreme weather conditions, had continued to provide residents with an excellent service.

There was no supplementary question.

7.8 QUESTION SUBMITTED BY COUNCILLOR CURLING TO THE LEADER OF THE COUNCIL – COUNCILLOR PUDDIFOOT

“Does the Leader of the Council agree with me that the “Local Audit & Accountability Bill” is yet another example of Eric Pickles trying to micro-manage local authorities by preventing Councils like Hillingdon putting their residents first by keeping them informed about the Council’s position with regard to issues such as the opposition to HS2 and a 3rd Runway?”

Councillor Puddifoot responded that he strongly opposed the proposals laid out in this Bill and had set these objections out in a response to the DCLG. He believed that, if they were to come into force, it would be a devastating assault on councils and Councillors’ freedom to communicate with the people that they served. He went on to state that if Councillors and officers could not communicate freely without the fear of Government direction and court action, their jobs, and their ability to do them well would be fundamentally compromised.

Councillor Puddifoot stated that he felt that this was an attempt to control, and potentially put a complete halt to, local government’s ability to communicate with and stand up for its residents. For example, in Hillingdon, the Council had been very vocal about its stance on both Heathrow and High Speed 2.

In 2010, Hillingdon, along with other councils, residents and other concerned groups, successfully won a High Court battle over plans for a third runway at Heathrow Airport. Under this proposed legislation, the Council could have been barred from campaigning in the Borough’s interests or from publishing comment on this ‘contentious’ area of public policy. Councillor Puddifoot queried whether the Secretary of State would also have stopped the Council from communicating with its residents about High Speed 2.

Councillor Puddifoot believed that it was abhorrent to think that, if these proposals came into force, the Council might not be able to represent and communicate with its residents on national issues that directly affected them. He went on to note that, counter to the Secretary of State addressing so-called ‘propaganda’, he wanted to establish further state regulation on what locally elected Councillors could do and say to represent local people.

Councillor Puddifoot did not think that residents would be in any doubt about how valuable the *Hillingdon People* publication was in terms of communicating with them. He noted that Councillor Curling, at the Council meeting on 7 July 2011, had moved a motion with regard to the Council’s Corporate Communication Strategy proposing putting an end to the publication of the *Hillingdon People*. Councillor Puddifoot believed that Eric Pickles’ policy would be equally as damaging as the Labour Group policy.

Councillor Curling, by way of a supplementary question, asked if the Leader was saying that the *Hillingdon People* was the only way in which the Council communicated with its residents. Councillor Puddifoot responded that there were many ways in which the authority communicated with its residents, including through

the Council's website. He advised that there was a significant difference between publishing a weekly newspaper and publishing a magazine six times each year.

Motion Without Notice

Councillor G Cooper moved the suspension of Council Procedure Rule 11.5 (c) to allow unlimited time for Member questions to be asked and answered. This was seconded by Councillor Gilham and, on being put to the vote, was agreed.

7.7 QUESTION SUBMITTED BY COUNCILLOR BLISS TO THE LEADER OF THE COUNCIL – COUNCILLOR PUDDIFOOT

“How many people employed by the Council are from agencies, doing work that could have been done 'in house' by staff that have been made redundant?”

Councillor Puddifoot responded that there were none.

There was no supplementary question.

7.9 QUESTION SUBMITTED BY COUNCILLOR ALLEN TO THE CABINET MEMBER FOR PLANNING, TRANSPORTATION AND RECYCLING – COUNCILLOR BURROWS

“In view of the fact that some areas of the Borough, including Townfield, had to wait two weeks for their household rubbish to be removed, could the Cabinet Member for Planning, Transportation & Recycling please inform this Council whether this was due to staff shortages or bad planning?”

Councillor Burrows responded that every council had altered its refuse and recycling collections over the Christmas and New Year period. In Hillingdon, four collection days were changed because of the bank holidays with normal collections resuming from 6 January 2014. Residents in those areas of Hillingdon where the collection days were unavoidably changed received double collections. Additional waits for collections were either 2 or 7 days.

Councillor Burrows noted that boroughs such as Ealing and Harrow had suffered 13 days of disruption and change and had only returned to normal collections on 13 January 2014. He believed that, during long periods of changed collection dates like this in other boroughs, many residents were unsure when their collections would be so ended up missing them.

Council was advised that the Hillingdon approach had been to minimise this period of uncertainty by keeping collection days the same where possible and taking all household waste presented by residents without question. Councillor Burrows went on to note that Hillingdon did not have restrictions on extra waste like so many other boroughs where wheeled bins were in use, or worse still, where two weekly collections were practised throughout the year. He believed that this planned approach and the way that it had been advertised enabled the Council to continue to put its residents first.

Councillor Allen, by way of a supplementary question, asked how many Cabinet Members had had to wait two weeks for their waste collection over the Christmas period. Councillor Burrows advised that he had waited two weeks for his collection and it hadn't been a problem for him or his neighbours as they had been well informed of the scheduled change.

7.10 QUESTION SUBMITTED BY COUNCILLOR NELSON TO THE CABINET MEMBER FOR EDUCATION AND CHILDREN'S SERVICES – COUNCILLOR SIMMONDS

“Can you please let me know which Hillingdon schools you have visited (and when) in the period from 1 January to 31 December 2013?”

Councillor Simmonds responded that his role as Cabinet Member for Education and Children's Services afforded him the pleasure of being able to visit many schools during the course of the year. With regard to the schools that he had visited between 1 January 2013 and 31 December 2013, Councillor Simmonds advised that these had included: Rosedale College; Harefield Academy; Yeading Infants School; Whitehall schools; Guru Nanak; Hermitage Primary School; Colham Manor Primary School; Charville Primary School; Field End Primary School; Belmore Primary School; Rabbsfarm; the new primary school in Uxbridge (John Locke Academy); Chantry Special School; Uxbridge High School; Bourne Primary School; Glebe Primary School; Pield Heath House; and Brookside Primary School.

There was no supplementary question.

7.6 QUESTION SUBMITTED BY COUNCILLOR RETTER TO THE LEADER OF THE COUNCIL – COUNCILLOR PUDDIFOOT

“Does the Leader of the Council agree that Hillingdon Council Tax payers should not fund Political Parties?”

Councillor Puddifoot responded that he believed that Council Tax payers should be allowed to subscribe to whichever political party or union that they wanted to from their own income or assets. He noted that, in the quarter to September 2013, £7.8m had been donated to political parties - £2.8m of this had been donated by individuals.

Councillor Puddifoot advised that the Conservative Group Members were Council Tax payers and had committed to paying subscription fees to the Conservative Party as well as a Group subscription fee and a contribution to the Conservative Councillors Association. He noted that these fees were paid from allowances after tax and National Insurance payments had been deducted.

The Leader advised that he did not have a problem with individuals making donations to political groups if that was what they wanted. He did, however, appreciate that there was a valid debate about using public funds.

There was no supplementary question.

42. MOTIONS (Agenda Item 8)

8.1 MOTION FROM COUNCILLOR MAJOR

Councillor Major moved the following motion:

“This Council recognises that Social and Affordable housing offers the stability and security that many Hillingdon residents desperately need. It offers a platform for our residents to achieve their aspirations and the below market rates at which this housing is available, making it easier for our residents to move into work.

“This Council notes:

- That item 6, Council’s Budget MTF (page 74, paragraph 29) clearly states; “This pressure on supply has arisen from properties being taken by private tenants unable to buy properties and from other local London authorities offering higher incentives to landlords. In addition, foreign buyers are acquiring London properties, sustaining house prices at levels that are unaffordable for local residents. Within this context of diminishing supply, the Council has to house people in much more expensive Bed and Breakfast (B&B) accommodation to meet statutory obligations.”
- The additional £9 million borrowing headroom in the Council’s Housing Revenue Account.
- The Government’s Autumn Statement, which committed to increasing the Housing Revenue Account borrowing limit by £300 million.
- The annual cost to London Borough of Hillingdon tax payers of housing residents in Bed and Breakfast accommodation is at least £1,980,000.

“This Council recognises that:

- Having a decent and energy efficient home is a fundamental necessity for all Hillingdon residents.
- There are currently 3,325 residents in priority need for housing and a further 513 households in temporary accommodation including 231 in Bed and Breakfast accommodation.
- The Borough’s housing strategy calls for 2,625 affordable homes to be built every year for the next five years to meet demand.

Therefore the Council is called upon to:

- Work on a cross party basis to find solutions to tackle this rapidly developing crisis in the best interest of all our residents, which will consider, but not be limited to, the following: an emergency programme of Council House building; a no evictions pledge on Bedroom and Benefit caps basis; a fully updated inventory of empty properties; and a halt to moving residents out of the Borough.
- Set up a public consultation into the housing crisis that affects all our residents so a residents’ led approach can be developed and their needs put first.”

The motion was seconded by Councillor East. Councillor Corthorne moved, and Councillor D Mills seconded, the following amendment:

Delete the fourth paragraph and replace with:

“Council notes Hillingdon’s outperformance against the affordable housing requirements of the London Plan, and the projections for this to continue in the years ahead.

Council reaffirms its current Local Development Plan and in doing so restates categorically that it will not seek to encourage or permit residential development on Green Belt, Metropolitan Land or Green Chain designated land.

Council asks Cabinet to continue to seek available suitable housing units from all sectors across Hillingdon to help end the need for continued use of Bed and Breakfast accommodation. Further, it will communicate with residents that the current pressures of supply and demand are such that, for some households, alternative accommodation will be more appropriately located out of Borough.”

Following debate (Councillors Curling and Major) the amendment was put to a vote and carried. The substantive motion was then put to the vote and carried.

RESOLVED: That:

This Council recognises that Social and Affordable housing offers the stability and security that many Hillingdon residents desperately need. It offers a platform for our residents to achieve their aspirations and the below market rates at which this housing is available, making it easier for our residents to move into work.

This Council notes:

- **That item 6, Council's Budget MTF (page 74, paragraph 29) clearly states; "This pressure on supply has arisen from properties being taken by private tenants unable to buy properties and from other local London authorities offering higher incentives to landlords. In addition, foreign buyers are acquiring London properties, sustaining house prices at levels that are unaffordable for local residents. Within this context of diminishing supply, the Council has to house people in much more expensive Bed and Breakfast (B&B) accommodation to meet statutory obligations."**
- **The additional £9 million borrowing headroom in the Council's Housing Revenue Account.**
- **The Government's Autumn Statement, which committed to increasing the Housing Revenue Account borrowing limit by £300 million.**
- **The annual cost to London Borough of Hillingdon tax payers of housing residents in Bed and Breakfast accommodation is at least £1,980,000.**

This Council recognises that:

- **Having a decent and energy efficient home is a fundamental necessity for all Hillingdon residents.**
- **There are currently 3,325 residents in priority need for housing and a further 513 households in temporary accommodation including 231 in Bed and Breakfast accommodation.**
- **The Borough's housing strategy calls for 2,625 affordable homes to be built every year for the next five years to meet demand.**

Council notes Hillingdon's outperformance against the affordable housing requirements of the London Plan, and the projections for this to continue in the years ahead.

Council reaffirms its current Local Development Plan and in doing so restates categorically that it will not seek to encourage or permit residential development on Green Belt, Metropolitan Land or Green Chain designated land.

Council asks Cabinet to continue to seek available suitable housing units from all sectors across Hillingdon to help end the need for continued use of Bed and Breakfast accommodation. Further, it will communicate with residents that the current pressures of supply and demand are such that, for some households, alternative accommodation will be more appropriately located out of Borough.

8.2 MOTION FROM COUNCILLOR CURLING

Councillor Curling moved the following motion:

“Council notes the publication of the interim Davies report into aviation and the subsequent resurrection of plans to build a 3rd runway at Heathrow. Council therefore reaffirms its opposition to any further expansion of Heathrow, but also recognises the importance of its continued operation, especially with so many local residents being employed either by the airport itself or the many dependent industries located in this part of West London.

“Council therefore calls on the Leader of the Council and his Cabinet to, not only support the opposition to Heathrow expansion, but to also continue the campaign for a "Better Heathrow Airport, Not a Bigger Heathrow Airport" and to use this to lobby the current and next Government, of whatever political colour, to make a sensible decision that takes into account the benefits of having both hub and point to point capacity utilising the 7 runways that already service London.”

The motion was seconded by Councillor Nelson. Following debate (Councillor Sansarpuri), Councillor Puddifoot moved, and Councillor Burrows seconded, the following amendment:

Delete all after *"reaffirms its opposition to any further expansion of Heathrow"* and add:

". Council does, however, acknowledge that Heathrow may cease to operate as an airport if it is not allowed to expand and recognises the immense opportunity that this affords the Borough and the west of London as regards the provision of much needed housing and community infrastructure as well as the provision of employment to mitigate the effects of closure.

Council therefore calls on the Leader of the Council to continue to work with his 2M colleagues on preventing the devastating effect of expansion at Heathrow. Furthermore, given the Heathrow Ltd statement that it would have to close the airport if not allowed to expand, the Leader ensures that the huge advantages emanating from the redevelopment options for the Heathrow site for the benefit of the local community, London and the South East are drawn to the attention of the Government and the Davies Commission."

Following debate (Councillors Curling, Gilham, Harmsworth and Simmonds), the amendment was put to a recorded vote and carried.

Those voting for: The Mayor (Councillor Kauffman), the Deputy Mayor (Councillor Dann), Councillors Barker, Barrett, Benson, Bianco, Brar, Bridges, Bull, Burrows, G Cooper, J Cooper, Corthorne, Fyfe, Gilham, Graham, Harper-O'Neill, Hensley, Higgins, Jenkins, Lavery, Lewis, Markham, Melvin, D Mills, R Mills, Morgan, O'Connor, Payne, Puddifoot, Riley, Routledge, Seaman-Digby, Simmonds, Stead, White and Yarrow.

Those voting against: Councillors Allen, Curling, Dhillon, Duncan, East, Ghei, Harmsworth, Jarjussey, Khursheed, Lakhmana, MacDonald, Major, Nelson, Sandhu and Sansarpuri.

Those abstaining: Councillor Retter.

The substantive motion then put to the vote and it was:

	<p>RESOLVED: That:</p> <p>Council notes the publication of the interim Davies report into aviation and the subsequent resurrection of plans to build a 3rd runway at Heathrow. Council therefore reaffirms its opposition to any further expansion of Heathrow. Council does, however, acknowledge that Heathrow may cease to operate as an airport if it is not allowed to expand and recognises the immense opportunity that this affords the Borough and the west of London as regards the provision of much needed housing and community infrastructure as well as the provision of employment to mitigate the effects of closure.</p> <p>Council therefore calls on the Leader of the Council to continue to work with his 2M colleagues on preventing the devastating effect of expansion at Heathrow. Furthermore given the Heathrow Ltd statement that it would have to close the airport if not allowed to expand, the Leader ensures that the huge advantages emanating from the redevelopment options for the Heathrow site for the benefit of the local community, London and the South East are drawn to the attention of the Government and the Davies Commission.</p>
	<p>ANNEX A - PROGRAMME OF MEETINGS 2014/2015</p>
	<p>The meeting, which commenced at 7.30 pm, closed at 9.25pm.</p>

These are the minutes of the above meeting. For more information on any of the resolutions please contact Lloyd White, Head of Democratic Services on 01895 556743. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

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Programme of Meetings 2014/2015 NB. Times may occasionally vary from those shown in first column

Dates in brackets are reserve dates for the budget process

MEETING (and start time)	May	June	July	Aug'	Sept'	Oct'	Nov'	Dec'	Jan'	Feb'	Mar'	April	May
COUNCIL (7.30pm)		5 (A)	10		11		6		15	19 (26)			7 (A)
CABINET (7pm)		19	24		25	23	20	18	22	12	19	23	21
Central & South Planning Committee (7pm)		12	1, 23	12	3, 23	15	4, 27	16	7, 29	17	11	2, 21	20
North Planning Committee (7pm)	7	24	17	6, 27	16	7, 29	19	9	6, 21	10	5, 24	14	13
Major Applications Committee (6pm)	7	24	17	6, 27	16	7, 29	19	9	6, 21	10	5, 24	14	13
Whips Meeting (5pm)		3	8		9		4		13	17 (24)			5
Pensions Committee (5.30pm)		18			23			10			25		
Investment Strategy Sub-Committee (2pm)		11			9		5			3			
Audit Committee (5pm)		24			25			16			17		
Health & Wellbeing Board (2.30pm)		17			23			11			17		
Health & Wellbeing Board Working Group (dates tbc)													
Domestic Violence Action Forum (2pm)			9			8			7			8	
Domestic Violence Steering Executive (10am)		30			15						23		
Petition Hearings with the Cabinet Member for Planning, Transportation & Recycling (7pm)		18	16		17	15	12	10	21	18	18	15	20
Petition Hearings with the Cabinet Member for Finance, Property & Business Services (7pm)		25			10		5		14	25		22	
Petition Hearings with other Cabinet Members (dates & times tbc)													
Licensing Committee (10am)		18			25				13			16	
Licensing Sub-Committee (dates & times tbc)													
Executive Scrutiny Committee (at the rising of Cabinet)		19	24		25	24	20	18	22	12	19	23	21
Social Services, Housing & Public Health Policy Overview Committee (POC) (7pm)		17	31		9	7	5		21	24	26	22	
Residents' & Environmental Services POC (5.30pm)		26	30		24	16	13		20	25	25	29	
Children, Young People and Learning POC (7pm)		25	29		10	8	26		14	18	18	15	
Corporate Services and Partnerships POC (7.30pm)		26	22		16	14	11		8	3	12	28	
External Services Scrutiny Committee (6pm)		18	15		18	9	18		13	17	17	28	
Hillingdon SACRE (7.30pm)		17					5				10		
Standards Committee (7pm)		16			15			8			9		
Corporate Parenting Board (5pm) (dates tbc)			tbc		tbc		tbc		tbc		tbc		tbc
Registration & Appeals Committee (dates & times tbc)													

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REPORT OF THE HEAD OF DEMOCRATIC SERVICES

Reporting Officer: Head of Democratic Services

(i) URGENT IMPLEMENTATION OF DECISIONS

RECOMMENDATION: That the Urgency decisions detailed below be noted.

Information

1. The Constitution allows a Cabinet or Cabinet Member decision to be implemented before the expiry of the 5 day call-in provided there is agreement from the Chief Executive and the Chairman of the Executive Scrutiny Committee to waive this. All such decisions are to be reported for information only to the next full Council meeting.
2. Recently the following decisions have been made using the urgency procedures:

Date of Decision	Nature of Decision	Decision-Maker
17 January 2014	Allocation & Capital Release of S106 monies – for extension to Wallasey Medical Centre, Ickenham	Leader of the Council and Cabinet Member for Finance, Property & Business Services (Special Urgency)
23 January 2014	Additional funding for highways maintenance, delegation of approvals for key environmental projects and award of a contract for void properties, as set out in the Cabinet agenda.	Cabinet (Urgency)
28 January 2014	Capital release - Highways Structural, Localities, Priority Growth and Revenue Growth Programmes 2013/14 Phase 4	Leader of the Council and Cabinet Member for Finance, Property & Business Services (Special Urgency)
30 January 2014	Capital Release - Primary Schools Permanent Expansion Programme: Phase 3 Development Costs	Leader of the Council and Cabinet Member for Finance, Property & Business Services (Special Urgency)
31 January 2014	Extension of Leasehold Interests to a number of properties	Leader of the Council (Special Urgency)
7 February 2014	Yiewsley Health Centre and Supported Housing Proposal Development Costs	Leader of the Council and Cabinet Member for Finance, Property & Business Services (Special Urgency)
11 February 2014	Rural Activities Garden Centre - Award of Contract for Modular Building to Provide Officer Accommodation, Mess Room and Welfare facilities	Leader of the Council and Cabinet Member for Finance, Property & Business Services (Special Urgency)

BACKGROUND PAPERS: Decision Notices

(ii) AMENDMENT TO THE COUNCIL CONSTITUTION – THE LOCAL AUTHORITIES (STANDING ORDERS) (ENGLAND) (AMENDMENT) REGULATIONS 2014

RECOMMENDATION: That, in accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, Part 4A of the Council Constitution (Council Procedure Rules) be amended to require recorded votes to be taken at the annual budget setting meeting on any motion, amendment to motion or substantive motion regarding the General Fund Revenue Budget, Housing Revenue Account and Capital Programme.

1. The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 amend the Local Authorities (Standing Orders) (England) Regulations 2001 in order to make provision about the standing orders of local authorities in relation to the recording of votes taken at budget decision meetings. They also make amendments consequential on the enactment of the Local Government and Public Involvement in Health Act 2007 and the Localism Act 2011.
2. These Regulations require authorities to include in their Standing Orders the requirement to record any votes on the budget, taken at their budget meeting. There will thus be in the minutes of the meeting, a record of how each Member present voted on the budget. The aim being to increase the transparency and accountability of local authority decision making on the critical issue of the annual budget setting. With recorded votes, electors and local tax payers will be able to see how those who represent them voted on the issue of the local tax which impacts directly on all council tax payers in the area.
3. The Regulations clearly describe the matters on which votes are to be recorded, making clear these are the substantive budget motion (i.e. the final decision on agreeing the budget and setting the council tax or issuing the precept) and any amendments proposed at the budget meeting.
4. Although the Regulations do not come into force until 25 February 2014, the DCLG has written to all councils highlighting both the new requirements and the expectation that voting will be recorded at all of this year's budget meetings held in February and March 2014.

(iii) AMENDMENT TO THE COUNCIL CONSTITUTION – RESIDENTS SERVICES SCHEME OF DELEGATIONS

RECOMMENDATION: That the Deputy Chief Executive and Corporate Director Residents Services Internal Scheme of Delegation (referred to in Part 3 of the Council's Constitution) be amended so that all applications to which Paragraph A.4 of schedule 2 (Class A) of the Town and Country Planning (General Permitted Development) Order 1995 applies (42 day prior approval applications) cannot be referred to a Planning Committee.

Information

1. Within the Residents Services scheme of delegation – delegations to the Head of Planning, Green Spaces and Culture - it is outlined which type of planning application can be dealt with under delegated authority and which is automatically referred to an area planning committee.

2. Provision is made so that, either a Ward Councillor can refer an application directly to committee, or a petition with more than 20 local residents' signatures can be submitted which then results in a committee referral.
3. Since May 2013 a new process has existed (following a change to national legislation) whereby householders can seek consent for single storey rear extensions only (subject to various criteria including that they are between 4m and 8m in depth) via a 'fast-track' 42 day prior approval process.
4. The Council receives a form and plan; it then undertakes various administrative processes including sending 21 day consultation letters to directly adjoining neighbours. If, at the end of 21 days, the directly adjoining neighbours do not object, then, irrespective of the Council's views of the merits of the proposal, it benefits from deemed consent. If the neighbours do object then the Council has to, within 42 days (which is typically only 10-15 days after the consultation period finishes), make a decision as to whether the extension would have an adverse impact on either adjoining neighbour (including administrative processes). If within 42 days the Council does not make a decision then a deemed approval is granted. The Council receives a high volume of these cases; between 25 and 60 a month.
5. The process officers use to decide whether there is an adverse impact on neighbours is to refer to the Councils detailed Hillingdon Design and Accessibility Statement (HDAS) Residential Extensions Guidance. This guidance was adopted by Council in May 2006 and is very comprehensive and prescriptive.
6. The prior approval process has very tight deadlines which, in many cases, will not allow a committee referral. It is therefore recommended that the scheme of delegation be amended so that prior approvals are not to be referred to committee. The implication of residents being told that a petition they have put considerable time into collating cannot be heard (due to statutory time constraints) is considered to be a strong consideration that weighs in favour of altering the scheme of delegation.
7. The proposal has been discussed with the Chairmen of the two Planning Committees and meets with their approval. Significant changes to the Scheme of Officer Delegations, such as this, require Council approval.

(iv) MEMBERS' ALLOWANCES 2014/15

1. The Council is required to undertake an annual re-adoption of its Allowances Scheme and, in doing so give due regard to the recommendations made by the report of the Independent Panel on the Remuneration of Councillors in London. The last report by that body was published in April 2010 and it is anticipated that a further report will be available later this year, after the date by which Council is required to have adopted a Scheme for 2014/15.
2. Having given due regard to the contents of the 2010 report, which has not recommended any significant changes to the Scheme of Allowances approved in its last report in 2006, the Leader of the Council is proposing to Council no change to the nature of the Allowances Scheme for 2014/15.

3. Should the report of the Independent Panel due later this year make any significant recommendations then consideration will be given to submitting a further report to Council regarding the Scheme.

RECOMMENDATION: That the current Members' Allowances Scheme be revoked as of 31 March 2014 and the new Scheme for 2014/15 be approved, as shown in the Appendix, for implementation from 1 April 2014

INFORMATION

4. Regulation 10 Local Authorities (Members' Allowances) (England) Regulations 2003 requires re-adoption of the scheme by 31 March 2014.
5. In previous years Council has delegated authority to the Head of Democratic Services to increase the level of allowances in line with the annual pay award to staff, when agreed. As Members may be aware, no annual pay award for staff in 2014/15 has yet been agreed and therefore it is not currently intended that the Scheme of Allowances will be increased from that shown in the Appendix.
6. The Local Government Pension Scheme (Transitional Provisions and Savings) Regulations 2014 come into force on 1 April 2014. At this stage the regulations are still in draft form and are silent in respect of Member eligibility for membership of the scheme. The final Statutory Instrument is expected to address the issue of Councillors' eligibility but as yet there is no news on what the position will be from 1 April 2014.

FINANCIAL IMPLICATIONS

7. Provision has been made in the 2014/15 budget for Members' Allowances, although It is important to note this is based upon current posts being held by Members and those who occupy more than one post are only eligible to receive one SRA, normally the higher. It is therefore difficult to accurately estimate the true cost until after the Annual General Meeting in June when Members are confirmed or re-confirmed into posts receiving an SRA.

LEGAL IMPLICATIONS

8. The current scheme, which has been adopted by the Council, needs to be revoked as of 31 March 2014 and a new scheme, in accordance with the 2003 Regulations, has to be made before the 31 March 2014. If it is not, any allowances paid to Members would not comply with the law and could therefore be challenged.
9. Before making or amending its allowances scheme, the Council is required, by virtue of Regulation 19, to have regard to the recommendations of an Independent Remuneration Panel. As indicated above, the latest recommendations made by the Panel in April 2010 have been taken into account when making these recommendations.

BACKGROUND PAPERS: Report of the Independent Panel on the Remuneration of Councillors in London

MEMBERS' ALLOWANCES SCHEME 2014/15**1. Introduction**

In accordance with Local Authorities (Members Allowances) England Regulations 2003 No. 1021 (as amended) the London Borough of Hillingdon makes the following scheme: -

2. Basic Allowance

For 2014/15 an allowance of **£10,586.35** will be payable to all Councillors. This figure will be increased each subsequent year in line with the annual Local Government Pay Settlement and it will be paid in equal monthly instalments. The basic allowance includes intra borough travel and subsistence costs.

3. Special Responsibility Allowances

Special responsibility allowances of the following amounts shall be paid in equal monthly instalments to Councillors holding the following responsibilities:

	(£)
Mayor	21,287.91
Deputy Mayor	8,302.20
Leader of the Council	52,670.23
Deputy Leader of the Council	44,368.03
Chief Whip of Largest Party	21,287.91
Leader of 2 nd Party	21,287.91
Deputy Leader of 2 nd Party	5,474.22
Chief Whip of 2 nd Party	5,474.22
Cabinet Member	37,103.66
Chairman of Scrutiny and Policy Overview Committee	21,287.91
2 nd Party Lead on Scrutiny and Policy Overview Committee	5,474.22
Chairman of Planning Committee	21,287.91
Party Lead on Planning Committee	5,474.22
Chairman of Licensing Committee	9,000.00
Chairman of Licensing Sub-Committee	6,000.00
Chairman of Standards Committee	3,000.00
Standards Committee Independent Person	1,500.00
Chairman of Audit Committee*	2,854.07
Champion	5,474.22
Council representative on Adoption and Permanency Panel	12,000.00
Cabinet Assistant	8,302.20

* Where a non-Councillor is Chairman or Vice Chairman a co-optees' allowance is payable as set out in the Scheme under section 9.

Special Responsibility Allowances will be increased each subsequent year in line with the annual Local Government Pay Settlement.

4. Limit on Payment of Special Responsibility Allowances

Individual Councillors may not claim a special responsibility allowance for more than one position for which they qualify.

5. Renunciation

Councillors may elect to forego any of their entitlement to an allowance under the scheme by giving written notice to the Corporate Director of Finance.

6. Part-Year Entitlements

(a) This paragraph regulates Councillors' entitlement to allowances where the scheme is amended during the course of the year or where an individual ceases to be a Councillor or accepts or relinquishes a position of special responsibility.

(b) If an amendment to this scheme is made during the year to which it refers and changes the amount which a Councillor may claim in basic allowances the annual entitlement shall be calculated using the following method:-

Annual entitlement to basic allowance	=	Days at unamended rate divided by 365	X	Annual payment at unamended rate	+	Days at amended rate divided by 365	x	Annual payment at amended rate
---------------------------------------	---	---------------------------------------	---	----------------------------------	---	-------------------------------------	---	--------------------------------

(c) Where the term of office of a Councillor begins or ends part way through the year the annual entitlement to basic allowance shall be calculated using the following method:

Annual entitlement to basic allowance	=	Days as a Councillor divided by 365	X	Annual rate of allowance
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(d) Where this scheme is amended during the year to which it refers the annual entitlement to basic allowance of Councillors beginning or ending their term of office part way through the year shall be calculated using the following method:

Annual entitlement to basic allowance	=	Days as a Councillor during unamended scheme divided by 365	X	Annual payment at unamended rate	+	Days as a Councillor during amended scheme divided by 365	x	Annual payment at amended rate
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(e) Where Councillors hold positions of special responsibility during part of the year their annual entitlement to special responsibility allowance shall be calculated using the following method:

Annual entitlement for special responsibility allowance	=	Days holding position of special responsibility during unamended scheme divided by 365	X	Annual payment at unamended rate	+	Days holding position of special responsibility during amended scheme divided by 365	X	Annual payment at amended rate
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7. Out of Borough Travelling and Subsistence Allowances

Councillors shall be entitled to claim for out of borough travelling allowances incurred in undertaking approved duties as agreed in advance by the Council.

The out of borough car mileage allowance for Councillors shall be paid at the same rate as those paid to officers for the Standard Mileage User Allowance.

The amounts paid for out of borough subsistence shall be in accordance with the maximum levels laid down from time to time by the Department for Communities and Local Government but claims may only be made for approved duties.

8. Dependent / Carers Allowance

A dependent / carers allowance shall be payable at the National Minimum Wage for Adults hourly rate based on the following criteria:

- payments should be subject to a maximum weekly payment, equivalent to seven-and-a-half hours of care per week;
- the maximum rate should be set locally to reflect local costs, in accordance with social service departments levels;
- payment should be claimable in respect of children aged 15 or under or in respect of other dependants where there is medical or social work evidence that care is required;
- only one weekly payment should be claimable in respect of the household of each Member, except in special circumstances to be judged by the Council's Standards Committee;
- the allowance should be paid as a reimbursement of incurred expenditure against receipts;
- the allowance should not be payable to a member of the claimant's own household and;
- any dispute as to entitlement and any allegation of abuse should be referred to the Council's Standards Committee for adjudication.

9. Co-optees' Allowances

Where a co-optee and non-Councillor is the Chairman of the Audit Committee, an annual entitlement allowance of £2,854.07 may be paid. This will be paid on a pro-rata basis if the appointment of the co-optee begins or ends otherwise than at the beginning or end of a year. Where a co-optee is an Independent Person on the Standards Committee an annual entitlement allowance of £1,500 may be paid. Where a co-optee is one of the three statutory education co-optees on the Executive Scrutiny Committee, an annual entitlement allowance of £400 may be paid. This will be paid on a pro-rata basis if the appointment of the co-optee begins or ends otherwise than at the beginning or end of a year. These allowances will cover expenses, such as travel and subsistence, related to the duties of the postholder.

10. Claims and Payments

- (a) All claims for out of borough travelling and subsistence and carers allowances must be submitted within two months of the date of the approved duty to which they relate, made on the standard form as used by officers and returned to the Head of Democratic Services.
- (b) Payments shall be made in respect of basic and special responsibility allowances subject to sub-paragraph (c) below in Instalments of one twelfth of the amount specified in this scheme on or before the 15th of the month direct to each Member's bank or building society account.
- (c) Where the payment of allowances in one-twelfth instalments would result in a Councillor receiving more than he or she is entitled to because of a part year effect

(as defined in paragraph 9 above) the payment shall be restricted to the annual entitlement.

11. Pensions

Councillors, under the age of 75 years, shall be entitled to admission to the Local Government Pension Scheme and both basic and special responsibility allowances shall be deemed pensionable pay.

12. Withholding Members' Allowances

Where there has been an adjudication, which suspends or partially suspends a Councillor from office following a breach of the Code of Conduct, the Council may withhold all allowances paid to that Councillor with immediate effect.

13. Records of Allowances and Publicity

In accordance with the new 2003 regulations a detailed record will be kept of the name of the recipient and the amount and nature of each payment made. This will be available for public inspection at all reasonable times or copies supplied following the payment of a reasonable fee.

As soon as is reasonably practicable after the end of the municipal year to which the scheme relates the total sum paid to each recipient in respect of basic allowances, special responsibility allowance, dependant carers allowance and out of borough travelling and subsistence allowance will be published on the Council's website and local newspaper.

14. Independent Remuneration Panel

Hillingdon Council has had regard to the recommendations made by the Independent Panel for the Remuneration of Councillors in London in developing its Members' Allowances Scheme.

HIGH SPEED 2 - AUTHORITY TO PETITION IN PARLIAMENT

Reporting Officer: Borough Solicitor

SUMMARY

This report asks Council to determine whether it is expedient to oppose the High Speed Rail [London - West Midlands] Bill and if so, to authorise the deposit of a petition in Parliament pursuant to Section 239 of the Local Government Act 1972.

RECOMMENDATIONS: That

1. **in the judgment of the Hillingdon London Borough Council it is expedient for the Council to oppose the High Speed Rail [London - West Midlands] Bill deposited in the Session of Parliament 2013-14.**
2. **the Leader of the Council and the Deputy Chief Executive and Corporate Director of Residents Services be authorised to take all necessary steps to carry the foregoing Resolution into effect, that the Common Seal be affixed to any necessary documents and that confirmation be given that Sharpe Pritchard [Parliamentary Agents] be authorised to sign the Petition of the Council against the Bill.**

INFORMATION

Background

1. The High Speed 2 [HS2] rail line is the most significant major infrastructure proposal since the third runway. Cabinet considered a detailed report at its 13 February meeting, which provided a comprehensive update on the proposed scheme.
2. The report sought Cabinet approval to the Council's response to the Government's Environmental Statement [ES], endorsement of the 51M group's response to the Government's consultation exercise on Phase Two of HS2 and finally, it provided an update on the legal challenges against the HS2 scheme which the Council has been involved in.
3. A brief reference to the petitioning process was also made in the Cabinet report and this report provides further details of the steps that the Council will be required to take, should it wish to oppose the High Speed Rail [London - West Midlands] Bill [the HS2 Bill].

The Hybrid Bill and Environmental Statement

4. The HS2 Bill was published by the Government on 25 November 2013 and it was given a first reading in the House of Commons on this date. It was accompanied by a 50,000 page ES. The ES is subject to a public consultation exercise which was originally due to end on 24 January 2014. However, there were a number of important pages missing from the ES and the matter was therefore referred to the House of Lords Standing Orders Committee which decided that the period for commenting on the ES should be extended to 27 February 2014.

5. The Council has responded robustly to the consultation, both in its capacity as an environmental authority and as a landowner. Cabinet has formally approved the Council's response.
6. The HS2 Bill is a Hybrid Bill. It has some of the characteristics of a Public Bill which affects the whole country and it also shares some of the characteristics of a Private Bill which only affects a specific individual or group of individuals or an area. The Hybrid Bill process is often used in relation to major infrastructure projects; for example, the most recent Hybrid Bill to pass through Parliament was the Crossrail Bill in 2008.
7. The HS2 Bill, if enacted, will authorise compulsory acquisition of land, rights to occupy land, rights to stop up and divert highways and will give outline planning permission to construct and operate a new high speed railway - initially between London and Birmingham. The land affected will include many thousands of acres over a sixty miles route. Four stations are proposed as part of Phase One - two in London [Euston and Old Oak Common] and two in Birmingham [Birmingham International Airport and Curzon Street].

What is a petition?

8. A petition is a formal document which is deposited in Parliament. It sets out objections to particular aspects of the Bill and it allows the petitioner to put forward proposed amendments to the Bill together with suggested mitigation measures. However, it is important to note that no objections can be raised in relation to the principle of the Bill.
9. Examples of objections which can be raised are to:
 - the route alignment;
 - noise impacts and how they can be reduced and mitigated;
 - traffic issues including access to and from construction sites, how spoil is disposed and whether better alternative sites in the locality exist;
 - the impact of changes to the road network, footpaths and bridleways;
 - measures to protect or preserve wildlife, flora and fauna.
10. Any individual, group of individuals or organisations 'directly and specially affected' by the HS2 Bill will be able to petition against it. The promoter of the Bill, the Secretary of State, can object to a petitioner's right to be heard before a Select Committee [see below] and it is for the Committee to decide if the petition can be accepted.
11. A number of Hillingdon residents and organisations in the borough will wish to petition against the HS2 Bill. No challenges were made to anyone's right to object in relation to the Crossrail Bill and hopefully, all those who wish to object to the HS2 Bill will be allowed to do so by the Select Committee.
12. The Council has an automatic right to be heard before the Select Committee as the proposed works authorised by the HS2 Bill are in its area. The Council will therefore be preparing a detailed petition for the purpose of attempting to secure improvements to the HS2 scheme and to safeguard the interests of its residents. The Council will use its response to the ES as a basis for the petition. In order for the Council's petition to be valid, it must be signed by its appointed Parliamentary Agent.

Section 239 Local Government Act 1972

13. Where a local authority is satisfied that it is expedient to oppose a Bill in Parliament, section 239 of the Local Government Act 1972 requires it to pass a resolution in full Council which authorises it to deposit a petition against the Bill.
14. The resolution must be passed by a majority of Members, consisting of more than half the membership of the Council.
15. Section 239 also requires that at least ten clear days' notice of the full Council meeting at which the resolution is to be passed must be advertised in one or more local newspapers circulating in the area of the local authority.
16. The Council advertised a notice in the Gazette on 15 January 2014 to the effect that full Council would take into consideration and determine the expediency to oppose the HS2 Bill and if so, to pass a resolution authorising the opposition to the Bill at its meeting on 20 February 2014.

Second Reading Stage and the Select Committee process

17. The second reading of the HS2 Bill will be the stage where the House of Commons defines and approves the principle of the HS2 Bill. This is a political debate and it will be whipped. If the majority vote is in favour of the HS2 Bill, the time limits for petitions to be submitted will be fixed.
18. As is indicated in paragraph 4 above, the deadline for responding to the ES has been extended to 27 February 2014. This has pushed the indicative timetable for petitioning back. Given the Easter recess, the earliest date for the second reading of the HS2 Bill is 28 April 2014. It is likely that the date by which petitions must be submitted will be around 12 May 2014.
19. A Select Committee of up to ten MPs will be appointed to consider the petitions in the House of Commons. It is important to note that direct approaches to the MPs are not permitted and they are only able to respond to petitions which have been submitted. The Committee has the ability to amend the HS2 Bill in favour of a petitioner and it can also require the Secretary of State for Transport to for example, give undertakings and assurances in relation to certain aspects of the HS2 Bill.
20. The decisions of the Committee are likely to be announced in stages, and the Government will provide a formal response setting out how it intends to implement them. The Committee will produce a special report setting out its findings.
21. After the Select Committee stage, the Bill is considered by a Public Bill Committee and it will then be referred back to the floor of the House of Commons for its remaining stages of consideration and third reading.
22. A similar process then follows in the House of Lords, where petitioners can have a 'second bite at the cherry' before an appointed Select Committee. The procedure followed closely mirrors the one followed in the House of Commons.

Appointment of Parliamentary Agent and costs

23. The petitioning process is a very specialised and technical area and the Council does not have the expertise in-house to ensure that the petition which is to be deposited in Parliament is as robust as possible. It has therefore appointed a Parliamentary Agent, Sharpe Pritchard, to assist it with the petitioning process.
24. Sharpe Pritchard is a renowned expert in the field and played a major role in petitioning against the Crossrail Bill.
25. With regard to the HS2 Bill, Sharpe Pritchard will be responsible for drafting a petition and depositing it in Parliament on behalf of the Council, advising on potential negotiations with the Secretary of State including securing undertakings, agreements and negotiating on planning and heritage memoranda, codes of construction practice etc. and assisting in the preparations before a Select Committee in either House.
26. Sharpe Pritchard will also instruct, with the Council's agreement, a senior barrister to represent the Council before the Select Committee[s].
27. It is difficult to precisely quantify the costs which the Council will incur in petitioning against the HS2 Bill. However, if the Council were to appear before a Select Committee in both Houses, it is estimated that Sharpe Pritchard's and the barrister's fees would together amount to approximately £100,000 - £150,000. These costs would not be recoverable even if the Council was successful in securing both amendments to the HS2 Bill and agreement that a number of mitigation measures in respect of the HS2 scheme will be adopted.

Financial Implications

The draft 2014/15 budget presented to Council from approval at this session contains £200,000 within Development and Risk Contingency to fund opposition to HS2, potential costs detailed throughout this report would be met from provision. The wide-ranging financial implications for both the authority and residents are detailed throughout the body of this report.

Legal Implications

The Borough Solicitor is the author of the report and the legal implications are therefore contained in the body of the report.

Background papers: None

GENERAL FUND REVENUE BUDGET, HOUSING REVENUE ACCOUNT AND CAPITAL PROGRAMME 2014/15

Council Tax Resolution 2014/15 – Cabinet Proposals

Summary

1. The purpose of this report is to enable the Council to calculate and approve the Council Tax Requirement for 2014/15, in accordance with the Local Government Finance Act 1992 as amended by the Localism Act 2011. In addition, the Act requires Council to determine whether any council tax increase is excessive (that is in excess of 2%) which would require a referendum to be held.
2. Cabinet at its meeting on 13 February will have considered proposals to Council on Hillingdon's General Fund Revenue budget, Housing Revenue Account Budget, Fees & Charges, Capital Programme, Treasury Management Strategy and London Borough of Hillingdon's Pay Policy Statement for 2014/15. The proposals result in a Band D Council Tax for Hillingdon of £1,112.93, which represents a freeze on Council Tax at the 2013/14 level.
3. The report to Cabinet is available in the Group Offices, on request to the Head of Democratic Services or online at:
<http://modgov.hillingdon.gov.uk/ieListDocuments.aspx?CId=115&MId=1768&Ver=4>
4. The Greater London Authority (GLA) precept to be agreed by the London Assembly on 14 February 2014 adds £299.00 to the amount payable by Hillingdon's Council Tax payers. This represents a 1.3% decrease in the GLA portion of Council Tax compared to 2013/14.
5. Based on the Cabinet's proposals, and the GLA precept, the total Band D Council Tax for 2014/15 will be £1,411.93.

CABINET RECOMMENDS: That:

- 1 **The General Fund revenue budget proposals be approved, resulting in a Council Tax requirement for 2014/15 of £99,326,777.**
- 2 **Council note that at its meeting on 16 January 2014 the Council calculated the amount of 89,248 as its Council Tax Base for the year 2014/15. This was calculated in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, as its Council Tax Base for the year (*Item T in the formula in Section 31B (3) of the Local Government Finance Act 1992*).**
- 3 **Hillingdon's own Council Tax be set at £1,112.93 for a Band D property. Taking into account the precept levied by the Greater London Authority, this results in an overall Band D Council Tax of £1,411.93 for the borough.**

4 The following amounts be now calculated by the Council for the year 2014/15, in accordance with Sections 32 to 36 of the Local Government Finance Act 1992 (the Act):

a) **£564,252,070** being the aggregate of the amounts that the Council estimates for the items set out in Section 31A(2) (a) to (f) of the Act. (*Gross Expenditure including the amount required for additions to working balances*).

b) **£464,925,293** being the aggregate of the amounts that the Council estimates for the items set out in Section 31A(3) (a) to (d) of the Act. (*Gross Income including reserves to be used to meet Gross Expenditure*).

c) **£99,326,777** being the amount by which the aggregate at 4 (a) above exceeds the aggregate at 4 (b) above. This is calculated by the Council in accordance with Section 31A(4) of the Act, as its council tax requirement for the year. (*Item R under Section 31B of the Act*).

d) **£1,112.93** being the amount at 4 (c) above divided by Item T (2 above). This is, calculated by the Council in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year. (*Council Tax at Band D for the Council*).

e)

The London Borough of Hillingdon Council Tax			
Band A	Band B	Band C	Band D
£741.95	£865.61	£989.27	£1,112.93
Band E	Band F	Band G	Band H
£1,360.25	£1,607.57	£1,854.88	£2,225.86

being the amounts given by multiplying the amount at 4 (d) above by the number which, in the proportion set out in Section 5 (1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D. This is calculated by the Council in accordance with Section 36 (1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

5 Council note that for the year 2014/15 the Greater London Authority and its functional bodies have stated the following amounts in precepts. These have been issued to the Council, in accordance with Section 40 of the Act, for each of the categories of dwellings shown below:

The Greater London Authority Precept			
Band A	Band B	Band C	Band D
£199.33	£232.56	£265.78	£299.00
Band E	Band F	Band G	Band H
£365.45	£431.89	£498.34	£598.00

- 6 The Council has calculated the aggregate in each case of the amounts at 4 (e) and 5 above. The Council in accordance with Section 30 and 36 of the Local Government Finance Act 1992 hereby sets the Council Tax for the year 2013/14 for each category of dwelling below:

Total Council Tax 2014/15			
Band A	Band B	Band C	Band D
£941.28	£1,098.17	£1,255.05	£1,411.93
Band E	Band F	Band G	Band H
£1,725.70	£2,039.46	£2,353.22	£2,823.86

- 7 The Housing Revenue Account budget proposals made by Cabinet be approved.
- 8 The proposals for fees and charges and housing rents for both the General Fund and Housing Revenue Account set out in Appendix 12 of the report to Cabinet be approved.
- 9 The capital programme as set out in Appendix 8 of the report to Cabinet be approved.
- 10 The Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Statement for 2014/15 to 2018/19 as set out in Appendix 10 of the report to Cabinet be approved.
- 11 The London Borough of Hillingdon Pay Policy Statement for 2014/15 as set out in Appendix 11 of the report to Cabinet be approved.
- 12 The Council Tax Discount for Older People be retained at 4.87% of Hillingdon's element of the Council Tax.
- 13 Council agree to adopt the proposed local scheme for business rate retail relief as set out in relevant DCLG guidance.
- 14 Council note the Corporate Director of Finance' comments regarding his responsibilities under the Local Government Act 2003.
- 15 Council authorises its Corporate Director of Finance to approve all virements after 31 March 2014 relating to the 2013/14 financial year of any value beyond the levels currently delegated to Corporate Directors necessary to the closure of accounts, within the deadline set for the 2013/14 financial year.
- 16 Council (as set out in Schedule C of the Constitution - Budget and Policy Framework Procedure Rules) resolves that Cabinet may utilise the general

reserves or balances or approve virements between the General Fund budget, Housing Revenue Account budget or Capital budgets during the MTFE financial years 2014/15 to 2018/19 in respect of those functions which have been reserved to the Cabinet in Article 7 of the Constitution.

- 17 Council confirm that the Council's relevant basic amount of Council Tax for 2014/15 is not excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992 and therefore a referendum will not be triggered.**

Council Tax Referendums

6. Schedule 5 of the Localism Act 2011 inserted into the Local Government Finance Act 1992 Chapter 4ZA of Part 1 makes provision for a council tax referendum to be held if an authority increases its relevant basic amount of Council Tax in excess of principles determined by the Secretary of State for Communities and Local Government. Section 41 of the Local Audit and Accountability Act 2014 has amended Chapter 4ZA of Part 1 of the Local Government Finance Act 1992 by imposing new obligations on the Council. These include a requirement that as soon as is reasonably practicable after determining that it is required to hold a referendum in relation to its relevant basic amount of Council Tax for the financial year, the Council must notify that fact in writing to any body that has issued a levy or a special levy to it for the financial year.
7. The Secretary of State has determined the principles for the year 2014/15 under section 52ZC(1) of the Local Government Act 1992 that a council tax increase will be excessive if the authority's relevant basic amount of Council Tax for 2014/15 is 2% or more than 2% greater than its relevant basic amount of council tax for 2013/14.
8. Following the changes in methodology to include the cost of levies, the relevant basic amount of council tax as calculated is now the same as the Band D Council Tax for Hillingdon and if the proposals within this report are approved there will be therefore no increase in the Council Tax level between 2013/14 and 2014/15 and is therefore not excessive.

Business Rate Retail Relief

9. The Chancellor of the Exchequer's December 2013 Autumn Statement announced a number of changes to business rate policy, including the 2% cap on the multiplier and a relief of up to £1k for retail premises in the borough the costs of which will be supported by a specific government grant. In order to implement the retail relief and pass this saving onto local businesses, it will be necessary for the Council to adopt the scheme proposed by Central Government as set out in guidance published by DCLG.
10. This scheme would offer reliefs to occupied retail properties with rateable values of under £50,000, and should apply to the 2014/15 financial year. The guidance excludes the following properties from qualifying for relief:

- Financial services (e.g. banks, building societies, cash points, bureau de change, payday lenders, betting shops, pawn brokers);
 - Other services (e.g. estate agents, letting agents, employment agencies);
 - Medical services (e.g. vets, dentists, doctors, osteopaths, chiropractors);
 - Professional services (e.g. solicitors, accountants, insurance agents/ financial advisers, tutors);
 - Post office sorting office; and
 - Any property not reasonably accessible by the public
11. The level of demand for this relief will not impact upon the Council's General Fund or the retained element of business rate income as any sums awarded will be recoverable from Central Government through a specific grant.

Financial Implications

12. This is a financial report and the comments of Corporate Finance are contained throughout.

Legal Implications

13. The full advice of the Borough Solicitor is set out in the report to Cabinet. The Borough Solicitor confirms that the calculations set out in this report fully accord with all necessary statutory requirements.
14. As is mentioned in the body of the report, the Local Government Finance Act 1992 has been amended by both the Localism Act 2011 and section 41 of the Local Audit and Accountability Act 2014. Local authorities are now required to hold a referendum if their relevant basic amount of Council Tax for 2014/15 is 2% or more than 2% of its relevant basic amount of Council Tax for 2013/14.
15. The Cabinet's proposals for the 2014/15 Council Tax requirement do not require a referendum to be held and therefore the notification requirements set out in section 41 of the Local Audit and Accountability Act do not apply.
16. Finally, Members must have regard to section 106 of the Local Government Finance Act 1992. This provides that a Member who has not paid an amount due in respect of Council Tax for at least two months after it becomes payable, may not vote on matters concerning the level of Council Tax or the administration of it. Therefore any Council Members who are more than two months in arrears with their Council Tax payments must make a declaration to this effect at the beginning of the Council meeting.

Background Documents: The relevant guidance setting out the business rate retail relief scheme was published in January 2014 at the following web address:
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/275589/Business_Rates_Retail_Relief_guidance.pdf.

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Cabinet's Budget Proposals

Reference copy - available online, in Group Offices and at the Council meeting

This document sets out Cabinet's budget proposals for 2014/15 following its decision on 13 February 2014 to recommend a budget to Council. This is to be read in association with the Council agenda and associated Council Tax & Budget Resolution Report.

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Published: 14 February 2014

Lloyd White
Head of Democratic Services

THE COUNCIL'S BUDGET:

GENERAL FUND REVENUE BUDGET, HOUSING REVENUE ACCOUNT BUDGET AND CAPITAL PROGRAMME 2014/15

Cabinet Member	Councillor Ray Puddifoot Councillor Jonathan Bianco
Cabinet Portfolio	Leader of the Council Finance, Property and Business Services
Officer Contact	Paul Whaymand, Corporate Director of Finance
Papers with report	Appendices 1 to 13

1. HEADLINE INFORMATION

Summary	<p>The report sets out the Cabinet's proposals for the Council's General Fund Revenue and Housing Revenue Account budgets and Capital Programme for 2014/15.</p> <p>The General Fund Revenue budget proposals have been developed to deliver a zero increase in Council Tax for a further two years (these being the sixth and seventh successive years for the general freeze) and funding for a further five years for over 65s, as well as providing for priority growth initiatives, whilst maintaining reserves and balances well above the minimum recommended level.</p> <p>Overall there will be a small reduction in the level of Council Tax as the revenue budget proposals result in a freeze on the Hillingdon element at 2013/14 levels and there is a proposed reduction of 1.3% on the Greater London Authority (GLA) precept.</p> <p>The Housing Revenue Account budget proposals continue to underpin the self financing regime and propose rent increases of 3.92% in line with the Government rent restructure programme.</p> <p>The proposed General Fund and HRA Capital Programmes includes total investment of £391m over the next 4 years with £118m in 2014/15, including £3.6m of new priority capital growth.</p> <p>Cabinet are requested to recommend their budget proposals to full Council on 20 February 2014. This is in order to formally set the General Fund Revenue budget, the Housing Revenue Account budget, the Capital Programme and Council Tax for the 2014/15 financial year.</p>
Contribution to our plans and strategies	<p>The revenue budgets and capital programme together form the financial plan for the Council for the 2014/15 financial year and contain the funding strategy for delivering the Council's objectives.</p>

	They also provide the funding strategy for the Council's goals for Hillingdon as a whole in the Sustainable Community Strategy.
Financial Cost	Zero increase in the Hillingdon element of Council Tax for the sixth and seventh successive years for all residents and for a further five years for over 65s, taking to 12 years in total. The proposals for the Housing Revenue Account are ringfenced and have no direct impact on the Council's General Fund.
Relevant Policy Overview Committees	Corporate Services and Partnerships Children, Young People and Learning Residents' and Environment Services Social Services, Housing & Public Health
Ward(s) affected	All

2. RECOMMENDATIONS

That Cabinet approves for recommendation to Council:

1. The General Fund revenue budget proposals for 2014/15 summarised at Appendix 1, including the detailed budget changes contained at Appendices 2 to 6;
2. The Housing Revenue Account budget proposals for 2014/15 summarised at Appendix 7a including detailed budget changes contained at Appendices 7b to 7d;
3. The capital programme set out at Appendix 8;
4. The Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Statement for 2014/15 to 2016/17 as detailed in Appendix 10;
5. The proposed London Borough of Hillingdon Pay Policy Statement for 2014/15 set out at Appendix 11;
6. The proposed fees & charges and housing rents for both the General Fund and Housing Revenue Account included at Appendix 12;
7. That it resolves that Cabinet may utilise the general reserves or balances during the MTFE financial years 2014/15 to 2018/19 in respect of those functions which have been reserved to the Cabinet in Article 7 of the Constitution (as set out in Schedule G of the Constitution - Budget and Policy Framework Procedure Rules);
8. That Cabinet notes the Corporate Director of Finance's comments regarding his responsibilities under the Local Government Act 2003.

SUMMARY

The budget proposals included in this report represent Cabinet's budget strategy for 2014/15 and beyond. The General Fund revenue budget proposals have been developed to deliver a freeze in the Hillingdon element of Council Tax for 2014/15 and 2015/16, with a further five year freeze for the over 65's, whilst maintaining balances and reserves at well above the recommended minimum level over the medium term.

The main challenge is the development of further revenue savings of £12,802k on top of the £17,111k being delivered in the 2013/14 and over £70,000k in total over the 4 years since 2010/11 as a result of the Government's continuing policy to reduce public expenditure. The Council's Business Improvement Delivery (BID) programme continues to drive the delivery of these savings and good progress continues to be made to achieve these savings.

Analysis of the funding settlement for 2014/15 indicates a reduction of £7,200k from 2013/14 funding levels, an adverse movement of £29k on estimates quoted in December due to local Government bearing part of the cost of Government's decision to cap NNDR increases to 2%.

Detailed within the budget proposals are savings proposals of £12,802k; reductions in Corporate Items of £1,626k; an increase of £1,855k from 2013/14 in contingency provisions, £4,370k of service pressures and an allowance of £2,529k for inflation. In addition, provision has been made for £2,500k of new priority growth in revenue and £3,600k priority growth in capital and for a further year's freeze on resident's fees and charges.

- The development of savings proposals has continued to concentrate on more efficient service delivery methods through the BID programme, the rolling out of the new Council operating model, focusing on core services and by not creating new pressures by providing services that are no longer funded by Central Government. Total savings proposals amount to £12,802k, with £5,399k in Residents Services; £4,417k in Adult Social Care, £1,447k in Children and Young People's Service, and £1,539k in Administration & Finance.
- An increase in contingency of £1,855k reflects the latest estimate of potential funding required to cover a range of financial risks faced by Council in 2014/15. However, during 2013/14 £4,203k was released from contingency, bringing the gross increase for 2014/15 to £6,058k. The increase arises mainly from the significant demographic and demand led pressures facing the Council.
- The budget contains over £2,500k of new priority revenue growth and £1,500k brought forward from 2013/14. At this stage £1,452k remains unallocated. Proposals detailed within this report include allocations to support additional investment in the capital programme for Primary Schools Expansions, extended library openings, sport and activity for all ages, Social Care initiatives, lamp post refurbishment programme, Telecareline and Local Rating Enforcement.

The report also contains the Housing Revenue Account budget and rent setting proposals for 2014/15. The Council continues to use the rent restructuring formula as in previous years to set rent levels as part of the 10 year plan and is recommending average increases of 3.92% for next year.

The capital programme for 2014/15 and indicative allocations for the following four years are detailed, with the General Fund Capital Programme totalling £391,107k over five years.

£225,000k of that investment is focused on meeting demand for Primary and Secondary School places across the Borough. Alongside these works, additional funding for the provision of a new landmark theatre and museum, investment in roads and pavements, as well as investment in 3 new Youth centres and improvement work associated with other environmental and recreational facilities.

The Localism Act 2011 requires local authorities to publish a pay policy statement annually. This pay policy statement must set out the authority's policies for the financial year relating to remuneration of its Chief Officers; remuneration of its lowest paid employees; and the relationship between the remuneration of its Chief Officers and the remuneration of those employees who are not Chief Officers. The statement for 2014/15 has been amended and updated. The only key change is:

- Updates on the list of tier 1 and tier 2 roles evaluated at a pay scale that can range beyond £100,000 (Paragraph 9.3).

Legal Considerations

The Corporate Director of Finance has a duty under the Local Government Act 2003 to comment on the robustness of the General Fund budget for the coming year and the adequacy of the Council's reserves. These duties are exercised in this report. The Corporate Director of Finance has recommended that an appropriate level of unallocated balances for the Authority is in the range from £20m to £35m. As described in the report, unallocated balances have been maintained well above the minimum level throughout the current year and are forecast to be in excess of £35m at the year end. They will remain well in excess of the £20m minimum level for 2014/15 as a result of the budget recommendations in this report. The budget also contains a Development and Risk Contingency of £24,738k over and above the unallocated balances.

In relation to the Housing Revenue Account (HRA) current legislation requires income from tenants for rents and service charges to be separately shown in the HRA. Under Department for Communities and Local Government (DCLG) guidelines these charges must be reviewed regularly to ensure the HRA does not go into deficit.

Reasons for recommendations

The recommendations have been framed to comply with the Budget and Policy Framework rules. They allow the presentation to Council of recommended budgets for 2014/15. This includes the impact on the Council Tax and housing rents and service charges.

Cabinet should give full consideration to the Corporate Director of Finance's comments under the Local Government Act 2003, and the need to ensure sufficient resources are available in balances and contingencies in the event of any significant adverse changes in the Council's funding environment.

The Council has powers only to approve revenue budgets and set Council Tax and housing rents for the following financial year. Medium term revenue budgets are presented to aid future financial planning and support good decision-making. However, they are not formally approved in setting the budget. The Capital Programme is approved over a four year period as the statutory framework provides greater freedoms under the Prudential Code to encourage a longer term approach to capital financing and borrowing decisions.

Council will be requested to approve the proposals put forward by Cabinet. If approved without further amendment they will be effective immediately.

Alternative options considered / risk management

Growth proposals included in the budget could be removed and either the Council Tax requirement reduced or alternative items substituted for them. Similarly, further items could be added to the budget requirement either through additional growth, increased provision for risk, or by reducing the package of savings. The Council Tax could then be increased accordingly within the constraints imposed by the Government's capping regime and the loss of the Council Tax freeze grant of £1,129k. A change in the budget requirement of £1,000k either way (increase or decrease) will result in an increase or decrease of 1.0% in the level of the Council Tax equivalent to £11.13 per annum at Band D level.

Members could decide to add or remove new capital schemes from the draft capital programme included in this report. The funding for any additional new schemes would necessarily come from unsupported borrowing in the first instance. This would have a consequential upward impact on the revenue budget requirement and Council Tax or the level of balances if they are Housing capital projects.

Members could decide to vary the proposed fees and charges outlined at Appendix 12. Any decision to do so could have an impact on the budget requirement. This would need to be reflected in the budgets to be recommended to Council.

If the Council chose to set rents higher or lower than those proposed in line with the Government rents restructuring policy there would be different impacts on the HRA. Lower rents than proposed would result in less income and a detrimental impact upon balances whilst higher rents would have beneficial impact on balances and both would be out of line with the agreed business plan for the self financing regime. Higher rents than those proposed could also be subject to challenge by tenants on the basis the Council would not be implementing the agreed 10 year business plan. Neither option can be recommended.

The Development and Risk Contingency identifies the key risks and uncertain items for which provision is contained with the revenue budget. Reduction of this provision is not recommended. This would otherwise increase the likelihood of unfunded pressures emerging into budget monitoring in the 2014/15 financial year. The capital programme also includes a contingency sum to manage financial risk on key schemes. In addition, unallocated balances are held within the range recommended by the Corporate Director of Finance. Whilst further contributions from balances could be made, any reduction in balances to below the lower limit of this range is not recommended.

Policy Overview Committees Comments

Each of the Policy Overview Committees has received reports setting out the draft revenue budget and capital programme proposals relevant to their remit. These were approved by Cabinet on 19 December 2013 for consultation at the January 2014 round of meetings.

Each service Policy Overview Committee referred their comments on to the Corporate Services and Partnerships Policy Overview Committee on 4 February 2014. The Committee's comments to Cabinet are contained in Appendix 13.

3. INFORMATION

Supporting Information

Background to the 2014/15 MTFF Process

- 1 This is the second report to Cabinet on the budget proposals for 2014/15 and beyond. The previous report presented to Cabinet on 19 December 2013 set out the Medium Term Financial Forecast (MTFF). Draft revenue budget and capital programme proposals were approved then for consultation with Policy Overview Committees and other stakeholders.
- 2 This report updates the earlier December Cabinet report for known changes and in particular the impact of the Local Government Finance Settlement for 2014/15 and 2015/16. It sets out the Cabinet's General Fund Revenue budget, Housing Revenue Account budget and Capital Programme for 2014/15, with medium term projections for four years beyond next year. The Council does not have the power to set budgets more than one year in advance; however, the inclusion of medium term figures helps to demonstrate the ongoing impact of the budget proposals. It also provides context for the budget decisions proposed.
- 3 The report includes Prudential Indicators for 2014/15 to 2016/17. These show the impact of the Council's capital spending plans, included in the Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Statement for 2014/15, at Appendix 10.
- 4 The Corporate Director of Finance's duty, under the Local Government Act 2003, to consider the adequacy of the Council's reserves and robustness of the estimates, is exercised within this report.
- 5 The budget report for Council Tax setting for 2013/14 contained an initial savings requirement of £16,900k for 2014/15. Through the Hillingdon Improvement Programme (HIP) Business Improvement Delivery project over £70,000k of savings have been delivered over the last 4 years. This report now contains proposals for a further £12,802k of savings during 2014/15. The timetable for the development of the 2014/15 budget was brought forward as in previous years, with work commencing as soon as the 2013/14 budget was agreed by Council in February 2013
- 6 Work on the development of savings proposals is integrated and aligned with service transformation work programmes, which is managed through the HIP Business Improvement Delivery (BID) programme. Over the last year, BID has continued to develop and evolve. The Deputy Chief Executive and Corporate Director of Residents Services has responsibility for the overall programme to ensure continuity across Groups and the well established group change boards take responsibility for the delivery of the programme within each group. This governance framework enabled significant early progress on the development of a balanced set of proposals for 2014/15.
- 7 The local Government finance settlement in January 2013 set out a 2 year settlement covering the years 2013/14 and 2014/15. The March budget included a further 1% reduction to local Government funding in 2014/15 in addition to the 2% already announced. In addition, the 1% limit on pay inflation was extended to 2015/16 and it was announced that the draft Care Bill arising from the recommendations from the Dilnot Commission would be implemented a year earlier in 2016. These recommendations will cap individual

payments for Adult Social care and support at £72k and the threshold for means testing for residential care will rise from £23k to £118k.

- 8 On 26 June 2013 the Spending Round was announced which outlined central Government's spending plans for 2015/16. Unlike previous Spending Reviews this Spending Round covered one year only. The key impacts upon local Government were that Local Government funding would be cut by 10%, 2% higher than the 8% assumption included in the February budget report. However, later clarifications of assumptions behind this announcement including top slicing of New Homes Bonus funding in London, which will go to LEP's increases the effective cut in 2015/16 to 15%. In addition it was announced that Council Tax Freeze Grant would be continued in 2014/15 and 2015/16 with a grant equivalent to a 1% increase and that £3.8bn of current pooled and NHS funding would be put into the Better Care Fund in 2015/16 to develop integrated health and social care services and £335m would be provided to local authorities in 2015/16 to prepare for the reformed Social Care funding system.
- 9 The additional 1% cut announced in the Chancellor's March 2013 Budget in Revenue Support Grant reduces Hillingdon funding in 2014/15 by £899k. But the continuation of the Council Tax Freeze grant for 2014/15 adds an additional £1,129k as a zero increase in Council Tax had already been factored into the MTFE for 2014/15. The final local Government settlement is expected on 12 February 2014.
- 10 This budget report outlines a strategy incorporating the changes set out above including detailed proposals that are capable of bridging the budget gap of £12,802k in 2014/15 and future years, with minimal impact on the delivery of front line services and within the following parameters:
 - A zero increase for Hillingdon's element of the Council Tax for the next two years. This will be the 6th and 7th successive years for the general freeze in Council Tax and to twelve years to 2018/19 for over 65's;
 - Freezing fees and charges for Hillingdon residents;
 - Priority growth available for new initiatives of £2,500k (as well as up to £1,500k of unallocated growth brought forward) including funding for extended library opening hours, a new Sport and Activity for all ages Fund and funding to reduce the threshold age for free access to the Telecareline service from 85 to 80;
 - Significant capital investment of £391,107k through to 2018/19 including the conclusion of the Primary schools capital programme, the development of a new Secondary Schools capital programme, the provision of a new landmark theatre and museum, investment in roads and pavements, as well as investment in 3 new Youth centres and improvement work associated with other environmental and recreational facilities.
 - Maintaining balances and reserves well in excess of the minimum recommended level. This will provide a significant buffer going forward as there is forecast to be significant further cuts in central Government funding from 2015/16 through to 2018/19.

GENERAL FUND REVENUE BUDGET

Update on 2013/14 Budget Monitoring

- 11 To provide some context to the budget setting for 2014/15, it is essential that the position with the 2013/14 budget is fully understood as there is a strong link between many of the proposals included in the 2013/14 budget and those in 2014/15.
- 12 The latest in year monitoring position as at Month 9 (December) shows a net underspend of £4,572k on normal operating activities, consisting of a net underspend on Directorate Operating budgets of £1,769k, an underspend on capital financing costs of £2,500k and a £303k lower than budgeted call on Development and Risk Contingency.
- 13 Within Directorate Operating budgets, the following positions are currently reported:
 - Administration and Finance are reporting a combined underspend of £965k, which results from a number of posts being held vacant across the Administration and Finance directorates and the impact of integrating existing Council services into new Public Health responsibilities.
 - A net underspend of £650k is reported on Residents Services, with an exceptional £1,985k demand-led pressure on Homelessness being off-set by early delivery of 2014/15 savings - primarily within the Education service and from appropriation of commercial properties to the General Fund.
 - An underspend of £44k is reported within Children & Young People's Services, with a pressure on secure accommodation placement costs being off-set through underspends on establishment budgets.
 - Adult Social Care are declaring an underspend of £110k, with substantial underspends across establishment budgets and increased client contributions off-setting a pressure of £1,969k on care placements costs.
- 14 Taking into account the release of £1,350k from the impairment held against the Council's remaining Icelandic Investments which is reported as an exceptional prior year item, unallocated General Fund balances are forecast to reach £36,172k by 31 March 2014. This position assumed that the remaining £194k uncommitted General Contingency and £230k unallocated Priority Growth are required in full during the current financial year.
- 15 Within the above position, favourable progress is reported in delivery of the £17,111k programme of savings for 2013/14 with 81% badged as banked or on track for delivery in full by 31 March 2014 and sufficient compensatory savings in place to manage any shortfall within individual Directorate savings programmes.

		Admin. & Finance	Residents Services	C&YPS	Social Care	Cross Cutting	Total 2013/14 Savings	
		£'000	£'000	£'000	£'000	£'000	£'000	%
B	Banked	(1,051)	(5,345)	(1,174)	(3,652)	0	(11,222)	66%
G	On track for delivery	0	(751)	(325)	(970)	(568)	(2,614)	15%
A	Potential significant savings shortfall or a significant or risky project which is at an early stage;	0	(6)	0	(97)	(2,432)	(2,535)	15%
R	Serious problems in the delivery of the saving	0	0	(445)	(295)	0	(740)	4%
	Total 2013/14 Savings	(1,051)	(6,102)	(1,944)	(5,014)	(3,000)	(17,111)	100%

- 16 There remains £740k savings reported as being undeliverable in 2013/14, which consists of £445K of initiatives within Children's and Young People's Services for which alternative initiatives are recommended in this report and £295k savings within Adult Social Care which have been delayed by the Judicial Review into day care reconfiguration that will therefore be delivered in full from 2014/15.
- 17 The total cross cutting savings required in 2013/14 are £3,000k and are to be identified through a bid review of staffing and other budgets through the restructuring of the Social Care Group. To date savings of £568k have been identified and include Children's Pathway of £300k, Support Services Hub £35k, Adults Pathway £37k, £46k in this year from the deletion of the post of the Corporate Director of Social Care and Health and £150k from surplus Children's Centre budgets. A contingency of £1,500k is held against the potential shortfall of savings and the monitoring assumption is that this will be applied in full. The remaining in-year net savings requirement is therefore £932k. Short term savings in staffing budgets in services subject to BID reviews are expected to cover this remaining saving in-year. The full year impact of BID restructures in Social Care, agreed to date, are expected to deliver savings of £1,005k in 2014/15. Further BID work is continuing and it is expected that this gap can be bridged during 2014/15.
- 18 In addition there remained £1,979k savings from prior year programmes which were unachieved as at 31 March 2013, £1,690k of which are now been delivered in full, with the remaining £289k linked to day care reconfiguration which are expected to be fully achievable once new service provision is in place.

CHANGES SINCE REPORT TO CABINET ON 19 DECEMBER 2013

Changes in the budget

- 19 The table and narrative below summarises the changes to the recommended budget proposals from the report considered by Cabinet on 19 December 2013. Each of the items is considered in more detail in the following sections of the report.

Table 1: Changes to Revenue Proposals since Cabinet on 19 December 2013

	2014/15 £000s
Budget gap/(surplus) at 19 December 2013	(918)
Proposal/Amendment	
• Funding issues	
Local Government Finance Settlement analysis	29
Increase to Council Tax Base	(336)
Rephasing of Business Rates growth	865
• Revisions to Contingency provisions	
SEN transport	276
WLWA increase to levy	440
Improvement in homelessness	(356)
Budget gap/(surplus) at 14 February 2014	(0)

- 20 **Local Government Finance Settlement** – Analysis of the 2014/15 Local Government Finance Settlement showed the settlement to be broadly in line with earlier assumptions, resulting in £29k less funding than was expected. However it should be noted that this movement relates to a number of separate adjustments, including a one-off release of funds previously held back by Government to fund the New Homes Bonus which offsets a cut in grant to fund the 2% cap on NNDR increases will only be partially funded.
- 21 Since December Cabinet, the Collection Fund position has been updated to finalise the Council Tax Base for 2014/15, agreed at Council on 16 January 2014, which increased the base by 302 Band D equivalents, equating to an increase in revenue of £336k. The Business rates forecast for 2014/15 was also approved at the same meeting of Council and the final position reduced growth income in 2014/15 by £865k, as a result of the rephasing of developments in the Borough. Retained income of £135k has been transferred from Business rates income to Government Grants to reflect levels of funding available to support the new retail relief announced by the Chancellor at the Autumn Statement.
- 22 **Adjustments to Pressures and Contingency** – since the last report to Cabinet in December 2013 a number of adjustments to the forecast contingency requirements have been made, which are summarised below and explained in detail in the contingency section of the report:
- An additional £276k has been added to the SEN Transport contingency to provide sufficient funding for new travel training initiatives and reflect a marginal increase in the underlying pressure. £1,611k has been transferred from Development and Risk Contingency to Service Pressures from 1 April 2014 to reflect current levels of demand for this service with contingency now set at £229k.
 - Refreshed assumptions around waste tonnages and arrangements at the Victoria Road site have led to a £440k increase to the waste disposal levy contingency requirement being included in this report. £2,439k has been transferred from Development and Risk Contingency to Service Pressures from 1 April 2014 to reflect current levels of demand, leaving a residual contingency of £811k.
 - A review of current levels of demand for temporary accommodation and progress on a number of mitigating actions have led to a £356k in the provision required to contain the costs of managing Homelessness in the Borough.

Budget Requirement 2014/15

- 23 The movement between the current 2013/14 year's budget and the budget requirement for 2014/15 is summarised in Table 2 below. Further detail on each of the lines in the table is set out in subsequent sections of the report. A more detailed summary of the MTF over the full 4 year period is attached in Appendix 1.

Table 2: Budget Requirement 2014/15

	Budget (£000s)
Budget Requirement 2013/14	211,159
Inflation	2,529
Corporate Items	(1,626)
Contingency	6,058
Service pressures	4,370
Priority Growth	2,500
Savings	(12,802)
Budget Requirement 2014/15	212,188
<u>Funding Sources</u>	
Council Tax Receipts	102,937
Retained Business Rate Receipts	44,326
Government Formula Grant	64,925
Total Resources	212,188

INFLATION

- 24 Inflationary cost increases are expected to amount to £2,529k for 2014/15, representing a reduction of £950k on estimates included in the budget reports to Cabinet and Council in February 2013.
- 25 The current assumptions allow for a 1% inflationary pay award for 2014/15, however this will remain subject to confirmation as negotiations between trade unions and pay bodies are on-going. However, no increase has been included for employers' pension contribution rates for 2014/15. For the last 6 years an additional 1% contribution has been paid by Hillingdon to fund the cost to the Pension Fund of early retirements. This position has been monitored on a quarterly basis and reported to Pensions Committee and with the reducing number of redundancies over the age of 55 it has been agreed with the actuary that there is no need to fund in advance this over the next valuation period. The underlying employers' rate will continue to rise at the rate of 1% per year over the next 3 years, but the impact of removing the early retirement funding offsets the increase for 2014/15. The net impact of these changes is a 2% increase over 3 years and the Actuary is likely to be flexible over how this increase is phased over the 3 year period.
- 26 Resources set aside to manage inflationary pressures has been refreshed to take account of national Government's stated intention to limit increases in energy costs, although officers continue to monitor potential changes, any such changes would have a minimal impact on the overall inflation provision.
- 27 Provision has been included for a 1% inflationary increase in Social Care placement costs, to take account of potential increases in costs if on-going negotiations with the

majority of suppliers through the West London Alliance cannot secure a further year of freezes.

- 28 Inflation assumptions for existing contracts outside Social Care and NNDR costs have been refined on the basis of the latest RPI and CPI inflation forecasts. However as with energy inflation volatility in this area would not be expected to have a material impact on the overall inflation provision.
- 29 With the exception of the London-wide Concessionary Fares Levy and the West London Waste Levy, which is dealt with elsewhere in this report, levy contributions are to be frozen to reflect Central Government's on-going austerity drive. While there are some limited movement in the distribution of levy costs between levied bodies as a result of changes in apportionment bases, this does not have a material impact on assumptions.
- 30 London Councils have issued figures for the 2014/15 Concessionary Fares Levy, which included a 4.5% increase to reflect growing demand for Freedom Passes and increases in Transport for London fares in line with RPI. This announcement also confirmed planned changes to the apportionment methodology and distribution of costs across London Boroughs, the net impact of both changes results in an increase of £99k in the levy for Hillingdon.
- 31 Table 3 below sets out the general inflation rates applied to specific budget lines.

Table 3: Inflation

Category	Rate (%)	2014/15 (£000s)
Employee's Pay	1.00%	1,040
Electricity Costs	9.00%	197
Gas Costs	9.50%	60
Vehicle Fuel Costs	7.50%	70
Care Placements	1.00%	630
Contract with unavoidable inflation increases	Various %	284
NNDR budgets	2.70%	74
Levies	Relevant %	174
Total		2,529

CORPORATE ITEMS

- 32 There are a number of issues impacting upon the Council's overall budget which are detailed in this section, including implications associated with new burdens transferring to the Council, revenue implications of capital investment and application of balances. The net impact of such changes in 2014/15 is expected to be a credit of £1,626k.

Table 4: Corporate Items

Corporate Items	Amount 2014/15 (£000s)
Removal of Schools & Academies from Carbon Reduction Commitment	253
New Initiatives linked to Section 256 Agreement	434
Rephasing of Capital Financing Costs	(900)
Savings Earmarked for Future Capital Investment	(1,413)
Total	(1,626)

- 33 As a result of changes to the Carbon Reduction Commitment Scheme coming into effect from 1 April 2013, schools will no longer be required to participate in the scheme which has been reflected in the gross cost of the scheme being reduced in the contingency section of this report. This corporate adjustment of £253k reflects the reduced recharge to the Dedicated Schools Grant, with the net result of no movement in costs borne by the General Fund.
- 34 Within the March 2013 Budget, the Chancellor announced that a further £200m would be transferred from Department of Health budgets to local Government to support integrated Health and Social Care actions. While the particulars of the local transfer will be subject to discussions between the Council, the local Clinical Commissioning Group and NHS England, provision of 50% of Hillingdon's share of this funding at £434k has been set aside to manage demographic growth assumptions within the budget.
- 35 The draft budget presented in this report includes provision to continue the local Council Tax Discount for over 65s for an eighth year at a gross cost of £1,045k, although no additional provision is required in 2014/15 to manage the additional costs associated with a growing elderly population. This freeze is to be maintained until 2018/19, with the additional cost over and above the annual budget of £1,045k expected to total £2,880k. This future commitment will be supported by allocating £1,380k from General Balances and £1,500k from existing earmarked reserves.
- 36 As a result of favourable cash flows £900k provision for repayment and servicing of debt can be rephased from 2014/15 into 2015/16. In addition, a further £1,413k of capital financing budgets created through the transfer of commercial properties (shops and garages) to the General Fund has been earmarked to fund future capital investment.

DEVELOPMENT AND RISK CONTINGENCY

- 37 A further review has been undertaken of all demand led service pressures and potential costs outside of the base budget funding which are being provided for in contingency. The development and risk contingency is used to manage issues that typically arise during the budget process where the likelihood of resources being required is uncertain. Rather than include all of these in the draft budget and therefore overstate the estimated budget requirement, they are collated within the Development and Risk Contingency.

- 38 Groups have identified and reviewed all service pressures and as noted at the start of the report there are demand led pressures emerging in the current year's budget monitoring for which further new or additional provision has been included in next year's contingency budget.
- 39 An increase in contingency of £1,855k reflects the latest estimate of potential funding required to cover a range of financial risks faced by the Council in 2014/15. However, during 2013/14 £4,203k was released from contingency, bringing the gross increase for 2014/15 to £6,058k, as shown in the table below. The increase arises mainly from the significant demographic or demand led pressures facing the Council. A detailed breakdown on the development and risk contingency for the period 2014/15 to 2018/19 is shown in Appendix 3. Explanations of the current assessment of contingency requirements are detailed in the following paragraphs.

Table 5: Development and Risk Contingency

	Amount (£000s)
2013/14 Contingency Budget	22,883
Releases to Directorate Operating Budgets	-4,203
Increase to Contingency Requirement	6,058
2014/15 Contingency Budget	24,738

- 40 **Uninsured Claims (no movement from 2013/14)** - There is a contingency provision of £400k contained within the 2013/14 budget in addition to the base budget of £359k. The actual spend in 2012/13 was £533k in excess of the budget, covered by the use of insurance reserves and the 2013/14 month 9 position is forecasting a potential pressure of £215k on insurance budgets. Significant earmarked reserves exist to help deal with these pressures in the short term. However, these resources are finite and if preventative work is not successful then there may be an increased pressure on the budget in future years. However, at this stage it is proposed to continue to provide a contingency of £400k for uninsured claims whilst this preventative work is further developed.
- 41 **Carbon Reduction Commitment (£162k reduction from 2013/14)** - The Government's simplification changes for the CRC scheme have excluded schools from 2014/15 from the scheme. The revised provision, which excludes schools, includes street lighting and allows an increase in the tonnage tariff is £240k, a £162k reduction on the 2013/14 provision. From 2014/15 the scheme will move to a system of two allowance purchases per year, with the second retrospective purchase at a higher punitive rate and scope for purchases in advance, as such future reports to Cabinet will address how to best secure Value for Money in purchasing allowances.
- 42 **HS2 Challenge Contingency (no movement from 2013/14)** - £200k is currently proposed for the 2014/15 contingency to continue the Council's challenge against HS2.
- 43 **Heathrow Expansion Challenge Contingency (no movement from 2013/14)** - The Airports Commission has been set up to review the UK airport capacity and in anticipation of proposals being developed to expand Heathrow, a continued contingency provision of £200k is included to fund a challenge to any plans. It is likely that this will be a joint effort with other Councils.

- 44 **Impact of welfare reform on homelessness (£2,144k increase from 2013/14)** - The cost of temporary accommodation to meet the housing duty has risen sharply in 2013 due to increasing difficulty in accessing and retaining private rented sector properties. This pressure on supply has arisen from properties being taken by private tenants unable to buy properties and from other local London authorities offering higher incentives to landlords. In addition, foreign buyers are acquiring London properties, sustaining house prices at levels that are unaffordable for local residents. Within this context of diminishing supply, the Council has to house people in much more expensive Bed and Breakfast (B&B) accommodation to meet statutory obligations.
- 45 B&B costs are responsible for a £1,730k pressure in Housing Needs at month 9 of 2013/14. At the end of December 244 households were in B&B accommodation compared with 61 at December 2012, 102 at March 2013 and 178 at May 2013. In addition, the average net cost for B&B accommodation has risen from £4.3k per annum in 2012/13 to approximately £6k per annum currently. A further element of the pressure arises from increased incentive payments to procure prevention properties.
- 46 Currently, the gross risk for 2014/15 is estimated at approximately £3,000k; however a number of actions are being put in place which will have an impact on the position and are expected to mitigate this pressure to £2,144k in 2014/15. These actions include casework preventions, on the demand side, which effectively divert people to find their own solutions on the basis of housing advice. On the supply side actions include re-lets of void HRA properties and the procurement of new supplies through initiatives such as using trickle transfer funds. As some of the supply side measures will take time to fully impact, the pressure is expected to fall to £1,500k by 2015/16.
- 47 **SEN Transport (£531k decrease from 2013/14)** - Over the past year there has been a further increase in the number of statemented pupils and consequently a significant increase in contracted transport costs. The faster growth rate of costs over pupil numbers reflects the increased need to provide transport to out-of-Borough placements requiring greater distance travelled, as well as increased numbers of children requiring individual transport due to more complex needs.
- 48 With the support of the BID transformation team a range of measures are being developed in order to mitigate the costs increases in the longer term:
- Changes in the SEN transport and travel assistance policy
 - Implementation of new panel arrangements to review and approved requests for travel assistance
 - Independent travel training
 - Route planning software
 - Improved compliance with expenditure controls
 - Encouraging increased local provision through Specialist Resource Provisions attached to expanding schools and Free Schools over the medium.
- 49 These measures will not result in reduced costs overall but rather serve to limit the overall increase in costs to a projected 4% increase as opposed to the 10% increase seen over the last calendar year. With regard to the final bullet point above, the ability to increase special needs provision locally is not guaranteed, as it relies on co-operation from schools, additional investment from central Government, site availability and project timescales.

- 50 Provision of £229k has been included within contingency for 2014/15 to reflect a continuation of demand trends, with provision for the current level of demand and £108k towards implementing travel training is included within service pressures detailed elsewhere in this report.
- 51 Modelling of the impact of continued growth has been undertaken to determine the potential future pressures on the SEN Transport budget. Whilst an improvement has been seen in like-for-like prices from the re-procurement exercise this has been offset by the higher 'new for old' cost of new routes coming into effect from September 2013 compared to those routes that finished at the end of the summer term. This impact points towards the higher underlying demographic growth continuing to come through in the new academic year 2013/14 and beyond.
- 52 **Waste Disposal Levy (Landfill Tax) (£1,199k decrease from 2013/14)** – A number of factors have impacted on the waste streams during 2013/14 with both favourable and adverse impacts. A net decrease in the level of contingency required is reported following release of £2,439k to base budgets as a service pressure. Although an improved position is reported by West London Waste Authority, with savings proposals expected to reduce the cost to the Council, in particular through the fixed cost levy, these favourable movements have been insufficient to off-set the significant pressures in this area. Waste tonnages have increased by an estimated 2.5% during 2013/14, a further increase of £8 per tonne on the landfill tax and the move to a new compliant rubble and hardcore contract have led to a 2014/15 contingency requirement of £811k. Discussions between the Council and WLWA continue around arrangements at Victoria Road, with the levy increase build into this budget reflecting the higher cost of operating the site going forward.
- 53 **Impact of reduction in Asylum grant funding (£537k reduction from 2013/14)** – A number of meetings have taken place with the Home Office about the complexity and unfairness of the current asylum funding regime and the renegotiation of the Gateway agreement. The latest position is that there is likely to be a new Gateway funding agreement to replace the existing agreement that will run from 1/4/13 to 31/3/15. It is estimated that the Gateway agreement grant is likely to be in the region of £1,772k per annum. This funding covers the costs of the lease at Weir House; funding for up to £50k of legal costs relating to Asylum and funding of the Emergency Duty Team and the In Take Bid. The Home Office suggested that they would transfer the responsibility to the Border Agency and that the Council would then be funded directly from them. The impact of these potential changes on the asylum contingency requirement are shown in the table below:

Table 6: Asylum Contingency Requirement 2014/15

	2014/15 £000
Projected Expenditure	7,402
Direct Asylum Grant	-3,721
Gateway Agreement Grant	-1,772
Housing Benefit	-391
Client Contribution	-60
Contingency Required 2014/15	1,458
Original Proposed Requirement 2013/14	1,995
Proposed Change Required (Improvement)	-537

- 54 **Potential Extension of Asylum Gateway Agreement** - The Home Office have also indicated that they will be putting forward proposals regarding the funding of other costs for which the Council has lobbied for many years. The most likely of these is funding the first 25 cases which under the current grant agreement are excluded from the Gateway grant. A contingency for this additional funding has been included for £200k. There have also been discussions on the cost of supporting over 18 Asylum Seekers (estimated to be £950k) and the cost of the impact of the Newcastle Judgement which requires local authorities to fund the cost of university education should the asylum seeker wish to progress their education at the non-EU rate (estimated to be £250k). If these are confirmed, then the position for Asylum will show a significant improvement and the MTFP will be updated to reflect the new position.
- 55 **Children's Social Care (£1,079k increase from 2013/14)** – As a result of growth in Children's Social care demographics the proposed contingency provision for 2014/15 is £1,860k, an increase of £1,079k from 2013/14. The demographic model has been completely refreshed following a review of the data and taking into account actual placements made between the period 1 September 2012 and 31 August 2013. There is now considerably more clarity regarding both the in-year position with Children's placements, the direction of travel going forward and the likely budget requirement for 2014/15. The demographic data suggests that the number of Looked After Children (LAC) entering the system is increasing at a greater rate than those exiting the system (the number of new LAC between the period stated was 105 children, compared to 96 leavers and movers that have been identified, resulting in a net growth of 9 children), due to the growth in the general population and signs that there is an impact of Borough migration, where more families are starting to arrive in Hillingdon from neighbouring authorities and it is understood that the welfare reforms are starting to have an influence on where people can afford to live.
- 56 **Transitional Children (£1,408k decrease from 2013/14)** - The latest projections for transitional children moving through to Adult Services continue to demonstrate a pressure on service demand. The current assessment of the likely contingency requirement is £2,406k. Of this sum, the provision of £2,560k includes both the estimated cost of clients that are transferring in 2013/14 and the estimated cost of those anticipated to transfer across in 2014/15. Encouragingly there is some emerging evidence that recently transferred cases have been assessed at a lower cost when treated as an adult and therefore a reduction factor of 6% has been used to give a net contingency provision of £2,406k in 2014/15. The decrease in the amount of contingency reflects the decision by Cabinet to release £2,589k in contingency into the base budget for those children who have transitioned before 1st April 2013.
- 57 **Adult Social Care Demographic Pressures (£4,313k increase from 2013/14)** – Demographic changes in the client groups making up Adult Social Care Services, has been, and will continue to be a key financial risk to the Council. The demographic demand is expected to continue to rise particularly with the increasing incidence of life-limiting chronic conditions including dementia, and amongst 18-64 year olds with disabilities, alongside an increase in the longevity of very elderly people. Additionally, there is a considerable pressure from those LD clients who are living longer and out living elderly parents and carers, which results in increased numbers and higher levels of support. There are also significant risks from the outcome of the Francis enquiry at Mid Staffordshire Hospital and recent changes to the NHS '111' number on A&E

admissions, which will put further pressure on social care to enable discharge of patients without delay and could lead to pressure to utilise residential placements.

- 58 In recent years, the service has sought to change the provision to clients from living in residential accommodation to remaining in the community either supported in their current homes or in purpose built Supported Living units. Living in the community has proven to be less costly than residential accommodation however growth in the number of adult social care clients continues to be a demand upon the Council's resources.
- 59 Two exercises have been undertaken in the current year to establish the actual cost of client placements and packages of care in order to verify the contingency requirement. One was undertaken earlier in the year based on May data and the other more recently based on October data. Both exercises show that the current cost of packages based on actual client number and actual unit costs is in excess of the base budget and current contingencies set aside. In addition, the position worsened between May and October particularly on the Homecare side.
- 60 As part of this update work the financial model used to forecast the demographic growth in Adult Social Care clients, together with the unit costs of service provision, has been significantly revised to focus upon changes to the growth in client numbers for Older People, those with learning, physical and sensory disabilities and those with mental health issues.
- 61 The exercise undertaken in May 2013 compared the actual cost of all the care and support provided to individual Adult Social Care clients with the current base budget and the contingency provision set aside for ASC demographic growth for 2013/14 and the provision set aside for Transitional Children to March 2013. This exercise showed that current commitments exceeded current base budget plus contingency provision by an estimated £800k.
- 62 The exercise undertaken in October showed that there has been significant growth in the level of home care support provided since February 2013 which has now been reflected in the financial model by increasing the growth from 10% to 20% for home care costs in both 2013/14 and 2014/15. The impact of this increase is forecast to be an additional cost of £2,903k in 2014/15. Actions are being put in place to mitigate this increase by clearing outstanding reviews of home care cases. There has been an increase of 13 in the forecast number of clients with Physical and Sensory Disabilities since February 2013 which equates to a forecast increase in costs of £639k in 2014/15. There has also been a further reduction in the income received from the Clinical Commissioning Group (CCG) for Continued Health Care (CHC) funding which is estimated to be £496k. The Council will be seeking to negotiate an increase in the level of CHC funding from the CCG, to more accurately reflect their funding responsibilities.
- 63 On the positive side, there are some favourable movements with a forecast reduction in the number clients of Older people which when taken into account gives an estimated net increase in demographic changes and cost of service provision of £4,313k for the financial year 2014/15. This brings the total of the proposed provision within the contingency for Adult Social Care demographics to £11,990k. A refresh of the forecast in January 2014 has not identified any material demographic changes since October.

- 64 **Pump priming for BID savings (no movement from 2013/14)** - In the spending review in June 2013, further reductions in funding were announced for 2014/15 which will require further significant savings within the Council's overall budget. A contingency of £500k will support further development of BID work to deliver the required efficiencies for the Council.
- 65 **General Contingency (£1,500k increase from 2013/14)** - The draft budget includes £2,500k general unallocated contingency which reflects the large degree of uncertainty that continues to exist over a number of budgets. There are also several emerging issues which are being monitored to determine whether they have any impact on budgets and these could be contained within the unallocated contingency.
- 66 The increase of £1,500k in this contingency provision results from the transfer of the 2013/14 provision against shortfall in Social Care restructuring savings, with any residual risk on this saving to be borne by the General Contingency.

SERVICE PRESSURES

- 67 Service Pressures for 2014/15, which primarily relate to items being transferred from Development and Risk Contingency into base budgets, total £4,370k and are detailed below.

Table 7: Service Pressures

Priority Growth	Amount 2014/15 (£000s)
Waste Disposal Levy	2,439
SEN Transport	1,611
Outsourced Leisure Income Streams	308
Additional Property Lawyer	12
Total Service Pressures	4,370

- 68 There is currently a call of £2,439k on the 2013/14 Development and Risk Contingency in respect of the waste disposal levy, which will be released to base budgets from 1 April 2014 and therefore included in this budget as a service pressure. As noted above, provision for forecast increases to levy costs for 2014/15 are to be held in contingency.
- 69 Provision of £1,611k has been included within Service Pressures to reflect the full year effect of current levels of demand for SEN Transport, and cover the pump priming of the recently approved travel training initiative. Additional budget provision to manage increasing levels of demand during 2014/15 has been included within Development and Risk Contingency.
- 70 The Development and Risk contingency for 2013/14 contained provision for reduced income from outsourced services within Leisure and Cabinet took the decision to release the contingency into base budget in Month 7. However, there remains an ongoing service pressure from reduced income in future years, the full year effect of which is £308k.

- 71 The 2013/14 budget approved by Cabinet and Council in February 2013 included provision for recruitment of an additional property lawyer, the full year effect of which is included at £12k and is being included in this report as a service pressure.
- 72 Total Service Pressures, detailed in Appendix 4, amount to £4,370k in 2014/15.

PRIORITY GROWTH

- 73 Provision has been made in 2014/15 for an additional £2,500k on a recurrent basis for Priority Growth Initiatives. This includes £1,750k for general initiatives and £750k of funding for schools places capital financing. When added to the £1,500k priority growth brought forward this brings the total available to fund new initiatives during 2014/15 to £4,000k. A number of growth proposals are included in this report, which if agreed would leave a balance of £1,452k to support further projects.

Table 8: Priority Growth

Priority Growth	Amount 2014/15 (£000s)
Available Priority Growth Balance	4,000
Additional Primary Schools Expansions Capital Financing	(750)
Extended Library Opening Hours	(236)
Sport & Activity for all ages Fund	(400)
Social Care Initiative Fund	(400)
Lamppost Refurbishment Programme	(400)
Telecareline	(100)
Investment in Local Rating Enforcement	(100)
Finance Manager (Transformation)	(90)
Police Tasking Team	(72)
Remaining Unallocated Priority Growth	(1,452)

- 74 In order to support the Council's major programme of investment in Primary School Expansions, a further £750k is provided to support the on-going revenue financing costs associated with servicing and repayment of debt. This brings total revenue support for these expansions to £5,000k per annum.
- 75 Following on from the Council's library refurbishment programme, extended opening hours are proposed for Uxbridge, Oak Farm and Harlington libraries, with £236k included in Priority Growth to support additional staffing costs.
- 76 An initial sum of £400k has been set aside to fund priority growth initiatives around sports and leisure that seek to improve activity levels amongst residents which should improve health more generally going forward.
- 77 In addition a sum of £400k has been set aside to fund Social Care Initiatives.
- 78 £400k has been included within Priority Growth for 2014/15 to commence a programme to repaint metal street lights in the Borough.

- 79 In order to enable the threshold age for free access the Telecareline service to be lowered from 85 to 80, a sum of £100k has been set aside to off-set the loss of income from the affected clients. A further £600k capital growth has been included in this budget to support equipment costs of this initiative.
- 80 The investment of £100k in local rating enforcement will ensure that the maximum amount of income is being billed and collected from liable parties.
- 81 Funding of £90k has been included to create an additional Finance Manager role to provide extra capacity to work on the financial implications of the Council's transformation programme.
- 82 Provision of £72k is included within this budget to increase support for the Police Tasking Team within the Borough during 2014/15 and 2015/16.

SAVINGS

- 83 The savings proposals contained within this draft budget have been developed through the HIP Business Improvement Delivery programme (BID), the Council's programme to transform all services, review all working practices and enable the delivery of savings in response to central Government's austerity programme. In February 2013, the General Fund savings for 2014/15 were estimated at £16,970k. Of this figure, £6,814k was the full year impact of earlier savings, £5,100k was allocated to Service Groups to work up proposals and £5,056k was set against Policy Decisions and Corporate Savings in expectation that there was scope to increase the level of corporate savings within the MTFP.

Policy Decisions and Corporate Savings

- 84 When the budget was agreed in February, 50% of the initial 'budget gap' was allocated to the outcome of policy decisions and from corporate savings. As the development of the budget progressed, and as corporate budgets were reviewed and refreshed, the overall budget gap has reduced and the savings requirement is currently £12,802k. The most significant item to impact this area was a £3,610k surplus from the Collection Fund arising from a review of the bad debt provision for the Collection Fund at the end of 2012/13 as well as continued strong growth in Council Tax income collectable and high collection rates throughout 2012/13 and so far during 2013/14.

BID Cross Cutting savings

- 85 The main focus of the BID programme over this year has been on the key pathway projects Children's, Adults and All Age Disabilities. Savings arising from the work to date on the transformation of these services have been allocated to the existing £3,000k savings target incorporated into the 2013/14 budget.

Procurement

- 86 At the start of the budget process, it was agreed to create a specific General Fund savings target for the newly created Procurement & Commissioning Service of £1,000k. With the implementation of Category Management across the Council

forward plans have been developed for all areas identifying all major contracts and their renewal dates. Considerable work has been undertaken to identify synergies between contracts to ensure going forward the delivery of best value to the Council. Indicative procurement savings for each Group have been included in the respective savings detailed below with the information being derived from the work detailed on the Procurement forward plan.

Group Savings

- 87 The Group savings proposals currently developed for 2014/15 are summarised in the table below and the total savings figure for each Group is net of the redundancy costs contained within their package of proposals. All groups were tasked to look for further savings in addition to their original targets. Further explanation of the progress within each Group is provided in the narrative below and in detail in appendix 6.

Table 9: Savings Proposals

Savings Proposals	Saving 2014/15 (£000s)
Administration & Finance	1,539
Residents Services	5,399
Children's and Young People's Services	1,447
Adult Social Care	4,417
Total Savings Proposals	12,802

The approach to savings taken by each group is explained further below.

Administration & Finance

- 88 Administration and Finance Groups have identified savings proposals totalling £1,539k for 2014/15, including £142k full year effect savings. The Groups continue to refine their service structures through the application of the Council's organisation design principles and operating model. The 2014/15 proposed savings are largely derived from various phases of this restructuring or the full year effect of restructures that are already being implemented to deliver 2013/14 savings requirements.
- 89 Administration savings proposals of £347k have been identified from the proposed outsourcing of Occupational Health (£25k) and from structure reviews in Human Resources (£55k), Policy, Performance & Partnerships (£172k) and Legal Services (£65k). There is also £30k of savings in Democratic Services from extra income generation in Registrars arising from expanded opening hours.
- 90 Finance savings proposals of £605k have been identified including £390k from the restructure of the Procurement & Commissioning service as part of the implementation of a category management strategy and £200k from a restructure of the Revenues & Benefits Service arising from the full integration of Benefits into the Revenues structure. There is also a further saving of £15k from a restructure of the Internal Audit function which is seeking to ensure that the service has the right mix of skills at the right level within the structure.
- 91 In addition, efficiency savings from realigning Public Health responsibilities and objectives within the group generates savings of £445k in 2014/15. Further details of

the proposals developed for both Administration and Finance are set out in Appendix 6a.

Residents Services

- 92 The approach to the delivery of savings within Residents Services continues to be driven through a programme of transformational reviews of every service. This includes large scale reorganisation, restructuring and removal of duplication and the opportunities to question the need for services and the method of service delivery in all areas. Residents Services have developed savings proposals of £5,399k, including £619k of full year effect savings.
- 93 Resident Services have also delivered significant increases in income to the General Fund through the transfer of responsibility for commercial shops and garages from the Housing Revenue Account. Cabinet agreed the transfer of the garages as at 1 November 2013 which will generate an estimated gross income of £1,000k per annum which will provide a net income to the General Fund of £770k per annum in 2014/15 after providing for routine maintenance and void costs to the assets. The transfer of the shops from the HRA took place 1 October and will generate a net income of £643k per annum from 2014/15 for the General Fund. This saving, totalling £1,413k, has been earmarked to fund capital investment going forward.
- 94 The increase in net grant for the New Homes Bonus receivable from the DCLG for bringing new homes into use within the Borough is £1,257k. The in-year award is based on the addition of approximately 900 properties to the Council Tax Base between October 2012 and September 2013, marginally lower than previous assumptions due to the phasing of residential developments coming on stream. In addition this saving includes an expected refund of £133k from the topslice on formula funding, expected if national performance remains consistent with prior years. The level of funding to be returned is lower than previously expected due to a smaller topslice from Revenue Support Grant, resulting in the transfer of £339k from savings to corporate grants.
- 95 A target of £250k in 2014/15 for middle management restructures across the group has been set. There are a number of restructure consultations about to commence, along with a number in development across Public Safety, Planning, Green Spaces & Culture and Environmental Policy and Community Engagement.
- 96 A bench marking exercise has identified a list of corporate buildings where energy saving measures should generate savings estimated to be £100k per annum. Further efficiency savings totalling £250k are achievable from efficiencies in Waste Services (£150k) and fleet management costs (£100k) in 2014/15.
- 97 The highways permit scheme is now well established and the overachievement of income in 2012/13 amounted to £369k, Whilst there is a case to be cautious about building this additional income fully into the base budget given the potential for a review of the scheme, it is proposed to build in £200k from 2014/15.
- 98 The BID project to progress the Tenancy Sustainment work within the Housing Service has identified opportunities to merge individual elements of the current Housing Service with other services across the Council delivering an estimated savings of £300k per annum.

- 99 Across the service, a number of procurement savings are being developed through the implementation of the category management approach. Whilst much of this work is at an early stage and the detailed tendering exercises have yet to be undertaken, an estimated savings of £197k is anticipated within Residents Services. In addition, the review of Public Health contracts is expected to deliver a further £450k of procurement savings in 2014/15. In addition, efficiency savings from realigning Public Health responsibilities and objectives within the group generates savings of £1,571k in 2014/15
- 100 Savings proposals within the Education Service arise from reviews of all service still undertaken by the Council in light of the recent and the proposed future changes to the funding of Education Services and through the BID review of Education services. Savings for 2014/15 of £205k have been identified following reviews of Workforce Development, Information to Parents and the School Improvement Service.
- 101 The proposed savings for 2014/15 do not as yet factor in any savings directly related to the Children's pathway or Education Service Reviews as these will contribute to the existing £3m BID savings target for 2013/14.
- 102 The total proposed savings for Residents Services for 2014/15 of £5,399k are explained in detail in appendix 6b.

Children and Young People's Services

- 103 Children and Young Peoples Services have reassessed the success of their current savings approach and developed new savings proposals which deliver savings of £1,447k in 2014/15, as well as providing replacement savings for £445k of savings from 2013/14 which were undeliverable.
- 104 The new savings arise from the service undertaking a project to review the costs of all Looked after Children (LAC) placements and to identify opportunities to change the placement type leading to savings in current placement costs. A high level desk top assessment of each case has been undertaken to test the opportunities for savings. Where a change is proposed a risk assessment has been applied to each case to reflect the chances of a successful conversion rate bearing in mind the difficulties in converting children from one placement to another.
- 105 This review incorporates the undelivered savings of £300k arising from DFE grant funded initiative for the Multidimensional Treatment Foster Care (MTFC) which will be replaced with a local scheme which removes some of the restrictions that the DFE scheme contained making it easier to recruit potential carers to care for challenging teenagers and a shortfall of £145k from the use of the Care Fund Calculator (CFC), which although developed by the West London Alliance (WLA) to help Councils reduce the costs of Adult Social care placements, was less successful when applied to reducing the cost of LAC placements. The use of the adoption reform grant funding in 2013/14 will help resolve a number of cases which are awaiting final assessment in the move towards adoption. If successful this project is expected to deliver gross savings of £975k from 2015/16, with a part year effect of £869k expected in 2014/15.
- 106 As part of the review of all Education Services, a review of the non staffing Youth service budgets was undertaken which will deliver a proposed saving of £55k. In

addition, the early work being done on the development of category management within Children's Services has identified a procurement saving of £27k from using the WLA select list for procuring semi independent accommodation to meet the needs of LAC who qualify.

- 107 Efficiency savings from realigning Public Health responsibilities and objectives within the group generates savings of £496k in 2014/15. The total proposed savings for Children and Young People's Services for 2014/15 are detailed in appendix 6c.

Adult Social Care

- 108 The Adult Social Care savings programme has been completely reviewed and refreshed and new proposals have been identified to replace all previous proposed savings which had a full year impact in 2014/15 and beyond. Following the changes to the Senior Management Team and the significant changes to the approach to Supported Living, it is proposed to start with a new set of proposals for the 2014/15 MTFF.
- 109 The BID review of Adult Social care is at an early stage in terms of implementation and there remains significant scope for the delivery of further savings. An additional target of £2,000k has been included within this draft budget for 2014/15.
- 110 The review of Section 117 funded cases due to increases in cost should identify a number of instances where a change in status will enable clients to become responsible for the rent element of packages and in some instances for a contribution to care costs, subject to income, giving an estimated saving of £109k.
- 111 The Supported Living programme is currently under review and the proposal includes a reduction in the previous HRA capital build programme to 75 units, reducing the specification for two flagship schemes and progressing with the 110 units that Registered Providers have already committed to supply. The opportunity to transfer further sites for RP redevelopment may also be considered, including 12 units at Yiewsley pool that are currently factored into the capital programme and an additional 44 units of Extra Care for older people on Haydon Drive. The overall reduction in the capital build programme will be supplemented by maximising the use of existing assets such as long term voids and direct allocations, and continuing to develop a private sector partnership prototype to purchase smaller properties on the open market. This approach will mitigate against the risks associated with large-scale capital investment and potential oversupply. The accommodation and associated services will be delivered at a rate that reflects the number of people who are realistically ready and able to move, whilst maximising efficiency savings. For 2014/15 there is an additional assumption of 10 client stepdowns and 4 shared accommodation moves that will have a full year effect and then that one client per month will be transferred into general needs housing and that 4 tranches of 4 clients will transfer to shared housing. This programme is estimated to deliver savings of £736k in 2014/15 and £1,152k in future years.
- 112 Commissioning savings of £586k in 2014/15 will be delivered through a number of competitive tenders including community support services, preventative outreach/drop services, floating support services for people with mental health needs and the spot purchase of outreach services for clients who meet the criteria for Fair Access to Care services.

- 113 State pensions and welfare benefits are increased annually by CPI as at the end of September, which in 2013 was 2.7%. This increase in turn leads to an increase in client income which is estimated at £159k. Efficiency savings from realigning Public Health responsibilities and objectives within the group generates savings of £777k.
- 114 The total proposed savings for Adult Social Care is £4,417k in 2014/15 and are included in Appendix 6d.

FEES AND CHARGES

- 115 The Council is empowered to seek income from fees and charges to service users across a wide range of activities. Some of these fees and charges are set by the Government or other stakeholders, but many others are set at the discretion of the Council, based on Cabinet's recommendations. The Council, through use of the Resident's Card, operates differential charging, enabling freezes on all charges to Residents, including parking services.
- 116 Schedules detailing the proposals relating to fees and charges for 2014/15 are attached at Appendix 12. The only substantial amendments to fees and charges proposed in this report are a refresh of the charging structure for Pre-Planning Advice, in order to support the Council's Economic Development agenda, a simplification of hire charges at the Compass Theatre, Winston Churchill Hall and Manor Farm, intended to put residents first and freezing residents charges at current levels; and inflationary increases to trade waste charges.

CENTRAL GOVERNMENT GRANT

- 117 Since 2010, the Government's wide-ranging deficit reduction programme has driven down funding levels for local Government at an unprecedented rate with headline reductions in formula funding over the four years to 2014/15 around 28%. Alongside these on-going reductions, there has been an increasing tendency for new Government initiatives, such as New Homes Bonus and Troubled Families, to be funded from topslices of existing resources which places additional pressure on local Government budgets.
- 118 This is set to continue into 2014/15 with a reduction of £9,198k in formula funding set out in the Provisional Local Government Finance Settlement, which takes account of the additional 2% reduction announced by the Chancellor in the 2012 Autumn Statement and the further 1% announced in the March 2013 Budget. The apparent improvement from earlier estimates is primarily due to the transfer of £1,129k 2012/13 Council Tax Freeze grant into formula funding.
- 119 Under the Business Rates Retention System an element of formula grant income is dependent on local collection of Business Rates. The risks around collection of this sum are detailed in the Collection Fund Section of the report below.
- 120 The current squeeze on formula funding is forecast to continue in the medium-term, with a headline 14% reduction contained within the 2015/16 draft budget, which increases further once a number of top slices are taken into account, and 8% per

annum from 2016/17 onwards. Further analysis of these cuts and their implications are contained within the Medium-Term Agenda below.

- 121 Despite the move towards simplifying local Government funding within SR2010, the number and quantum of grants outside the settlement continues to increase with £12,919k included in the draft 2014/15 budget. With the exception of Section 256 transfers from Health and Housing Benefit Administration funding, the majority of these grants are recycled formula funding. This represents a gross increase of £2,879k on the Council's 2013/14 budget, of which £434k relates to new burdens related to the Better Care Fund and £446k is to partially off-set the loss of business rate revenues arising from the decision to cap annual increases at 2%. The remaining £1,999k represents a net increase in other Government Grants and while this includes a number of minor reductions in grant sums the most significant movement relates to the Education Services Grant (£1,329k).
- 122 From 2013/14 funding for retained Local Authority Education Functions has been removed from formula funding and redistributed as the Education Services Grant, which links grant awards to pupil numbers in maintained schools. Following confirmation of the mechanism for adjusting funding for new Academies, assumptions around this grant have been refreshed and a sum of £3,300k is forecast for 2014/15, with write back of the previous provision for Academy transfers expected to release a further £580k.
- 123 Finally, Spending Round 2013 confirmed a further year of Council Tax Freeze Grants which have been factored into this draft budget at a sum of £1,129k for 2014/15 and 2015/16. The current assumption is that this freeze grant will follow the methodology for 2013/14 which saw the equivalent of a 1% increase award on the gross Council Tax Base before allowing for the impact of local Council Tax Reduction schemes.
- 124 Appendix 1a to this report contains a full schedule of corporate grant funding assumptions, with an overview of medium-term risks and issues set out later in this report. The net reduction in corporately managed grants and the business rates baseline, excluding support for new burdens, is forecast to be £7,085k.

COUNCIL TAX INCOME

- 125 There continues to be strong growth in Hillingdon's Council Taxbase with growth expected to increase gross Council Tax revenues to £99,327k, an increase of £2,006k on 2013/14. This increase represents the equivalent of 1,804 Band D properties coming on stream between April 2014 and March 2015, which includes a significant number of properties on key development sites such as St Andrew's Park, Uxbridge. The financial impact of the resulting increase in population is dealt with throughout the body of this report.
- 126 As of 1 April 2014, the Council's local Council Tax Reduction Scheme will have been in operation for a full year with experience to date indicating no material increase in either demand for the scheme or the resulting cost of awards. In addition, current indications are that earlier assumptions around collection rates of those affected by the scheme may have been overly conservative. Monitoring of the scheme will continue, in particular around the impact of wide-ranging Welfare Reforms currently underway, and inform preparations for the planned refresh of the scheme for 2015/16.

- 127 An in-year surplus of £1,200k is forecast for 2013/14 Council Tax Income, primarily due to new developments coming on stream and underlining the healthy position of Hillingdon's local tax collection. In addition to this surplus, a further £2,410k brought forward from 2012/13 will also be released to the Council's General Fund delivering a one-off surplus of £3,610k in 2014/15.

BUSINESS RATE INCOME

- 128 With effect from 1 April 2013, the Business Rate Retention System has resulted in the Council sharing in the benefit of economic development through retention of a proportion of growth in the Business Rate base. While there has been a clear downward trend in rateable value within the Borough since the 2010 revaluation, ongoing review of potential developments as part of wider economic development work has identified a number of growth areas, which offer the opportunity to capitalise on this new opportunity.
- 129 Retained growth of £2,714k for Hillingdon is forecast for 2014/15, resulting from the removal of a one-off provision for back-dated rating appeals made in 2013/14 and new developments on targeted development sites off-set by a gradual reduction of the downward trend in general rateable value within the Borough.
- 130 While a share of Business Rates income is now retained locally the scheme of mandatory and discretionary reliefs is still directed by central Government, including operation of reliefs for empty properties which currently cost the Council approximately £2,000k per annum. In order to reduce this cost, provision of £100k has been made to provide additional capacity within the Council's Corporate Fraud Team to engage in more proactive inspection and prevention activities on an invest-to-save basis. In order to break-even, this proposal will need to secure an additional £667k income from businesses within the Borough.
- 131 As with Council Tax Income any surplus or deficit generated within the Business Rates Collection Fund would be released to the General Fund through the budget setting process. For 2013/14 a breakeven position is reported, with no impact upon the draft 2014/15 budget.
- 132 The Chancellor's December 2013 Autumn Statement announced a number of changes to business rate policy, including the 2% cap on the multiplier and a relief of up to £1k for retail premises in the Borough the costs of which will be supported by a specific Government grant. In order to implement the retail relief, it will be necessary for the Council to adopt the scheme proposed by Central Government which will be recommended in the Council Tax setting report to be presented to full Council later in the month.

BALANCES AND RESERVES

- 133 The projected unallocated balances and reserves are currently forecast to be £36,172k as at 31 March 2014, well above the minimum target level of balances and over £5,922k in excess of what they were projected to be at the start of the current

financial year. However, this assumes that the balance of unallocated priority growth and unallocated contingency will all be spent in full by the year end.

- 134 The MTFF strategy is to maintain balances long-term at a level of no lower than £15,000k, with an additional £5,000k earmarked to smooth the significant level of funding reductions expected in 2015/16. The budget strategy contained in this report will keep balances well above this level over the next three years. This should provide some contingency to help absorb any further adverse movement in central Government funding and other demand led pressures. The budget proposals contained within this report keep balances within the recommended range advised by the Corporate Director of Finance.

MEDIUM TERM IMPACT OF PROPOSALS

- 135 The immediate focus of this report is on delivery of a balanced budget for 2014/15. However there is a need to consider the medium term outlook and work up proposals to maintain the Council's robust financial position over this period.
- 136 Over the period to 2018/19 it is expected that the on-going Government's deficit reduction programme will place greater pressure on the Council's finances, with cuts in excess of 8% per annum expected in core formula funding. Combined with the increasing tendency for new Government initiatives to be funded from existing resources, significant reductions in non-ringfenced grants are expected lead to a loss of £37,120k funding per annum by 2018/19, while assuming £7,479k of new responsibilities, resulting in a reduction of £44,599k in comparable grant funding.
- 137 In contrast to the national funding position, the Council's local income is forecast to remain robust and grow over the medium-term as new residential and commercial developments come on stream. Council Tax Income is forecast to grow by £14,377k by 2018/19 through an increased tax base and potential 2% per annum increased from 2016/17, with no material growth forecast in the cost of delivering the local Council Tax Reduction Scheme. Over the same period expansion in the NNDR base, primarily through developments on targeted sites within the Borough, is expected to secure £5,286k retained growth and secure an additional £5,541k from inflationary uplifts in business rates. The combined impact of these changes is therefore expected to be a reduction of £19,435k in the Council's like-for-like budget requirement (taking account of the £7,479k new burdens included under Corporate Items).
- 138 In addition to the pressure on external funding, the expanding and changing make up of the Borough's population will increase demand for services, with Social Care costs representing the majority of this increase. As can be seen from current experience an aging population, living longer through improving medical advances and a rising Looked After Children population, and a sharp increase in the number of statemented children combined with Housing problems from Welfare Reforms, are all causing a significant pressure on budgets. The net impact of Service Pressures and growth in Development and Risk Contingency is expected to be £22,170k by 2018/19.
- 139 Inflationary cost pressures over the period are expected to reach £16,013k by 2018/19, with employee costs representing the largest single component of this growth. Current assumptions are based on inflationary pay-awards averaging 1% and employers' pension contributions rising to 23.1% in the medium-term.

- 140 The total budget gap to be managed through the savings programme is estimated at £62,318k over the period to 2018/19. There is however a number factors leading to a significant front-loading of this pressure, which are expanded upon below.
- 141 Firstly, Spending Round 2013 announced the Government's intention to topslice £70m from the New Homes Bonus to support London's Local Enterprise Partnerships (LEP). This will see £3,025k revenue resources transferred from Hillingdon, representing close to 40% of the Council's cumulative New Homes Bonus award. While there may be scope to recover an element of this funding for specific projects supported by the London LEP, this undermines the previous strategy of using these funds to support additional services required by an expanding population and is inconsistent with the treatment of this grant outside the capital.
- 142 Secondly, a range of new policy initiatives announced at Spending Round 2013 are to be supported from an £800m topslice on the Revenue Support Grant resulting in approximately £3,000k of Hillingdon's formula funding being recycled as ring-fenced grants to support new Government priorities at the expense of core services.
- 143 Thirdly, the strategy for balancing the 2014/15 budget includes use of a number of significant one-off items, including a Collection Fund surplus of £3,610k, writing back provision against loss of funding from Academy transfers at £1,160k.
- 144 The Better Care Fund (BCF) (previously Health and Social Care Integration Fund), which Spending Round 2013 announced for introduction in 2015/16 will present an additional risk to be managed. This will see existing transfers from the NHS totalling £1,100m nationally pooled with other Department of Health resources to create a national fund at £3,800m to support integrated working between the health and local Government sectors. Hillingdon's share of this additional funding in 2015/16 is £17,991k made up of £15,642k revenue funding from the HCCG plus capital allocations of £1,769k for the Disabled Facilities Grant and £580k of Social Care Grant which the council currently receives but from 2015/16 will be funded via the NHS and then passported to the Council through the BCF. The funding will be managed through a section 75 pooling agreement and it will be necessary to ensure that existing commitments under the Section 256 agreement and previous Winter Pressures funding are also factored into the future use of the funds. The funding allocation includes a performance related element which is contingent upon planning and performance in 2014/15 and in part upon achieving specific outcomes in 2015/16. The performance related element of £4,521k represents one of a number of key risks to each partner and the impact on the Council's MTFE will need to be fully assessed as the BCF plan is developed and agreed over the next few months. A provision of £1,000k per annum has been included in the Development and Risk Contingency to cover the risk of funding being insufficient to cover any new burdens transferring to the Council from 2015/16.
- 145 Finally, as a result of the significant changes to Adult Social Care funding arrangements set out in the 2013 Care Bill, which includes introduction of capped care costs and increased deferred payment arrangements, significant new burdens funding is expected in the medium-term. While it remains too early to confirm the sufficiency of any new burdens funding being made available, concerns have been voiced by London Councils that there may be adverse financial impacts on local authorities in the capital. Local analysis will be completed over the coming months and any impacts

managed through the 2015/16 MTF cycle. As an aside, it should be noted that the funding being made available in 2015/16 is sourced from the supplementary £800m top slice on revenue support grant noted above.

- 146 Managing this savings requirement of £20,284k in 2015/16 will be a challenge far more difficult than those faced in recent years and one which will require some difficult decisions to be taken. The budget does, however, still contain significant flexibility, particularly in the level of balances and reserves built up through prudent financial management, which gives the potential to smooth the impact of the significant gap in 2015/16 over the following years. The draft budget proposes to earmark £5,000k of balances to support the revenue budget in 2015/16 and £1,380k to support a freeze on Older Persons Council Tax through to 2018/19 which would reduce estimated balances to £29,792k, still above the target minimum levels of balances.

HOUSING REVENUE ACCOUNT (HRA) BUDGET

- 147 The budget proposals for 2014/15 are based on the third full year of self-financing for the HRA and have been developed using the same methodology and layout as for the General Fund budget. The HRA budget build is subject to the same rigorous process as other Council budgets to aid overall understanding of the process and improve transparency in the overall business plan.
- 148 Under self-financing most of the regulations governing the HRA remain. This includes requirements for the authority to carry out a periodic review of rents for dwellings and charges for services and facilities provided to Council tenants. There is a general expectation that these charges are reviewed in line with the DCLG rent restructuring and include an annual rent increase.
- 149 An overview of the draft HRA budget for the period to 2018/19 is included in Appendix 7 to this report.

Update on 2013/14 budget

- 150 The Month 9 monitoring position is showing an in-year operating surplus of £4,870k, which is £4,822k above budget. The surplus is due to reduced expenditure on the major works programme (£4,660k), lower management costs (£882k), a decreased call on Development & Risk Contingency (£557k) and reduced interest costs (£52k), offset by a reduction in rent income (£1,329k).

CHANGES SINCE REPORT TO CABINET ON 19 DECEMBER 2013

Changes in the budget

- 151 The table and narrative below summarises the changes to the recommended budget proposals from the report considered by Cabinet on 19 December 2013.

Table 10: Changes to Revenue Proposals since Cabinet on 19 December 2013

	2014/15 £000s
Budget gap/(surplus) at 19 December 2013	(0)
Proposal/Amendment	
Refreshed rental income assumptions	(10)
Savings from remodelling back office functions	(57)
Review of Repairs Service	(200)
Increased Investment in Housing Stock	267
Budget gap/(surplus) at 14 February 2014	(0)

- 152 Updated forecasts on the expected level of Right to Buy property sales during 2014/15 has led to a marginal £10k improvement in rental income assumptions; with continuing review of HRA operations enabling a further £257k efficiencies in back office operations to be taken as savings. The net impact of these changes enables a further £267k to be set aside to fund investment in housing stock.

Budget Requirement for 2014/15

- 153 The movement between the current year's budget and the draft budget requirement for 2014/15 is detailed in table 11 below. Further detail on each of the lines in the table is explained below and a more detail summary is attached as appendix 7.

Table 11: HRA Budget Requirement 2014/15

	Budget (£000s)
Original Budget Requirement 2013/14	57,428
Adjustment to show gross income from service charges	5,396
Restated Budget Requirement 2014/15	62,824
Inflation	670
Corporate Items	424
Contingency	200
Savings	-1,426
Budget Requirement 2014/15	62,692
<u>Funding Sources</u>	
Net Dwelling Rents	56,975
Non Dwelling Income	5,717
Total Resources	62,692

Inflation

- 154 The core amount of inflation included in the draft 2014/15 budget is £670k. Inflationary increases have been calculated on the same rates adopted for the General Fund and these will continue to be reviewed as economic forecasts are updated. Contractual inflation is predominantly in respect of the £11,487k Repairs & Maintenance revenue budget.

Table 12: HRA Inflation

Category	Rate (%)	2014/15 (£000s)
Employee's Pay	1.00%	100
Electricity Costs	9.00%	46
Gas Costs	9.50%	102
Contract with unavoidable inflation increases	Contractual %	422
Total		670

Corporate Items

- 155 Corporate Items include changes in contributions to support the HRA programme of capital investment and unallocated General Balances. The net increase of £424k included in this draft budget relating to a net £472k increase to capital contributions and removal of the £48k budgeted surplus included in 2013/14 budgets.
- 156 A reduction in contributions to the budgeted works to stock programme of £6,021k, reflecting both a revised profile of expenditure for the on-going programme and the significant resources expected to remain available from 2013/14 budgets will see this programme reduce to a more manageable scope. Combined with the rephasing of £5,507k existing budgets, there is a net decrease in budgeted works to stock expenditure from £17,676k in 2013/14 to £17,161k in 2014/15.
- 157 The works to stock programme is presented as a single budget line within the capital programme for approval and management purposes, to enable a more holistic view to be taken of investment decisions in this area. Under current regulation governing operation of the HRA, £9,002k per annum of this sum is financed from the annual depreciation charge and must meet the threshold for capitalisation. Officers will continue to track the level of capital expenditure and report any risk in this area on an exception basis.
- 158 In response to both the increasing demand for accommodation within the Borough and the Council's obligations under the 1:1 Replacement Agreement with DCLG, it is proposed to redirect £6,497k capital investment towards provision of new housing, resulting in a net increase in investment of £476k across the HRA. (The replacement agreement with DCLG requires provision of new affordable housing to replace units sold under discount through the Right to Buy scheme.)
- 159 It should be noted that prior to 2012/13 and the introduction of self-financing for the HRA, a sum in excess of £15,000k was transferred from the rents collected from Hillingdon tenants to central Government for redistribution to other areas. As this negative subsidy is no longer payable, there is now scope to support additional investment in housing for local residents.
- 160 Secure rental income is crucial to the long term sustainability of the HRA and notwithstanding the requirements of the 1:1 Replacement Agreement, there is a need to ensure stock levels do not fall in the medium-term. Recent increases in Right to Buy discounts have added to risk in this area and resulted in a loss of rent which if sustained would impact adversely on the HRA's ability to support services for tenants. Table 13 below exemplifies the impact of these increased Right to Buy sales.

Table 13: RTB property sales

Category	No of Properties	Equivalent rent units	Rent Loss 2014/15 (£000s)
2012/13	47	32	262
2013/14 (forecast)	100	97	548
2014/15 (budget)	116	103	658
Cumulative Total	263	232	1,468

161 Further details on the HRA capital programme, including both new build and works to stock are set out later in this report.

Development and Risk Contingency

162 The 2013/14 HRA Development and Risk Contingency contained provision of £877k to off-set non-collection of rental income, equivalent to a collection rate of 1.5% and a further sum of £480k as a General Contingency to manage any unforeseen risks in year.

163 It is proposed to maintain the contingency against rental income at £877k for 2014/15, reflecting actual experience and the potential additional risks arising from implementation the Government's programme of Welfare Reforms, including introduction of the benefit cap in Hillingdon from 30 September 2013.

164 As a result of the current high-level of unallocated General Balances held within the HRA, it is proposed to remove the £480k General Contingency and instead utilise balances to manage any unforeseen risks during 2014/15. Given the significant level of expenditure on repairs and maintenance of housing stock a sum of £680k is set aside to manage any exceptional call on the repairs service.

Savings

165 This draft budget includes savings totalling £1,426k, which consists of £902k from the full year effect of 2013/14 initiatives and a proposed £524k relating to the on-going review and remodelling of the repairs service which is expected to deliver a more responsive service. The full year effect savings include £483k from the completion of the BID review of Housing Management and associated remodelling of back office functions and £419k in relation to savings on overheads following the review of Area Offices.

Rents, Fees and Charges

166 Rental income is the most significant element of the total resources available to the HRA and corresponding increases to resources rely on increase to rent. This draft budget has been developed on the basis of a 3.92% increase to rents calculated in line with the DCLG national rent restructuring policy.

167 Rent restructuring is based on a current formula of RPI + 0.5% + a convergence factor up to a maximum of £2 per week. The 2013 September RPI as specified by the policy was 3.2% and the convergence factor is derived by reference to a Hillingdon HRA target rent to be achieved by 2016. The application of this will result in the average rent for 2014/15 increasing by £4.10 per week with a weighted average rent for the

next financial year of £108.65. This is expected to yield an additional £1,353k rent income in 2014/15, after allowing for forecast Right to Buy sales. Rent by individual property size is shown in Appendix 12 (Fees & Charges) for additional information.

- 168 To ensure comparable and consistent rents are being charged, it is important to ensure convergence with other registered providers of social housing is achieved within target timescales. It should be noted that some properties in the same area will attain convergence at different times. Therefore, this report recommends that chargeable rent should be moved to formula rent whenever there is a change in tenancy. This change will not affect current tenants and will apply to between 200 – 600 properties a year and therefore will have little (less than 0.1%) impact on the Council's weighted average rent but will correct anomalies as they are identified.
- 169 Whilst a little more flexibility is now available to the Council as a result of self financing settlement, there remains a considerable restraint in the requirement to repay the outstanding debt. In addition the wider implications of the Government's Welfare Reform programme could increase the risk of rent arrears and default as a result and it would be prudent to continue to take a cautious approach to rent increases in the short to medium term.
- 170 Within the HRA self financing regime, the assumed expenditure allows for costs of general management and maintenance. This allowance does not cover certain services provided to tenants such as caretaking, cleaning, grounds maintenance etc. Other costs recharged to tenants include heating and energy, supported housing costs for those in sheltered housing and other optional services. In previous years for these charges and existing leasehold service charges the increases have been inflation plus a nominal amount to support the actual cost of service provision and the policy is based on the principle of full cost recovery. Utilities charges have been examined in detail and proposed charges are in line with corporate guidelines. However these will continue to be monitored closely and any savings from procurement activity will be passed on to tenants in line with policy and previous practise.

Balances

- 171 Whilst no formal balances strategy has been developed, the aim is to maintain balances sufficient to manage risks and support new initiatives not yet factored into the MTFF. The HRA 5 year projection is shown in table 14 and based on the following assumptions.
- Borrowing for Supported Housing approved in February 2012 is no longer deemed necessary in line with revised capital proposals included in this report.
 - Rent income from 75 Supported Housing units is included from 2017/18.
 - Cumulative reductions in rental income arising from Right to buy sales over the period to 2018/19.
 - One for one replacement policy included with additional affordable housing and supported future rent income of £50k in 2014/15 rising to £2,000k per annum by 2018/19 in line with capital proposals included in this report
 - Rents have been uplifted by 3.92% in 2014/15, 3.5% in 2015/16 and 3% in subsequent years. Formula rent likely to be based on CPI + 1% from 2015/16.
 - Inflation assumptions in line with corporate assumptions.

Table 14: 5 year movement in HRA balances

	2014/15 £000's	2015/16 £000's	2016/17 £000's	2017/18 £000's	2018/19 £000's
Balance b/fwd	-25,083	-25,083	-25,083	-25,083	-25,083
Net Income	-62,682	-64,288	-66,006	-68,070	-70,334
Directorate	30,293	29,687	29,548	29,685	29,899
Corporate - Financing / Depn	30,832	33,044	34,901	36,828	38,878
Corporate Budgets – Contingency	1,557	1,557	1,557	1,557	1,557
Contribution to / (from) balances	0	0	0	0	0
Balance c/fwd	-25,083	-25,083	-25,083	-25,083	-25,083

Note: Includes 2014/15 surplus of £4,870k reported in period 9 which is subject to change in respect of capital contributions to the Major Repairs Reserve at year end.

SCHOOLS BUDGETS

- 172 The Council receives funding for Schools Budgeted expenditure through the Dedicated Schools Grant (DSG), which is a ring fenced grant. The determination of the DSG continues to be reviewed by the Department for Education (DfE) as the DfE move towards a national funding formula, which will be implemented in 2015/16. However, the actual arrangements for the proposed national funding formula have not yet been issued.
- 173 The further review of the funding model for 2014/15 requires a number of changes to be made to the funding formula, which Schools Forum have considered and consulted all schools on in October 2013. This new funding formula is applicable to all schools, including Academy schools and Free Schools.
- 174 The DfE have confirmed that they will extend the free entitlement offer for two year olds for those families that are deemed to be in the 40% most disadvantaged range, with a corresponding increase in the DSG.
- 175 The DSG is calculated based on three funding blocks; the Early Years Block (including resources for the two year old free entitlement offer), the Schools Block and the High Needs Block (covering Special Educational Needs and Alternative Education Provision). Each of these funding blocks is not ring-fenced individually, which allows for movement of funds between the funding blocks within the DSG.
- 176 The Early Years Block for 2014/15 has been cash limited to 2013/14 values (which itself was cash limited to the 2012/13 values). This funding will be adjusted throughout the 2014/15 financial year, based on the January 2014 census count and again by the January 2015 census count, where additional pupils will be funded by the pre-determined Guaranteed Unit of Funding (GUF) for Early Years. This funding block includes funding for the Two Year old free entitlement offer, the majority of which will fund the current provision, with the remainder funding growth in capacity.
- 177 The Schools Block for 2014/15 has been calculated by multiplying the GUF for Schools by the October 2013 pupil numbers, where the GUF has been cash limited to 2013/14 values. The Schools Block no longer includes funding for Special Resource

Provisions (SRP's) as this is funded from the High Needs Block, but does include delegated funding for mainstream Special Educational Needs (SEN) pupils.

178 The High Needs Block for 2014/15 has been cash limited to 2013/14 (which itself was cash limited to the 2012/13 values). This now includes full year funding for the 16 -25 provision, which was previously funded directly by the Education Funding Agency. The DfE are yet to confirm the final budget for this funding block as they are still consulting with local authorities on the planned place numbers and potential growth in SEN pupil numbers.

179 The DSG funds both the delegated individual schools budget and items which the School and Early Years Finance (England) Regulations allow to be retained centrally, including Special Educational Needs, Alternative Education provision and Early Years provision. The Council also receives a Pupil Premium Grant based on the number of pupils that are, and were, eligible for a free school meal (FSM) over the last six years (known as Ever 6 FSM). This is passported directly to schools based on the following allocations:-

- The level of the Pupil Premium has been confirmed at £1,300 per pupil for primary schools (an increase of £347 on the current rate of £953) and £935 for secondary schools (an increase of £35 on the current rate of £900), distributed based on those pupils eligible for Free School Meals at any point over the last six years (Ever 6).
- For Looked After Children the amount will be significantly increased to £1,900 (an increase of £1,000 on the current rate of £900). The determination of this has been amended slightly and covers those Children in Care of school age who have been looked after for more than one day (i.e. the pupils counted on the SSDA903 (Under the Children Act 1989, a child is looked after by a local authority if he or she; is provided with accommodation, for a continuous period of more than 24 hours, [Children Act 1989 Section 20 and 21]; or is subject to a care order [Children Act 1989 Part IV]), will be those pupils that have been continuously looked after aged 4 to 15 at 31 August 2013. The count point for 2013 is 31st March).
- An additional amount of £300 per pupil will be included in the Pupil Premium in 2014/15 for the children of members of the UK armed forces, no change on the 2013/14 rate, although this has been extended to cover 4 years rather than 3.

No cost falls upon the Council Tax payer for those services funded from the DSG, unless the Council chooses to supplement the Schools Budget from the General Fund.

180 Throughout this financial year (2013/14) the coalition Government has continued with its consultation with Councils on a number of school funding issues including School Funding Reform – Findings from the Review of 2013/14 Arrangements and Changes for 2014/15 and Proposed Changes to the Role of the Local Authority in Early Education and Childcare. The latter consultation which proposed major changes to the funding for Early Years provision was withdrawn by the coalition Government following consultation with stakeholders.

181 In terms of the School Funding Reform, the coalition Government announced that it would implement a National Funding Formula in 2015/16. Additionally, further amendments were made to the funding formula for schools to be effective from 1 April 2014. All authorities have to use this standard model as it will be used to determine the

budget shares for all schools (including free schools) with effect from 1 April 2014. Schools Forum is the principal institution established for the Council's consultations with schools on financial matters. In order to ensure that Schools Forum makes informed decisions, the proposed funding arrangements are also issued to schools inviting responses that are subsequently considered by Schools Forum in making their decisions and advice.

- 182 The main focus of Schools Forum has been to undertake a further review of the funding formula taking into account feedback received from schools, using benchmarking data provided by the DfE and applying the new factors that the DfE require all local authorities to implement as set out in the School Funding Reform – Findings from the Review of 2013/14 Arrangements and Changes for 2014/15. In May 2013, Schools Forum consulted with schools to determine whether they had any concerns with the new funding formula, so as to inform them of areas that should be reviewed. Additionally schools were consulted in October 2013 and invited to a number of briefing sessions to explain the proposed changes that would be made to the schools funding formula. The outcomes of which were considered at the Schools Forum meeting on 23 October 2013.
- 183 The School Forum regulations provide Schools Forum with more decision-making powers with regard to certain aspects of the Council's proposals for schools funding. However, it remains the responsibility of Cabinet to agree the Schools Budget for 2014/15 and this is addressed in a separate report elsewhere on this Cabinet agenda.

CAPITAL PROGRAMME

Background to 2014/15 General Fund Capital Budget Development

- 184 As in recent years, the Council's capital programme development is dominated by the requirement to provide sufficient school places with total investment now set to exceed £390,000k over the period to 2018/19. In addition, this draft programme includes provision for major investment in the St Andrew's Park site in Uxbridge and a continuation of existing programmes of works to maintain local infrastructure.
- 185 This draft programme has been developed with reference to the Prudential Framework, with all proposals being tested for affordability, sustainability and prudence. All associated revenue implications have been factored into revenue budgets through the MTF process and reflected elsewhere in this report.
- 186 This element of the report focuses upon the new proposals and the overall financing strategy for the programme. The latest draft of the full capital programme, and indicative financing, for 2014/15 to 2018/19 is set out in Appendix 8a. An overview of this financing strategy and revenue implications are set out below.
- 187 For those major projects already underway, expenditure forecasts have been refreshed and any necessary rephrasing of budgets in line with the position reported to this Cabinet in the Monthly Budget Monitoring Report. Any potential slippage on Programmes of Work to be reviewed as part of the Council's wider outturn position at year end, to enable members to redirect resources if necessary.
- 188 In presenting the capital programme, it is proposed to differentiate between fully costed proposals and those projects at an early stage of development through a separate budget heading for Future Projects. Appendix 8a has been structured to reflect this proposed new approach, which will enable monitoring reports to focus upon live projects.
- 189 Subsequent sections of this report deal with proposed new schemes, the continuing programmes of works and the wider financing strategy in turn. In all cases projects will be subject to final approval through Cabinet and Cabinet Member reports outside the MTF process.

Changes in the budget

- 190 The table and narrative below summarises the changes to the recommended budget proposals from the report considered by Cabinet on 19 December 2013. These changes relate to amendments in scope to existing projects and updates to reflect changes in levels of external funding.

Table 15: Changes to Capital Proposals since Cabinet on 19 December 2013

	2014/15 - 2018/19 £000s
General Fund Capital Programme at 19 December 2013	382,426
Proposal/Amendment	
• Amendments to scope of existing projects	
St Andrew's Park Museum	4,000
Primary School Expansion Programme	1,000
Telecareline Priority Growth	600
Vehicle Replacement Programme	200
Other minor changes to specific projects	(42)
• Amendments in programme due to external funding changes	
Increased DfE Capital Maintenance Funding	2,032
Award of DfE Free School Meals Grant	565
Confirmation of TfL LIP Grant Funding levels	(209)
Addition of Section 106 Monies in support of TfL Schemes	535
General Fund Capital Programme at 14 February 2013	391,107

- 191 The estimate for construction of a museum on the St Andrew's Park site has been refreshed to take account of service requirements and an additional £4,000k added to the capital programme. In addition £1,000k has been added to the Primary School expansion programme in order to ensure demand for places in September 2014 can be met, a sum of £600k has been included to support the decision to offer free Telecareline service to the over 80s and a refresh of the Vehicle Replacement programme has required further investment totalling £200k.
- 192 The above changes are to be funded in full from Council Resources, with an increase of £6,538k to forecast capital receipts over the period to 2018/19 enabling these changes to be made without increasing the Council's borrowing requirement and subsequent revenue financing costs.
- 193 The capital maintenance fund for schools which is un-ringfenced was announced in late January, the Council's allocation for 2014/15 was £2,516k. This has been initially split between the Urgent Building Condition works programme £2m and the re-provision of secondary schools £516k. The current school conditions programme has a backlog of works required and will need additional funding to catch up. The balance for secondary re-provision is a contribution for schools that require rebuilding due to the current state of the building infrastructure.
- 194 The capital programme previously included a sum of £1,000k per annum in support of Urgent Building Condition Works at the Borough's schools, which was fully funded from Department for Education grant. Confirmation of this funding stream for 2014/15 and refreshed assumptions for grant income in the medium term has enabled an increase of £2,032k in provision for investment in such works.
- 195 Recent funding announcements from the DfE included £565k towards provision of facilities to support Free School Meals. Officers are identifying areas of demand

where this grant could be applied; however the limited sum available will necessitate innovative approaches to its application.

- 196 In light of the latest funding confirmations from Transport for London the capital programme and associated revenue budgets have been refreshed accordingly to reflect the on-going level of work.

Proposed Additions to the General Fund Capital Programme

- 197 The following items have been costed in an adequate level of detail and are deemed ready to commence during 2014/15 if approved by members. In cases where expenditure will be phased over multiple years, this narrative makes reference to full project costs.
- 198 Provision for £2,000k Priority Growth investment in the Borough's highways and a further £1,000k Priority Growth investment in pavements is included in this draft programme bringing capital investment in local infrastructure to more than £9,000k for 2014/15.
- 199 An increase of £2,032k is recommended to reflect the level of demand for Urgent Building Condition Works at schools, which reflects increased levels of DfE funding which have now been confirmed for 2014/15.
- 200 On 26 September 2013, Cabinet approved in outline a scheme to refurbish Harlington Road Depot site to enable a number of additional services to be transferred to the site and thus free up assets across the Borough for disposal or alternative use. This capital programme assumes that surplus depot sites would be sold to fund £1,300k works at Harlington Road Depot.
- 201 It is recommended that an additional £1,000k of funding is added to the existing Primary School Expansions programme to ensure that sufficient scope remains to manage any temporary accommodation requirements for intakes in 2014 and 2015.
- 202 In order to provide for the necessary equipment to expand free provision of Telecareline services to residents over the age of 80, a sum of £600k has been included in this capital programme. This project will be funded from the Department of Health Community Capacity grant.
- 203 West Drayton Cemetery is expected to reach full capacity by September 2014 and as a result provision of £456k has been included in this programme to enable an expansion to take place and associated infrastructure works to be completed on the site.
- 204 A sum of £310k has been included to fund refurbishment of the Council-owned Whiteheath Farmhouse in order to prevent further decay of the structure and meet English Heritage requirements with regard to maintenance of the site.
- 205 Within Programmes of Works, the addition of £500k per annum to 2017/18 (£600k for 2014/15) to support major electrical and mechanical works at the Civic Centre is proposed in order to ensure the site remains operational and safe over this period.

- 206 In addition improvements to the Rural Activity Garden Centre are included in this capital programme at £250k. In addition a further £200k has been added to the Vehicle Replacement programme to ensure the Council's fleet is sufficient to support service delivery.
- 207 It is proposed to maintain the current level of £600k in the Property Works Programme to support larger projects at sites across the Borough. It is expected that improvement to Northwood Recreation Ground at £70k, a number of Health and Safety projects on Golf Courses at £38k and drainage works at Whiteheath and Park Lodge farms for £105k be sourced from this budget in 2014/15.

Future Projects

- 208 There are a number of areas where capital investment is planned but the specifics of the project are yet to be costed in detail.
- 209 Following on from the Council's major programme of investment in expanding the Borough's primary school capacity to meet the demands of a growing population, provision of £150,000k for delivery of two new secondary schools and major investment in both Abbotsfield and Northwood schools is included in this budget. As with the primary school expansion programme, there will likely be scope to secure a level of Department of Education funding which alongside developer contributions will reduce the level of Council investment required to deliver this programme.
- 210 In December 2013 the DfE announced a further round of Basic Needs funding for school places, although Hillingdon was not awarded any grant funding. These awards were based on the forecast shortfall in places to 2016/17 and therefore failed to recognise the increased demand which will flow through into the secondary sector. In order to maintain the Council's proactive approach to school place planning, this capital programme includes both the full cost of this future demand and a prudent assumption around likely DfE funding levels - although on the current approach these grants will not be confirmed until a later date.
- 211 For planning purposes it has been assumed that the Council will be required to finance 50% of expenditure on Abbotsfield and Northwood and 25% in the case of the other new schools. Provision to manage this level of borrowing has been included as a Priority Growth item in revenue budgets from 2017/18 onwards. While this funding profile reflects experience on the current primary school expansions, it will be necessary for officers to secure such funding through competitive bidding exercises and any shortfall in external funding would necessitate additional use of borrowing, with on-going revenue implications for the Council. In order to reflect this level of risk around DfE funding streams, the £28,000k grant funding in support of the Abbotsfield and Northwood projects has been shown as contingent under Development and Risk Contingency.
- 212 Provision has been made to support delivery of a landmark 1,200 seat theatre on the St Andrew's Park site at a estimated cost of £44,000k, the on-going financing costs of which will be supported from the existing £1,000k per annum provision for capital investment and £1,413k additional income from appropriated HRA commercial properties. Alongside this theatre, provision is also included to deliver a museum on this site at a cost of £5,000k. Further work on costing both proposals will continue and be reflected in the Council's MTF as appropriate.

- 213 Provision of £13,500k to meet further demand in the primary school sector from 2015/16 has been included in this draft programme which would support delivery of a further three forms of entry through either new schools or expansions. As with the proposed secondary sector investment it has been assumed that 25% of costs of these works will be borne by the Council Tax payer, the costs of which are factored into revenue budgets over the MTFE period.
- 214 A sum of £5,100k has been included in this programme to fund delivery of three new Youth Centres across the Borough, with the first being in Harefield. This investment will be funded from Prudential Borrowing, with provision for on-going revenue financing and operating costs included within Priority Growth.
- 215 £1,200k has been included in this programme to deliver a modernisation of the Civic Centre ICT network infrastructure, both ensuring continued availability of systems beyond 2016 when the existing infrastructure is de-supported and introducing Wi-Fi in place of hard cabling.
- 216 Also included is a sum of £1,000k to support the renovation of the Grade 2 listed Uxbridge Cemetery Gatehouse and Chapel, which will both preserve these buildings for the local community and ensure that the Council meets its statutory obligations with regard to maintaining the asset.
- 217 In addition a specific provision of £500k has been included to enable refurbishment/improvement works on a number of Council-owned bowls clubs within the Borough.
- 218 In order to support Hillingdon's Local Plan submission, it may be necessary to undertake capital works for which a provision of £197k has been included in the budget.

Development & Risk Contingency

- 219 £1,500k per annum has been set aside within General Contingency to manage any unforeseen risks emerging on existing projects and provide capacity to support new initiatives over this period. To date, the following projects at a very early stage of development have been identified which may represent a call on this resource; Golf irrigation, Restoration of Cranford Park Stables, further works at Ruislip Lido and further energy efficiency measures at the Civic Centre.

Programmes of Works

- 220 Annual investment in local infrastructure through the Programmes of Works continues to form a major element of the Council's wider capital programme, requiring funding of approximately £7,000k to be identified on an annual basis to support projects which do not meet Prudential Code requirements for use of borrowing.
- 221 From 2014/15 these programmes will be funded from a combination of capital receipts and the Community Infrastructure Levy (CIL), with current surplus assets available for disposal and early estimates of potential CIL income sufficient to support the current range of programmes in the medium-term.

Capital Financing

222 This report contains recommendations to approve the draft capital programme as set out in Appendix 8a, delivery of which will require investment of £391,107k over the period to 2018/19 of which Prudential Borrowing and Government Grants are expected to form the most significant funding streams. The table below sets out a summary of this programme and the latest assumptions on the availability of external funding.

Table 16: General Fund Capital Financing

	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	Total £'000
Main Programme	82,090	7,334	0	0	0	89,424
Programme of Works	18,763	14,465	14,582	9,818	9,318	66,946
Future Projects	17,479	73,388	106,085	28,185	2,100	227,237
Development & Risk Contingency	1,500	1,500	1,500	1,500	1,500	7,500
Capital Expenditure	119,832	96,687	122,167	39,503	12,918	391,107
Prudential Borrowing	-37,510	-39,321	-57,595	-11,801	-1,440	-147,667
Capital Receipts	-15,137	-12,730	-2,956	-386	0	-31,209
Community Infrastructure Levy	-5,000	-5,000	-5,000	-5,000	-5,000	-25,000
Council Resources	-57,647	-57,051	-65,551	-17,187	-6,440	-203,876
Government Grants	-51,731	-37,634	-55,839	-22,316	-6,478	-173,998
Other Contributions	-10,454	-2,002	-777	0	0	-13,233
Capital Financing	-119,832	-96,687	-122,167	-39,503	-12,918	-391,107

223 Government Grants are expected to represent the single most significant funding stream over the period to 2018/19, with the vast majority of these resources expected to be sourced from the Department for Education in support of school expansion programmes. There has been no confirmation of these funding arrangements beyond 2014/15 and this budget has been prepared on the assumption that the Council will be able to secure similar levels of grant support as achieved on the current primary school programme.

224 In order to secure the levels of grant funding detailed in this report, the Council will continue to submit bids through the Education Funding Agency over this period to ensure that this vital source of support for the programme is secured. As the MTFP process continues further updates on these key funding streams will be included and assumptions refreshed accordingly.

225 An annual award of £1,645k in support of Disabled Facilities Grants is included in the above assumptions, however from 2015/16 this funding will be rolled into the Better Care Fund. In order to continue to deliver this programme it will therefore be necessary to ensure that sufficient resources are earmarked from the Fund for this purpose. Further information on the Better Care Fund is contained in the Medium Term Agenda Section of this report.

226 A full schedule of current Government Grant forecasts is contained at Appendix 8c to this report.

- 227 Other external contributions primarily relate to Section 106 planning contributions, however from 2014/15 these will be replaced by the new Community Infrastructure Levy (CIL) which is to be managed as part of wider Council Resources.
- 228 Following application of external funding, the residual sum to be financed from Council Resources is forecast to be £203,876k, of which £31,209k is expected to be met from Capital Receipts, £25,000k from the Community infrastructure Levy and £147,667k from Prudential Borrowing. Forecast capital receipts are based on the Council's latest asset disposal programme, which includes all sites identified as surplus to requirements in the medium-term.
- 229 In the case of CIL it has been assumed that the existing programmes of work and school expansion programme will meet the requirements for application of the majority of these funds as these projects include significant provision for managing the impact of a growing population. Following introduction of CIL during 2014, it will be necessary for Cabinet to determine local priorities for application of this income which may include funding for partner organisations, such as health and employment initiatives currently supported by Section 106 contributions.
- 230 The remaining sum of £147,667k to be sourced from Prudential Borrowing includes £54,100k for provision of the new amenities at St Andrew's Park and new Youth Centres, and the balance towards the primary and secondary school expansion programmes, for which specific provision to manage borrowing costs has been made within the MTFF.
- 231 The majority of resources for schools investment during 2013/14 and 2014/15 have already been built into revenue budgets, accounting for the current underspend of £2,500k reported on financing budgets. With the exception of £900k of financing costs being rephased elsewhere in this report, this additional capacity in revenue budgets is expected to be utilised in full by 2014/15 which may place additional strain on revenue budgets if costs cannot be contained with Directorate Operating Budgets.

Housing Revenue Account Capital Programme and Financing

- 232 This draft budget includes an outline HRA capital programme for the MTFF period to 2018/19, and is focused on the twin objectives of providing additional affordable housing and maintaining the existing housing stock. As a result of the sound financial standing of the HRA, it is expected that the level of investment detailed below can be financed without recourse to Prudential Borrowing which will minimise costs to future tenants.
- 233 This budget includes three major projects intended to procure new affordable housing for the residents of Hillingdon, with investment of £60,184k over the period to 2018/19 expected to deliver more than 300 new homes within the HRA. Investment in existing stock during 2014/15 is set to total £14,783k, with annual investment of approximately £12,000k from 2015/16 onwards.
- 234 A sum of £9,766k has been set aside within this capital programme to support purchase and repair of former Council properties, as approved in principal by Cabinet on 21 November, which had previously been sold under the Right to Buy scheme. This approach will enable properties brought on stream more quickly than alternative

new build projects, and will have a limited impact on management costs as all properties are within current estates. By 2018/19 this project will bring 70 properties into the HRA, including 15 during 2014/15.

- 235 It is proposed that a £37,376k programme of general needs housing construction across the Borough forms the core of the HRA capital investment over the period to 2018/19, delivering 172 new homes. Activity is expected to commence during 2014/15 with the first 27 units planned to be brought on-stream from 2016/17. This programme enables the Council to utilise the majority of capital receipts received under the 1:1 Replacement Agreement, with match funding to be sourced from in-year revenue contributions rather than Prudential Borrowing – thus reducing the debt burden on future rent payers.
- 236 Alongside the general needs programme, £13,042k has been earmarked for investment in supported living accommodation to support efforts within Adult Social Care to reduce the number of people in long-term Residential Care. This sum is expected to deliver 75 units within the HRA, which will be supported by additional units delivered within the Borough through Registered Providers.
- 237 For both the general needs and supported living programmes, the primary constraint on delivery is expected to be the availability of land which will require the Council to seek to identify and earmark surplus assets for this purpose.
- 238 Finally, a sum of £17,161k is contained within the 2014/15 capital budget to support investment and renewal of existing housing stock through the Works to Stock Programme. An initial profile of expenditure across Dwelling Component Renewal, Estates and Blocks Renewal and Welfare Projects has been developed on the basis of prior experience and condition survey information, however in all cases individual property surveys would be expected to ensure that the approach to renewal represents value for money.
- 239 Table 17 below sets out the overall financing strategy from this programme of investment over the period to 2018/19, which is currently forecast to be funded entirely from internal HRA resources although there may be opportunities to secure external funding for new build schemes.

Table 17: Housing Revenue Account Capital Financing

	2014/15	2015/16	2016/17	2017/18	2018/19	Total
	£'000	£'000	£'000	£'000	£'000	£'000
Major Projects	5,964	8,719	9,899	16,702	18,900	60,184
Works to Stock Programme	17,161	15,250	14,754	14,296	14,296	75,757
Capital Expenditure	23,125	23,969	24,653	30,998	33,196	135,941
Prudential Borrowing	0	0	0	0	0	0
Capital Receipts	-1,955	-2,680	-3,037	-5,082	-5,744	-18,498
Major Repairs Allowance	-9,002	-9,002	-9,002	-9,002	-9,002	-45,010
Direct Revenue Contribution	-12,168	-12,287	-12,614	-16,914	-18,450	-72,433
HRA Resources	-23,125	-23,969	-24,653	-30,998	-33,196	-135,941

- 240 The capital receipts forecast included above assumes continuation of the current trends in Right to Buy Sales, with an average of 50 sales per annum assumed from 2015/16 and 116 sales during 2014/15. Under the 1:1 Replacement Agreement the

Council is limited to applying these receipts to 30% expenditure with the remaining 70% investment in the form of match funding and it should be noted that failure to utilise receipts within three years would see the Council require to transfer funds to DCLG at a punitive interest rate.

- 241 The Major Repairs Allowance is a statutory transfer from the revenue account to support renewal of existing stock and is calculated on an annual basis based on the valuation of housing within the HRA. Over the MTFP this sum will support Dwelling Component Renewal, such as replacement of windows and roofs, and Welfare Schemes, such as adaptations, within the Works to Stock Programme.
- 242 Annual direct contributions from revenue support the remainder of this programme, rather than resorting to use of Prudential Borrowing which ensures that the available headroom within the self-financing system remains available to support future initiatives and reduces the cost of investment to future rents payers.
- 243 Over the period to 2018/19 it is expected that annual contributions from revenue will exceed planned expenditure which will enable the cumulative surplus, currently estimated at £4,889k, to be retained within the Major Repairs Reserve. This reserve will then provide a resource to fund major dwelling component renewals, the level of investment in which will be expected to rise from 2020 onwards as investment completed under the Decent Homes programme between 2003 and 2010 reach the end of its useful life. Table 18 below sets out forecast balances on the Major Repairs Reserve.

Table 18: Major Repairs Reserve Forecast

	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000
Balance Brought Forward	1,123	8,773	5,751	7,304	7,907	6,141
Depreciation Charge to Revenue	9,002	9,002	9,002	9,002	9,002	9,002
Revenue Contribution for Works to Stock	8,674	2,653	8,674	5,761	5,303	5,316
Revenue Contribution for Major Projects	0	6,493	5,166	7,456	9,845	11,882
Reported Variance on Works to Stock	-2,761	0	0	0	0	0
Capital Programme Financing	-7,265	-21,170	-21,289	-21,616	-25,916	-27,452
Balance Carried Forward	8,773	5,751	7,304	7,907	6,141	4,889

OVERALL BUDGET FOR COUNCIL TAX SETTING 2014/15

Corporate Director of Finance's Comments Regarding Responsibilities under the Local Government Act 2003

244 Under Section 25 of the Local Government Act 2003 the Corporate Director of Finance as the Council's nominated section 151 officer, has a responsibility to comment on:

- The robustness of the estimates for the coming year.
- The adequacy of the Council's reserves.

245 The Corporate Director of Finance is able to give positive assurances on the robustness of the estimates in general for the coming year. This view is based on:

- The use of an established, rigorous process for developing the budget through the Medium Term Financial Forecast (MTFF) process. This includes close alignment with the service planning process. This has been further strengthened through the continued development of the Business Improvement Delivery programme.
- The inclusion within the base budget of a £24,738k Development and Risk contingency.
- Service managers having made reasonable assumptions about demand pressures and taken a prudent view of volatile areas.
- Risk based financial monitoring being undertaken during the year and reported to Cabinet on a monthly basis. This includes the agreement of recovery plans to ensure that the budget is delivered in overall terms.
- Procedures in place to capture and monitor procurement and other efficiency savings.
- Prudent assumptions made about interest rates.
- The recommended increases in fees and charges in line with the assumptions in the revenue budget.

246 The Corporate Director of Finance also has a duty to comment on the adequacy of the Council's reserves when the budget is being set. At the time of budget setting for 2013/14, the Corporate Director of Finance set a recommended range of balances. This was between £15m and £30m, based on an analysis of the risks facing the Council. The recommended range has been updated following a review of the risks facing the Council. This is set out in the next section.

Statement on Balances and Reserves

247 The Corporate Director of Finance has undertaken a review of the risks currently facing the Council. This has enabled an update to the recommended range of balances that the Council should hold. This forms the basis of the guidance provided above in relation to his responsibilities under the Local Government Act 2003.

248 To assess the adequacy of general reserves, the Corporate Director of Finance has taken into account the strategic, operational and financial risks facing the Council. The Council should retain adequate reserves to cover unexpected expenditure and avoid costly short-term borrowing. Equally, the Council wishes to utilise the maximum resources available to achieve its objectives, therefore it plans to maintain reserves at the lowest prudent level.

249 To determine the recommended level of reserves the Council has assessed risk against the criteria as specified in Local Authority Accounting Panel (LAAP) Bulletin 77 (November 2008). This assessment includes the following:

- The robustness of the financial planning process (including the treatment of inflation and interest rates and the timing of capital receipts).
- How the Council manages demand led service pressures.
- The treatment of planned efficiency savings / productivity gains.
- The financial risks inherent in any major capital projects, outsourcing arrangements or significant new funding partnerships.
- The strength of the financial monitoring and reporting arrangements.
- Cashflow management and the need for short term borrowing.
- The availability of reserves, Government grants and other funds to deal with major contingencies and the adequacy of provisions.
- The general financial climate to which the Council is subject and its track record in budget and financial management.

250 The assessment, although based on the Council's procedures and structures, does have an element of subjectivity and to allow for this the optimum level of reserves incorporates a range. The recommended range for reserves for 2014/15 is £20,000k to £35,000k. Ideally the Council should avoid having balances below the minimum level of £20,000k, or above the maximum level of £35,000k. The current MTFF maintains balances within this range. Details of the risk assessment are included in Appendix 9.

251 The range of issues that impact on the need to hold balances and reserves has been reviewed since last year's budget setting process and the level of cover against each risk criteria refreshed, although in contrast to 2013/14 there has been no need to update the risk criteria. To take account of the increasingly challenging savings targets required to deliver a balanced budget over the medium-term and reflect the increased scope of the Council's capital programme, the level of balances held against these criteria has been increased, while the level of cover for demand-led pressures and contracting have been reduced to reflect improved forecasting and moves towards a category management approach. The net impact of these revisions is an upper limit for unallocated General Fund reserves of £30,000k for 2014/15.

252 A further £5,000k has been earmarked to smooth the impact of exceptional funding reductions forecast for 2015/16 and has therefore been included with the optimum level of reserves detailed in this report.

THE COUNCIL TAX REQUIREMENT FOR 2014/15

253 The budget proposals included in this report represent Cabinet's budget strategy for 2014/15 and beyond. The revenue budget proposals have been developed to deliver a zero increase in Council Tax for the sixth successive year. The approved Council Tax level for 2014/15 is subject to Members' final choices in the budget setting process.

Council Tax Referendum

- 254 The Localism Act 2011 introduced a power for the Secretary for Communities and Local Government to issue principles that define what should be considered as excessive Council Tax including proposed limits. If the Council proposes to raise its Council Tax above the proposed limits set, a referendum will need to be held. The result of the referendum will be binding upon the Council.
- 255 The Council Tax increase above which local authorities would be required to hold a referendum for 2014/5 as directed by the Secretary of State for Communities and Local Government will be announced on 12 February 2014. As the budget proposals outlined in this report maintain Council Tax at the same level as in 2013/14 it is unlikely that the referendum threshold would be triggered for the financial year 2014/15.

Greater London Authority Precept

- 256 The Mayor of London's draft budget proposals for 2014/15 are scheduled for consideration by the London Assembly from 29 January 2014 and approval by 14 February 2014. The draft proposals result in a 1.3% decrease in the element of Council Tax that relates to the GLA precept. This is analysed across the relevant functional bodies as follows:

Table 19: Change in Proposed GLA Precept by Functional Body

Functional Body	Band 'D' Council Tax 2013/14 (£)	Band 'D' Council Tax 2014/15 (£)	Percentage Change (%)
Metropolitan Police Authority	220.25	218.88	-0.6
London Fire & Emergency Planning Authority	50.65	52.51	3.67
TFL	2.37	2.33	-1.7
GLA	29.73	25.28	-14.8
Share of Collection fund Surplus	0	0	
Total	303.00	299.00	-1.3

- 257 The largest element of the GLA Group's budget relates to the Metropolitan Police Authority and this aligns to the Mayor's primary responsibility in making London Safer. Whilst there is a reduction in the Metropolitan Police's budget requirement the Mayor is continuing to protect operational capacity and police numbers to be at or around 32,000 during his administration.
- 258 The GLA budget continues to include the budget and Council Tax implications of the Olympic and Paralympic games over the period 2006/07 - 2016/17. The contribution from Council Tax-payers to the Games remains at £20 per Band D property in 2014/15 unchanged from 2013/14 which is paid to the Olympic Delivery Authority until its abolition in 2014 and thereafter to its successor bodies.

Financial Implications

This is a financial report and the financial implications are included throughout.

4. EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

The budget proposals in this report result in no change in the Council Tax for 2014/15. The budget proposals contain the funding strategy for delivering the Council's objective. The effects are therefore extremely wide ranging. They will be managed through the performance targets and outcomes that will be delivered through the resources approved in the revenue budgets and capital programme.

The revenue budget and capital programme include growth in some new service areas and these proposals will result in improved outcomes for residents and service users. Overall the package of proposals is designed to secure the most effective combination of service outcomes across the whole of the Council's business. This will be by improving the value for money offered by services and by maximising funding, procurement, efficiency and service effectiveness gains.

Consultation Carried Out or Required

Each of the Policy Overview Committees has received reports setting out the draft revenue budget and capital programme proposals relevant to their remit. This was approved by Cabinet on 19 December 2013 for consultation at the January 2014 round of meetings. Comments on the budget from each of the service Policy Overview Committees were referred to the Corporate Services and Partnerships Policy Overview Committee, who met on 4 February 2014 to consider the comments received from the three other Policy Overview Committees on the budget proposals relevant to their remit. The comments from that Committee will be presented to Cabinet in appendix 13.

The Council also has a statutory responsibility to consult on its budget proposals with business ratepayers and residents in the Borough. A budget consultation survey was published on the Council's web-site in relation to the Cabinet's draft budget proposals after the meeting on 19 December 2013. The results from those who responded indicated that 84% were satisfied with the budget and 77% agreed that it demonstrated good value-for-money. Only one local business submitted a response to the consultation.

The draft budget reported to December Cabinet has been available to view on the Council's website and additionally, Schools Forum has been consulted on those budget proposals that have a potential impact on schools budgets.

5. CORPORATE IMPLICATIONS

Corporate Finance

This is a corporate finance report and the corporate financial implications are noted throughout.

Legal

The Budget and Policy Framework Procedure Rules as set out in the Council's Constitution require the Cabinet to make proposals on the Council's budget. This requires them to be in accordance with the timetable which it has published. The Cabinet proposals are set out in this report for the consideration of full Council.

In respect of income the Council provides a number of services in respect of which it can impose charges and fees to users. In certain instances those fees or charges may be set by Government. In other cases the Council has discretion as to the level of charges it sets. It should be noted that in respect of certain matters the Council can only impose a fee or charge which reflects the actual cost to the Council of providing such services. This has to be considered when setting the overall budget.

The Corporate Director of Finance's duties under the Local Government Act 2003, insofar as they relate to budget setting, are set out in the body of the report. Of importance to Members is the duty for him to comment on the robustness of estimates for the forthcoming year. Members will note that earlier in this report, the Corporate Director of Finance has given a number of positive assurances in relation to this issue.

The second duty for Members to note is the duty imposed on the Corporate Director of Finance to comment on the adequacy of the Council's reserves. Members will note that a Statement of Reserves and Balances is contained within paragraphs 247 to 252 of the report which discharges this duty.

As the Council's Section 151 Officer, it is the Corporate Director of Finance's professional duty to propose to Members a budget which is soundly based, balanced and adequate to fund the expected level of service provision in the forthcoming financial year. This duty is reinforced in the Council's Constitution. This requires the Corporate Director of Finance to ensure the lawfulness and financial prudence of decision-making.

The 'Wednesbury reasonable' principle also requires a local authority, when making decisions, to take into account all relevant considerations and to disregard all irrelevant considerations. Clearly, in the context of budget-setting, having regard to the Corporate Director of Finance's professional advice is a relevant consideration for Members to take into account. However, Members are not bound to follow his advice. However, they should have good reasons for departing from it should they choose to do so. Furthermore, Members must at all times have regard to the overriding principle that they should set a legal budget and one which is as prudent as the circumstances permit.

Members must have regard to section 106 Local Government Finance Act 1992. This is in respect of a Member who has not paid an amount due in respect of Council Tax for at least two months after it becomes payable. They may not vote on matters concerning the level of Council Tax or the administration of it. Therefore, any Members who are more than two months in arrears with their Council Tax payments must make a declaration to this effect at the beginning of the meeting.

Relevant Service Groups

The budget proposals included in this report result from a substantial corporate process involving all service Groups. In particular, individual Corporate Directors and CMT collectively have developed the proposals in this report. The implications for all services of the individual budget proposals are set out in detail in the attached appendices.

6. BACKGROUND PAPERS

- Report to Cabinet 19 December 2013 – Medium Term Financial Forecast 2014/15 – 2017/18
- Report to Council 14 February 2013 – General Fund Revenue Budget, Housing Revenue Account and Capital Programme 2013/14
- Local Government Finance Settlement 2014/15 - will be published once announced on 12 February 2014.

Appendices

Appendix 1 - GF: Corporate Summary

Appendix 2 - GF: Corporate Items

Appendix 3 - GF: Development and Risk Contingency

Appendix 4 - GF: Service Pressures

Appendix 5 - GF: Priority Growth proposals

Appendix 6 - GF: Savings

Appendix 7 - Housing Revenue Account

Appendix 8 - Capital programme

Appendix 9 - GF: Balances and Reserves.

Appendix 10 - Treasury Management Strategy Statement and Investment Strategy

Appendix 11 - Pay Policy Statement 2014/15

Appendix 12 - Fees and Charges

Appendix 13 - POC Comments on the budget proposals

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<u>General Fund Corporate Summary</u>	2013/14 £(000s)	2014/15 £(000s)	2015/16 £(000s)	2016/17 £(000s)	2017/18 £(000s)	2018/19 £(000s)
Resources						
Increase in Council Tax (%)	0.0%	0.0%	0.0%	2.0%	2.0%	2.0%
Council Tax Band D (£)	£1,112.93	£1,112.93	£1,112.93	£1,135.19	£1,157.89	£1,181.05
Increase in Council Tax Base (Band D properties)	1,030	1,802	1,500	1,400	1,400	1,400
Council Tax Base (Band D properties)	87,446	89,248	90,748	92,148	93,548	94,948
Gross Council Tax Revenues	97,321	99,327	100,996	104,605	108,319	112,138
Collection Fund (Deficit) / Surplus	480	3,610	0	0	0	0
Net Council Tax Revenues	97,801	102,937	100,996	104,605	108,319	112,138
Baseline Business Rate Income	41,252	42,055	43,216	44,296	45,403	46,538
Retained Business Rate Growth	59	2,136	4,356	4,689	5,061	5,600
Net Business Rate Revenues	41,311	44,191	47,572	48,985	50,464	52,138
Revenue Support Grant	62,007	52,006	37,862	31,302	24,038	17,238
Other Central Government Funding	10,040	13,054	17,821	18,976	17,768	17,689
Corporate Grant Income	72,047	65,060	55,683	50,278	41,806	34,927
Total Resources	211,159	212,188	204,251	203,868	200,589	199,203
Budget Requirement						
Roll Forward Budget	219,900	211,159	211,159	211,159	211,159	211,159
Inflation	2,926	2,529	6,146	9,883	12,948	16,013
Corporate Items	(2,143)	(1,626)	(1,294)	6,066	7,479	7,479
Contingency	6,657	6,058	8,956	11,525	14,494	17,800
Service Pressures	0	4,370	4,370	4,370	4,370	4,370
New Priority Growth	930	2,500	3,000	3,000	4,700	4,700
Savings	(17,111)	(12,802)	(28,086)	(42,135)	(54,561)	(62,318)
Total Budget Requirement	211,159	212,188	204,251	203,868	200,589	199,203
Budget Gap / (Surplus)	0	0	0	0	0	0

<u>General Fund Corporate Summary - Breakdown of Funding Streams</u>	2013/14 £(000s)	2014/15 £(000s)	2015/16 £(000s)	2016/17 £(000s)	2017/18 £(000s)	2018/19 £(000s)
<u>Business Rate Revenues</u>						
Inflationary Uplift on Business Rate Revenues	2.67%	1.95%	2.76%	2.50%	2.50%	2.50%
Forecast Growth on Business Rate Revenues	0.00%	4.10%	3.99%	0.39%	0.43%	0.67%
Forecast Gross Business Rate Yield	331,325	351,618	375,725	386,615	397,976	410,675
Less: Central Government Share (50%)	165,663	175,809	187,862	193,307	198,988	205,337
Less: GLA Share (20%)	66,265	70,324	75,145	77,323	79,595	82,135
Forecast LBH Share of Business Rate Yield (30%)	99,398	105,485	112,718	115,985	119,393	123,203
Less: Baseline Business Rate Income	(41,252)	(42,055)	(43,216)	(44,296)	(45,403)	(46,538)
Less: Tariff	(58,027)	(59,158)	(60,790)	(62,310)	(63,868)	(65,465)
Growth on LBH Share	119	4,272	8,712	9,379	10,122	11,200
Less: (Levy on Growth) / Safety Net Payments	(60)	(2,136)	(4,356)	(4,690)	(5,061)	(5,600)
Retained Growth	59	2,136	4,356	4,689	5,061	5,600
Add: Baseline Business Rate Income	41,252	42,055	43,216	44,296	45,403	46,538
Net Business Rate Revenues	41,311	44,191	47,572	48,985	50,464	52,138
<u>Other Central Government Funding</u>						
2013/14 Council Tax Freeze Grant	1,129	0	0	0	0	0
2014/15 Council Tax Freeze Grant	0	1,129	1,129	0	0	0
2015/16 Council Tax Freeze Grant	0	0	1,129	1,129	0	0
NNDR Retention Grants	200	981	846	846	846	846
Education Services Grant	3,118	3,300	3,300	3,300	3,300	3,300
Provision for Academy Transfers	(580)	580	0	0	0	0
Community Safety Fund	137	0	0	0	0	0
Housing Benefit Administration Subsidy Grant	2,069	1,986	1,907	1,831	1,752	1,673
Local Reform & Community Voices Grant	182	188	188	188	188	188
Lead Local Authority Flood Grant	58	58	58	58	58	58
School Travel Grant	0	59	59	59	59	59
NHS Section 256 Agreement	3,727	4,773	0	0	0	0
Health & Social Care Integration Fund	0	0	7,905	7,905	7,905	7,905
New Burdens - Capped Costs & Deferred Payments	0	0	1,300	3,660	3,660	3,660
Total Other Central Government Funding	10,040	13,054	17,821	18,976	17,768	17,689

Description	Group	Net Variation from 2013/14 Budget					2018/19 £(000s)
		2014/15 £(000s)	2015/16 £(000s)	2016/17 £(000s)	2017/18 £(000s)	2017/18 £(000s)	
General Fund - Corporate Items							
<u>New Burdens & Transfers of Responsibility</u>							
Removal of Schools & Academies for Carbon Reduction Commitment	Corp	253	253	253	253	253	253
NHS Section 256 Agreement	ASC	434	-4,339	-4,339	-4,339	-4,339	-4,339
Health & Social Care Integration Fund	ASC	0	7,905	7,905	7,905	7,905	7,905
Capped Costs & Deferred Payments	ASC	0	1,300	3,660	3,660	3,660	3,660
<u>Adjustments to Funding, Financing & Corporate Budgets</u>							
Increase in Council Tax Older People's Discount	Corp	0	10	470	950	950	1,450
Drawdown from Earmarked Reserves to finance Older People's Discount	Corp	0	-10	-470	-950	-950	-1,450
Rephasing of Capital Financing Costs	Corp	-900	0	0	0	0	0
Savings Earmarked for Future Capital Investment	Corp	-1,413	-1,413	-1,413	-1,413	0	0
Earmark from General Reserves to smooth profile of funding reductions	Corp	0	-5,000	0	0	0	0
Total Corporate Items		-1,626	-1,294	6,066	7,479	7,479	7,479

General Fund - Development & Risk Contingency		Provision 2013/14	Change from 2013/14	Gross Risk 2014/15	Probability	Provision 2014/15	Provision 2015/16	Provision 2016/17	Provision 2017/18	Provision 2018/19
		£(000s)	£(000s)	£(000s)	(%)	£(000s)	£(000s)	£(000s)	£(000s)	£(000s)
Potential Calls										
Uninsured claims		400	0	400	100%	400	420	420	420	420
Carbon Reduction Commitment Energy Efficiency Scheme	A&F	402	-162	240	100%	240	236	228	223	219
Contingency against Leisure outsourced income streams	RS	217	-217	0	100%	0	0	0	0	0
HS2 Challenge contingency	RS	200	0	200	100%	200	0	0	0	0
Heathrow Expansion Challenge Contingency	RS	200	0	200	100%	200	0	0	0	0
Impact of welfare reform on homelessness (Legacy)	RS	737	-737	0	100%	0	0	0	0	0
Impact of welfare reform on homelessness (Current)	RS	0	2,144	3,000	71%	2,144	1,494	1,494	1,494	1,494
Hillingdon Local Plan (Formerly LDF)	RS	30	-30	0	100%	0	0	0	0	0
SEN transport	RS	760	-531	229	100%	229	469	709	829	1,089
Waste Disposal Levy (Demand-led Tonnage Increases)	RS	2,010	-1,199	811	100%	811	1,811	2,811	3,811	4,811
Asylum Funding Shortfall	C&YPS	1,995	-537	1,458	100%	1,458	1,458	1,458	1,458	1,458
Potential Extension of Asylum Gateway Agreement	C&YPS	0	-200	-1,200	17%	-200	-200	-200	-200	-200
Social Care Pressures (Children's)	C&YPS	781	1,079	1,860	100%	1,860	2,466	2,823	3,180	3,538
Increase in Transitional Children due to Demographic Changes	ASC	3,814	-1,408	2,560	94%	2,406	3,531	4,642	5,811	7,083
Potential shortfall in SCH Restructuring Saving	ASC	1,500	-1,500	0	100%	0	0	0	0	0
Social Care Pressures (Adults)	ASC	7,677	4,313	11,990	100%	11,990	12,451	12,320	12,648	13,068
Potential shortfall in Social Care & Health Integration Funding	ASC	0	0	0	100%	0	1,000	1,000	1,000	1,000
Pump priming for BID savings	Corp	500	0	500	100%	500	0	0	0	0
Pensions Auto-enrollment	Corp	660	-660	0	100%	0	0	0	0	0
General Contingency	Corp	1,000	1,500	2,500	100%	2,500	2,500	2,500	2,500	2,500
Total Potential Calls		22,883	1,855	24,748		24,738	27,636	30,205	33,174	36,480
Financing										
Base Budget						22,883	22,883	22,883	22,883	22,883
Contingency released to Directorate Budgets 2013/14						-4,203	-4,203	-4,203	-4,203	-4,203
Increase / Decrease in Contingency						6,058	8,956	11,525	14,494	17,800
Total Financing						24,738	27,636	30,205	33,174	36,480
Managed Risk Gap in Contingency						0	0	0	0	0

General Fund - Service Pressures	Group	Net Variation from 2013/14 Budget					
		2014/15	2015/16	2016/17	2017/18	2018/19	
Description		£(000s)	£(000s)	£(000s)	£(000s)	£(000s)	
Full Year Effect of Prior Year Pressures		0	4,370	4,370	4,370	4,370	
New Service Pressures							
Waste Disposal Levy (Full Year Effect of Contingency released from 2014/15)	RS	2,439	0	0	0	0	
SEN Transport (Full Year Effect of Contingency released from 2014/15)	RS	1,611	0	0	0	0	
Outsourced Leisure Income Streams (Full Year Effect of Contingency released during 2013/14)	RS	308	0	0	0	0	
Full Year Effect of Additional Property Lawyer	A&F	12	0	0	0	0	
Total Savings		4,370	4,370	4,370	4,370	4,370	

Description	Group	Net Variation from 2013/14 Budget					2018/19 £(000s)
		2014/15 £(000s)	2015/16 £(000s)	2016/17 £(000s)	2017/18 £(000s)	2017/18 £(000s)	
B/fwd Priority Growth		1,500	1,500	1,500	1,500	1,500	1,500
New Priority Growth		2,500	3,000	3,000	4,700	4,700	4,700
Available Priority Growth Balance		4,000	4,500	4,500	6,200	6,200	6,200
New Initiatives to be funded from Priority Growth							
Additional Primary School Expansions Capital Funding	Corp	-750	-1,500	-1,500	-1,500	-1,500	-1,500
Secondary School Expansions Capital Funding	Corp	0	0	0	-1,700	-1,700	-1,700
Extended Library Opening Hours	RS	-236	-236	-236	-236	-236	-236
New Youth Centres	C&YPS	0	-100	-450	-450	-450	-450
Sport & Activity for all ages Fund	RS	-400	-400	-400	-400	-400	-400
Social Care Initiative Fund	ASC	-400	-400	-400	-400	-400	-400
Lamp Post Refurbishment Programme	RS	-400	-400	-400	-400	-400	-232
Telecare Line	ASC	-100	-100	-100	-100	-100	-100
Investment in Local Rating Enforcement	RS	-100	-100	-100	-100	-100	-100
Finance Manager (Transformation)	A&F	-90	-90	-90	-90	-90	-90
Support for Police Tasking Team	RS	-72	-134	-134	-134	-134	-134
Remaining Unallocated Priority Growth		1,452	1,040	690	690	690	858

Description	Group	Net Variation from 2013/14 Budget					
		2014/15 £(000s)	2015/16 £(000s)	2016/17 £(000s)	2017/18 £(000s)	2018/19 £(000s)	
Full Year Effect of Prior Year Savings		-811	-12,802	-28,086	-42,135	-54,561	
New Savings Proposals							
Administration & Finance	A&F	-1,397	-140	-51	0	0	
Residents Services	RS	-4,780	932	-952	132	-445	
Adult Social Care	ASC	-4,367	-1,607	-1,569	-896	-163	
Children & Young People's Services	C&YPS	-1,447	-79	0	0	0	
Unallocated Savings	Corp	0	-14,390	-11,477	-11,662	-7,149	
Total Savings		-12,802	-28,086	-42,135	-54,561	-62,318	

General Fund - Administration & Finance Services Savings	Ref.	Net Variation from 2013/14 Budget					
		2014/15 £(000s)	2015/16 £(000s)	2016/17 £(000s)	2017/18 £(000s)	2018/19 £(000s)	
Description							
Full Year Effect of Prior Year Savings		-142	-1,539	-1,679	-1,730	-1,730	
New Savings Proposals							
Further Review of Structure within Procurement & Commissioning							
<i>Following the initial review of the Procurement and Commissioning team structure, a further restructure is proposed to be implemented in the final quarter of 2013/14 to further strengthen the Category Management Structure.</i>	AF201415_01	-390	0	0	0	0	
Review of Structure of Revenues and Benefits							
<i>Following a review of the Revenues and Benefits structure at the end of 2012/13, a further review of the service is proposed to ensure the most efficient structure is in place.</i>	AF201415_02	-200	-102	-51	0	0	
Review of Senior Management Structure							
<i>To ensure that Internal Audit is operating efficiently and fit for purpose to deliver the strategy going forward, a review of the senior management structure and skills mix is proposed.</i>	AF201415_03	-15	0	0	0	0	
Outsourcing of Occupational Health							
<i>It is proposed to outsource the provision of Occupational Health services.</i>	AF201415_04	-25	-25	0	0	0	

General Fund - Administration & Finance Services Savings	Ref.	Net Variation from 2013/14 Budget				
		2014/15 £(000s)	2015/16 £(000s)	2016/17 £(000s)	2017/18 £(000s)	2018/19 £(000s)
Description						
Review of Organisational Development Structure It is proposed that the post of Reward Manager is deleted and the remaining responsibilities of the role are managed across other HR roles.	AF201415 _05	-55	0	0	0	0
Review of Legal Services capacity and provision Following the implementation of the IKEN case management system, the service will be reviewed to ensure that the staffing structure reflects the improved efficiencies generated through the system.	AF201415 _06	-65	-13	0	0	0
Review of Policy, Performance & Partnership Service A review of the Customer Engagement function is proposed to streamline the service and to comply with the target operating model. Further opportunities will also be taken to reduce vacant posts and absorb functions in both Policy and in Performance & Intelligence teams.	AF201415 _07	-172	0	0	0	0
Review of Registrars Service This proposal is to review the operation of the service to improve the service delivery for residents by expanding the hours of operation and also to explore options for generating additional income.	AF201415 _08	-30	0	0	0	0
Public Health Efficiencies Efficiency savings from aligning Public Health responsibilities and objectives within Administration & Finance		-445	0	0	0	0
New Savings Proposals		-1,397	-140	-51	0	0
Total Administration & Finance Savings		-1,539	-1,679	-1,730	-1,730	-1,730

General Fund - Residents Services Savings	Ref.	Net Variation from 2013/14 Budget					
		2014/15 £(000s)	2015/16 £(000s)	2016/17 £(000s)	2017/18 £(000s)	2018/19 £(000s)	
Description							
Full Year Effect of Prior Year Savings		-619	-5,399	-4,467	-5,419	-5,287	
New Savings Proposals							
New Homes Bonus							
<i>Increase in net grant receivable from DCLG for bringing new homes into use within the borough, net of topslice to support Local Economic Partnership from 2015/16 onwards</i>		-1,257	932	-952	132	-445	
Public Health Efficiencies							
<i>Efficiency savings from aligning Public Health responsibilities and objectives within Residents Services</i>		-1,571	0	0	0	0	
Carbon Reduction & Energy efficiency							
<i>Continuation of measures to improve energy efficiency and reduce utilities costs.</i>	RS1415_0 2	-100	0	0	0	0	
Efficiencies in Waste Services							
<i>Efficiencies and service convergence in Waste Services.</i>	RS1415_0 3	-150	0	0	0	0	

General Fund - Residents Services Savings	Ref.	Net Variation from 2013/14 Budget					
		2014/15 £(000s)	2015/16 £(000s)	2016/17 £(000s)	2017/18 £(000s)	2018/19 £(000s)	
Fleet Management							
Hire cost reductions resulting from the implementation of the capital Fleet Replacement Programme.	RS1415_04	-100	0	0	0	0	
Highways Permit Scheme							
The impact of the continuing high level of demand for highways works licensed under the implementation of the Common London Highways permit scheme.	RS1415_05	-200	0	0	0	0	
Review of Management Structures							
A review of middle management structures in Residents Services to reflect new Senior Management Team configuration.	RS1415_06	-250	0	0	0	0	
Review of Residents Services Procurement							
Retendering of a number of contracts.		-197	0	0	0	0	
Housing Review							
A comprehensive BID review of Housing staffing structures and service provision.	BIDRS1415-02	-300	0	0	0	0	
Review of Public Health Procurement							
Recommissioning of transferred contracts from Health.		-450	0	0	0	0	
Review of Workforce Development expenditure							
To review the purpose and scope of the expenditure and bring more into line with 2012/13 actual expenditure, where the budget underspent by £30k.	RSED14_09	-30	0	0	0	0	
Review of Information to Parents budget							
To review the purpose and scope of the expenditure and bring more into line with 2012/13 actual expenditure, where the budget underspent by £27k.	RSED14_10	-25	0	0	0	0	
Review of Level of Music Bursary Fund							
To reduce budgets to reflect actual demand for the service, while maintaining an earmarked reserve to support potential increased demand.	RSED14_14	-100	0	0	0	0	

General Fund - Residents Services Savings	Ref.	Net Variation from 2013/14 Budget					
		2014/15 £(000s)	2015/16 £(000s)	2016/17 £(000s)	2017/18 £(000s)	2018/19 £(000s)	
Description							
Review of School Improvement Service							
<i>The service holds a budget of £54k for the procurement of external support if required.</i>	RSED14_15	-50	0	0	0	0	0
New Savings Proposals		-4,780	932	-952	132	-445	
Total Residents Services Savings		-5,399	-4,467	-5,419	-5,287	-5,732	

General Fund - Children & Young People's Services Savings	Ref.	Net Variation from 2013/14 Budget					
		2014/15 £(000s)	2015/16 £(000s)	2016/17 £(000s)	2017/18 £(000s)	2018/19 £(000s)	
Description							
Full Year Effect of Prior Year Savings		0	-1,447	-1,526	-1,526	-1,526	
New Savings Proposals							
Review of Current Looked After Children Placements							
<i>To undertake a review of each Looked After Child Placement and identify what action can be taken to ensure that the most appropriate placement is provided to best meet the needs of the child.</i>	CS1 1415S	-869	-79	0	0	0	
Review of Children's Services Procurement							
<i>Commissioning for semi-independent accommodation for LAC.</i>		-27	0	0	0	0	
Review of Youth Service Non-Staffing Costs							
<i>To undertake a further review of the Youth Service non-staffing costs in light of the 2012/13 outturn position, which reflected a non-staffing budget underspend of £50k.</i>	RSED14_ 04	-35	0	0	0	0	
Review of Youth Service Youth Fund							
<i>The current budget is £50k for 2013/14, there is also £92k in an earmarked reserve for this. Expenditure each year does not normally exceed £35k.</i>	RSED14_ 05	-20	0	0	0	0	
Public Health Efficiencies							
<i>Efficiency savings from aligning Public Health responsibilities and objectives within Children & Young People's Services</i>		-496	0	0	0	0	
New Savings Proposals							
Total Childrens Social Care Savings		-1,447	-79	0	0	0	
		-1,447	-1,526	-1,526	-1,526	-1,526	

General Fund - Adult Social Care Services Savings	Ref.	Net Variation from 2013/14 Budget					2018/19
		2014/15	2015/16	2016/17	2017/18	2018/19	
Description		£(000s)	£(000s)	£(000s)	£(000s)	£(000s)	£(000s)
Full Year Effect of Prior Year Savings		-50	-4,417	-6,024	-7,593	-8,489	
New Savings Proposals							
BID Review of Adult Social Care							
<i>Review of Adult Social Care through the Council's BID Programme</i>	ASCBID	-2,000	0	0	0	0	0
Review of s117 Health Funding							
<i>Work with health to ensure that clients on Section 117 Cases are reviewed</i>	ASC002	-109	0	0	0	0	0
Review of ASC Procurement							
<i>This will entail a robust review of services where contracts are due to end in 2014/15 to deliver opportunities to secure savings through service remodelling. Including a new service due to start in December 2013 approved at Cabinet in July 2013.</i>	ASC004	-586	-292	-10	0	0	0
Supported Living							
<i>Reprovide services to clients across all client groups to more suitable mixed portfolio of supported living accommodation.</i>	ASC006	-736	-1,152	-1,396	-733	0	0

General Fund - Adult Social Care Services Savings	Ref.	Net Variation from 2013/14 Budget					
		2014/15 £(000s)	2015/16 £(000s)	2016/17 £(000s)	2017/18 £(000s)	2018/19 £(000s)	
Description							
Client Income							
<i>Client income increases each year as a result of annual increases to pensions/benefits linked to CPI.</i>	ASC012	-159	-163	-163	-163	-163	
Public Health Efficiencies							
<i>Efficiency savings from aligning Public Health responsibilities and objectives within Adult Social Care</i>		-777	0	0	0	0	
Remaining Unallocated Savings Target		0	0	0	0	0	
New Savings Proposals		-4,367	-1,607	-1,569	-896	-163	
Total Adult Social Care		-4,417	-6,024	-7,593	-8,489	-8,652	

<u>Housing Revenue Account - Corporate Summary</u>	2013/14 £(000s)	2014/15 £(000s)	2015/16 £(000s)	2016/17 £(000s)	2017/18 £(000s)	2018/19 £(000s)
<u>Resources</u>						
Increase in Average Weekly Rents (%)	3.1%	3.9%	3.5%	3.0%	3.0%	3.0%
Average Weekly Dwelling Rent (£)	£104.55	£108.65	£112.46	£115.83	£119.30	£122.87
Increase/(Decrease) in Number of Dwellings	35	(148)	(61)	(28)	22	42
Number of Dwellings	10,335	10,187	10,126	10,099	10,121	10,163
Gross Dwelling Rents	56,187	57,551	59,215	60,826	62,784	64,936
Void Risk Contingency	(564)	(576)	(592)	(608)	(628)	(649)
Net Dwelling Rents	55,623	56,975	58,623	60,218	62,156	64,287
Other Income	7,201	5,717	5,676	5,800	5,927	6,060
Total Resources	62,824	62,692	64,299	66,018	68,083	70,347
<u>Budget Requirement</u>						
Roll Forward Budget	55,526	62,824	62,824	62,824	62,824	62,824
Inflation	502	670	1,219	1,779	2,339	2,907
Corporate Items	(1,552)	424	2,637	4,495	6,426	8,476
Contingency	34	200	200	200	200	200
Priority Growth - Investment in Housing Stock	4,937	0	0	0	0	0
Savings	(2,019)	(1,426)	(2,581)	(3,280)	(3,706)	(4,060)
Transfer of Service Charge Income to Other Income	5,396	0	0	0	0	0
Total Budget Requirement	62,824	62,692	64,299	66,018	68,083	70,347
Budget Gap / (Surplus)	0	0	0	0	0	0

Housing Revenue Account - Corporate Items	Group	Net Variation from 2013/14 Budget					
		2014/15 £(000s)	2015/16 £(000s)	2016/17 £(000s)	2017/18 £(000s)	2018/19 £(000s)	
Revenue Financing for Works to Stock Programme		-6,021	-2,481	-2,913	-3,371	-3,358	
Investment in Housing Stock		6,493	5,166	7,456	9,845	11,882	
Contribution to/(from) Balances		-48	-48	-48	-48	-48	
Total Corporate Items		424	2,637	4,495	6,426	8,476	

<u>Housing Revenue Account - Development & Risk Contingency</u>	Provision 2013/14 £(000s)	Change from Group 2013/14 £(000s)	Gross Risk 2014/15 £(000s)	Probability (%)	Provision 2014/15 £(000s)	Provision 2015/16 £(000s)	Provision 2016/17 £(000s)	Provision 2017/18 £(000s)	Provision 2018/19 £(000s)
Potential Calls									
General Contingency	480	-480	0	0%	0	0	0	0	0
Provision for Doubtful Debt	877	0	877	100%	877	877	877	877	877
Repairs Service	0	680	680	100%	680	680	680	680	680
Total Potential Calls	1,357	200	1,557		1,557	1,557	1,557	1,557	1,557
Financing									
Base Budget					1,357	1,357	1,357	1,357	1,357
Increase / Decrease in Contingency					200	200	200	200	200
Total Financing					1,557	1,557	1,557	1,557	1,557
Managed Risk Gap in Contingency					0	0	0	0	0

Housing Revenue Account - Savings	Ref.	Net Variation from 2013/14 Budget					
		2014/15 £(000s)	2015/16 £(000s)	2016/17 £(000s)	2017/18 £(000s)	2018/19 £(000s)	
Description							
Full Year Effect of Prior Year Savings		0	-1,426	-2,581	-3,280	-3,706	
New Savings							
Staff Establishment - Remodeling Back Office Functions							
<i>Additional efficiencies identified from the BID Housing Management Review</i>		-483	0	0	0	0	
Area Office Review							
<i>Savings arising from review of Area Office Provision</i>		-419	0	0	0	0	
Repairs Service							
<i>Efficiencies arising from review of Repairs Service</i>		-524	0	0	0	0	
Remaining Unallocated Savings Target		0	-1,155	-699	-426	-354	
New Savings Proposals		-1,426	-1,155	-699	-426	-354	
Total Administration & Finance Savings		-1,426	-2,581	-3,280	-3,706	-4,060	

Draft General Fund Capital Programme

Total Project Cost (incl. Prior Years) £'000	Current MTFP Proposal	Project	2014/15 Draft Budget £'000	Financed by:			2015/16 Draft Budget £'000	2016/17 Draft Budget £'000	2017/18 Draft Budget £'000	2018/19 Draft Budget £'000	Financed by:			
				Council Resources £'000	Government Grants £'000	Other Contributions £'000					Council Resources £'000	Government Grants £'000	Other Contributions £'000	
		Main Programme												
147,516		Primary School Expansions	60,142	18,350	33,046	8,746	6,069	0	0	0	3,732	1,014	1,323	
7,499		Purchase of Vehicles	2,189	2,189	0	0	1,200	0	0	0	1,200	0	0	
7,775		Yiewsley Pool Self-Financing Scheme	7,525	7,525	0	0	0	0	0	0	0	0	0	
5,158		Libraries Refurbishment	30	30	0	0	0	0	0	0	0	0	0	
2,803		Queenswalk Redevelopment	982	982	0	0	0	0	0	0	0	0	0	
2,000	NEW	Highways Priority Growth	2,000	2,000	0	0	0	0	0	0	0	0	0	
1,300	NEW	Harlington Road Depot Refurbishment	1,235	1,235	0	0	65	0	0	0	65	0	0	
1,173		Car Park Resurfacing	1,119	1,119	0	0	0	0	0	0	0	0	0	
1,035		Eastcote House Buildings and Gardens	995	0	975	20	0	0	0	0	0	0	0	
1,000	NEW	Pavements Priority Growth	1,000	1,000	0	0	0	0	0	0	0	0	0	
897		Grounds Maintenance Equipment & Vehicles	646	646	0	0	0	0	0	0	0	0	0	
787		ICT Single Development Plan - Windows XP	787	480	0	307	0	0	0	0	0	0	0	
600	NEW	Telecareline Equipment	600	29	571	0	0	0	0	0	0	0	0	
565	NEW	Free School Meals Projects	565	0	565	0	0	0	0	0	0	0	0	
487		CCTV	342	342	0	0	0	0	0	0	0	0	0	
456	NEW	West Drayton Cemetery	456	456	0	0	0	0	0	0	0	0	0	
595		Compass Theatre	545	275	0	270	0	0	0	0	0	0	0	
310	NEW	Whiteheath Farmhouse Refurbishment	310	310	0	0	0	0	0	0	0	0	0	
250	NEW	Rural Activities Garden Centre	250	250	0	0	0	0	0	0	0	0	0	
372		Major Projects completing in 2014/15	372	372	0	0	0	0	0	0	0	0	0	
182,578		Total Main Programme	82,090	37,590	35,157	9,343	7,334	0	0	0	4,997	1,014	1,323	
		Programmes of Works												
N/A		Leader's Initiative	200	200	0	0	200	200	200	200	800	0	0	
N/A		Chrysalis Programme	1,000	1,000	0	0	1,000	1,000	1,000	1,000	4,000	0	0	
N/A	NEW	Civic Centre Works Programme	600	600	0	0	500	500	500	0	1,500	0	0	
N/A		Formula Capital Devolved to Schools	1,207	0	1,207	0	535	535	535	535	0	2,140	0	
N/A		Highways Localities Programme	258	258	0	0	258	258	258	258	1,032	0	0	
N/A		Highways Structural Works	950	950	0	0	950	950	950	950	3,800	0	0	
N/A		ICT Single Development Plan	521	521	0	0	500	500	500	500	2,000	0	0	
N/A		Property Works Programme	600	600	0	0	600	600	600	600	2,400	0	0	
N/A		Road Safety	250	250	0	0	250	250	250	250	1,000	0	0	
N/A		Street Lighting	180	180	0	0	180	180	180	180	720	0	0	
N/A		Town Centre Initiatives	1,260	960	981	50	325	325	325	325	1,300	3,857	282	
N/A		Transport for London	4,058	0	3,248	79	4,647	4,764	0	0	0	5,148	124	
N/A		Urgent Building Condition Works	4,185	0	4,185	0	1,258	1,258	1,258	1,258	0	5,032	0	
N/A		Disabled Facilities Grants	2,300	855	1,445	0	2,300	2,300	2,300	2,300	3,420	5,780	0	
N/A		Adaptions for Adopted Children	200	0	200	0	200	200	200	200	800	800	0	
N/A		Private Sector Renewal Grants	762	450	312	0	762	762	762	762	1,800	1,248	0	
N/A		Programmes of works completed in 2014/15	232	0	232	0	0	0	0	0	0	0	0	
0		Total Programmes of Works	18,763	6,824	11,578	361	14,465	14,582	9,818	9,318	23,772	24,005	406	

Draft General Fund Capital Programme

Total Project Cost (incl. Prior Years) £'000	Current MTFP Proposal	Project	2014/15			2015/16			2016/17			2017/18			2018/19			Financed by:		
			Draft Budget	£'000	£'000	£'000	Draft Budget	£'000	£'000	Draft Budget	£'000	£'000	Draft Budget	£'000	£'000	Council Resources	Government Grants	Other Contributions		
		Future Projects																		
80,000	NEW	Secondary Schools Expansions (Expansion)	0	0	15,500	40,300	22,100	2,100	24,000	56,000	0	0	0	0	0	0	0	0	0	0
70,000	NEW	Secondary Schools Expansions (Replacement)	11,200	10,684	29,540	26,320	2,940	0	53,768	5,032	0	0	0	0	0	0	0	0	0	0
44,000	NEW	St Andrew's Park Theatre	500	500	13,700	27,600	2,200	0	42,450	0	0	0	0	0	0	0	0	0	0	1,050
13,500	NEW	New Primary School Expansions	0	0	4,190	8,365	945	0	4,050	9,450	0	0	0	0	0	0	0	0	0	0
6,490	NEW	New Years Green Lane EA Works	0	0	3,245	3,245	0	0	3,244	3,246	0	0	0	0	0	0	0	0	0	0
5,100	NEW	Youth Centres	1,615	1,615	3,230	255	0	0	3,485	0	0	0	0	0	0	0	0	0	0	0
250	NEW	Community Safety Assets	250	250	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1,200	NEW	ICT Infrastructure	600	600	600	0	0	0	600	0	0	0	0	0	0	0	0	0	0	0
1,000	NEW	Uxbridge Cemetery Gatehouse & Anglican Chapel	950	950	50	0	0	0	50	0	0	0	0	0	0	0	0	0	0	0
5,000	NEW	St Andrew's Park Museum	1,667	917	3,333	0	0	0	3,333	0	0	0	0	0	0	0	0	0	0	0
500	NEW	Bowls Clubs Refurbishment	500	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
197	NEW	Local Plan Requirement Works	197	197	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
227,237		Total Future Projects	17,479	16,213	73,388	106,085	28,185	2,100	134,980	73,728	1,050									
7,500		Development & Risk Contingency																		
0	NEW	General Contingency	1,500	1,500	1,500	1,500	1,500	1,500	6,000	0	0	0	0	0	0	0	0	0	0	0
		Provision for Additional Secondary Schools Funding	0	(4,480)	0	0	0	0	(23,520)	0	0	0	0	0	0	0	0	0	0	0
7,500		Total Development & Risk Contingency	1,500	(2,980)	1,500	1,500	1,500	1,500	(17,520)	23,520	0									
417,315		Total GF Capital Programme	119,832	57,647	96,687	122,167	39,503	12,918	146,229	122,267	2,779									

Draft Housing Revenue Account Capital Programme

Total Project Cost (Incl. Prior Years) £'000	Current MTFP Proposal	Project	2014/15			2015/16			2016/17			2017/18			2018/19			Financed by:							
			Draft Budget	£'000	£'000	Capital Receipts	Draft Budget	£'000	£'000	Capital Receipts	Draft Budget	£'000	£'000	Capital Receipts	Draft Budget	£'000	£'000	Capital Receipts	Draft Budget	£'000	£'000	Capital Receipts	Major Repairs Allowance	Direct Revenue Contribution	
9,766	NEW	Main Programme																							
37,376	NEW	Purchase & Repair of Housing Stock	2,088	2,088	792	0	1,296	2,279	1,749	1,750	1,750	1,900	1,900	2,580	0	0	2,580	0	0	0	0	0	0	0	5,098
13,042	NEW	New Build - General Needs Housing Stock	1,000	1,000	300	0	700	1,000	3,747	14,629	17,000	17,000	17,000	10,913	0	0	10,913	0	0	0	0	0	0	0	25,463
	NEW	New Build - Supported Housing Provision	2,876	2,876	863	0	2,013	5,440	4,403	323	0	0	0	3,050	0	0	3,050	0	0	0	0	0	0	0	7,116
60,184		Total Major Projects	5,964	5,964	1,955	0	4,009	8,719	9,899	16,702	18,900	18,900	16,543	16,543	0	0	16,543	0	0	0	0	0	0	0	37,677
		Works to Stock Programme																							
	NEW	Dwelling Component Renewal	9,657	9,657	0	9,002	655	8,138	8,432	8,522	8,570	8,570	8,570	0	0	0	0	0	0	0	0	0	0	0	(2,346)
	NEW	Estates & Blocks Renewal	2,586	2,586	1,519	0	2,586	1,752	1,519	1,526	1,533	1,533	1,533	0	0	0	0	0	0	0	0	0	0	0	6,330
	NEW	Welfare Projects	2,540	2,540	0	0	2,540	2,982	2,425	1,870	1,815	1,815	1,815	0	0	0	0	0	0	0	0	0	0	0	9,092
	NEW	Other Projects	2,378	2,378	0	0	2,378	2,378	2,378	2,378	2,378	2,378	2,378	0	0	0	0	0	0	0	0	0	0	0	9,512
0		Total Works to Stock Programme	17,161	17,161	0	9,002	8,159	15,250	14,754	14,296	14,296	14,296	14,296	0	0	0	0	0	0	0	0	0	0	0	22,588
60,184		Total HRA Capital Programme	23,125	23,125	1,955	9,002	12,168	23,969	24,653	30,998	33,196	33,196	16,543	16,543	36,008	36,008	16,543	36,008	36,008	36,008	36,008	36,008	36,008	36,008	60,265

General Fund Capital Grant Forecast

Awarding Body	Grant Description	2014/15		2015/16		2016/17		2017/18		2018/19		Total Government Grants £'000
		Draft Budget £'000	Draft Budget £'000	Draft Budget £'000	Draft Budget £'000	Draft Budget £'000	Draft Budget £'000	Draft Budget £'000	Draft Budget £'000			
DfE	Devolved Formula Capital (DFC)	1,207	535	535	535	535	535	535	535	535	3,347	
DfE	Capital Maintenance	4,701	2,516	2,516	2,516	2,516	2,516	2,516	2,516	2,516	14,765	
DfE	Universal Infant Free School Meals	565	0	0	0	0	0	0	0	0	565	
DfE	Basic Needs (Initial) - Primary Schools Existing Programme	10,564	1,014	0	0	0	0	0	0	0	11,578	
DfE	Targeted Basic Needs - Primary Schools Existing Programme	22,482	0	0	0	0	0	0	0	0	22,482	
DfE	Targeted Basic Needs - Primary Schools New Programme	0	2,932	5,856	662	662	662	662	662	662	9,450	
DfE	Secondary School New Build and Expansions	0	10,850	28,210	15,470	15,470	15,470	15,470	1,470	1,470	56,000	
DfE	Secondary School New Build and Expansions	4,480	11,816	10,528	1,176	1,176	1,176	1,176	0	0	28,000	
GLA	Town Centre Initiatives	300	0	0	0	0	0	0	0	0	300	
EA	Contaminated Land Grant	0	1,623	1,623	0	0	0	0	0	0	3,246	
TfL	Transport for London LIP	3,929	4,391	4,614	4,614	4,614	4,614	4,614	0	0	12,934	
DoH	Disabled Facilities Grant	1,645	1,645	1,645	1,645	1,645	1,645	1,645	1,645	1,645	8,225	
HCA	Empty Property Grant	312	312	312	312	312	312	312	312	312	1,560	
DoH	Community Capacity	571	0	0	0	0	0	0	0	0	571	
HLF	Heritage Lottery Fund (Eastcote House Gardens)	975	0	0	0	0	0	0	0	0	975	
		51,731	37,634	55,839	22,316	22,316	22,316	22,316	6,478	6,478	173,998	

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Assessment of General Fund Reserves Requirement	Minimum Level 2014/15 (£ million)	Maximum Level 2014/15 (£ million)	Minimum Level 2013/14 (£ million)	Maximum Level 2013/14 (£ million)	Principal Reasons for Requirement
The general financial climate to which the Council is subject	1.5	4.0	1.5	4.0	Sustained reductions funding forecast over the medium-term with the austerity agenda set to continue beyond 2020
The overall financial standing of the authority	1.5	2.0	1.5	2.0	To manage adverse movement in the Council's financial standing
Estimates of level of locally raised income	2.0	3.5	2.0	3.5	Locally raised income accounts for approximately 70% of corporate funding
The treatment of planned efficiency savings / productivity gains	2.0	4.0	2.0	3.0	To manage risk around slippage of the Council's major savings programme, in response to funding reductions
The treatment of inflation and interest rates	1.0	2.0	1.0	2.0	The Council has limited exposure to changes in interest and inflation rates, and MTFF assumptions have been refreshed to reflect latest intelligence
The financial risk inherent in major contract arrangements	1.0	2.0	1.0	3.0	To manage any impact of services arising from supplier risk
The treatment of demand led pressures	2.0	4.0	2.0	5.0	Increased demand for services from an aging and increasing population
The financial risks inherent in any major capital developments	1.0	3.5	1.0	2.5	Inherent risks due to significant level of investment required for school places
Estimates of the level and timing of capital receipts	1.0	2.0	1.0	2.0	Slippage on asset disposal programme could lead to increased borrowing
The availability of reserves and other funds to deal with major contingencies and pressures	2.0	3.0	2.0	3.0	Cover for unforeseen events over and above £1,000k budgeted provision for General Contingency
Unallocated GF Reserves	15.0	30.0	15.0	30.0	
Planned drawdown from balances 2015/16	5.0	5.0	0.0	0.0	To manage the combined impact of a number of severe funding reductions from 2015/16, a planned drawdown from reserves has been included in MTFF
Total GF Reserves	20.0	35.0	15.0	30.0	

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TREASURY MANAGEMENT AND INVESTMENT STRATEGY 2014/15 TO 2016/17**1. Summary**

- 1.1 This report sets out the context within which the Council's treasury management activity operates and outlines a proposed strategy for the coming year. The report considers the Council's borrowing and investment strategy alongside required Prudential Indicators. It also identifies risk reduction strategies that have been established to ensure the fundamental aims of security, liquidity and only then the optimisation of yield are successfully executed.
- 1.2 The Council is required to actively manage its substantial cashflows on a daily basis. The need to place monies in investments or to borrow monies to finance capital programmes and to cover daily operational needs, is an integral part of daily cash and investment portfolio management. As at 31 March 2014 the Council's loan portfolio is expected to be £336.2m and the total value of investments are forecast to be £106.4m.
- 1.3 The Council's Capital Financing requirement (CFR) is a function of the Council's balance sheet and measures the underlying need to borrow for capital purposes. The projected CFR for 31 March 2014 is £415m, of which £176m is attributed to the General Fund (GF) with the remaining £239m within the Housing Revenue Account (HRA).
- 1.4 The Council's current and proposed ongoing strategy is to minimise borrowing to below the level of its net borrowing requirement. This is lower than the CFR and requires the use of internal borrowing. This approach reduces interest costs, lowers credit risk and relieves pressure on the Council's counterparty list. The debt portfolio will be monitored to take advantage of any potential refinancing opportunities that would deliver interest cost savings or rebalance the maturity structure of the portfolio.
- 1.5 In order to service the Council's day to day cash needs, the Council maintains a portfolio of short term investments and deposits. The Council's investment priorities are: the security of invested capital; the liquidity of invested capital; and the optimum yield that is commensurate with security and liquidity, in that order. This report details the Council's investment strategy, explains the counterparties with whom the Council is permitted to invest and the overall holdings with these institutions.
- 1.6 The security of any investment remains the primary consideration in decision making and a cautious approach is always adopted. Officers regularly monitor all institutions on the counterparty list and a cautious approach will be maintained in determining counterparties, maximum investment and length of investment.
- 1.7 The investment strategy has been simplified this year and only those institutions and financial instruments which the Council has the intention of using have been included. Additionally, consideration has been given to the implications of the Financial Services (Banking Reform) Bill, currently progressing through the House of Lords, particularly the 'bail-in' mechanism, which could come into effect from early 2014, and which could increase the potential for partial loss of deposits in UK Banks, in the case of banks making losses. (This measure has been introduced to prevent the taxpayers having to bail out large banks in the future.) As a result, to further diversify risk the Council has reduced the individual counterparty holding limit from 15% to 10% and has increased its portfolio of counterparties to include Santander UK, Close Brothers

and Leeds Building Society, all UK institutions recommended by Arlingclose. Similar legislation is being enacted across the EU which will impact on European banks.

2. Background

- 2.1. The Chartered Institute of Public Finance and Accountancy's Code of Practice for Treasury Management in Public Services (the "CIPFA TM Code") and the Prudential Code require local authorities to consider and publish a Treasury Management Strategy Statement (TMSS), Prudential Indicators and Minimum Revenue Provision (MRP) Statement on an annual basis. The TMSS also incorporates the Annual Investment Strategy as required under the CLG's Investment Guidance.
- 2.2. The Council's Treasury Management operations are fundamentally concerned with the management of risk. The Council is responsible for its treasury decisions, management of loan/investment portfolios and cashflow activities. Whilst the regulations and controls that the Council elects to put in place are designed to minimise or neutralise risk, no treasury management activity is completely devoid of risk.
- 2.3. The purpose of this TMSS is to facilitate Council to approve:
 - Treasury Management Strategy for 2014/15
 - Annual Investment Strategy 2014/15
 - Prudential Indicators for 2014/15, 2015/16 and 2016/17
 - MRP Statement
- 2.4. These strategies are formulated in conjunction with the Council's Medium Term Financial Forecast (MTFF) and are reflected in the Council's Revenue and Capital Budgets. Prudential Indicators and the forecast Treasury position, alongside the projected outlook for interest rates, are key economic drivers in the development of the Treasury Management Strategy.
- 2.5. There exist numerous safeguards and regulations for which local authorities must have regard when creating their treasury strategies. Hillingdon complies with all relevant statute, guidance and accounting standards and in general maintains a cautious, basic and transparent approach towards its treasury operations.
- 2.6. The average rate of interest paid on Council borrowing for 2013/14 is expected to be 3.00%, however, rates on investments are also very low with an expected average rate of 0.48%. Rates are projected to be similar for 2014/15.

3. Balance Sheet and Treasury Position

- 3.1. The underlying need to borrow for capital purposes is reflected by the Capital Financing Requirement (CFR) which measures the cumulative capital expenditure that has not yet been financed from council resources. This, together with Balances and Reserves, are core drivers of treasury management activity. Estimates of the CFR, based on the projected Revenue Budget and Capital Programmes over the next three years are shown in Table 1. The increasing General Fund CFR is due to the Council's programme of capital investment, particularly the schools capital programme, while the reducing HRA CFR is as a result of repayment of debt transferred from central government.

Table 1

Table 1	2013/14 Estimate £m	2014/15 Estimate £m	2015/16 Estimate £m	2016/17 Estimate £m
General Fund CFR	176.0	208.8	243.4	296.3
HRA CFR ¹	239.0	231.7	224.4	217.1
Total CFR	415.0	440.5	467.8	513.4
Existing Profile of Borrowing and Other Long Term Liabilities ²	(338.7)	(329.2)	(316.4)	(309.1)
Cumulative Maximum External Borrowing Requirement	76.3	111.3	151.4	204.3
Usable Reserves ³	(56.0)	(56.0)	(51.0)	(51.0)
Cumulative Net Borrowing Requirement	20.3	55.3	100.4	153.3

1. The HRA CFR includes £191.6m of borrowing paid to central government in settlement on the introduction of the self financing regime introduced in March 2012.
2. The existing profile of borrowing does not include potential LOBO loan maturities which may or may not occur. Over the next three years, loans totalling £11m, £13m and £14m respectively will be in a state of call. Other long term liabilities include commitments under finance leases and a private finance initiative (PFI).
3. The balances and reserves figures quoted above relate to core General Fund and HRA balances only. They do not include those balances on the Balance Sheet where the Council has no direct control, such as schools' reserves.

3.2. The Cumulative Maximum External Borrowing Requirement shown in Table 1 represents the projected amount of internal borrowing (the difference between CFR and actual physical borrowing undertaken) and is determined by available balances and reserves, plus working capital generated via daily cashflow activity. The current portfolio position is set out in Appendix A. Market conditions, interest rate expectations and credit risk considerations will influence the Council's strategy in determining borrowing and investment decisions that are taken against the backdrop of the underlying Balance Sheet position. The Council will ensure that net physical external borrowing (i.e. net of investments) will not exceed the CFR other than for emergency short term cashflow requirements.

3.3. The Council's projected Capital programme over the next three years alongside the projected financing of this is fundamental in determining a borrowing strategy. The Prudential Indicators associated with capital expenditure projections and its incremental impact on council tax and housing rent levels are shown in Appendix B.

4. Borrowing and Rescheduling Strategy

- 4.1. The Council's external debt at 31 March 2014 (gross borrowing plus other long term liabilities) will be £338.7m (Appendix A). This is currently considerably lower than both the Operational Boundary and Authorised Limit (explained below).
- 4.2. During 2013/14, £10.3m of borrowing was repaid through scheduled installments and maturities with £6.8m attributable to the GF and £3.5m to the HRA. In 2014/15 repayments of £9.3m will be made, with £3.8m attributable to the GF and £5.5m to the HRA.

- 4.3. The **Authorised Limit** sets the maximum level of external borrowing on a gross basis (i.e. not net of investments) and is a statutory limit for borrowing determined under Section 3(1) of the Local Government Act 2003 (referred to in the legislation as the Affordable Limit).

Table 2

Authorised Limit for External Debt	2013/14 Approved £m	2014/15 Estimate £m	2015/16 Estimate £m	2016/17 Estimate £m
Borrowing	515	543	543	533
Other Long term Liabilities	2	2	2	2
Authorised Limit	517	545	545	535

- 4.4. The **Operational Boundary** is linked directly to the Council's estimates of the CFR and estimates of other day to day cashflow requirements. This indicator is based on the same estimates as the Authorised Limit reflecting the most likely, prudent scenario but without the additional headroom included within the Authorised Limit. This facilitates short term additional borrowing in the event of unforeseen adverse events.

Table 3

Operational Boundary for External Debt	2013/14 Approved £m	2014/15 Estimate £m	2015/16 Estimate £m	2016/17 Estimate £m
Borrowing	485	513	513	503
Other Long term Liabilities	2	2	2	2
Operational Boundary	487	515	515	505

- 4.5. The Corporate Director of Finance has delegated authority, within the above limits, to effect movement between the separately agreed limits for borrowing and other long term liabilities. Any such decisions will be based on the outcome of financial option appraisals and best value considerations based on current market and macroeconomic conditions. Cabinet is notified of any use of this delegated authority through monthly budget monitoring reports.
- 4.6. The **Gross Debt compared to the Capital Financing Requirement** is a key indicator of prudence. In order to ensure that over the medium term debt will only be for capital purposes, councils should ensure that debt does not, except in the short term, exceed the total Capital Financing Requirement in the preceding year plus estimates of any additional capital financing requirement for the current and next two financial years. The Council's gross debt is projected to be £76.3m below the CFR as at March 2014.
- 4.7. The Corporate Director of Finance will report that the Council has had no difficulty meeting this requirement in 2013/14, nor are there any difficulties envisaged for future years.
- 4.8. **Sources of Borrowing:** The Council will keep under review the following borrowing options:
- Public Works Loan Board (PWLB) loans
 - Borrowing from other local authorities
 - Borrowing from institutions such as the European Investment Bank and

- directly from Commercial Institutions
 - Borrowing from the Money Markets
 - Capital Markets (stock issues, commercial paper and bills)
 - Local authority bills
 - Structured finance
 - Leasing
- 4.9. In 2013 the Council successfully renewed its ability to avail itself of the preferential PWLB “Certainty Rate”, which is a 0.2% reduction against normal PWLB lending rates. Although a mix of borrowing options will always be considered, the PWLB will remain the primary source of long-term and variable rate borrowing whilst rates remain closely linked to government gilts.
- 4.10. The types of PWLB borrowing that are considered appropriate for a low interest rate environment are:
- Variable rate borrowing
 - Medium-term Equal Instalments of Principal (EIP) or Annuity Loans
 - Long term Maturity loans, where affordable
- 4.11. Projected capital expenditure levels, market conditions and interest rate levels are monitored throughout the year in order to adapt borrowing strategies to minimise borrowing costs over the medium to longer term whilst maintaining financial stability. The differential between debt costs and investment earnings, despite long term borrowing rates being at low levels, remains acute and this is expected to remain a feature during 2014/15. The ‘cost of carry’ associated with medium and long term borrowing compared to temporary investment returns means that new fixed rate borrowing could entail additional short term costs. The use of internal resources in lieu of borrowing will again be the most cost effective means of financing capital expenditure.
- 4.12. PWLB variable rates are expected to remain low as the Bank Rate is maintained at historically low levels for an extended period. The use of variable rate borrowing saves the Council revenue resources in the ‘cost of carry’ and is a very cheap form of finance. However this type of borrowing injects volatility into the debt portfolio in terms of interest rate risk and exposure to variable interest rates will be kept under regular review. The Council currently has variable rate borrowing of £49m (of which £40m is HRA) at a rate of 0.57%.
- 4.13. The Council has £48m of LOBO loans (Lender’s Option Borrower’s Option) of which £11m will be in their call period in 2014/15. In the event that the lender exercises the option to change the rate or terms of the loan, the Council will consider the terms being provided and also the option of repayment of the loan without penalty. The Council may utilise cash resources for repayment or may consider replacing the loan(s) by borrowing from the PWLB. However the default response will be early repayment without penalty although it is highly unlikely that the loans will be called given interest rates are now lower than those at the inception of the loan. The Council does not intend to utilise LOBOs as an instrument for new borrowing in 2014/15.
- 4.14. In 2014/15 there is a difference of £56m between the gross external borrowing requirement and the net external borrowing requirement represented by the Council’s balances and reserves. Under current market conditions, the Council intends to maintain its present strategy to only borrow to the level of its net borrowing

requirement. The reasons for this are to reduce credit risk, take pressure off the Council's counterparty list and to avoid the 'cost of carry'.

4.15. **Debt Rescheduling:** The rationale for rescheduling would be one or more of the following:

- Savings in interest costs with minimal risk
- Balancing the volatility profile (i.e. the ratio of fixed to variable rate debt) of the debt portfolio
- Amending the profile of maturing debt to reduce any inherent refinancing risks.

Rates and markets are monitored daily to identify opportunities for rescheduling. Any borrowing and rescheduling activity is reported in monthly budget monitoring to Cabinet. However, unless premiums are significantly reduced, it is unlikely any debt rescheduling will be undertaken.

4.16. Transfers of debt between the GF and HRA will be undertaken at a zero premium. The debt specified for transfer will be based on a "last in, first out" basis and matched to optimise maturity profiles and financing costs.

4.17. Where temporary borrowing is required this will be attributed directly to either the GF or HRA pools. Interest costs will be separated between the two pools and allocated accordingly.

4.18. The following Prudential Indicators shows the extent to which the Council is exposed to changes in interest rates. The upper limit for variable rate exposure has been set to ensure that the Council is not unduly exposed to interest rate rises, which could adversely impact its revenue budget. The limit allows for the use of variable rate debt to offset exposure to changes in short term rates on investments.

Table 4

Upper Limits for Interest Rate Exposure	Estimated Level (or benchmark level at 31/03/14 %)	2013/14 Approved %	2014/15 Estimate %	2015/16 Estimate %	2016/17 Estimate %
Upper Limit for Fixed Interest Rate Exposure on Debt	83	100	100	100	100
Upper Limit for Fixed Interest Rate Exposure on Investments	0	(75)	(75)	(75)	(75)
Upper Limit for Variable Interest Rate Exposure on Debt	17	50	50	50	50
Upper Limit for Variable Interest Rate Exposure on Investments*	(100)	(100)	(100)	(100)	(100)

*Investments with duration less than one year are classified as variable.

4.19. The Council will also limit and monitor large concentrations of fixed rate debt needing to be replaced. The limits shown in table 5 are intended to control excessive exposures to volatility in interest rates on the refinancing of maturing debt. The first

scheduled LOBO call option has been included as the maturity date is within this indicator.

Table 5

Maturity structure of fixed rate borrowing	PWLB Estimated level at 31/03/14 %	Market LOBO 1st call option at 31/03/14 %	Lower Limit for 2014/15 %	Upper Limit for 2014/15 %
under 12 months	2.71	3.83	0	25
12 months and within 24 months	3.75	4.53	0	25
24 months and within 5 years	7.50	6.61	0	50
5 years and within 10 years	21.74	1.74	0	100
10 years and within 20 years	18.80	0.00	0	100
20 years and within 30 years	20.57	0.00	0	100
30 years and within 40 years	8.22	0.00	0	100
40 years and within 50 years	0.00	0.00	0	100
50 years and above	0.00	0.00	0	100
Total	83.29	16.71	0	100

5. Annual Investment Strategy

- 5.1. In accordance with Investment Guidance from DCLG and best practice, the Council's primary objectives in relation to the investment of public funds remains:
- security of the invested capital;
 - liquidity of the invested capital;
 - an optimum yield which is commensurate with security and liquidity.
- 5.2. Investments are categorised as 'Specified' or 'Non Specified', defined in Appendix D, and based on the criteria set out by the DCLG. Appendix D contains a list of the financial instruments and institutions which the Council may use within its investment strategy. The Corporate Director of Finance under delegated powers will, on a daily operational basis determine the most appropriate form of investments in keeping with investment objectives, income and risk management requirements, with reference to the Prudential Indicators and from the list detailed in Appendix D. Decisions concerning the core strategic investment portfolio will be reported monthly to Cabinet.
- 5.3. In developing the investment strategy, note is taken of current economic conditions. Growth within the UK economy is forecast to remain on a positive track through 2014/15. Other indicators including unemployment and inflation are also encouraging and are expected to contribute positively towards a stronger economy. On the regulatory front, the Financial Services (Banking Reform) Bill will introduce a "bail in" mechanism, which could mean that local authorities and other large depositors (wholesale depositors) could be exposed to losses, increasing the counterparty risk. In addition there are EU proposals under which all money market funds may move to variable net asset value and lose their AAA credit rating wrapper. However, this has not yet been agreed and will be closely monitored.
- 5.4. Following a review of investment counterparties and to reduce the concentration of risk, Santander UK, Close Brothers and Leeds Building Society have been added to the list eligible counterparties. In addition, to ensure a further spread of credit risk, individual counterparty limits have been reduced from 15% to 10%.

- 5.5. Money Market Funds remain an important vehicle for instant access deposits. The criteria of constant net asset value and AAA rating have been removed in order they may still be utilised should EU proposals be introduced. In making these changes the primary objectives of security and liquidity will prevail and credit risk assessment techniques will operate. In addition the total MMF exposure limit has been reduced from 75% to 50%.
- 5.6. Instruments and counterparties which will not be used have been removed from the counterparty list and these include overseas and multilateral development banks, corporate bonds (excluding listed UK Banks) and commercial paper.
- 5.7. The Council's estimated level of investments at 31 March 2014 is projected to be £106.4m (Appendix A).
- 5.8. The Council's in-house investments are made with reference to the outlook for the UK Bank Rate, money market rates and other macroeconomic factors. In any period of significant stress in the markets or heightened counterparty risk, the fall back position is for investments to be placed with central government's Debt Management Office (DMO) or to purchase UK Treasury Bills. The rates of interest from the DMO are below the equivalent money market rates, but this is an acceptable counterbalance for the guarantee that the Council's capital is secure.
- 5.9. Investment returns attributable to the HRA will be credited to the HRA and calculated in accordance to the DCLG's Item 8 determination.
- 5.10. **Credit Risk:** The Council considers security, liquidity and yield, in that order when making daily investment decisions. Credit ratings remain an important element of assessing credit risk but they are not the sole feature in the assessment of counterparties. The Council also considers alternative assessments of credit strength and information including corporate intelligence and market sentiment towards counterparties. The following key tools are used to assess credit risk:
- Credit Ratings - minimum long term A- or equivalent for counterparties; AA+ for non-UK sovereigns.
 - Credit Default Swaps (where quoted)
 - Economic fundamentals such as GDP; net debt as a percentage of GDP
 - Sovereign support mechanisms/potential support from a well-resourced parent institution
 - Share Prices (where quoted)
 - Macroeconomic indicators
 - Corporate developments, news articles and market sentiment.
 - Subjective overlay

The Council will continue to analyse and monitor these indicators and credit developments on a regular basis and respond as necessary to ensure security of the capital sums invested.

Where a credit rating agency announces that an A- rating is on review for possible downgrade (also known as "rating watch negative" or "credit watch negative") so that it may fall below the approved rating criterion, then only investments that can be withdrawn on the next working day will be made with that organisation until the outcome of the review is announced. This policy will not apply to negative outlooks, which indicate a long-term direction of travel rather than an imminent change of rating.

- 5.11. The UK Bank Rate has been at 0.5% since March 2009, and is anticipated to remain at low levels throughout 2014/15. Short term money market rates are likely to remain at very low levels for an extended period, which will have a significant impact on investment income. Projected future interest rates provided by the Council's treasury advisors are shown in Appendix C.
- 5.12. With short term interest rates forecast to be low for even longer, the investment strategy will typically result in a lengthening of investment periods, where cashflow and credit conditions permit, in order to lock in higher rates of acceptable risk adjusted returns. This will typically be achieved through deposits with local authority entities for durations in excess of one year
- 5.13. In order to spread the investment portfolio, deposits will be placed with a range of approved counterparties designed to achieve a diversified portfolio of prudent counterparties, varying investment periods and rates of return. The maximum investment level with each counterparty will be set to ensure prudent diversification is achieved and this is reviewed regularly.
- 5.14. Money market funds (MMFs) are utilised, but good treasury management practice prevails and, whilst MMFs provide good diversification, the Council will also seek to diversify any exposure by utilising more than one MMF. The Council will also restrict its exposure to MMFs with lower levels of funds under management and will not exceed 0.5% of the net asset value of the MMF. Where MMF's participate, the Council utilises the facilities of a MMF portal to make subscriptions and redemptions. The portal procedure involves the use a clearing agent however the Council's funds are ring fenced throughout the process.
- 5.15. **Liquidity Management:** The Council uses cash flow modelling techniques to determine the maximum term for which funds may be prudently committed. Liability matching in conjunction with the use of instant access accounts ensures funds are available when required. Limits on long-term investments are set by reference to the Authority's medium term financial plan and cash flow forecast.
- 5.16. **Investments which constitute capital expenditure:** Investments meeting the definition of capital expenditure can be financed from capital or revenue resources. They are also subject to the CLG's Guidance on "non-specified investments". The placing of such investments has accounting, financing and budgetary implications. Whilst it is permissible to fund capital investments by increasing the underlying need to borrow, it should be noted that under the CLG's Minimum Revenue Provision (MRP) Guidance, MRP should be applied over a 20 year period. The Council has determined that it is not currently prudent to make investments which constitute capital expenditure. These would presently need to be sourced from revenue and therefore the requirement for MRP would make the investment unviable.
- 5.17. **The use of financial instruments for the management of risk:** The general power of competence in section 1 of the Localism Act 2011 removes much of the uncertainty over the use of standalone financial derivatives. The Council will only use standalone financial derivatives (such as swaps, forwards, futures and options) where they can be clearly demonstrated to reduce the overall level of the financial risks to which the Council is exposed. Additional risks presented, such as credit exposure to derivative counterparties, will be taken into account when determining the overall level of risk. Embedded derivatives will not be subject to this policy, although the risks they present will be managed in line with the overall treasury risk management strategy. Financial

derivative transactions may be arranged with any organisation that meets the approved investment criteria. The current value of any amount due from a derivative counterparty will count against the counterparty credit limit and the relevant foreign country limit.

5.18. The Council banks with HSBC Bank plc and it meets the minimum long term credit criteria of A- (or equivalent). If the credit rating falls below the Authority's minimum criteria, HSBC Bank plc will continue to be used for its banking activities, short term liquidity requirements (overnight and weekend investments) and business continuity arrangements.

5.19. The Council has placed an upper limit for principal sums invested for over 364 days, as required by the Prudential Code. This limit is to contain exposure to the possibility of loss that may arise as a result of the Council having to seek early repayment of the sums invested. However, the under Council's strategy only investments placed with other local authorities, where risk is minimised, would be placed for over 1 year and there is an upper limit of 2 years.

Table 6

Upper Limit for total principal sums invested over 364 days	2013/14 Approved £m	2014/15 Estimate £m	2015/16 Estimate £m	2016/17 Estimate £m
	64	73	45	0

5.20. All investment activity will comply with the accounting requirements of the local authority IFRS based Code of Practice.

6. Outlook for Interest Rates

6.1. The economic interest rate outlook provided by the Council's treasury advisor, Arlingclose, is attached at Appendix C. The Council also monitors other sources of market information and will reappraise its strategy from time to time and, if required, realign it with evolving market conditions and expectations for future interest rates.

7. Balanced Budget Requirement

7.1. The Council complies with the provisions of S32 of the Local Government Finance Act 1992 to set a balanced budget.

8. Adoption of the CIPFA Treasury Management Code:

8.1. The Council approved the adoption of the CIPFA Treasury Management Code at its full Council meeting on 23 Feb 2012.

9. 2014/15 MRP Statement

9.1. The Local Authorities (Capital Finance and Accounting)(England)(Amendment) Regulations 2008 (SI 2008/414) place a duty on local authorities to make a prudent provision for debt redemption. Guidance on Minimum Revenue Provision (MRP) has been issued by the Secretary of State. Local authorities are required to "have regard" to such Guidance under section 21(1A) of the Local Government Act 2003.

- 9.2. The four MRP options available are:
- Option 1: Regulatory Method
 - Option 2: CFR Method
 - Option 3: Asset Life Method
 - Option 4: Depreciation Method

This does not preclude other prudent methods to provide for the repayment of debt principal.

- 9.3. MRP in 2014/15: Option 1 and 2 will be used for the majority of GF historic debt. For major projects where capital expenditure is funded from prudential borrowing Option 3 will be used to provide MRP over the life of the asset to which the borrowing was applied. The HRA will make a form of MRP to pay down its self-financing settlement debt over the 30 year business cycle on which the settlement is based.

10. Monitoring and Reporting on the Treasury Outturn and Prudential Indicators

- 10.1. Treasury activity is monitored and reported to Senior Management on a daily and weekly basis. Monthly updates including Prudential Indicators are provided to Cabinet as part of the budget monitoring process.
- 10.2. The Treasury Management Strategy Statement (including Prudential Indicators and Annual Investment Strategy) for the forthcoming financial year is submitted to Cabinet prior to agreement at full Council before the start of the financial year. An early draft is provided to Audit Committee in January. Any amendments to the TMSS which are required during the year will be submitted to Cabinet for approval.

11. Other Items

- 11.1. **Training:** CIPFA's Code of Practice requires all members tasked with treasury management responsibilities, including scrutiny of the treasury management function, receive appropriate training relevant to their needs and understand fully their roles and responsibilities. The Council adopts a continuous performance and development programme to ensure officers are regularly appraised and any training needs addressed. Treasury Officers also attend regular training sessions, seminars and workshops. These ensure their knowledge is up to date and relevant. Details of training received are maintained as part of the performance and development process. Council Members receive information regarding treasury management as part of their general finance training. Access to additional training is provided where required.
- 11.2. **Investment Consultants:** The Council has a contract in place with Arlingclose Ltd to provide treasury advisory services, which details the agreed schedule of services. Performance is measured against the schedule to ensure the services being provided are in line with the agreement.

EXISTING PORTFOLIO PROJECTION

Table 7

	Estimated Portfolio as at 31/03/14 £m
External Borrowing:	
Fixed Rate – PWLB	239.2
Fixed Rate – Market	37.0
Variable Rate – PWLB	49.0
Variable Rate – Market	11.0
Total External Borrowing	336.2
Other Long Term Liabilities:	
PFI	2.2
Finance Leases	0.3
Total Gross External Debt	338.7
Investments:	
Short-term & Instant Access	106.4
Long-term Investments	0.00
Total Investments	106.4

Estimates of Capital Expenditure and other Prudential Indicators:

- i. It is a requirement of the Prudential Code to ensure that capital expenditure remains within sustainable limits and, in particular, to consider the impact on Council Tax and in the case of the HRA, Housing Rent levels. In an environment of 'low rates for longer' the Council's strategy is currently to defer external borrowing and use internal borrowing where possible, thus saving revenue interest cost of carry and simultaneously reducing counterparty investment risks.
- ii. Estimates for Capital expenditure shown in Table 8 are estimates of likely capital cash outflows.

Table 8

Capital Expenditure	2013/14 Approved £m	2013/14 Revised £m	2014/15 Estimate £m	2015/16 Estimate £m	2016/17 Estimate £m
General Fund	91.6	87.3	119.8	96.7	122.2
HRA	26.0	0.0	23.1	24.0	24.7
Total	117.6	87.3	142.9	120.7	146.9

- iii. Capital expenditure is expected to be financed as follows:

Table 9

Capital Financing	2013/14 Approved £m	2013/14 Revised £m	2014/15 Estimate £m	2015/16 Estimate £m	2016/17 Estimate £m
Capital Receipts	10.0	11.4	17.1	15.4	6.0
Government Grants	35.8	50.4	51.7	37.6	55.8
Major Repairs Allowance	8.3	0.0	9.0	9.0	9.0
Revenue Contributions	3.5	7.4	27.6	19.3	18.4
Total Financing	57.6	69.2	105.4	81.3	89.2
Prudential Borrowing	60.0	18.1	37.5	39.4	57.6
Total Funding	60.0	18.1	37.5	39.4	57.6
Total	117.6	87.3	142.9	120.7	146.8

- iv. **Actual External Debt:** This indicator is obtained directly from the Council's balance sheet. It is the closing balance for actual gross borrowing plus other long term liabilities. This Indicator is measured in a manner consistent for comparison with the Operational Boundary and Authorised Limit.

Table 10

Actual External Debt as at 31/03/2014	£m
General Fund Borrowing	86.6
HRA Borrowing	249.6
Other Long term Liabilities	2.5
Total	338.7

- v. **HRA Indebtedness:** Following settlement and the introduction of the self-financing regime, a borrowing cap of £303.3m has been imposed by HM Treasury on HRA indebtedness. This gives the HRA potential headroom borrowing of up to £53.7m to finance future capital as at 31 March 2014.

Incremental Impact of Capital Investment Decisions:

- vi. As an indicator of affordability, Table 11 shows the notional impact of capital investment decisions on Council Tax and Housing Rent levels and represents the impact on these if the financing of the capital programme were to be funded from taxes and rents. Council Tax will remain frozen for 2014/15 and 2015/16, with an element of continuing efficiency savings being reinvested in capital investment to maintain and expand existing services to Residents.

Table 11

Incremental Impact of Capital Investment Decisions	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate
Increase in Band D Council Tax	£6.70	£14.91	£14.61
Increase in Average Weekly Housing Rents	£0.41	£0.17	£0.08

- vii. The ratio of financing costs to the Council's net revenue stream is an indicator of affordability and highlights the revenue implications of existing and proposed capital expenditure by identifying the proportion of future revenue budgets required to meet borrowing costs. The ratio is based on costs net of investment income.

Table 12

Ratio of Financing Costs to Net Revenue Stream	2013/14 Revised %	2014/15 Estimate %	2015/16 Estimate %	2016/17 Estimate %
General Fund	4.24	4.57	5.42	6.26
HRA	23.93	23.99	23.39	22.78
Weighted Average	8.76	8.99	9.68	10.31

Arlingclose's Economic and Interest Rate Forecast

	Mar-14	Jun-14	Sep-14	Dec-14	Mar-15	Jun-15	Sep-15	Dec-15	Mar-16	Jun-16	Sep-16	Dec-16	Mar-17
Official Bank Rate													
Upside risk		0.25	0.25	0.25	0.25	0.50	0.50	0.75	0.75	0.75	1.00	1.00	1.00
Arlingclose Central Case	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.75	0.75	1.00	1.00
Downside risk										0.25	0.25	0.50	0.50
3-month LIBID rate													
Upside risk	0.20	0.25	0.30	0.35	0.40	0.50	0.75	0.75	0.75	1.00	1.00	1.00	1.10
Arlingclose Central Case	0.45	0.45	0.50	0.55	0.65	0.70	0.75	0.80	0.90	1.00	1.10	1.20	1.25
Downside risk			0.05	0.10	0.20	0.25	0.30	0.35	0.45	0.55	-0.65	-0.75	-0.80
1-yr LIBID rate													
Upside risk	0.35	0.30	0.35	0.40	0.45	0.50	0.60	0.70	0.75	0.75	0.75	0.80	0.80
Arlingclose Central Case	0.90	0.95	0.95	0.95	1.00	1.05	1.10	1.20	1.30	1.40	1.50	1.60	1.70
Downside risk	-0.25	-0.25	-0.25	-0.30	-0.35	-0.40	-0.45	-0.50	-0.50	-0.50	-0.50	-0.50	-0.50
5-yr gilt yield													
Upside risk	0.20	0.30	0.40	0.50	0.60	0.70	0.80	0.90	1.00	1.00	1.10	1.10	1.20
Arlingclose Central Case	1.70	1.75	1.85	1.95	2.00	2.00	2.05	2.10	2.20	2.35	2.50	2.65	2.80
Downside risk	-0.20	-0.20	-0.30	-0.40	-0.50	-0.50	-0.50	-0.50	-0.50	-0.75	-0.80	-0.90	-1.00
10-yr gilt yield													
Upside risk	0.20	0.35	0.45	0.50	0.60	0.70	0.75	0.80	0.90	0.90	0.95	1.00	1.00
Arlingclose Central Case	2.75	2.80	2.90	2.95	3.00	3.10	3.20	3.30	3.40	3.50	3.60	3.70	3.80
Downside risk	-0.20	-0.30	-0.40	-0.50	-0.55	-0.60	-0.70	-0.80	-0.90	-0.95	-1.00	-1.05	-1.05
20-yr gilt yield													
Upside risk	0.30	0.40	0.50	0.60	0.75	0.85	0.90	0.95	1.00	1.05	1.05	1.05	1.05
Arlingclose Central Case	3.35	3.40	3.45	3.55	3.60	3.60	3.65	3.70	3.75	3.80	3.85	3.90	3.95
Downside risk	-0.30	-0.40	-0.50	-0.55	-0.60	-0.60	-0.60	-0.60	-0.65	-0.70	-0.75	-0.80	-0.80
50-yr gilt yield													
Upside risk	0.30	0.40	0.50	0.60	0.75	0.85	0.90	0.95	1.00	1.05	1.05	1.05	1.05
Arlingclose Central Case	3.45	3.50	3.55	3.60	3.65	3.70	3.75	3.80	3.85	3.95	4.00	4.05	4.10
Downside risk	-0.30	-0.40	-0.50	-0.55	-0.60	-0.60	-0.60	-0.60	-0.65	-0.70	-0.75	-0.80	-0.80

Underlying assumptions:

- UK economic growth has steadily strengthened, although GDP remains around 1.3% below the pre-recession peak. The initial estimate showed that Q4 year-on-year GDP growth strengthened to 2.8% from the previous quarter's 1.9% rate. The service sector remains the main driver of growth.
- Expenditure breakdown of the GDP data during 2013 (Q4 details are awaited) indicates that the recovery has been led by consumer spending and housing investment. Given negative real earnings growth and the waning impact of temporary income boosts from bank mis-selling compensation, household spending growth at current rates appears unsustainable in the short to medium term. An expansion in business investment and rebalancing of the economy will be necessary for sustained growth.
- An expected slowdown in household spending growth should keep inflation contained. The CPI rate for December 2013 fell to the MPC's target of 2.0% and we expect it to remain around this level for some time. Inflation expectations are well anchored and commodity price volatility is subdued.
- The recovery has not been accompanied by meaningful productivity growth. Business investment is expected to pick up in the medium term and should help to restore productivity growth, leading to higher wages and more sustainable growth in consumption. We expect this to have a material impact on growth from 2016. In the short term, however, on-going regulatory reform and a focus on balance sheet restructuring is likely to prolong banking sector deleveraging and maintain the corporate credit bottleneck, which will dampen business investment.

- The unemployment rate has fallen close to the 7% forward guidance threshold earlier than expected, although this number is flattered by the large numbers of people involuntarily underemployed. The MPC has made clear that 7% is not a policy trigger and we expect no response if surpassed in the short term. Additionally, any likely monetary tightening response is likely to be applied "gradually".
- Political risk for the UK will begin to influence gilt yields closer to the General Election in May 2015.
- Federal Reserve monetary policy expectations will remain predominant drivers of the financial markets. Tapering of asset purchases has begun and is expected to continue at a broadly steady rate in 2014. Additionally, the US political deadlock over the debt ceiling will need resolving in Q1 2014. This may prompt temporary volatility.
- The economic environment in the Eurozone is slightly more stable but structural issues persist and credit conditions remain challenging for European banks.
- There is a risk China will suffer from a credit crunch style crisis, as the authorities seek to stem lending growth. This has possible negative repercussions for domestic retail investors and the highly leveraged local government sector, which could dampen domestic spending and investment.

Forecast

- We are now forecasting the first rise in official interest rates in Q2 2016 but our long held theme of low for even longer remains. There is clear momentum in the economy although some weakness remains in some components of growth. Unemployment has fallen much faster than expected but has not led to any wage growth and productivity remains stagnant. We see both these indicators alongside business investment remaining the key to modestly higher interest rates. Inflation has fallen faster than expected and currently sits at target. The gradual recovery in the economy is underway. Whilst further challenges to that momentum cannot be ruled out, some upside potential for official interest rates must be ruled-in.
- We continue to project gilt yields on an upward path through the medium term as the recovery gradually takes hold.

Specified Investments & Non Specified Investments

Specified investments are sterling denominated investments with a maximum maturity of one year. They also meet the “high credit quality” as decided by the Council and are not deemed capital expenditure investments under statute.

Non Specified Investments are those which do not meet the above criteria, for example more than 1 year in duration. However all Non Specified investments will satisfy the Council’s “high credit quality” criterion except money market funds where a weighted average of the underlying assets will be applied.

The Council defines “high credit quality” organisations as those having a credit rating of A- or higher that are domiciled in the UK.

Specified Investments identified for use by the Council

“Specified” Investments identified for the Council’s use are:

- Deposits in the DMO’s Debt Management Account Deposit Facility
- Deposits with UK local authorities
- Deposits with UK banks and building societies
- Certificates of deposit and Bonds with UK banks and building societies
- Gilts: (bonds issued by the UK government)
- Treasury Bills (T-Bills)
- Local Authority Bonds
- Money Market Funds

When determining the minimum acceptable credit quality the Council will not only consider the credit rating criteria below but also information on corporate developments of and market sentiment towards investment counterparties as set out in the Credit Risk indicator. For credit rated counterparties, the minimum criteria will be the lowest equivalent long term ratings assigned by Fitch, Moody’s and Standard & Poor’s (where assigned). Long term minimum: A- (Fitch); A3 (Moody’s); A- (S&P). The Council will aim to have a weighted average credit score of A for the whole portfolio of investments.

Specified investments will be made within the following limits:

Table 13

Instrument	Counterparty	Maximum Counterparty Limits %/£m
Term Deposits	DMADF, DMO	No limit
Term Deposits	Other UK Local Authorities	£35m per Local Authority / No total limit
Term Deposits/Call Accounts/CD's/Bonds	UK Banks and Building Societies <ul style="list-style-type: none"> - Lloyds Banking Group (Including Bank of Scotland) - Barclays Bank Plc - Close Brothers - HSBC Bank Plc - Leeds Building Society - Nationwide Building Society - RBS Group (Royal Bank of Scotland and NatWest) - Santander UK - Standard Chartered Bank 	10% / £20m (except Leeds Building Society £1m)
Gilts	DMO	No limit
Treasury Bills	DMO	No limit
Local Authority Bills	Other UK Local Authorities	No limit
Money Market Funds	Money Market Funds	10%/£7.5m per fund. Maximum MMF exposure 50%

Note: The above list and limits would change/be amended on notification of any potential risk concerns.

Non Specified Investments determined for use by the Council

Having considered the rationale and risk associated with Non-Specified Investments, the following have been determined for the Council's use:

Table 2

	Maximum maturity	Max % of portfolio
▪ Deposits and Bonds with other UK Local Authorities	2 Years	40 in Aggregate
▪ Money Market Funds	N/A	

In determining the period to maturity of an investment, the investment should be regarded as commencing on the date of the commitment of the investment rather than the date on which funds are paid over to the counterparty.

All Non Specified investments will satisfy the Council's "high credit quality" criterion except money market funds where a weighted average of the underlying assets will be applied. A maximum exposure limit of 40% has been set for Non Specified investments.



HILLINGDON

LONDON

PAY POLICY STATEMENT 2013-14

1. Purpose

- 1.1. The Localism Act 2011 requires relevant authorities (including London Boroughs) to prepare and publish an annual pay policy statement.
- 1.2. This pay policy statement responds to the recommendations of the Hutton Review of Fair Pay in the Public Sector (March 2011) by ensuring transparency of pay policies within the Council to residents.

2. Approval

- 2.1. The pay policy statement must be approved annually by a full Council meeting of democratically accountable members.

3. Communication

- 3.1. The approved pay policy statement will be published on the Council's website as soon as is reasonably practicable once approved or amended by full Council.

4. Publication & Access to Data

- 4.1. Details of all Chief Officer remuneration will be published on the Council's website and updated annually. This information will also be included in the Council's annual statement of accounts which will also be published on the Council's website.
- 4.2. This information will be provided in an open 'machine-readable' format such as MS Excel, allowing for open re-use, including commercial and research activities, in order to maximise value to the public.

5. Definitions

Chief Officers

- 5.1. The definition of Chief Officers, as set out in section 43(2) of the Localism Act (2011) includes the Council's Chief Executive Officer and

Corporate Directors, as well as all those directly reporting to these officers, including Deputy Directors and Heads of Service.

Lowest Paid Employees

- 5.2. The Council operates a nationally agreed job evaluation scheme, and nationally agreed pay rates linked to this scheme. Roles falling within the nationally negotiated APT&C framework are evaluated using the Greater London Provincial Council (GLPC) Job Evaluation Scheme.
- 5.3. The lowest graded roles in the Council's are those evaluated at Scale 1(b), therefore our lowest paid employees are defined as those performing roles at this evaluated grade. The Council's commitment to this grading scheme, and nationally negotiated pay rates, constitutes our policy towards our lower paid workers.

Remuneration

- 5.4. Remuneration is defined as the total of all payments made to an individual officer including salary, expenses, bonuses if applicable, performance related pay, recruitment or retention premia, additional responsibility payments, together with any other additional payments, including charges, fees, allowances and enhancements to pension entitlement made to the officer.

Pay Multiples

- 5.5. Pay multiples refer to the ratios between 2 salaries (e.g. the pay multiple between a salary of £60,000 and £20,000 would be 3)

6. Job Evaluation

- 6.1. All job roles within the Council (apart from those subject to national grading prescription) are graded using nationally recognised job evaluation schemes. The purpose of job evaluation is to ensure that remuneration is set at an appropriate level in line with the responsibilities of the job role.
- 6.2. All roles graded within the local government pay spine negotiated by the National Joint Council for Local Government Services (salaries between £14,844 and £58,053) are evaluated using the Greater London Provincial Council (GLPC) Job Evaluation Scheme.
- 6.3. Roles falling within scope of the JNC framework (salaries between £58,200 and £127,240) and those of the Chief Executive Officer and Corporate Directors are evaluated using the Local Government Employers (LGE) Senior Manager Job Evaluation Scheme.

7. Appointments to Chief Officer posts and remuneration levels

7.1. All Chief Officer (defined in paragraph 5.1 of this policy) appointments are subject to the approval of an appointment panels consisting of cross party Council members.

7.2. Remuneration levels are set within the relevant pay scale as follows:

Internal Appointments

- i) Chief Officers promoted to a new role at a higher grade will be appointed at the lowest point of the new salary band that demonstrates a substantive increase on their current salary reflecting the new and additional responsibilities.
- ii) Chief Officers moving laterally to a new role at a similar grade level will be appointed on the same salary as their current role.
- iii) Chief Officers moving to a new role evaluated at a minimum of one grade lower than their current grade will be appointed on a salary at the maximum of the new, lower salary band.

External Appointments

- i) External appointees to Chief Officer roles will normally be appointed at the lowest point of the salary range for the post. However the Appointments Committee may be required to consider the applicants current salary and other market factors to determine an appropriate salary offer. Where it is necessary to offer a salary higher than the lowest point on the salary scale the Appointments Committee will evidence an objective rationale for this decision.
- ii) The terms of reference for the Appointments Committee includes all remuneration decisions on new Chief Officer appointments.

8. Salary Benchmarking

8.1. The Council completes an annual benchmarking review of Chief Officer pay using available information across all London Boroughs and national pay rates across all sectors. This exercise is used to ensure that the Council's approach to reward of Chief Officers fairly reflects the conditions within the local recruitment market.

8.2. The Council objective is to position its remuneration of Chief Officers to ensure that the Council can remain competitive within the local recruitment market whilst ensuring that high calibre leaders can be recruited and retained.

9. Remuneration Levels

9.1. This pay policy statement sets out the Council's current approach to Chief Officer Pay, and any in year changes to the policy will require full Council approval.

9.2. Through approval of this pay policy statement full Council approves new appointments to existing Chief Officers to posts which attract salary packages (including salary, any bonuses, fees, allowances or benefits in kind routinely payable to the appointee) of over £100,000.

9.3. All Tier 1 and some Tier 2 officers have the potential to be paid at this remuneration level. These posts are -

Tier 1

- Chief Executive & Corporate Director of Administration
- DCEO & Corporate Director Residents Services
- Corporate Director Finance
- Director Adults Services
- Director Children's & Youth Services

Tier 2 (where pay ranges of over £100k can be paid¹)

- Deputy Director, Public Health
- Deputy Director, Environmental Health
- Deputy Director, Public Safety
- Deputy Director, ICT, Highways & Business Services
- Deputy Director, Asset Management
- Deputy Director, Strategic Finance
- Deputy Director, Corporate Finance
- Borough Solicitor
- Head of Human Resources
- Head of Planning, Green Spaces & Culture
- Head of Education, Policy & Standards
- Head of Procurement

9.4. Appointment to the post of Chief Executive Officer is also subject to the approval of full Council, in accordance with the Council's constitution.

¹ Not all of these officers are currently paid at this level but the posts are evaluated in a pay range which spans £100k. Actual pay rates can be found at <http://www.hillingdon.gov.uk/article/24490/Chief-officers-pay-policy-and-responsibilities>

10. Additional Payments

Recruitment & Retention premia

- 10.1. The Council's nationally agreed pay structures normally allow for the competitive recruitment and retention of high calibre Chief Officers.
- 10.2. Exceptionally the Council may need to respond to external market conditions when recruiting or retaining employees with specific skills, knowledge or capabilities. In order to respond to short to mid term shortages within the employment market the Council can apply a recruitment and retention premia payment to Chief Officer roles through the application of the Council's Market Factor Supplements policy.
- 10.3. All such premia payments must be supported by benchmarking data to determine genuine scarcity within the market and to determine the level of any agreed additional payments. The Chief Executive Officer must approve all recruitment and retention premia. These payments should be reviewed on at least an annual basis to ensure the prevalent market conditions that form the basis of payment remain in force.
- 10.4. Any such payments to Chief Officers will be published annually on the Council's website together with the annual pay policy statement.

Additional Responsibility payments

- 10.5. Where a chief officer assumes substantive additional responsibilities, for example covering the duties of another vacant role, then an additional responsibility payment (an honorarium) can be made. These payments must be approved by the relevant Corporate Director. These payments will be published annually on the Council's website together with the annual pay policy statement.

Car Allowances

- 10.6. No essential user allowances are paid to Chief Officers for travel or using a car.

Expenses incurred

- 10.7. The Council provides all staff required to travel with access to Oyster Cards and Payment Cards to ensure expenses claims are only made in exceptional circumstances. Any claims for expenses and mileage are receipted and limited to the levels set out in the NJC for Local Government Services agreement.

11. Salary Progression & Performance Related Pay

- 11.1. Chief Officer salary progression is subject to performance and is assessed annually as part of the Council's performance appraisal process. There is no pay progression for Chief Officers who do not demonstrate the required standards within their role.
- 11.2. Chief Officers who fully meet the expected performance standards of their role can progress two percentiles along their pay scale annually.
- 11.3. Chief Officers who demonstrate exceptional performance which exceeds the standards required, progress by an additional percentile point.
- 11.4. Once a Chief Officer is at the top of their pay scale then they become eligible to a one-off non-consolidated performance related payment equivalent to one increment point for those who fully meet the expected performance standards, and two increment points for those demonstrating exceptional performance.
- 11.5. The Council does not operate an "earn back" pay system for its officers, but Chief Officer incremental salary progression is subject to performance assessment.

12. Payments for local election duties

- 12.1. Council staff can be employed on election duties of varying types. The fees paid to Council employees for undertaking these election duties vary according to the type of election they participate in, and the nature of the duties they undertake.
- 12.2. Returning Officer duties (and those of the Deputy Returning Officer) are contractual requirements, and fees paid to them for national elections/referendums are paid in accordance with the appropriate Statutory Fees and Charges Order and are paid by the body responsible for the conduct of the election.

13. Bonus Payments

- 13.1. No bonus payments are made to employees of the Council, including Chief Officers.

14. Redundancy and Severance Payments

- 14.1. The Council's policy on levels of redundancy payments are set out in Early Termination of Employment Compensation Payments Policy.

- 14.2. In instances where a candidate for a vacant position within the Council has received a severance payment from the London Borough of Hillingdon (including any redundancy payment) within the last year, the Chief Executive Officer must approve any proposed appointment.
- 14.3. Section 17 outlines the impact of re-employment and effect upon LGPS pensions.

15. Chief Officer Pay Multiples

- 15.1. The pay multiple between the salary of the Council's lowest paid employees and the Chief Executive officer, together with that between the chief executive's salary and the Council's median salary, will be published annually. An explanation will be provided to account for any changes in the pay multiples from those previously reported.
- 15.2. The current pay multiple between the salary of the lowest paid employees and the Chief Executive officer is 12.27.
- 15.3. The current pay multiple between the Council's median salary and that of the Chief Executive officer salary is 7.87.

16. Pensions

- 16.1. The Council's policy covering re-employment to a position with eligibility to join the Local Government Pension Scheme (LGPS), states that the total of the pension and salary from the re-employment, should not exceed the index linked value of the salary on leaving employment. Should earnings exceed this level, then the pension will be subject to a temporary reduction of the excess, for the duration of re-employment.
- 16.2. Further information regarding the impact on previous employees with a LGPS pension and re-employment is available on the Council's website at the following web address - <http://www.hillingdon.gov.uk/index.jsp?articleid=6487>

17. Management of Workforce Costs

- 17.1. A summary of workforce costs is presented monthly by the Council's Chief Finance Officer to the Cabinet as part of the financial budget report.

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Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
1. Corporate Communications										
Advertising charges in Hillingdon People										
Full page	B	1,680.00	1,680.00	STD	1,680.00	0.00%	1,680.00	0.00%	01-Apr-11	N/A
Half page	B	960.00	960.00	STD	960.00	0.00%	960.00	0.00%	01-Apr-11	N/A
Quarter page	B	600.00	600.00	STD	600.00	0.00%	600.00	0.00%	01-Apr-11	N/A
Eighth page	B	300.00	300.00	STD	300.00	0.00%	300.00	0.00%	01-Apr-11	N/A
Display box	B	144.00	144.00	STD	144.00	0.00%	144.00	0.00%	01-Apr-11	N/A
Back page	B	1,920.00	1,920.00	STD	1,920.00	0.00%	1,920.00	0.00%	01-Apr-11	N/A
Inside front full page	B	1,800.00	1,800.00	STD	1,800.00	0.00%	1,800.00	0.00%	01-Apr-11	N/A
Inside front half page	B	1,020.00	1,020.00	STD	1,020.00	0.00%	1,020.00	0.00%	01-Apr-11	N/A
Court Summons										
Council Tax	R	125.00	125.00	NB	125.00	0.00%	125.00	0.00%	01-Apr-11	N/A
NINDR	R	165.00	165.00	NB	165.00	0.00%	165.00	0.00%	01-Apr-11	N/A
2. Registrar										
Certificates purchased from the Registrar										
Birth, Death and Stillbirth - Standard	M	4.00	4.00	NB	4.00	0.00%	4.00	0.00%	01-Apr-12	N/A
Birth and Stillbirth - Short	M	N/A	N/A	NB	N/A	N/A	N/A	N/A	01-Apr-12	N/A
Birth - Additional Short	M	4.00	4.00	NB	4.00	0.00%	4.00	0.00%	01-Apr-12	N/A
Marriage	M	4.00	4.00	NB	4.00	0.00%	4.00	0.00%	01-Apr-12	N/A
Certificates purchased from Registrar after time of initial registration										
All	M	7.00	7.00	NB	7.00	0.00%	7.00	0.00%	01-Apr-12	N/A
Certificates purchased from the Superintendent										
Birth - Short	M	10.00	10.00	NB	10.00	0.00%	10.00	0.00%	01-Apr-12	N/A
Birth - Standard	M	10.00	10.00	NB	10.00	0.00%	10.00	0.00%	01-Apr-12	N/A
Death and Marriage	M	10.00	10.00	NB	10.00	0.00%	10.00	0.00%	01-Apr-12	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Marriages/Civil Partnerships (Statutory fees)										
Entry of each notice	M	35.00	35.00	NB	35.00	0.00%	35.00	0.00%	01-Apr-12	N/A
Basic ceremony/Schedule in Superintendent's Office	M	45.00	45.00	NB	45.00	0.00%	45.00	0.00%	01-Apr-12	N/A
Registrar's attendance at Registered Building	M	84.00	84.00	NB	84.00	0.00%	84.00	0.00%	01-Apr-12	N/A
Marriages/Civil Partnerships (Non - Statutory fees)										
Silver ceremony in four seasons room (Mon-Thurs)	M	97.50	97.50	EXP	97.50	0.00%	97.50	0.00%	01-Apr-11	N/A
Silver ceremony in four seasons room (Fri-Sat)	M	102.50	102.50	EXP	102.50	0.00%	102.50	0.00%	01-Apr-11	N/A
Gold ceremony in four seasons room (Mon-Thurs)	M	154.00	154.00	EXP	154.00	0.00%	154.00	0.00%	01-Apr-11	N/A
Gold tier ceremony in four seasons room (Fri-Sat)	M	169.50	169.50	EXP	169.50	0.00%	169.50	0.00%	01-Apr-11	N/A
Ceremony at approved Premises (Mon - Thurs)	M	307.50	307.50	EXP	307.50	0.00%	307.50	0.00%	01-Apr-11	N/A
Ceremony at approved Premises (Fri-Sat)	M	410.00	410.00	EXP	410.00	0.00%	410.00	0.00%	01-Apr-11	N/A
Ceremony at approved Premises (Sun)	M	457.00	457.00	EXP	457.00	0.00%	457.00	0.00%	01-Apr-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Citizenship ceremony										
Citizenship ceremony (Home Office set Fee)	M	80.00	80.00	NB	80.00	0.00%	80.00	0.00%	01-Apr-11	N/A
Nationality Checking Service										
Nationality Checking Service - Adults	M	60.00	60.00	STD	60.00	0.00%	60.00	0.00%	01-Apr-11	N/A
Nationality Checking Service - Children	M	30.00	30.00	STD	30.00	0.00%	30.00	0.00%	01-Apr-11	N/A
Electoral										
Registration confirmation letters	R	15.00	15.00	NB	15.00	0.00%	15.00	0.00%	01-Apr-11	N/A
Edited registers	B	30.00	30.00	NB	30.00	0.00%	30.00	0.00%	01-Apr-11	N/A
Credit reference agencies registers	B	500.00	500.00	NB	500.00	0.00%	500.00	0.00%	01-Apr-11	N/A
Certificate Priority Service										
1 Hour	M	10.00	10.00	STD	10.00	0.00%	10.00	0.00%	01-Apr-11	N/A
24 Hour	M	5.00	5.00	STD	5.00	0.00%	5.00	0.00%	01-Apr-11	N/A
Renewal of Marriage Vows										
Four Seasons	M	173.50	173.50	STD	173.50	0.00%	173.50	0.00%	01-Apr-11	N/A
Approved Premises	M	262.50	262.50	STD	262.50	0.00%	262.50	0.00%	01-Apr-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Baby naming Ceremonies										
Four Seasons	M	173.50	173.50	STD	173.50	0.00%	173.50	0.00%	01-Apr-11	N/A
Citizenship ceremony										
Individual Citizenship ceremony (cost in addition to statutory charge) - Midweek Charge	M	100.00	100.00	NB	100.00	0.00%	100.00	0.00%	01-Apr-11	N/A
Individual Citizenship ceremony (cost in addition to statutory charge) - Saturday Charge	M	125.00	125.00	NB	125.00	0.00%	125.00	0.00%	01-Apr-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
3. Facilities Management										
Civic Centre Room Hire Rates										
CR2 per hour	M	23.20	23.20	EXP	23.20	0.00%	23.20	0.00%	01-Apr-12	N/A
CR3 per hour	M	30.80	30.80	EXP	30.80	0.00%	30.80	0.00%	01-Apr-12	N/A
CR3a per hour	M	27.80	27.80	EXP	27.80	0.00%	27.80	0.00%	01-Apr-12	N/A
CR3/3a combined per hour	M	46.30	46.30	EXP	46.30	0.00%	46.30	0.00%	01-Apr-12	N/A
CR4 per hour	M	37.00	37.00	EXP	37.00	0.00%	37.00	0.00%	01-Apr-12	N/A
CR4a per hour	M	27.80	27.80	EXP	27.80	0.00%	27.80	0.00%	01-Apr-12	N/A
CR4/4a combined per hour	M	46.40	46.40	EXP	46.40	0.00%	46.40	0.00%	01-Apr-12	N/A
CR5 per hour	M	46.40	46.40	EXP	46.40	0.00%	46.40	0.00%	01-Apr-12	N/A
CR6 per hour	M	46.40	46.40	EXP	46.40	0.00%	46.40	0.00%	01-Apr-12	N/A
CR7 per hour	M	21.70	21.70	EXP	21.70	0.00%	21.70	0.00%	01-Apr-12	N/A
CR8 per hour - not available for hire	M	22.10	22.10	EXP	22.10	0.00%	22.10	0.00%	01-Apr-11	N/A
CR9 per hour	M	23.20	23.20	EXP	23.20	0.00%	23.20	0.00%	01-Apr-12	N/A
Interview rooms per hour	M	14.50	14.50	EXP	14.50	0.00%	14.50	0.00%	01-Apr-12	N/A
Council Chamber per hour	M	89.10	89.10	EXP	89.10	0.00%	89.10	0.00%	01-Apr-12	N/A
Middlesex Suite (Day) per hour	M	80.80	80.80	EXP	80.80	0.00%	80.80	0.00%	01-Apr-11	N/A
Middlesex Suite (Night) per hour	M	113.00	113.00	EXP	113.00	0.00%	113.00	0.00%	01-Apr-11	N/A
Bar Area per hour	M	44.20	44.20	EXP	44.20	0.00%	44.20	0.00%	01-Apr-11	N/A

Type
B - Business R - Resident
M - Mixed C - Concession

VAT Status
STD- Standard
EXP - Exempt
NB- Non Business

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Borough Wide Building Services										
Catering Recharge	M	cost + 0%	cost + 0%	STD	cost + 0%	0.00%	cost + 0%	0.00%	01-Apr-11	N/A
Day To Day Repairs Under 250 Council Premises	M	cost + 35	cost + 35	EXP	cost + 35	0.00%	cost + 35	0.00%	01-Apr-11	N/A
Day To Day Repairs 250 To 5000 Council Premises	M	cost + 12.5%	cost + 12.5%	EXP	cost + 12.5%	0.00%	cost + 12.5%	0.00%	01-Apr-11	N/A
Day To Day Repairs Above 5000 Council Premises	M	cost + 10%	cost + 10%	EXP	cost + 10%	0.00%	cost + 10%	0.00%	01-Apr-11	N/A
Day To Day Repairs Under 250 Non Council Premises	M	cost + 35 + VAT	cost + 35 + VAT	STD	cost + 35 + VAT	0.00%	cost + 35 + VAT	0.00%	01-Apr-11	N/A
Day To Day Repairs 250	M	cost + 10%	cost + 10%	STD	cost + 12.5%	0.00%	cost + 12.5%	0.00%	01-Apr-11	N/A
Day To Day Repairs	M	cost + 10%	cost + 10%	STD	cost + 10%	0.00%	cost + 10%	0.00%	01-Apr-11	N/A
Service Contracts Council Premises	M	cost + 10%	cost + 10%	EXP	cost + 10%	0.00%	cost + 10%	0.00%	01-Apr-11	N/A
Service Contracts Non Council Premises	M	cost + 10% +VAT	cost + 10% +VAT	STD	cost + 10% +VAT	0.00%	cost + 10% +VAT	0.00%	01-Apr-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
4. Estates & Valuation										
Licence to assign leases: initial flat rate	M	350.00	350.00	EXP	350.00	0.00%	350.00	0.00%	01-Apr-11	N/A
Thereafter: fee scale at officer rate: Principal Valuer	M	77.00	77.00	EXP	77.00	0.00%	77.00	0.00%	01-Apr-11	N/A
Qualified Valuer	M	62.00	62.00	EXP	62.00	0.00%	62.00	0.00%	01-Apr-11	N/A
Assistant / admin officer	M	47.00	47.00	EXP	47.00	0.00%	47.00	0.00%	01-Apr-11	N/A
Licence to make alterations to leases fee scale at officer rate:										
Principal Valuer	M	77.00	77.00	EXP	77.00	0.00%	77.00	0.00%	01-Apr-11	N/A
Qualified Valuer	M	62.00	62.00	EXP	62.00	0.00%	62.00	0.00%	01-Apr-11	N/A
Assistant Valuer / admin officer	M	47.00	47.00	EXP	47.00	0.00%	47.00	0.00%	01-Apr-11	N/A
Licence to change or extend leases fee scale at officer rate:										
Principal Valuer	M	77.00	77.00	EXP	77.00	0.00%	77.00	0.00%	01-Apr-11	N/A
Qualified Valuer	M	62.00	62.00	EXP	62.00	0.00%	62.00	0.00%	01-Apr-11	N/A
Assistant Valuer / admin officer	M	47.00	47.00	EXP	47.00	0.00%	47.00	0.00%	01-Apr-11	N/A

Type
 B - Business R - Resident
 M- Mixed C- Concession

VAT Status
 STD- Standard
 EXP - Exempt
 NB- Non Business

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Arbitration of disputes regards leases related charges :										
Photocopying Assistant / admin officer	M	47.00	47.00	EXP	47.00	0.00%	47.00	0.00%	01-Apr-11	N/A
Transport	M	LBH mileage rates	LBH mileage rates	EXP	LBH mileage rates	0.00%	LBH mileage rates	0.00%	01-Apr-12	N/A
Licence to install satellite dishes per licence	M	77.00	77.00	EXP	77.00	0.00%	77.00	0.00%	01-Apr-11	N/A
5. Highways										
Cars for Sale on the Highway										
Removals - not a licensable fee and charge hardly ever occurs, we would pass on full cost and storage removed vehicle upon collection by owner.	B	Recharged at costs	N/A	NB	Recharged at costs	N/A	N/A	N/A	01 April 2013	N/A
"A" Board fees & charges - very rarely have to remove these and if we did we would pass removal costs on to relevant party.										
Initial application fee	B	51.50	51.50	NB	51.50	0.00%	51.50	0.00%	01 April 2011	N/A
Once approved by Planning a further:	B	96.30	96.30	NB	96.30	0.00%	96.30	0.00%	01 April 2011	N/A
Thereafter annual fee	B	147.80	147.80	NB	147.80	0.00%	147.80	0.00%	01 April 2011	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Public Rights of Way										
Application to change	M	150.00	152.00	NB	150.00	0.00%	152.00	0.00%	01 April 2012	N/A
Highways Enquires										
For legal purposes requiring a written response	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	01 April 2011	N/A
Streetworks Inspection / Licensing										
Sample Inspection	B	N/A	50.00	NB	N/A	N/A	50.00	0.00%	01 April 2013	N/A
Defected Works	B	N/A	47.50	NB	N/A	N/A	47.50	0.00%	01 April 2013	N/A
License new plant	B	N/A	500.00	NB	N/A	N/A	500.00	0.00%	01 April 2013	N/A
license old plant	B	N/A	500.00	NB	N/A	N/A	500.00	0.00%	01 April 2013	N/A
Streetworks Overtuns (min/day)	B	N/A	100.00	NB	N/A	N/A	100.00	0.00%	01 April 2013	N/A
Streetworks Overtuns (max/day)	B	N/A	3,000.00	NB	N/A	N/A	3,000.00	0.00%	01 April 2013	N/A
Bar marks in front of vehicle crossings	M	135.00	135.00	NB	135.00	0.00%	135.00	0.00%	01 April 2011	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Minor Highways Fees										
Vehicle Crossings (Average crossing)	R	900.00	N/A	NB	900.00	0.00%	N/A	N/A	01 April 2013	N/A
Oversail Licences (e.g. cranes and canopies)	B	N/A	50.00	NB	N/A	N/A	50.00	0.00%	01 April 2013	N/A
Additional charges per hr	M	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	01 April 2011	N/A
All Highways enquiries for legal purposes requiring written response										
Additional Highways Enquiries										
Standard Highways	B	34.00	36.00	EXP	34.00	0.00%	36.00	0.00%	01 April 2013	N/A
Adoption Question (1 to 3 questions)										
Additional Highways Questions (each)	B	12.00	12.50	EXP	12.00	0.00%	12.50	0.00%	01 April 2013	N/A
Minor Highways Fees										
Building Materials (charge per application)	B	143.50	145.00	NB	143.50	0.00%	145.00	0.00%	01-Apr-13	N/A
Application for Banners on	M	147.10	N/A	NB	147.10	0.00%	N/A	N/A	01-Apr-13	N/A
Application for Festive Lights & Decorations	M	147.10	N/A	NB	147.10	0.00%	N/A	N/A	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Skip Licencing										
(charge per application. (for 1-49)	B	17.50	17.50	NB	17.50	0.00%	17.50	0.00%	01-Apr-13	N/A
Minor Highways Fees										
Scaffold / Hoarding	B	N/A	N/A	NB	N/A	N/A	N/A	N/A	01 April 2013	N/A
Plant & Maintain Licences (Additional cost /hr)	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	01 April 2011	N/A
Mobile Construction Equipment (e.g. cranes on the highway) Additional cost per hr	B	0.00	0.00	NB	0.00	N/A	0.00	N/A	01 April 2013	N/A
Scaffold / Hoarding (charge per application)	B	0.00	185.00	NB	0.00	0.00%	185.00	0.00%	01 April 2013	N/A
Plant & Maintain Licences (Basic cost charged per application)	M	170.00	185.00	NB	170.00	0.00%	185.00	0.00%	01 April 2013	N/A
Mobile Construction Equipment (e.g. cranes on the highway)	B	0.00	185.00	NB	0.00	0.00%	185.00	0.00%	01 April 2013	N/A
Oversail Licences (e.g. cranes and canopies)	B	0.00	185.00	NB	0.00	0.00%	185.00	0.00%	01 April 2013	N/A
Entrance to Cellars and Pavement Lights	B	Recharge d at costs	N/A	NB	Recharged at costs	N/A	N/A	N/A	01 April 2013	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Traffic Management										
3 minutes	B	170.00	170.00	STD	170.00	0.00%	170.00	0.00%	01-Apr-11	N/A
Complete Road Closure - by notice										
24 hours	B	200.00	200.00	STD	200.00	0.00%	200.00	0.00%	01-Apr-11	N/A
Complete Road Closure - by order										
7 days	B	1,000.00	1,000.00	STD	1,000.00	0.00%	1,000.00	0.00%	01-Apr-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
6. Libraries										
Charges										
Compact Discs - every 3 weeks	R	1.05	1.60	NB	1.05	0.00%	1.60	0.00%	01-Apr-12	N/A
DVDs - per week	R	2.10	3.15	NB	2.10	0.00%	3.15	0.00%	01-Apr-12	N/A
Children's DVDs - per week	R	1.05	1.60	NB	1.05	0.00%	1.60	0.00%	01-Apr-12	N/A
Videos - per week	R	1.05	1.60	NB	1.05	0.00%	1.60	0.00%	01-Apr-12	N/A
Children's videos - per week	R	0.55	0.85	NB	0.55	0.00%	0.85	0.00%	01-Apr-12	N/A
Language Courses - every 3 weeks	R	3.05	5.25	NB	3.05	0.00%	5.25	0.00%	01-Apr-12	N/A
Video Language Courses - CD & Cassettes - every 3 weeks	R	3.05	5.25	NB	3.05	0.00%	5.25	0.00%	01-Apr-12	N/A
eAudiobooks (downloadable) - every 3 weeks	R	2.05	3.15	NB	2.05	0.00%	3.15	0.00%	01-Apr-12	N/A
Holds (Reservations) - Self Placed	R	0.60	0.85	NB	0.60	0.00%	0.85	0.00%	01-Apr-12	N/A
Holds (Reservations) - Staff Placed	R	0.60	0.85	NB	0.60	0.00%	0.85	0.00%	01-Apr-12	N/A
Holds (Reservations) - Not in stock	R	3.10	5.25	NB	3.10	0.00%	5.25	0.00%	01-Apr-12	N/A
Holds (Reservations) - British Library Items	R	3.10	5.25	NB	3.10	0.00%	5.25	0.00%	01-Apr-12	N/A
Holds (Reservations) - Photocopies	R	2.05 + 21p per A4 sheet	2.20 + 25p per A4 sheet	NB	2.05 + 21p per A4 sheet	0.00%	2.20 + 25p per A4 sheet	0.00%	01-Apr-12	N/A
Lost Tickets	R	2.05	2.20	NB	2.05	0.00%	2.20	0.00%	01-Apr-12	N/A
Lost Tickets	R	1.05	1.60	NB	1.05	0.00%	1.60	0.00%	01-Apr-12	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Overdue Reminders	R	0.85	1.05	NB	0.85	0.00%	1.05	0.00%	01-Apr-12	N/A
Fines										
Books	R	0.16	0.20	NB	0.16	0.00%	0.20	0.00%	01-Apr-11	N/A
Talking Books	R	0.16	0.20	NB	0.16	0.00%	0.20	0.00%	01-Apr-11	N/A
Cassettes	R	0.16	0.20	NB	0.16	0.00%	0.20	0.00%	01-Apr-11	N/A
Compact Discs	R	0.16	0.20	NB	0.16	0.00%	0.20	0.00%	01-Apr-11	N/A
Language Courses	R	0.16	0.20	NB	0.16	0.00%	0.20	0.00%	01-Apr-11	N/A
Videos	R	1.05	1.60	NB	1.05	0.00%	1.60	0.00%	01-Apr-12	N/A
DVDs	R	1.05	1.60	NB	1.05	0.00%	1.60	0.00%	01-Apr-12	N/A
Junior Videos	R	0.55	0.85	NB	0.55	0.00%	0.85	0.00%	01-Apr-12	N/A
Fax										
In the UK - 1st Page	R	1.05	1.10	STD	1.05	0.00%	1.10	0.00%	01-Apr-12	N/A
In the UK - Subsequent Page	R	0.55	0.60	STD	0.55	0.00%	0.60	0.00%	01-Apr-12	N/A
Western Europe - 1st Page	R	2.30	2.40	STD	2.30	0.00%	2.40	0.00%	01-Apr-12	N/A
Western Europe - Subsequent Page	R	1.15	1.20	STD	1.15	0.00%	1.20	0.00%	01-Apr-12	N/A
Rest of the World - 1st Page	R	3.65	3.80	STD	3.65	0.00%	3.80	0.00%	01-Apr-12	N/A
Rest of the World - Subsequent Page	R	1.85	1.95	STD	1.85	0.00%	1.95	0.00%	01-Apr-12	N/A
Per Fax (any length)	R	1.05	1.10	STD	1.05	0.00%	1.10	0.00%	01-Apr-12	N/A
Printing & Photocopies										
Black and White PC Prints per A4 sheets	R	0.20	0.20	STD	0.20	0.00%	0.20	0.00%	01-Apr-11	N/A
Colour PC Prints per A4 sheets	R	0.40	0.40	STD	0.40	0.00%	0.40	0.00%	01-Apr-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
CD-ROM/Microform Prints per sheet	R	0.30	0.30	STD	0.30	0.00%	0.30	0.00%	01-Apr-11	N/A
Black & White A4	R	0.10	0.10	STD	0.10	0.00%	0.10	0.00%	01-Apr-11	N/A
Black & White A3	R	0.20	0.20	STD	0.20	0.00%	0.20	0.00%	01-Apr-11	N/A
Colour A4	R	1.05	1.10	STD	1.05	0.00%	1.10	0.00%	01-Apr-12	N/A
Colour A3	R	1.55	1.60	STD	1.55	0.00%	1.60	0.00%	01-Apr-12	N/A
Black & White (Colour Photocopies) A4	R	0.30	0.30	STD	0.30	0.00%	0.30	0.00%	01-Apr-11	N/A
Black & White (Colour Photocopies) A3	R	0.60	0.65	STD	0.60	0.00%	0.65	0.00%	01-Apr-12	N/A
Hire of Library Premises										
Monday - Thursday per hour	R	8.70	16.00	EXP	8.70	0.00%	16.00	0.00%	01-Apr-12	N/A
Friday - Saturday per hour	R	9.75	16.00	EXP	9.75	0.00%	16.00	0.00%	01-Apr-12	N/A
Commercial Organisations	R	15.50	21.00	EXP	15.50	0.00%	21.00	0.00%	01-Apr-12	N/A

Type
B - Business R - Resident
M- Mixed C- Concession

VAT Status
STD- Standard
EXP - Exempt
NB- Non Business

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Advertising										
Notice Board Display - Rental Charge	R	36.00	38.00	STD	36.00	0.00%	38.00	0.00%	01-Apr-12	N/A
Bill posting fee - Up to 3 posters	R	191.50	202.00	STD	191.50	0.00%	202.00	0.00%	01-Apr-13	N/A
Family History Search Fee										
Family History - Census search - one address - Address & year	R	3.60	5.25	STD	3.60	0.00%	5.25	0.00%	01-Apr-12	N/A
Family History - Census search - one address - same address subsequent year	R	1.80	5.25	STD	1.80	0.00%	5.25	0.00%	01-Apr-12	N/A
Family History - Census search - one address - same address subsequent year to include copies of six entries	R	1.80	5.25	STD	1.80	0.00%	5.25	0.00%	01-Apr-12	N/A
Family History - Local Newspapers Search -	R	3.60	7.50	STD	3.60	0.00%	7.50	0.00%	01-Apr-12	N/A
Family History - Electoral Register Search - 1890-1914. Name & address. Occupant at one address. (5 year Search)	R	3.60	7.50	STD	3.60	0.00%	7.50	0.00%	01-Apr-12	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Family History - Electoral Register Search- 1920 - onwards. Name & address. Occupant at one address. (5 year Search)	R	3.60	7.50	STD	3.60	0.00%	7.50	0.00%	01-Apr-12	N/A
Family History - Directories Search - Occupant at one address or trade. (5 year Search)	R	3.60	7.50	STD	3.60	0.00%	7.50	0.00%	01-Apr-12	N/A
Family History - Parish Registers Search - Entry of baptism, marriage or burial	R	1.80	3.15	STD	1.80	0.00%	3.15	0.00%	01-Apr-12	N/A
Family History -Rate Books Search - Occupant at one address	R	3.60	7.50	STD	3.60	0.00%	7.50	0.00%	01-Apr-12	N/A
Family History -Journals Search - Article on one specific topic	R	3.60	7.50	STD	3.60	0.00%	7.50	0.00%	01-Apr-12	N/A
Family History -Photographs Search - Photos of one specific place or topic	R	3.60	7.50	STD	3.60	0.00%	7.50	0.00%	01-Apr-12	N/A
Family History - Maps - Extract showing 1 area.	R	3.60	7.50	STD	3.60	0.00%	7.50	0.00%	01-Apr-12	N/A
Other Research - per half hour	R	15.50	21.00	STD	15.50	0.00%	21.00	0.00%	01-Apr-12	N/A
Other										
Annual Membership Fees - Non-Residents	R	0.00	0.00	EXP	0.00	N/A	0.00	N/A	01-Apr-13	N/A

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B - Business R - Resident
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VAT Status
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Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Computer Hire Charges - Free to Residents - Non-Residents - First Hour 1.00, .50p per hr. thereafter	R	0.00	1.00	EXP	0.00	N/A	1.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
7. Filming										
Filming - interior and/or exterior per day - subject to specific requirements										
Council owned principal location for production										
Large production	B	3,000.00	3,000.00	STD	3,000.00	0.00%	3,000.00	0.00%	01-Apr-11	N/A
Medium production	B	2,000.00	2,000.00	STD	2,000.00	0.00%	2,000.00	0.00%	01-Apr-11	N/A
Small production (up to 3 crew, camera only)	B	1,000.00	1,000.00	STD	1,000.00	0.00%	1,000.00	0.00%	01-Apr-11	N/A
Council owned secondary location										
Large production	B	2,000.00	2,000.00	STD	2,000.00	0.00%	2,000.00	0.00%	01-Apr-11	N/A
Medium production	B	1,000.00	1,000.00	STD	1,000.00	0.00%	1,000.00	0.00%	01-Apr-11	N/A
Small production (up to 3 crew, camera only)	B	500.00	500.00	STD	500.00	0.00%	500.00	0.00%	01-Apr-11	N/A
Administration fees (Site visits, drawing up of contracts, Liaising with other Council departments, Supervising street works on the highway, Monitoring location filming										
per hour	B	125.00	125.00	STD	125.00	0.00%	125.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
8. Contact Centre										
Blue Badge										
Disabled Parking Blue Badge - New	R	2.00	2.00	EXP	2.00	0.00%	2.00	0.00%	01-Apr-11	N/A
Disabled Parking Blue Badge - Renewal	R	0.00	N/A	EXP	0.00	N/A	N/A	N/A	01-Apr-13	N/A
9. Street Naming & Numbering										
To name/Rename - To name or Rename a road	M	275.00	N/A	NB	275.00	0.00%	N/A	0.00%	01-Apr-13	N/A
Naming of renaming a Building (Commercial) Per stand alone Building	B	300.00	N/A	NB	300.00	0.00%	N/A	0.00%	01-Apr-13	N/A
Naming of renaming a House (Residential) Per New Building	M	50.00	N/A	NB	50.00	0.00%	N/A	0.00%	01-Apr-13	N/A
To name/Rename - To name/Rename of Building/Street numbering - First or single unit	M	100.00	N/A	NB	100.00	0.00%	N/A	0.00%	01-Apr-13	N/A
To name/Rename - To name/Rename of Building/Street numbering - Multiples 20 plus additional per unit	M	30.00	N/A	NB	30.00	0.00%	N/A	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
To name/Rename - To name/Rename of Building/Street numbering - Multiples 2 to 19 additional per unit	M	25.00	N/A	NB	25.00	0.00%	N/A	N/A	01-Apr-13	N/A
Research Charges - Research charges on possible name/numbering of street/building - Per Hour - Chargeable in 15 minutes units	M	60.00	N/A	NB	60.00	0.00%	N/A	N/A	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
10. Building Control										
Table 1 (Erection of New Housing & Flats) - Building Notice Charge - Plan charge 50% : Inspection charge 50%										
1	R	606.00	606.00	STD	606.00	0.00%	606.00	0.00%	01-Apr-11	N/A
2	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	N/A
3	R	848.40	848.40	STD	848.40	0.00%	848.40	0.00%	01-Apr-11	N/A
4	R	969.60	969.60	STD	969.60	0.00%	969.60	0.00%	01-Apr-11	N/A
5 to 10	R	1,212.00	1,212.00	STD	1,212.00	0.00%	1,212.00	0.00%	01-Apr-11	N/A
1 to 5 Flats	R	848.40	848.40	STD	848.40	0.00%	848.40	0.00%	01-Apr-11	N/A
5 to 10 Flats	R	1,090.81	1,090.81	STD	1,090.81	0.00%	1,090.81	0.00%	01-Apr-11	N/A
Table 2 (Domestic Extension(s)) - Plan charge 40% : Inspection charge 60%										
Less than 40m2	R	606.00	606.00	STD	606.00	0.00%	606.00	0.00%	01-Apr-11	N/A
40m2 to 60m2	R	606.00	606.00	STD	606.00	0.00%	606.00	0.00%	01-Apr-11	N/A
60m2 (up to 100m2)	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	N/A
Domestic Extension(s) - with the following other works within the existing house (Installation of new WC, shower, bath or basin within existing room)										
Less than 40m2	R	606.00	606.00	STD	606.00	0.00%	606.00	0.00%	01-Apr-11	N/A
40m2 to 60m2	R	606.00	606.00	STD	606.00	0.00%	606.00	0.00%	01-Apr-11	N/A
60m2 (up to 100m2)	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	N/A
Domestic Loft Conversions										
Less than 40m2	R	606.00	606.00	STD	606.00	0.00%	606.00	0.00%	01-Apr-11	N/A
40m2 to 60m2	R	606.00	606.00	STD	606.00	0.00%	606.00	0.00%	01-Apr-11	N/A
60m2 (up to 100m2)	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Domestic Loft Conversion - with the following other works within the existing house										
(Installation of new WC, shower, bath or basin within existing room)										
Less than 40m ²	R	606.00	606.00	STD	606.00	0.00%	606.00	0.00%	01-Apr-11	N/A
40m ² to 60m ²	R	606.00	606.00	STD	606.00	0.00%	606.00	0.00%	01-Apr-11	N/A
60m ² (up to 100m ²)	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	N/A
Table 2 Other Domestic Buildings (Detached Garage/Carport or attached Conservatory) Plan charge 40% : Inspection charge 60%										
Less than 40m ²	R	484.80	484.80	STD	484.80	0.00%	484.80	0.00%	01-Apr-11	N/A
40m ² (up to 100m ²)	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	N/A
Less than 40m ²	R	484.80	484.80	STD	484.80	0.00%	484.80	0.00%	01-Apr-11	N/A
40m ² (up to 100m ²)	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	N/A
Table 2 Other Works to Single Dwelling Plan charge 50% : Inspection charge 50%										
Installation of new WC/shower/bath or basin within existing room	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	N/A
Formation of New WC/Shower room/bathroom	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	N/A
Removal of Chimney Breast(s)	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	N/A
Formation of Structural Opening in wall e.g. simple through lounge	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	N/A
Formation of Structural Opening in wall with removal of chimney breast(s)	R	363.00	363.00	STD	363.00	0.00%	363.00	0.00%	01-Apr-11	N/A
Formation of Structural Opening in wall requiring new foundation, piers etc	R	363.00	363.00	STD	363.00	0.00%	363.00	0.00%	01-Apr-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Formation of Structural Opening in wall requiring new foundation, piers etc with removal of chimney breast(s)	R	363.00	363.00	STD	363.00	0.00%	363.00	0.00%	01-Apr-11	N/A
Replacement of roof weathering (Flat & Pitched)	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	N/A
Underpinning up to 6m	R	484.80	484.80	STD	484.80	0.00%	484.80	0.00%	01-Apr-11	N/A
Replacement or installation of 5 or fewer new windows / rooflights	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	N/A
(Re-) plastering or (re-) rendering to walls (at least half of room and up to 50m2)	R	121.20	121.20	STD	121.20	0.00%	121.20	0.00%	01-Apr-11	N/A
Electrical wiring (up to 4 bed dwelling - 12 circuits)	R	363.60	363.60	STD	363.60	0.00%	363.60	0.00%	01-Apr-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Table 2 Conversion work Dwellings Plan charge 50% : Inspection charge 50%										
Attached / detached Garage to habitable use	R	484.80	484.80	STD	484.80	0.00%	484.80	0.00%	01-Apr-11	N/A
Conversion to habitable use (e.g. conservatory)	R	484.80	484.80	STD	484.80	0.00%	484.80	0.00%	01-Apr-11	N/A
Conversion of existing building into 5 or fewer self contained flats	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	N/A
Conversion of one flat /	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	N/A
Table 3 Commercial Charges - Shops & Offices (Small Extensions) Plan charge 50% : Inspection charge 50%										
Less than 40m2	R	606.00	606.00	STD	606.00	0.00%	606.00	0.00%	01-Apr-11	N/A
40m2 to 60m2	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	N/A
60m2 (up to 100m2)	R	969.60	969.60	STD	969.60	0.00%	969.60	0.00%	01-Apr-11	N/A
Table 3 Commercial Charges - Detached shed or covered yard Plan charge 50% : Inspection charge 50%										
Less than 40m2	R	484.80	484.80	STD	484.80	0.00%	484.80	0.00%	01-Apr-11	N/A
40m2 (up to 100m2)	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	N/A
Table 3 Commercial Charges - Other Minor works Plan charge 50% : Inspection charge 50%										
New shopfront (up to 10m)	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	N/A
Installation of ATM to existing shopfront	R	121.20	121.20	STD	121.20	0.00%	121.20	0.00%	01-Apr-11	N/A
Installation of new rooflight / smoke vents to existing roof (up to 5)	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Table 3 Commercial Charges (continued) - Fitting out works (including WC's, staff kitchen etc) Plan charge 50% :										
Inspection charge 50%										
Up to 500m2	R	363.60	363.60	STD	363.60	0.00%	363.60	0.00%	01-Apr-11	N/A
More than 500m2 (up to 1000m2)	R	484.80	484.80	STD	484.80	0.00%	484.80	0.00%	01-Apr-11	N/A
Formation of staff kitchen (up to 10m2)	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	N/A
Formation of commercial kitchen	R	363.60	363.60	STD	363.60	0.00%	363.60	0.00%	01-Apr-11	N/A
Formation of structural opening (1 opening)	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	N/A
Formation of structural openings (up to 5 openings)	R	363.60	363.60	STD	363.60	0.00%	363.60	0.00%	01-Apr-11	N/A
Formation of new WC / shower room / bathroom fit out	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	N/A
Installation of new WC / shower / bath or basin within existing room fit out	R	121.20	121.20	STD	121.20	0.00%	121.20	0.00%	01-Apr-11	N/A
New partitions to form office / room(s) in existing building (up to 10m in length)	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	N/A
New air conditioning installation	R	121.20	121.20	STD	121.20	0.00%	121.20	0.00%	01-Apr-11	N/A
New emergency lighting / smoke detection (up to 500m2)	R	121.20	121.20	STD	121.20	0.00%	121.20	0.00%	01-Apr-11	N/A
New suspended ceiling (up to 500m2)	R	121.20	121.20	STD	121.20	0.00%	121.20	0.00%	01-Apr-11	N/A

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Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Replacement fire doors to corridors or stairs (up to 5 doors)	R	121.20	121.20	STD	121.20	0.00%	121.20	0.00%	01-Apr-11	N/A
Table 3 General to all commercial - New mezzanine floor - Plan charge 50% : Inspection charge 50%										
Up to 500m2	R	363.60	363.60	STD	363.60	0.00%	363.60	0.00%	01-Apr-11	N/A
More than 500m2 (up to 1000m2)	R	484.80	484.80	STD	484.80	0.00%	484.80	0.00%	01-Apr-11	N/A
Replacement roof covering (flat or pitched roof up to 500m2)	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	N/A
Underpinning (up to 10m in length)	R	727.20	727.20	STD	727.20	0.00%	727.20	0.00%	01-Apr-11	N/A
New wall / partition (up to 10m in length)	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	N/A
Replacement or installation of 5 or fewer new windows / rooflights	R	242.40	242.40	STD	242.40	0.00%	242.40	0.00%	01-Apr-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Table 3 Other Commercial - Plan charge 40% : Inspection charge 60%										
Factory (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	0.00%	2,424.00	0.00%	01-Apr-11	N/A
Warehouses (up to 1000m2)	R	484.80	484.80	STD	484.80	0.00%	484.80	0.00%	01-Apr-11	N/A
Schools (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	0.00%	2,424.00	0.00%	01-Apr-11	N/A
Assembly Buildings (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	0.00%	2,424.00	0.00%	01-Apr-11	N/A
Commercial Buildings (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	0.00%	2,424.00	0.00%	01-Apr-11	N/A
Public Houses (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	0.00%	2,424.00	0.00%	01-Apr-11	N/A
Hotels (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	0.00%	2,424.00	0.00%	01-Apr-11	N/A
Hospitals (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	0.00%	2,424.00	0.00%	01-Apr-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
11. Leisure Centres										
Swimming-Indoor										
Peak - Adult	R	3.50	4.20	STD	3.50	0.00%	4.20	0.00%	01-Apr-12	N/A
Peak - Adult Concession	C	1.70	2.00	STD	1.70	0.00%	2.00	0.00%	01-Apr-12	N/A
Peak - Child	R	1.80	1.80	STD	1.80	0.00%	1.80	0.00%	01-Apr-12	N/A
Peak - Child Concession	C	1.00	1.00	STD	1.00	0.00%	1.00	0.00%	01-Apr-13	N/A
Off Peak - Adult	R	2.80	3.30	STD	2.80	0.00%	3.30	0.00%	01-Apr-12	N/A
Off Peak- Adult Concession	C	0.90	1.00	STD	0.90	0.00%	1.00	0.00%	01-Apr-12	N/A
Off Peak - Child	R	1.50	1.50	STD	1.50	0.00%	1.50	0.00%	01-Apr-12	N/A
Off Peak Child Concession	C	0.80	0.80	STD	0.80	0.00%	0.80	0.00%	01-Apr-12	N/A
Family Swim - Peak Ticket (2 adults & 2 children)	R	9.00	10.50	STD	9.00	0.00%	10.50	0.00%	01-Apr-12	N/A
Family Swim - Peak Ticket (2 adults & 2 children) Concession	C	5.00	N/A	STD	5.00	0.00%	N/A	N/A	01-Apr-13	N/A
Family Swim - Off Peak Ticket (2 adults & 2 children)	R	7.40	8.50	STD	7.40	0.00%	8.50	0.00%	01-Apr-13	N/A
Family Swim - Off Peak Ticket (2 adults & 2 children) Concession	C	2.90	N/A	STD	2.90	0.00%	N/A	N/A	01-Apr-13	N/A

Type
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Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Swimming-Outdoor										
Adult	R	5.40	7.00	STD	5.40	0.00%	7.00	0.00%	01-Apr-12	N/A
Adult Concession	C	3.70	5.00	STD	3.70	0.00%	5.00	0.00%	01-Apr-12	N/A
Child	R	3.20	3.50	STD	3.20	0.00%	3.50	0.00%	01-Apr-12	N/A
Child Concession	C	2.20	3.50	STD	2.20	0.00%	3.50	0.00%	01-Apr-12	N/A
Under 5's	R	0.00	0.00	STD	0.00	N/A	0.00	N/A	01-Apr-12	N/A
Under 5's Concession	C	0.00	0.00	STD	0.00	N/A	0.00	N/A	01-Apr-12	N/A
Family (2 adults & 2 children)	R	14.00	17.50	STD	14.00	0.00%	17.50	0.00%	01-Apr-12	N/A
Family (2 adults & 2 children)Concession	C	11.50	15.00	STD	11.50	0.00%	15.00	0.00%	01-Apr-12	N/A
Early morning (adult)	R	2.70	3.50	STD	2.70	0.00%	3.50	0.00%	01-Apr-12	N/A
Early morning (adult)Concession	C	2.20	N/A	STD	2.20	0.00%	N/A	N/A	01-Apr-12	N/A
Evening Swim (adult)	R	3.20	3.80	STD	3.20	0.00%	3.80	0.00%	01-Apr-12	N/A
Evening Swim (adult) Concession	C	2.70	N/A	STD	2.70	0.00%	N/A	N/A	01-Apr-13	N/A

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Swimming - Other										
Birthday Parties Sports hall and room hire (90 minutes)	R	102.00	115.00	STD	102.00	0.00%	115.00	0.00%	01-Apr-12	N/A
Birthday Parties Sports hall and room hire (90 minutes) + party host included	R	125.00	145.00	STD	125.00	0.00%	145.00	0.00%	01-Apr-12	N/A
Swimming Instruction (per lesson) Adult	R	7.00	8.00	STD	7.00	0.00%	8.00	0.00%	01-Apr-12	N/A
Swimming Instruction (per lesson) Adult Concession	C	5.20	5.50	STD	5.20	0.00%	5.50	0.00%	01-Apr-12	N/A
Swimming Instruction (per lesson) Child	R	5.00	5.30	STD	5.00	0.00%	5.30	0.00%	01-Apr-12	N/A
Swimming Instruction (per lesson) Child Concession	C	3.50	3.60	STD	3.50	0.00%	3.60	0.00%	01-Apr-12	N/A
Swimming Instruction (per lesson) One to one tuition	R	20.50	23.00	STD	20.50	0.00%	23.00	0.00%	01-Apr-12	N/A
Swimming Instruction (per lesson) One to one tuition Concession	C	17.00	19.00	STD	17.00	0.00%	19.00	0.00%	01-Apr-12	N/A
Swim Crash Course 1/2 hour per day x 5 day (per half hour)	R	20.50	23.00	STD	20.50	0.00%	23.00	0.00%	01-Apr-12	N/A

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Swim Crash Course 1/2 hour per day x 5 day (per half hour) Concession	C	16.50	18.50	STD	16.50	0.00%	18.50	0.00%	01-Apr-12	N/A
Private Hire (Hillingdon Pools from 25 to 33 metres)										
Hourly rate (Other organisations)	R	N/A	120.00	STD	N/A	N/A	120.00	0.00%	01-Apr-13	N/A
Hourly Rate (Hillingdon Clubs)	R	98.00	N/A	STD	98.00	0.00%	N/A	N/A	01-Apr-12	N/A
Per lane per hour (Other organisations)	R	N/A	25.00	STD	N/A	N/A	25.00	0.00%	01-Apr-13	N/A
Per lane per hour (Hillingdon Clubs)	R	20.00	N/A	STD	20.00	0.00%	N/A	N/A	01-Apr-12	N/A
Private Hire (50m Pool)										
Hourly rate (Other organisations)	R	N/A	250.00	STD	N/A	N/A	250.00	0.00%	01-Apr-13	N/A
Hourly Rate (Hillingdon Clubs)	R	190.00	N/A	STD	190.00	0.00%	N/A	N/A	01-Apr-12	N/A
Per lane per hour (Other organisations)	R	N/A	32.50	STD	N/A	N/A	32.50	0.00%	01-Apr-13	N/A
Per lane per hour (Hillingdon Clubs)	R	24.00	N/A	STD	24.00	0.00%	N/A	N/A	01-Apr-12	N/A
School Bookings - Up to 30 children	R	35.00	42.00	STD	35.00	0.00%	42.00	0.00%	01-Apr-12	N/A
School Bookings - Up to 50 children	R	57.00	68.00	STD	57.00	0.00%	68.00	0.00%	01-Apr-12	N/A
School Bookings - Each Additional child	R	1.10	1.30	STD	1.10	0.00%	1.30	0.00%	01-Apr-12	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Fun Sessions (Children) - 1 hour	R	2.60	2.60	STD	2.60	0.00%	2.60	0.00%	01-Apr-12	N/A
Fun Sessions (Children) - 1 hour(Concessionary)	R	1.80	2.00	STD	1.80	0.00%	2.00	0.00%	01-Apr-12	N/A
Young at Heart										
Single session(highgrove Pool)	R	3.80	4.30	STD	3.80	0.00%	4.30	0.00%	01-Apr-12	N/A
Single session(highgrove pool concessionary)	C	3.00	3.10	STD	3.00	0.00%	3.10	0.00%	01-Apr-12	N/A
Single session (Botwell Green Sports & Leisure Centre)	R	1.50	2.00	STD	1.50	0.00%	2.00	0.00%	01-Apr-12	N/A
Gym										
Gym Inductions (Casual use) Group	R	17.00	20.00	STD	17.00	0.00%	20.00	0.00%	01-Apr-12	N/A
Gym Inductions (Casual use) Group Concession	C	11.00	11.40	STD	11.00	0.00%	11.40	0.00%	01-Apr-12	N/A
Gym Inductions (Casual use) Individual 1:2:1	R	27.00	30.00	STD	27.00	0.00%	30.00	0.00%	01-Apr-12	N/A
Gym Inductions (Casual use) Individual 1:2:1 Concession	C	21.00	21.00	STD	21.00	0.00%	21.00	0.00%	01-Apr-12	N/A
Replacement Card Charge	R	3.20	3.20	STD	3.20	0.00%	3.20	0.00%	01-Apr-12	N/A
Replacement Card Charge concession	C	3.20	3.20	STD	3.20	0.00%	3.20	0.00%	01-Apr-12	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Casual Gym Session Peak	R	7.00	8.00	STD	7.00	0.00%	8.00	0.00%	01-Apr-12	N/A
Casual Gym Session Peak concession	C	4.30	5.00	STD	4.30	0.00%	5.00	0.00%	01-Apr-12	N/A
Casual Gym Session Off-Peak	R	5.40	6.00	STD	5.40	0.00%	6.00	0.00%	01-Apr-12	N/A
Casual Gym Session Off-Coached Fitness Classes	C	2.70	3.30	STD	2.70	0.00%	3.30	0.00%	01-Apr-12	N/A
Coached Fitness Classes	R	6.00	6.80	STD	6.00	0.00%	6.80	0.00%	01-Apr-12	N/A
Coached Fitness Classes Charges concession	C	4.80	5.50	STD	4.80	0.00%	5.50	0.00%	01-Apr-12	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Health & Fitness Membership										
Site Specific Peak Membership (Hillingdon Sport & Leisure Complex only including Outdoor Pool)	R	50.00	60.00	STD	50.00	0.00%	60.00	0.00%	01-Apr-13	N/A
Site Specific Peak Membership (Botwell Sport & Leisure Centre, Highgrove Pool, Hillingdon Sport & Leisure Complex excluding the Outdoor Pool)	R	45.00	55.00	STD	45.00	0.00%	55.00	0.00%	01-Apr-12	N/A
Site Specific Peak	R	39.15	43.50	STD	39.15	0.00%	43.50	0.00%	01-Apr-13	N/A
Off Peak Site Specific Membership	R	34.00	40.00	STD	34.00	0.00%	40.00	0.00%	01-Apr-12	N/A
LBH Employee Membership (Equal to 'Top Level' Membership)	R	39.00	39.00	STD	39.00	0.00%	39.00	0.00%	01-Apr-12	N/A
Health Suite Session	R	4.50	5.10	STD	4.50	0.00%	5.10	0.00%	01-Apr-12	N/A
Health Suite Session concession	C	3.40	3.50	STD	3.40	0.00%	3.50	0.00%	01-Apr-12	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Main Hall Hire										
Special Events	R	POA 40.00	POA 48.00	STD	POA 40.00	N/A	POA 48.00	N/A	01-Apr-13	N/A
Hillingdon Sport & Leisure Centre (4 courts)	R			STD		0.00%	48.00	0.00%	01-Apr-12	N/A
Queensmead Sports Centre (6 courts)	R	57.50	66.00	STD	57.50	0.00%	66.00	0.00%	01-Apr-12	N/A
Botwell Leisure Centre (4 courts)	R	40.00	46.00	STD	40.00	0.00%	46.00	0.00%	01-Apr-12	N/A
Dance / Aerobics Studio Hire	R	36.00	41.00	STD	36.00	0.00%	41.00	0.00%	01-Apr-13	N/A
Gymnastics Hall Hire Fee	R	85.00	96.00	STD	85.00	0.00%	96.00	0.00%	01-Apr-12	N/A
Badminton										
Peak - Per court (Hillingdon Sport & Leisure Complex & Botwell Sport & Leisure Centre)	R	10.00	12.00	STD	10.00	0.00%	12.00	0.00%	01-Apr-12	N/A
Peak - Per court (Queensmead Sports Centre)	R	9.70	11.00	STD	9.70	0.00%	11.00	0.00%	01-Apr-12	N/A
Off Peak - Per court (All)	R	6.00	7.00	STD	6.00	0.00%	7.00	0.00%	01-Apr-12	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Other										
Trampoline / Martial Arts etc.	R	21.00	24.00	STD	21.00	0.00%	24.00	0.00%	01-Apr-12	N/A
Queensmead SC - Netball / 5-a-side External / AI (including floodlights) (per court)	R	26.00	30.00	STD	26.00	0.00%	30.00	0.00%	01-Apr-13	N/A
Cricknet Lane Charges	R	30.00	34.00	STD	30.00	0.00%	34.00	0.00%	01-Apr-12	N/A
Table Tennis per table	R	6.20	7.00	STD	6.20	0.00%	7.00	0.00%	01-Apr-12	N/A
Holiday Activity										
Weekly - Full day	R	75.00	85.00	STD	75.00	0.00%	85.00	0.00%	01-Apr-12	N/A
Weekly - Full day concession	C	51.00	51.00	STD	51.00	0.00%	51.00	0.00%	01-Apr-12	N/A
Weekly - Full day each Additional child from family	R	60.00	66.00	STD	60.00	0.00%	66.00	0.00%	01-Apr-12	N/A
Weekly - Full day each Additional child from family concession	C	42.00	42.00	STD	42.00	0.00%	42.00	0.00%	01-Apr-12	N/A
Daily - Full day	R	18.00	20.00	STD	18.00	0.00%	20.00	0.00%	01-Apr-12	N/A
Daily - Full day concession	C	11.50	11.50	STD	11.50	0.00%	11.50	0.00%	01-Apr-12	N/A
Daily - Full day each Additional child from family	R	14.00	15.50	STD	14.00	0.00%	15.50	0.00%	01-Apr-12	N/A
Daily - Full day each Additional child from family concession	C	8.50	8.50	STD	8.50	0.00%	8.50	0.00%	01-Apr-12	N/A
Athletics										
Adult	R	3.00	3.50	STD	3.00	0.00%	3.50	0.00%	01-Apr-13	N/A
Adult concession	C	1.70	1.80	STD	1.70	0.00%	1.80	0.00%	01-Apr-12	N/A
Child	R	1.70	1.80	STD	1.70	0.00%	1.80	0.00%	01-Apr-12	N/A

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Child concession	C	1.20	1.20		1.20	0.00%	1.20	0.00%	01-Apr-12	N/A
Spectators	R	0.50	0.50	STD	0.50	0.00%	0.50	0.00%	01-Apr-12	N/A
Meetings - Hillingdon	R	37.00	N/A	STD	37.00	0.00%	N/A	N/A	01-Apr-12	N/A
Clubs / Schools (Monday - Friday)										
Meetings - Hillingdon	R	44.00	N/A	STD	44.00	0.00%	N/A	N/A	01-Apr-12	N/A
Clubs / Schools (Weekends)										
Meetings - Other	R	N/A	56.00	STD	N/A	N/A	56.00	0.00%	01-Apr-13	N/A
Meetings - Other Organisations (Weekends)	R	N/a	62.50	STD	N/a	N/A	62.50	0.00%	01-Apr-13	N/A
Meetings - Events - Additional cost per hour	R	54.00	55.00	STD	54.00	0.00%	55.00	0.00%	01-Apr-12	N/A
Meeting Room Full day (8 hrs max)	R	195.00	230.00	STD	195.00	0.00%	230.00	0.00%	01-Apr-12	N/A
Meeting Room Evening	R	40.00	48.00	STD	40.00	0.00%	48.00	0.00%	01-Apr-12	N/A
Meeting Room Part day (rate per hour)	R	32.00	37.50	STD	32.00	0.00%	37.50	0.00%	01-Apr-12	N/A

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Football Pitch										
1 to 2 matches (per match)	R	200.00	230.00	STD	200.00	0.00%	230.00	0.00%	01-Apr-12	N/A
3 to 5 matches (per match)	R	175.00	200.00	STD	175.00	0.00%	200.00	0.00%	01-Apr-12	N/A
6 to 9 matches (per match)	R	150.00	170.00	STD	150.00	0.00%	170.00	0.00%	01-Apr-12	N/A
10 or more matches (per match)	R	135.00	150.00	STD	135.00	0.00%	150.00	0.00%	01-Apr-12	N/A
Astroturf Pitch										
Full pitch	R	105.00	125.00	STD	105.00	0.00%	125.00	0.00%	01-Apr-12	N/A
1/3 pitch	R	57.50	67.50	STD	57.50	0.00%	67.50	0.00%	01-Apr-12	N/A
Botwell Green										
Full Pitch (Botwell Green Sport & Leisure Centre)	R	81.00	95.00	STD	81.00	0.00%	95.00	0.00%	01-Apr-12	N/A
Half Pitch (Botwell Green Sports & Leisure Centre)	R	58.00	65.00	STD	58.00	0.00%	65.00	0.00%	01-Apr-12	N/A
Petanque										
Casual use	R	1.20	2.00	STD	1.20	0.00%	2.00	0.00%	01-Apr-12	N/A
Full pitch (six)	R	26.00	32.00	STD	26.00	0.00%	32.00	0.00%	01-Apr-12	N/A
1/6 pitch	R	5.20	7.00	STD	5.20	0.00%	7.00	0.00%	01-Apr-12	N/A

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Gymnastics & Other Junior Activities										
Gym Tots & Pre School 45 minute lessons	R	4.65	4.70	STD	4.65	0.00%	4.70	0.00%	01-Apr-12	N/A
Gym Tots & Pre School 45 minute lessons concession	C	3.50	3.60	STD	3.50	0.00%	3.60	0.00%	01-Apr-12	N/A
General Gym 1-5	R	4.95	5.10	STD	4.95	0.00%	5.10	0.00%	01-Apr-12	N/A
General Gym 1-5 concessions	C	4.00	4.10	STD	4.00	0.00%	4.10	0.00%	01-Apr-12	N/A
Football	R	4.95	5.10	STD	4.95	0.00%	5.10	0.00%	01-Apr-12	N/A
Football concession	C	4.00	4.10	STD	4.00	0.00%	4.10	0.00%	01-Apr-12	N/A
Trampolining (intermediate)	R	4.95	5.10	STD	4.95	0.00%	5.10	0.00%	01-Apr-12	N/A
Trampolining (intermediate) concession	C	4.00	4.10	STD	4.00	0.00%	4.10	0.00%	01-Apr-12	N/A
Adult Gymnastics	R	8.20	9.00	STD	8.20	0.00%	9.00	0.00%	01-Apr-12	N/A
Adult Gymnastics concession	C	6.20	7.30	STD	6.20	0.00%	7.30	0.00%	01-Apr-12	N/A
Development & Floor & Vault Squad 2	R	4.20	4.30	STD	4.20	0.00%	4.30	0.00%	01-Apr-12	N/A
Development & Floor & Vault Squad 2 concession	C	3.20	3.30	STD	3.20	0.00%	3.30	0.00%	01-Apr-12	N/A
Development & Floor & Vault Squad 1	R	3.70	3.80	STD	3.70	0.00%	3.80	0.00%	01-Apr-12	N/A
Development & Floor & Sports Acro Squad	C	2.70	2.80	STD	2.70	0.00%	2.80	0.00%	01-Apr-12	N/A
	R	2.70	2.80	STD	2.70	0.00%	2.80	0.00%	01-Apr-12	N/A

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Sports Acro Squad concession	C	1.70	1.80	STD	1.70	0.00%	1.80	0.00%	01-Apr-12	N/A
Additional staff for parties	R	23.00	23.00	STD	23.00	0.00%	23.00	0.00%	01-Apr-12	N/A
Additional staff for parties concession	C	23.00	23.00	STD	23.00	0.00%	23.00	0.00%	01-Apr-12	N/A
Creche off-peak	R	2.15	2.20	STD	2.15	0.00%	2.20	0.00%	01-Apr-12	N/A
Creche off-peak concession	C	1.50	1.55	STD	1.50	0.00%	1.55	0.00%	01-Apr-12	N/A
Creche peak	R	2.80	2.80	STD	2.80	0.00%	2.80	0.00%	01-Apr-12	N/A
Creche peak concession	C	2.00	2.10	STD	2.00	0.00%	2.10	0.00%	01-Apr-12	N/A
Toddlers World	R	4.10	4.10	STD	4.10	0.00%	4.10	0.00%	01-Apr-12	N/A
Toddlers World concession	R	3.70	3.70	STD	3.70	0.00%	3.70	0.00%	01-Apr-13	N/A
Sports Development Subsidised Charges										
StreetGames (Typical charge per Hour)	C	3.00	3.00	STD	3.00	0.00%	3.00	0.00%	01-Apr-13	N/A
Back to Sport(Typical charge per hour)	C	5.00	5.00	STD	5.00	0.00%	5.00	0.00%	01-Apr-13	N/A
Back to Golf(typical charge per hour)	C	8.00	8.00	STD	8.00	0.00%	8.00	0.00%	01-Apr-13	N/A
Coach Education workshop (based on 3hr session)	C	28.00	33.00	STD	28.00	0.00%	33.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
12. Ice Rink										
Off Peak Adult	R	5.00	N/A	STD	5.00	0.00%	N/A	0.00%	01-Apr-12	N/A
Peak Adult	R	7.00	N/A	STD	7.00	0.00%	N/A	0.00%	01-Jan-11	N/A
Peak Child / Concessionary	R	5.50	6.00	STD	5.50	0.00%	6.00	0.00%	01-Jan-11	N/A
Off Peak Child / Concessionary	R	3.50	4.00	STD	3.50	0.00%	4.00	0.00%	01-Jan-11	N/A
Schools Shared Session	S	110.00	N/A	STD	110.00	0.00%	N/A	N/A	01-Jan-11	N/A
School sole session	S	230.00	N/A	STD	230.00	0.00%	N/A	N/A	01-Jan-11	N/A
Peak Family	R	20.00	N/A	STD	20.00	0.00%	N/A	N/A	01-Jan-11	N/A
Off Peak Family	R	14.00	N/A	STD	14.00	0.00%	N/A	N/A	01-Jan-11	N/A
Peak Adult Group Discount	R	5.60	6.00	STD	5.60	0.00%	6.00	0.00%	01-Jan-11	N/A
Off Peak Adult Group Discount	R	4.00	4.00	STD	4.00	0.00%	4.00	0.00%	01-Jan-11	N/A
Peak Child Group Discount	R	4.40	N/A	STD	4.40	0.00%	N/A	N/A	01-Jan-11	N/A
Off Peak Child Group Discount	R	2.80	N/A	STD	2.80	0.00%	N/A	N/A	01-Jan-11	N/A
Sponsorship Income	B	1,200.00	N/A	STD	1,200.00	0.00%	N/A	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Hayes Carnival										
Cost per pitch (commercial organisations)	B	75.00	115.00	EXP	75.00	0.00%	115.00	0.00%	01-Apr-13	N/A
Cost Per Pitch (commercial organisations) Prompt Payment borough based only	B	40.00	N/A	EXP	40.00	0.00%	N/A	N/A	01-Apr-13	N/A
Cost per pitch (charities)	C	15.00	15.00	EXP	15.00	0.00%	15.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
13. Golf Courses										
Golf Courses - Season Tickets										
7 day season ticket	R	525.00	530.00	STD	525.00	0.00%	530.00	0.00%	28-Oct-12	N/A
5 day season ticket	R	399.00	399.00	STD	399.00	0.00%	399.00	0.00%	01-Apr-13	N/A
Senior / income support concession	C	150.00	150.00	STD	150.00	0.00%	150.00	0.00%	01-Apr-13	N/A
Student concession	C	150.00	250.00	STD	150.00	0.00%	250.00	0.00%	28-Oct-12	N/A
Junior concession	C	120.00	120.00	STD	120.00	0.00%	120.00	0.00%	01-Apr-13	N/A
Golf Courses - Green Fees (Haste Hill / Ruislip)										
Adult 18 holes (Monday to Friday)	R	14.00	17.00	STD	14.00	0.00%	17.00	0.00%	28-Oct-12	N/A
Adult 18 holes (weekends and bank holidays)	R	20.00	23.00	STD	20.00	0.00%	23.00	0.00%	28-Oct-12	N/A
Adult dusk (Monday to Friday)	R	10.00	10.00	STD	10.00	0.00%	10.00	0.00%	01-Apr-13	N/A
Adult 12pm to 2pm (weekends and bank holidays)	R	15.00	18.00	STD	15.00	0.00%	18.00	0.00%	28-Oct-12	N/A
Adult dusk (weekends and bank holidays)	R	10.00	10.00	STD	10.00	0.00%	10.00	0.00%	01-Apr-13	N/A
Senior / Junior / Student (Monday to Friday) concession	C	10.00	10.00	STD	10.00	0.00%	10.00	0.00%	01-Apr-13	N/A
Junior / Student (weekends and bank holidays) concession	C	10.00	10.00	STD	10.00	0.00%	10.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Golf Courses - Green Fees (Uxbridge)										
Adult 18 holes (Monday to Friday)	R	10.00	10.00	STD	10.00	0.00%	10.00	0.00%	01-Apr-13	N/A
Adult 18 holes (weekends and bank holidays)	R	12.00	12.50	STD	12.00	0.00%	12.50	0.00%	01-Apr-13	N/A
Adult 12 holes (Monday to Friday)	R	7.00	10.00	STD	7.00	0.00%	10.00	0.00%	01-Apr-13	N/A
Adult dusk (Monday to Friday)	R	6.00	7.00	STD	6.00	0.00%	7.00	0.00%	01-Apr-13	N/A
Adult dusk (weekends and bank holidays)	R	7.00	8.00	STD	7.00	0.00%	8.00	0.00%	01-Apr-13	N/A
Senior / Junior / Student (Monday to Friday)	R	7.00	7.50	STD	7.00	0.00%	7.50	0.00%	01-Apr-13	N/A
Junior / Student (weekends and bank holidays)	R	8.00	8.00	STD	8.00	0.00%	8.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Golf Courses - Golf Society Prices (Haste Hill / Ruislip only)										
18 holes (Monday to Friday) (Ruislip)	R	12.00	14.00	STD	12.00	0.00%	14.00	0.00%	28-Oct-12	N/A
18 holes (Monday to Friday) (Haste Hill)	R	12.00	15.00	STD	12.00	0.00%	15.00	0.00%	28-Oct-12	N/A
18 holes (weekends and bank holidays) (Ruislip)	R	17.00	22.00	STD	17.00	0.00%	22.00	0.00%	28-Oct-12	N/A
18 holes (weekends and bank holidays) (Haste Hill)	R	17.00	20.00	STD	17.00	0.00%	20.00	0.00%	28-Oct-12	N/A
27 holes (Monday to Friday)	R	20.00	22.50	STD	20.00	0.00%	22.50	0.00%	28-Oct-12	N/A
27 holes (weekends and bank holidays)	R	24.00	25.00	STD	24.00	0.00%	25.00	0.00%	28-Oct-12	N/A
36 holes (Monday to Friday) (Haste Hill only)	R	25.00	27.00	STD	25.00	0.00%	27.00	0.00%	28-Oct-12	N/A
36 holes (weekends and bank holidays) (Haste Hill only)	R	30.00	35.00	STD	30.00	0.00%	35.00	0.00%	28-Oct-12	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Golf Courses - Bring a Friend Green Fees (Haste Hill / Ruislip) (Season Ticket Holders Only)										
Adult 18 holes (Monday to Friday)	R	12.60	15.30	STD	12.60	0.00%	15.30	0.00%	28-Oct-12	N/A
Adult 18 holes (weekends and bank holidays)	R	18.00	20.70	STD	18.00	0.00%	20.70	0.00%	28-Oct-12	N/A
Adult dusk (Monday to Friday)	R	9.00	9.00	STD	9.00	0.00%	9.00	0.00%	01-Apr-13	N/A
Adult 12pm to 2pm (weekends and bank holidays)	R	13.50	15.30	STD	13.50	0.00%	15.30	0.00%	28-Oct-12	N/A
Adult dusk (weekends and bank holidays)	R	9.00	15.30	STD	9.00	0.00%	15.30	0.00%	28-Oct-12	N/A
Senior / Junior / Student (Monday to Friday) concession	C	9.00	9.00	STD	9.00	0.00%	9.00	0.00%	01-Apr-13	N/A
Junior / Student (weekends and bank holidays) concession	C	9.00	9.00	STD	9.00	0.00%	9.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Golf Courses - Bring a Friend Green Fees (Uxbridge) (Season Ticket Holders Only)										
Adult 18 holes (Monday to Friday)	R	9.00	9.00	STD	9.00	0.00%	9.00	0.00%	01-Apr-13	N/A
Adult 18 holes (weekends and bank holidays)	R	10.80	11.25	STD	10.80	0.00%	11.25	0.00%	28-Oct-12	N/A
Adult 12 holes (Monday to Friday)	R	6.30	10.00	STD	6.30	0.00%	10.00	0.00%	28-Oct-12	N/A
Adult dusk (Monday to Friday)	R	5.40	7.00	STD	5.40	0.00%	7.00	0.00%	28-Oct-12	N/A
Adult dusk (weekends and bank holidays)	R	6.30	8.00	STD	6.30	0.00%	8.00	0.00%	28-Oct-12	N/A
Senior / Junior / Student (Monday to Friday)	R	6.30	7.50	STD	6.30	0.00%	7.50	0.00%	28-Oct-12	N/A
Junior / Student (weekends and bank holidays)	R	7.20	8.00	STD	7.20	0.00%	8.00	0.00%	28-Oct-12	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
14. Breakspeare Crematorium										
Cremation Fees										
Stillborn. inc Organist	R	44.00	44.00	EXP	44.00	0.00%	44.00	0.00%	01-Apr-12	N/A
Children 6 years and under. inc Organist	R	72.00	72.00	EXP	72.00	0.00%	72.00	0.00%	01-Apr-12	N/A
Children 7 - 11 years. inc Organist	R	114.00	114.00	EXP	114.00	0.00%	114.00	0.00%	01-Apr-12	N/A
Children 12 - 17 years. inc Organist	R	218.00	218.00	EXP	218.00	0.00%	218.00	0.00%	01-Apr-12	N/A
Over 17 years. inc Organist	R	550.00	550.00	EXP	550.00	0.00%	550.00	0.00%	01-Apr-12	N/A
Cremation of retained organs										
Additional Service Time	R	178.00	178.00	EXP	178.00	0.00%	178.00	0.00%	01-Apr-12	N/A
Cancellations	R	124.00	124.00	EXP	124.00	0.00%	124.00	0.00%	01-Apr-12	N/A
Certificates of Cremation - overseas	R	21.00	21.00	EXP	21.00	0.00%	21.00	0.00%	01-Apr-12	N/A
Scattering of Ashes	R	48.00	48.00	EXP	48.00	0.00%	48.00	0.00%	01-Apr-12	N/A
Retaining cremated remains(per month)	R	12.00	12.00	EXP	12.00	0.00%	12.00	0.00%	01-Apr-12	N/A
Postage & Packing in Polytainer UK only	R	58.00	58.00	EXP	58.00	0.00%	58.00	0.00%	01-Apr-12	N/A
Baby Urn - poly	R	10.00	10.00	STD	10.00	0.00%	10.00	0.00%	01-Apr-12	N/A
Supply New Garden Seat inc 10 years lease	R	1,544.00	1,544.00	STD	1,544.00	0.00%	1,544.00	0.00%	01-Apr-12	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Trees & Shrubs - rose bushes inc 5 years lease	R	235.00	235.00	STD	235.00	0.00%	235.00	0.00%	01-Apr-12	N/A
Trees & Shrubs - rose trees inc 5 years lease	R	290.00	290.00	STD	290.00	0.00%	290.00	0.00%	01-Apr-12	N/A
Trees & Shrubs - ornamental shrubs inc 5 years lease	R	290.00	290.00	STD	290.00	0.00%	290.00	0.00%	01-Apr-12	N/A
Trees & Shrubs - ornamental trees (10 years)	R	394.00	394.00	STD	394.00	0.00%	394.00	0.00%	01-Apr-12	N/A
Plaque for trees, shrubs, roses or seats	R	91.00	91.00	STD	91.00	0.00%	91.00	0.00%	01-Apr-12	N/A
Book of Remembrance - 2 line entry	R	61.00	61.00	STD	61.00	0.00%	61.00	0.00%	01-Apr-12	N/A
Book of Remembrance - 5 line entry	R	106.00	106.00	STD	106.00	0.00%	106.00	0.00%	01-Apr-12	N/A
Book of Remembrance - 8 line entry	R	158.00	158.00	STD	158.00	0.00%	158.00	0.00%	01-Apr-12	N/A
Book of Remembrance - 10 line entry	R	193.00	193.00	STD	193.00	0.00%	193.00	0.00%	01-Apr-12	N/A
Extra - Floral Emblem	R	80.00	80.00	STD	80.00	0.00%	80.00	0.00%	01-Apr-21	N/A
Extra - Full Heraldic Device	R	120.00	120.00	STD	120.00	0.00%	120.00	0.00%	01-Apr-12	N/A
Memorial Cards - 2 line entry	R	40.00	40.00	STD	40.00	0.00%	40.00	0.00%	01-Apr-12	N/A
Memorial Cards - 5 line entry	R	60.00	60.00	STD	60.00	0.00%	60.00	0.00%	01-Apr-12	N/A
Memorial Cards - 8 line entry	R	98.00	98.00	STD	98.00	0.00%	98.00	0.00%	01-Apr-12	N/A
Memorial Cards - 10 line entry	R	126.00	126.00	STD	126.00	0.00%	126.00	0.00%	01-Apr-12	N/A

Type
B - Business R - Resident
M - Mixed C - Concession

VAT Status
STD - Standard
EXP - Exempt
NB - Non Business

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Memorial Booklets - 2 line entry	R	60.00	60.00	STD	60.00	0.00%	60.00	0.00%	01-Apr-12	N/A
Memorial Booklets - 5 line entry	R	82.00	82.00	STD	82.00	0.00%	82.00	0.00%	01-Apr-12	N/A
Memorial Booklets - 8 line entry	R	126.00	126.00	STD	126.00	0.00%	126.00	0.00%	01-Apr-12	N/A
Memorial Booklets - 10 line entry	R	157.00	157.00	STD	157.00	0.00%	157.00	0.00%	01-Apr-12	N/A
Additional lines in Booklets - 2 line entry	R	35.00	35.00	STD	35.00	0.00%	35.00	0.00%	01-Apr-12	N/A
Additional lines in Booklets - 5 line entry	R	53.00	53.00	STD	53.00	0.00%	53.00	0.00%	01-Apr-12	N/A
Additional lines in Booklets - 8 line entry	R	90.00	90.00	STD	90.00	0.00%	90.00	0.00%	01-Apr-12	N/A
Additional lines in Booklets - 10 line entry	R	116.00	116.00	STD	116.00	0.00%	116.00	0.00%	01-Apr-12	N/A

Type
B - Business R - Resident
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Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Garden Niches										
10 years incl Urn & Inspection (new facility)	R	1,675.00	1,675.00	STD	1,675.00	0.00%	1,675.00	0.00%	01-Apr-12	N/A
Columbarium Niches - single-inc 10 years lease	R	363.00	363.00	EXP	363.00	0.00%	363.00	0.00%	01-Apr-12	N/A
Columbarium Niches - double-inc 10 years lease	R	606.00	606.00	EXP	606.00	0.00%	606.00	0.00%	01-Apr-12	N/A
Langley casket up to 50 characters	R	215.00	215.00	EXP	215.00	0.00%	215.00	0.00%	01-Apr-12	N/A
Metal Urn	R	33.00	33.00	EXP	33.00	0.00%	33.00	0.00%	01-Apr-12	N/A
Cloister Spaces - single-inc 10 years lease	R	157.00	157.00	EXP	157.00	0.00%	157.00	0.00%	01-Apr-12	N/A
Inscription	R	86.00	86.00	EXP	86.00	0.00%	86.00	0.00%	01-Apr-12	N/A
Cloister Spaces - double-inc 10 years lease	R	359.00	359.00	EXP	359.00	0.00%	359.00	0.00%	01-Apr-12	N/A
Inscription	R	132.00	132.00	EXP	132.00	0.00%	132.00	0.00%	01-Apr-12	N/A

Type
B - Business R - Resident
M- Mixed C- Concession

VAT Status
STD- Standard
EXP - Exempt
NB- Non Business

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Classic - inc 5 years lease										
Window Spaces	R	254.00	254.00	EXP	254.00	0.00%	254.00	0.00%	01-Apr-12	N/A
Inscription	R	113.00	113.00	STD	113.00	0.00%	113.00	0.00%	01-Apr-12	N/A
New Flower Vases	R	456.00	456.00	STD	456.00	0.00%	456.00	0.00%	01-Apr-12	N/A
Additional letters each	R	6.30	6.30	STD	6.30	0.00%	6.30	0.00%	01-Apr-12	N/A
Additional Guided Motif	R	128.00	128.00	STD	128.00	0.00%	128.00	0.00%	01-Apr-12	N/A
Additional Hand Painted Motif	R	190.00	190.00	STD	190.00	0.00%	190.00	0.00%	01-Apr-12	N/A
Photoplaque	R	190.00	190.00	STD	190.00	0.00%	190.00	0.00%	01-Apr-12	N/A
New Windows -- Small --	R	567.00	567.00	STD	567.00	0.00%	567.00	0.00%	01-Apr-12	N/A
10 years - I colour										

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
15. Cemeteries										
Adult Interments (persons exceeding 16 years of age at death) - In New Private Graves										
Depth for 1 interment	R	540.00	1,120.00	EXP	540.00	0.00%	1,120.00	0.00%	01-Apr-13	N/A
Depth for 2 interment	R	590.00	1,220.00	EXP	590.00	0.00%	1,220.00	0.00%	01-Apr-13	N/A
Depth for 3 interment	R	720.00	1,490.00	EXP	720.00	0.00%	1,490.00	0.00%	01-Apr-13	N/A
Depth for 4 interment	R	830.00	1,720.00	EXP	830.00	0.00%	1,720.00	0.00%	01-Apr-13	N/A
Adult Interments (persons exceeding 16 years of age at death) - In Re-Opened Private Graves										
Depth for 1 interment	R	580.00	1,200.00	EXP	580.00	0.00%	1,200.00	0.00%	01-Apr-13	N/A
Depth for 2 interment	R	730.00	1,510.00	EXP	730.00	0.00%	1,510.00	0.00%	01-Apr-13	N/A
Depth for 3 interment	R	875.00	1,810.00	EXP	875.00	0.00%	1,810.00	0.00%	01-Apr-13	N/A
Depth for 4 interment	R	1,095.00	2,260.00	EXP	1,095.00	0.00%	2,260.00	0.00%	01-Apr-13	N/A
Interment of Infants (a stillborn child or child whose age at death did not exceed 3 years "Infants")										
In Child's grave	R	40.00	82.00	EXP	40.00	0.00%	82.00	0.00%	01-Apr-13	N/A
In private grave (single depth)	R	90.00	184.00	EXP	90.00	0.00%	184.00	0.00%	01-Apr-13	N/A
In private grave for the child's interment plus 2 adults	R	180.00	370.00	EXP	180.00	0.00%	370.00	0.00%	01-Apr-13	N/A
In private grave for the child's interment plus 3 adults	R	225.00	460.00	EXP	225.00	0.00%	460.00	0.00%	01-Apr-13	N/A
In Child's grave (where applicable)	R	86.00	176.00	EXP	86.00	0.00%	176.00	0.00%	01-Apr-13	N/A
In private grave (single depth)	R	125.00	256.00	EXP	125.00	0.00%	256.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
In private grave for the child's interment plus 2 adults	R	300.00	620.00	EXP	300.00	0.00%	620.00	0.00%	01-Apr-13	N/A
In private grave for the child's interment plus 3 adults	R	380.00	780.00	EXP	380.00	0.00%	780.00	0.00%	01-Apr-13	N/A
Interment of Cremated Remains (within full private graves)										
When the grave is closed to full interments	R	172.00	356.00	EXP	172.00	0.00%	356.00	0.00%	01-Apr-13	N/A
To a depth to permit 1 further full interment	R	338.00	690.00	EXP	338.00	0.00%	690.00	0.00%	01-Apr-13	N/A
To a depth to permit 2 further full interment	R	490.00	1,000.00	EXP	490.00	0.00%	1,000.00	0.00%	01-Apr-13	N/A
To a depth to permit 3 further full interment	R	640.00	1,320.00	EXP	640.00	0.00%	1,320.00	0.00%	01-Apr-13	N/A
To scatter cremated remains (within Cremation Section and Columbaria)	R	76.00	156.00	EXP	76.00	0.00%	156.00	0.00%	01-Apr-13	N/A
New and re-open cremation graves	R	172.00	352.00	EXP	172.00	0.00%	352.00	0.00%	01-Apr-13	N/A
Re-opening of Columbaria units	R	132.00	270.00	EXP	132.00	0.00%	270.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Interments in Heritage Graves										
Adults interment	R	465.00	960.00	EXP	465.00	0.00%	960.00	0.00%	01-Apr-13	N/A
Childs interment	R	173.00	356.00	EXP	173.00	0.00%	356.00	0.00%	01-Apr-13	N/A
Infants interment	R	110.00	226.00	EXP	110.00	0.00%	226.00	0.00%	01-Apr-13	N/A
Grave Digging Surcharges										
For a variation in size within 2"	R	136.00	280.00	EXP	136.00	0.00%	280.00	0.00%	01-Apr-13	N/A
For a variation in size between 2" and 4"	R	260.00	536.00	EXP	260.00	0.00%	536.00	0.00%	01-Apr-13	N/A
For a variation in size between 4" and 6"	R	393.00	810.00	EXP	393.00	0.00%	810.00	0.00%	01-Apr-13	N/A
For a variation in size in excess of 6"	R	518.00	1,060.00	EXP	518.00	0.00%	1,060.00	0.00%	01-Apr-13	N/A
Exclusive rights of burial (Conventional Graves)										
Grave space measuring 9 feet by 4 feet	R	1,680.00	4,320.00	EXP	1,680.00	0.00%	4,320.00	0.00%	01-Feb-13	N/A
Grave space measuring 9 feet by 8 feet	R	3,360.00	8,640.00	EXP	3,360.00	0.00%	8,640.00	0.00%	01-Feb-13	N/A
Exclusive rights of burial (Lawn Section Graves)										
Grave space measuring 9 feet by 4 feet	R	1,200.00	2,880.00	EXP	1,200.00	0.00%	2,880.00	0.00%	01-Feb-13	N/A
Grave space measuring 9 feet by 8 feet	R	2,400.00	5,760.00	EXP	2,400.00	0.00%	5,760.00	0.00%	01-Feb-13	N/A
Exclusive rights of burial (Bricked Grave or Vault)										
Grave space measuring 9 feet by 4 feet	R	POA	POA	EXP	POA	N/A	POA	N/A	01-Apr-13	N/A
Grave space measuring 9 feet by 8 feet	R	POA	POA	EXP	POA	N/A	POA	N/A	01-Apr-13	N/A
Lined Muslim Graves										
For traditional uncoffined burial	R	1,800.00	3,720.00	EXP	1,800.00	0.00%	3,720.00	0.00%	01-Apr-13	N/A
Children's Section Graves										

Type
B - Business R - Resident
M - Mixed C - Concession

VAT Status
STD- Standard
EXP - Exempt
NB- Non Business

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Gravespace measuring 4 feet by 2 feet	R	300.00	620.00	EXP	300.00	0.00%	620.00	0.00%	01-Apr-13	N/A
Woodland Graves (West Drayton Cemetary) Special Regulations Apply										
Gravespace measuring 9 feet by 4 feet	R	750.00	1,550.00	EXP	750.00	0.00%	1,550.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
16. Development Control										
Planning Fees										
Commercial Buildings - Call Out for Listed Building and Design Advice from a Conservation Officer	M	120.00	N/A	STD	0.00	-100.00%	N/A	N/A	01-Apr-11	01-Jan-14
Householders - Category A Development	M	6,000.00	N/A	STD	4,200.00	-30.00%	N/A	N/A	01-Apr-11	01-Jan-14
Follow up Meetings - Category A Development	M	1,560.00	N/A	STD	2,100.00	34.62%	N/A	N/A	01-Apr-11	01-Jan-14
Pre Application Fees - Category B Development	M	4,200.00	N/A	STD	3,000.00	-28.57%	N/A	N/A	01-Apr-11	01-Jan-14
Pre Application Fees - Category C Development	M	2,280.00	N/A	STD	2,280.00	0.00%	N/A	N/A	01-Apr-11	01-Jan-14
Pre Application Fees - Category D Development	M	1,140.00	N/A	STD	1,000.00	-12.28%	N/A	N/A	01-Apr-11	01-Jan-14
Follow up Meetings - Category B Development	M	1,080.00	N/A	STD	1,500.00	38.89%	N/A	N/A	01-Apr-11	01-Jan-14
Follow up Meetings - Category C Development	M	1,080.00	N/A	STD	1,140.00	5.56%	N/A	N/A	01-Apr-11	01-Jan-14

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Follow up Meetings - Category D Development	M	485.00	N/A	STD	500.00	3.09%	N/A	N/A	01-Apr-11	01-Jan-14
Pre Application Fees - Category E Development	M	600.00	N/A	STD	600.00	0.00%	N/A	N/A	01-Apr-11	01-Jan-14
Follow up Meetings - Category E Development	M	0.00	N/A	STD	300.00	N/A	N/A	N/A		01-Jan-14
Other Developments - All other Development excluding householder development and work to trees - Category H	M	270.00	N/A	STD	270.00	0.00%	N/A	N/A	01-Apr-11	01-Jan-14
Householders - Minor Applications - Category F	M	270.00	N/A	STD	270.00	0.00%	N/A	N/A	01-Apr-11	01-Jan-14
Follow up Meetings - Category F Development	M	0.00	N/A	STD	135.00	N/A	N/A	N/A		01-Jan-14
Householders - Specialist: Additional flat fee where listed Building or Conservation advice is required	M	120.00	N/A	STD	0.00	-100.00%	N/A	N/A	01-Apr-11	01-Jan-14

Type
B - Business R - Resident
M - Mixed C - Concession

VAT Status
STD- Standard
EXP - Exempt
NB- Non Business

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Duty Planning Advice Follow up Meetings - General Advice (Householder, Small Scale Adverts)	M	N/A	N/A	STD	100.00	N/A	N/A	N/A		N/A
Duty Planning Advice Follow up Meetings -	M	N/A	N/A	STD	50.00	N/A	N/A	N/A		N/A
Duty Planning Advice Follow up Meetings - Advice re: multiple trees (Tree / Aboricultural Advice)	M	N/A	N/A	STD	100.00	N/A	N/A	N/A		N/A
Duty Planning Advice Follow up Meetings - Enforcement Advice (Responding to solicitors enquires related to conveyancing matters)	M	N/A	N/A	STD	150.00	N/A	N/A	N/A		N/A
Additional charges for the attendance of senior Managers - All other Development excluding householder development and work to trees	M	240.00	N/A	STD	240.00	0.00%	N/A	N/A	01-Apr-11	01-Jan-14

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Planning - Additional Other Charges										
Copy Planning Decision	M	15.00	N/A	STD	15.00	0.00%	N/A	N/A	01-Apr-11	N/A
Copy Appeal Decision	M	15.00	N/A	STD	15.00	0.00%	N/A	N/A	01-Apr-11	N/A
Copy TPO with A4 - A3 Plans	M	20.00	N/A	STD	20.00	0.00%	N/A	N/A	01-Apr-11	N/A
General Photocopying / Printing including copies of letters, application forms, officer reports etc. (A4 size only)	M	0.20	N/A	STD	0.20	0.00%	N/A	N/A	01-Apr-11	N/A
Site History Research, Bulk Copying / Printing or other general planning research utilising officer time.	M	30.00	60.00	STD	30.00	0.00%	60.00	0.00%	01-Apr-11	N/A
Copy Plans (Paper or Scanned) A3 Copy or Extract - Per Plan	M	5.00	N/A	STD	5.00	0.00%	N/A	N/A	01-Apr-11	N/A
Copy Plans (Paper or Scanned) A2 - A10 - Per Plan	M	15.00	N/A	STD	15.00	0.00%	N/A	N/A	01-Apr-11	N/A
Copy Plan (from M/microfilm) A3 Plan - Per Plan	M	15.00	N/A	STD	15.00	0.00%	N/A	N/A	01-Apr-11	N/A
Copy Plan (from M/microfilm) A2-A10 Plan - Per Plan	M	25.00	N/A	STD	25.00	0.00%	N/A	N/A	01-Apr-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
BAA Fees										
GDPO Applications and other Planning Related Work										
Scoping/screening opinions	B	1,000.00	1,000.00	NB	1,000.00	0.00%	1,000.00	0.00%	01-Apr-11	N/A
6 pre-application meetings a year - per meeting	B	750.00	750.00	STD	750.00	0.00%	750.00	0.00%	01-Apr-11	N/A
Considerations	B	85.00	85.00	NB	85.00	0.00%	85.00	0.00%	01-Apr-11	N/A
Application where no extra floorspace is created	B	170.00	170.00	NB	170.00	0.00%	170.00	0.00%	01-Apr-11	N/A
Minor Developments										
Floorspace created no larger than 1000m2 or site no bigger than 1 hectares	B	850.00	850.00	NB	850.00	0.00%	850.00	0.00%	01-Apr-11	N/A
Major Developments										
Band A 1,000m2 to 10,000m2 or between 1 and 5 hectares	B	3,400.00	3,400.00	NB	3,400.00	0.00%	3,400.00	0.00%	01-Apr-11	N/A
Band B 10,000m2 to 20,000m2 or between 5 and 10 hectares	B	6,800.00	6,800.00	NB	6,800.00	0.00%	6,800.00	0.00%	01-Apr-11	N/A
Band C above 20,000m2 or above 10 hectares fee	B	18,000.00	18,000.00	NB	18,000.00	0.00%	18,000.00	0.00%	01-Apr-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
17. Green Spaces Hall Hire Charges										
Meeting Hall Hire - Scale 1 (Haydon Hall)										
Rooms 1, 3 + 5 Mon - Fri	B	38.00	40.00	EXP	38.00	0.00%	40.00	0.00%	01-Apr-13	N/A
Whole Hall Sat / Sun & Bank Holidays	B	55.00	58.00	EXP	55.00	0.00%	58.00	0.00%	01-Apr-13	N/A
Rooms 2 or 4 or 6 Mon - Fri	B	32.00	33.50	EXP	32.00	0.00%	33.50	0.00%	01-Apr-13	N/A
Meeting Hall Hire - Scale 2										
Rooms 1, 3 + 5 Mon - Fri	B	20.00	21.25	EXP	20.00	0.00%	21.25	0.00%	01-Apr-13	N/A
Whole Hall Sat / Sun & Bank Holidays	B	29.00	30.30	EXP	29.00	0.00%	30.30	0.00%	01-Apr-13	N/A
Rooms 2 or 4 or 6 Mon - Fri	B	16.00	16.20	EXP	16.00	0.00%	16.20	0.00%	01-Apr-13	N/A
Cavendish Hall (Leased to Richtone Ltd - prices shown are the maximum that c										
Ground floor hall Mon - Thurs	B	19.00	20.00	EXP	19.00	0.00%	20.00	0.00%	01-Apr-13	N/A
First floor hall Mon - Thurs	B	19.00	20.00	EXP	19.00	0.00%	20.00	0.00%	01-Apr-13	N/A
Upstairs small room Mon - Thurs	B	15.00	15.70	EXP	15.00	0.00%	15.70	0.00%	01-Apr-13	N/A
Ground floor hall Fri / Sat / Sun	B	27.00	28.50	EXP	27.00	0.00%	28.50	0.00%	01-Apr-13	N/A
First floor hall Fri / Sat / Sun	B	27.00	28.50	EXP	27.00	0.00%	28.50	0.00%	01-Apr-13	N/A
Upstairs small room Fri / Sat / Sun	B	16.00	17.00	EXP	16.00	0.00%	17.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
The Grange (Leased to Lido Catering Co Ltd - prices shown are the maximum t										
Large Room Mon - Thurs	B	16.00	16.70	EXP	16.00	0.00%	16.70	0.00%	01-Apr-13	N/A
Medium room Mon - Thurs	B	16.00	16.70	EXP	16.00	0.00%	16.70	0.00%	01-Apr-13	N/A
Small room Mon - Thurs	B	15.00	15.70	EXP	15.00	0.00%	15.70	0.00%	01-Apr-13	N/A
Large Room Fri / Sat / Sun	B	20.00	20.70	EXP	20.00	0.00%	20.70	0.00%	01-Apr-13	N/A
Medium Room Fri / Sat / Sun	B	20.00	20.70	EXP	20.00	0.00%	20.70	0.00%	01-Apr-13	N/A
Small Room Fri / Sat / Sun	B	16.00	16.70	EXP	16.00	0.00%	16.70	0.00%	01-Apr-13	N/A
Kings College Pavilion - (Prices shown are the maximum that can be charged)										
Small Room Mon - Thurs inc Friday until 4.40pm	B	11.10	11.85	EXP	11.10	0.00%	11.85	0.00%	01-Apr-13	N/A
Medium Room Mon - Thurs inc Friday until 4.40pm	B	11.10	11.85	EXP	11.10	0.00%	11.85	0.00%	01-Apr-13	N/A
Large Room Mon - Thurs inc Friday until 4.40pm	B	16.40	18.00	EXP	16.40	0.00%	18.00	0.00%	01-Apr-13	N/A
Small Room Fri after 4.30 / Sat / Sun	B	21.50	23.65	EXP	21.50	0.00%	23.65	0.00%	01-Apr-13	N/A
Medium Room Fri after 4.30 / Sat / Sun	B	21.50	23.65	EXP	21.50	0.00%	23.65	0.00%	01-Apr-13	N/A
Large Room Fri after 4.30 / Sat / Sun	B	31.80	34.90	EXP	31.80	0.00%	34.90	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Commercial Events - These are guide prices and will be negotiated on an individual basis.										
Commercial events / Operating Days	B	2,255.00	2,410.00	EXP	2,255.00	0.00%	2,410.00	0.00%	01-Apr-13	N/A
Commercial events / set up strip down days	B	375.40	401.00	EXP	375.40	0.00%	401.00	0.00%	01-Apr-13	N/A
Fairs & Circuses - Monday to Thursday	B	829.00	864.00	EXP	829.00	0.00%	864.00	0.00%	01-Apr-13	N/A
Fairs & Circuses - Friday, Saturday, Sunday & Bank Holidays	B	1,134.00	1,180.00	EXP	1,134.00	0.00%	1,180.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
18. Parks & Open Spaces										
Football, Rugby, Hockey, Lacrosse & Gaelic Football (pro rata per match)										
Junior - Without changing facilities	R	17.50	19.60	EXP	17.50	0.00%	19.60	0.00%	01-Apr-13	N/A
Pitch hire	R	23.60	26.60	EXP	23.60	0.00%	26.60	0.00%	01-Apr-13	N/A
changing facilities	R	25.70	28.80	EXP	25.70	0.00%	28.80	0.00%	01-Apr-13	N/A
Class 1A Modern dressing accommodation with hot & cold showers	R	57.50	64.50	EXP	57.50	0.00%	64.50	0.00%	01-Apr-13	N/A
Class 111 Dressing accommodation	R	26.70	30.00	EXP	26.70	0.00%	30.00	0.00%	01-Apr-13	N/A
Class 1V Other grounds	R	33.00	35.90	EXP	33.00	0.00%	35.90	0.00%	01-Apr-13	N/A
Junior - Without changing facilities	R	18.50	20.75	EXP	18.50	0.00%	20.75	0.00%	01-Apr-13	N/A
Bowls (May to September)										
Clubs pay lump sum (mgt fee) to green spaces collect fees and season tickets themselves.										
Green Fees (per hour) Adult	R	5.00	5.20	EXP	5.00	0.00%	5.20	0.00%	01-Apr-12	N/A
Green Fees (per hour) Senior Citizens and Children	R	4.00	4.10	EXP	4.00	0.00%	4.10	0.00%	01-Apr-12	N/A
Season Tickets Adult	R	112.00	117.40	EXP	112.00	0.00%	117.40	0.00%	01-Apr-13	N/A
Season Tickets Senior Citizens and Children	R	57.00	58.75	EXP	57.00	0.00%	58.75	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Cricket (pro-rata per match)										
Class 1A Modern dressing accommodation with hot & cold showers	R	102.57	115.00	EXP	102.57	0.00%	115.00	0.00%	01-Apr-13	N/A
Class 111 Dressing accommodation	R	66.67	74.80	EXP	66.67	0.00%	74.80	0.00%	01-Apr-13	N/A
Class 1V Other grounds	R	52.30	58.80	EXP	52.30	0.00%	58.80	0.00%	01-Apr-13	N/A
Class 1A Modern dressing accommodation with hot & cold showers	R	122.05	136.80	EXP	122.05	0.00%	136.80	0.00%	01-Apr-13	N/A
Class 1B Older dressing accommodation with hot & cold showers	R	112.82	126.50	EXP	112.82	0.00%	126.50	0.00%	01-Apr-13	N/A
Class 11 Dressing accommodation with washing facilities	R	88.20	98.90	EXP	88.20	0.00%	98.90	0.00%	01-Apr-13	N/A
Additional charge per match for seasonal or single lettings	R	16.41	18.40	EXP	16.41	0.00%	18.40	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Letting of Open Space										
Fund-raising events	B	0.00	0.00	EXP	0.00	0.00%	0.00	0.00%	01-Apr-11	N/A
Charity events	B	0.00	0.00	EXP	0.00	0.00%	0.00	0.00%	01-Apr-11	N/A
Events - profit making or commercial - min. hourly charge	B	100.51	104.50	EXP	100.51	0.00%	104.50	0.00%	01-Apr-13	N/A
Events - local community or non-profit making - min. hourly charge	B	16.41	N/A	EXP	16.41	0.00%	N/A	N/A	01-Apr-13	N/A
Sports days	B	22.56	24.80	EXP	22.56	0.00%	24.80	0.00%	01-Apr-13	N/A
Other events / minimum charge	B	52.30	55.90	EXP	52.30	0.00%	55.90	0.00%	01-Apr-13	N/A
Wedding photographs etc (New Charge 2007/08)	R	53.70	55.90	EXP	53.70	0.00%	55.90	0.00%	01-Apr-13	N/A
Use of Camp Site - Mad Bess Wood (Scout Groups etc)										
0-29 persons per night	R	44.10	48.30	EXP	44.10	0.00%	48.30	0.00%	01-Apr-13	N/A
Tennis (charges per hour)										
Juniors - Weekdays up to 6pm	R	3.00	3.20	EXP	3.00	0.00%	3.20	0.00%	01-Apr-12	N/A
Weekends & Public Holidays	R	6.00	6.40	EXP	6.00	0.00%	6.40	0.00%	01-Apr-13	N/A
Adults - Weekdays up to 4pm	R	5.00	5.30	EXP	5.00	0.00%	5.30	0.00%	01-Apr-12	N/A
After 4pm, weekends & Public Holidays	R	6.00	6.40	EXP	6.00	0.00%	6.40	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
19. Arts Theatres										
Manor Farm Site										
Manor Farm Community Rates										
Commercial and Social:										
Mon-Fri	M	N/A	N/A	EXP	N/A	N/A	N/A	N/A	01-Apr-12	N/A
Great Barn - Weekday (Hour)	M	58.60	65.70	EXP	42.00	-28.33%	52.50	-20.09%	01-Apr-13	01-Apr-14
Great Barn - Weekday (Hour)(Concessionary)	C	N/A	N/A	EXP	25.20	N/A	N/A	N/A		01-Apr-14
Great Barn - Weekend (Hour)	M	65.70	80.00	EXP	60.00	-8.68%	75.00	-6.25%	01-Apr-13	01-Apr-14
Great Barn - Weekend (Hour)(Concessionary)	C	N/A	N/A	EXP	36.00	N/A	N/A	N/A		01-Apr-14
Manor Farm Courtyard (Performance) (Hour)	M	32.50	38.80	EXP	32.50	0.00%	38.80	0.00%	01-Apr-13	N/A
Manor Farm Courtyard (Performance)	C	N/A	N/A	EXP	19.50	N/A	N/A	N/A		01-Apr-14
(Hour)(Concessionary)	M	14.80	17.70	EXP	14.80	0.00%	17.70	0.00%	01-Apr-13	N/A
Stables, Mon-Fri	C	N/A	N/A	EXP	8.90	N/A	N/A	N/A		01-Apr-14
Stables, Mon-Fri(Concessionary)	M	21.30	25.40	EXP	21.30	0.00%	25.40	0.00%	01-Apr-13	N/A
Stables: Sat, Sun, Bank Hol	C	N/A	N/A	EXP	12.80	N/A	N/A	N/A		01-Apr-14
Stables: Sat, Sun, Bank Hol(Concessionary)	M	8.40	11.10	EXP	7.00	-16.67%	11.00	-0.90%	01-Apr-13	01-Apr-14
MF Community Hut, Mon-Fri	M	10.60	13.30	EXP	8.00	-24.53%	13.50	1.50%	01-Apr-13	01-Apr-14
MF Community Hut, Sat, Sun, Bank Hol	M	51.00	64.00	EXP	51.00	0.00%	67.00	4.69%	01-Apr-12	01-Apr-14
Week Exhibition (Sun-Sat, opening hours 9-5)										

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Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Week Exhibition + Private Views (Sun-Sat, opening hours 9-5 + 2 evening private views)	M	80.00	88.00	EXP	80.00	0.00%	92.00	4.55%	01-Apr-13	01-Apr-14
Manor Farm: Community Groups (Bulk Discount)										
Stables, Mon-Fri	M	14.00	16.80	EXP	14.00	0.00%	17.60	4.76%	01-Apr-12	01-Apr-14
Stables: Sat, Sun, Bank Hol	M	20.00	24.10	EXP	20.00	0.00%	25.20	4.56%	01-Apr-12	01-Apr-14
Manor Farm: Commercial										
Great Barn - Weekdays	M	58.60	65.70	EXP	58.60	0.00%	70.30	7.00%	01-Apr-13	01-Apr-14
Great Barn - Weekends	M	72.90	80.00	EXP	72.90	0.00%	87.50	9.38%	01-Apr-13	01-Apr-14
Courtyard (Market)	M	330.00	430.50	EXP	330.00	0.00%	449.90	4.51%	01-Apr-12	01-Apr-14
Stables, Mon-Fri	M	28.00	32.50	EXP	28.00	0.00%	34.00	4.62%	01-Apr-12	01-Apr-14
Stables, Sat, Sun, Bank Hol	M	36.00	42.00	EXP	36.00	0.00%	43.90	4.52%	01-Apr-12	01-Apr-14
MF Community Hut, Mon-Fri	M	24.00	28.30	EXP	24.00	0.00%	29.60	4.59%	01-Apr-11	01-Apr-14
MF Community Hut, Sat, Sun, Bank Hol	M	31.00	36.70	EXP	31.00	0.00%	38.40	4.63%	01-Apr-11	01-Apr-14

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Manor Farm Social Rates										
Great Barn, Mon to Thurs	M	110.00	136.50	EXP	110.00	0.00%	142.60	0.00%	01-Apr-12	01-Apr-14
Great Barn, Fri to Sun	M	130.00	168.00	EXP	130.00	0.00%	175.60	0.00%	01-Apr-12	01-Apr-14
Stables, Mon-Fri	M	28.00	32.50	EXP	28.00	0.00%	34.00	0.00%	01-Apr-12	01-Apr-14
Stables, Sat, Sun, Bank Hol	M	36.00	42.00	EXP	36.00	0.00%	43.90	0.00%	01-Apr-12	01-Apr-14

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Manor Farm Social - Block Bookings										
Mon to Thurs: 09:00 to 24:00	M	1,120.00	1,344.00	EXP	1,120.00	0.00%	1,404.50	4.50%	01-Apr-12	01-Apr-14
Fri to Sun: 09:00 to 24:00	M	1,530.00	1,932.00	EXP	1,530.00	0.00%	2,018.90	4.50%	01-Apr-12	01-Apr-14
Winston Churchill Theatre										
Winston Churchill Theatre Community Rates - hourly										
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekdays)	M	55.00	68.20	EXP	55.00	0.00%	71.30	4.55%	01-Apr-11	01-Apr-14
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekdays)(Concessionary)	C	N/A	N/A	EXP	33.00	N/A	N/A	N/A		01-Apr-14
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekend)	M	100.00	126.00	EXP	100.00	0.00%	131.70	4.52%	01-Apr-11	01-Apr-14
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekend)(Concessionary)	V	N/A	N/A	EXP	60.00	N/A	N/A	N/A		01-Apr-14
Lounge Alongside auditorium (incl alcohol license usage)	M	N/A	N/A	EXP	5.00	N/A	7.00	N/A		01-Apr-14
Lounge only	M	27.00	31.50	EXP	27.00	0.00%	32.90	4.44%	01-Apr-12	01-Apr-14

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Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Lounge only (Concessionary)	C	N/A	N/A	EXP	16.20	N/A	N/A	N/A		01-Apr-14
Hire of Urns (each per hire)	M	N/A	N/A	EXP	5.00	N/A	10.00	N/A		01-Apr-14
Use of ovens	M	100.00	105.00	EXP	100.00	0.00%	109.70	4.48%	01-Apr-11	01-Apr-14

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Winston Churchill Theatre Community Rates - bulk discount										
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekdays)	M	35.80	39.40	EXP	35.80	0.00%	41.20	4.57%	01-Apr-13	01-Apr-14
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekdays)(Concessionary)	C	N/A	N/A	EXP	21.50	N/A	N/A	N/A		01-Apr-14
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekend)	M	39.40	43.30	EXP	39.40	0.00%	45.20	4.39%	01-Apr-13	01-Apr-14
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekend)(Concessionary)	C	N/A	N/A	EXP	23.60	N/A	N/A	N/A	01-Apr-13	01-Apr-14
Winston Churchill Theatre Commercial Rates										
Lounge only	M	60.00	68.20	EXP	60.00	0.00%	70.00	2.64%	01-Apr-11	01-Apr-14
Auditorium and Lounge - Mon to fri	M	75.00	84.00	EXP	75.00	0.00%	90.00	7.14%	01-Apr-11	01-Apr-14
Auditorium and Lounge - Sat, Sun, Bank Hol	M	110.00	126.00	EXP	110.00	0.00%	140.00	11.11%	01-Apr-12	01-Apr-14

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Winston Churchill Theatre: Equipment Hire										
Bright Projector - Week	M	100.00	120.00	EXP	100.00	0.00%	125.40	0.00%	01-Apr-13	01-Apr-14
Bright Projector - Day	M	250.00	300.00	EXP	250.00	0.00%	313.50	0.00%	01-Apr-13	01-Apr-14
Radio Mics(1 hand held,2 lapel available) - Day	M	9.00	9.40	EXP	9.00	0.00%	9.80	0.00%	01-Apr-13	01-Apr-14
Radio Mics(1 hand held,2 lapel available) - Week	M	37.00	38.80	EXP	37.00	0.00%	40.50	0.00%	01-Apr-12	01-Apr-14
Vocal Mics(5 available) - Day	M	5.70	5.90	EXP	5.70	0.00%	6.20	0.00%	01-Apr-13	01-Apr-14

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
GENERIC CHARGES										
Deposit: Entire week	M	POA	POA	EXP	POA	N/A	POA	N/A	01-Apr-13	N/A
Deposit: All other Bookings	M	POA	POA	EXP	POA	N/A	POA	N/A	01-Apr-13	N/A
Corkage per bottle	M	N/A	N/A	STD	5.00	N/A	5.00	N/A		01-Apr-14
Penalty Overrun Rate	M	N/A	N/A	STD	120.00	N/A	150.00	N/A		01-Apr-14
Cleaning Charge	M	100.00	110.00	STD	100.00	0.00%	150.00	36.36%	01-Apr-13	01-Apr-14
Workshop Storage - Weekly	M	58.20	64.20	EXP	58.20	0.00%	67.10	4.52%	01-Apr-12	01-Apr-14
Costume Hire – Adult - Week	M	15.00	15.00	EXP	15.00	0.00%	15.70	4.67%	01-Apr-11	01-Apr-14
Costume Hire – Child – Week	M	10.00	10.00	EXP	10.00	0.00%	10.50	5.00%	01-Apr-11	01-Apr-14
LX Tape	M	N/A	N/A	STD	3.00	N/A	3.00	N/A		01-Apr-14
Batteries	M	N/A	N/A	STD	5.00	N/A	5.00	N/A		01-Apr-14
Cable Ties(up to 10)	M	N/A	N/A	STD	4.00	N/A	4.00	N/A		01-Apr-14
Gaffer Tape(per roll)	M	N/A	N/A	STD	3.00	N/A	3.00	N/A		01-Apr-14
Additional Stage Equipment - Weekly Rates										
Ceiling Mounted Video / Data Projector	M	86.10	90.40	STD	86.10	0.00%	94.50	4.54%	01-Apr-12	01-Apr-14
Inclusive Tech Equipment Charge	M	228.00	300.00	STD	228.00	0.00%	313.50	4.50%	01-Apr-13	01-Apr-14
High Definition Projector	M	216.00	264.00	STD	216.00	0.00%	275.90	4.51%	01-Apr-13	01-Apr-14
DVD Player	M	30.80	33.90	STD	30.80	0.00%	35.40	4.42%	01-Apr-12	01-Apr-14
2 x ROBE 250 Moving Spot Light	M	73.80	81.30	STD	73.80	0.00%	85.00	4.55%	01-Apr-12	01-Apr-14
6 x Chroma-Q DMX Colour Scroller	M	32.00	35.10	STD	32.00	0.00%	36.70	4.56%	01-Apr-12	01-Apr-14
8 x Par 16 'Birdi' with 12v Transformers	M	4.90	5.30	STD	4.90	0.00%	5.50	3.77%	01-Apr-13	01-Apr-14
Mirror Ball	M	19.70	21.60	STD	19.70	0.00%	22.60	4.63%	01-Apr-12	01-Apr-14
Strobe Light	M	24.60	27.00	STD	24.60	0.00%	28.20	4.44%	01-Apr-12	01-Apr-14

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UV Lights	M	12.30	13.50	STD	12.30	0.00%	14.10	4.44%	01-Apr-12	01-Apr-14
DMX Smoke Machine	M	49.20	54.20	STD	49.20	0.00%	56.60	4.43%	01-Apr-12	01-Apr-14
Additional Follow Spot & Dimmer	M	55.40	61.00	STD	55.40	0.00%	63.70	4.43%	01-Apr-12	01-Apr-14
4 x Shure SM58 Vocal Mics	M	18.50	20.30	STD	18.50	0.00%	21.20	4.43%	01-Apr-12	01-Apr-14
Baby Grand Piano (Property of HMS)	M	POA	POA	STD	POA	N/A	POA	N/A	01-Apr-13	N/A
Custom Gobos	M	POA	POA	STD	POA	N/A	POA	N/A	01-Apr-13	N/A
Gobos	M	4.90	5.30	STD	4.90	0.00%	5.50	3.77%	01-Apr-13	01-Apr-14
Pyro Firing Box with 2 Pods	M	12.30	13.50	STD	12.30	0.00%	14.10	4.44%	01-Apr-12	01-Apr-14
Additional Pods – upto six	M	4.90	5.30	STD	4.90	0.00%	5.50	3.77%	01-Apr-13	01-Apr-14
Pyrotechnics	M	POA	POA	STD	POA	N/A	POA	N/A	01-Apr-13	N/A
Stage Gauze Cloth	M	73.80	67.80	STD	73.80	0.00%	70.90	4.57%	01-Apr-12	01-Apr-14
Consumables	M	POA	POA	STD	POA	N/A	POA	N/A	01-Apr-13	N/A
Portable TV/DVD Combi	M	35.20	38.80	STD	35.20	0.00%	40.50	4.38%	01-Apr-12	01-Apr-14
Portable Video / Data Projector & Screen	M	68.90	75.90	STD	68.90	0.00%	79.30	4.48%	01-Apr-12	01-Apr-14
DVD Player for use with projector	M	20.80	22.80	STD	20.80	0.00%	23.80	4.39%	01-Apr-12	01-Apr-14
OHP - Overhead Projector	M	10.50	11.60	STD	10.50	0.00%	12.10	4.31%	01-Apr-12	01-Apr-14
Flip Chart and one set of Pens	M	10.50	11.60	STD	10.50	0.00%	12.10	4.31%	01-Apr-12	01-Apr-14
Replacement Pens	M	16.90	18.60	STD	16.90	0.00%	19.40	4.30%	01-Apr-12	01-Apr-14
Photocopying - Per A 4 Sheet	M	0.30	0.40	STD	0.30	0.00%	0.40	0.00%	01-Apr-11	N/A
Single Channel Dimmer when not used with Followspot	M	6.20	6.90	STD	6.20	0.00%	7.20	4.35%	01-Apr-13	01-Apr-14

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DI Boxes	M	6.20	6.90	STD	6.20	0.00%	7.20	4.35%	01-Apr-13	01-Apr-14
Community Groups										
Open Air Theatre Barra Hall Park (Weekday - unstaffed)	M	N/A	N/A	STD	14.70	N/A	16.90	N/A		01-Apr-14
Open Air Theatre Barra Hall Park (Weekday - unstaffed) (concessionary)	C	N/A	N/A	STD	8.80	N/A	N/A	N/A		01-Apr-14
Open Air Theatre Barra Hall Park (Weekend - unstaffed)	M	N/A	N/A	STD	18.40	N/A	21.20	N/A		01-Apr-14
Open Air Theatre Barra Hall Park (Weekend - unstaffed) (concessionary)	C	N/A	N/A	STD	11.00	N/A	N/A	N/A		01-Apr-14
Performances in Cafe Bar, Studio, Compass Garden, Southlands Gardens, Manor Farm Grounds, Long Room, Stables (weekend)	M	N/A	N/A	STD	12.00	N/A	15.00	N/A		01-Apr-14
Performances in Cafe Bar, Studio, Compass Garden, Manor Farm Grounds, Long Room, Stables (weekend)	C	N/A	N/A	STD	7.20	N/A	N/A	N/A		01-Apr-14
Performances in Cafe Bar, Studio, Compass Garden, Manor Farm Grounds, Long Room, Stables (weekend)	M	N/A	N/A	STD	15.00	N/A	18.80	N/A		01-Apr-14

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Performances in Cafe Bar, Studio, Compass Garden, Southlands Gardens, Manor Farm Grounds, Long Room, Stables (weekend) (concessionary)	C	N/A	N/A	STD	9.00	N/A	N/A	N/A		01-Apr-14
Compass Stage, Auditorium, Dressing Rooms (weekdays)	M	34.30	37.70	EXP	34.30	0.00%	39.40	4.51%	01-Apr-13	01-Apr-14
Compass Stage, Auditorium, Dressing Rooms (weekdays) (concessionary)	C	N/A	N/A	EXP	20.60	N/A	N/A	N/A		01-Apr-14
Compass Stage,	M	37.70	41.80	EXP	37.70	0.00%	43.70	4.55%	01-Apr-12	01-Apr-14
Compass Stage, Auditorium, Dressing Rooms (weekend) (concessionary)	C	N/A	N/A	EXP	22.60	N/A	N/A	N/A		01-Apr-14
Compass Auditorium Non-Performance Use	M	24.90	27.60	EXP	24.90	0.00%	28.80	4.35%	01-Apr-12	01-Apr-14
Compass Auditorium Non-Performance Use (concessionary)	C	N/A	N/A	EXP	14.90	N/A	N/A	N/A		01-Apr-14
All Shows: Weekday Technical Support (mandatory for all shows with tech requirements)	M	14.70	16.20	STD	14.70	0.00%	16.90	4.32%	01-Apr-12	01-Apr-14

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All Shows: Weekend / Bank Holiday Technical Support (mandatory for all shows with tech requirements)	M	18.40	20.30	STD	18.40	0.00%	21.20	4.43%	01-Apr-12	01-Apr-14
All Shows: Ushers (hourly)	M	N/A	N/A	STD	6.00	N/A	10.00	N/A		01-Apr-14
Duty Manager (Mon-Fri)	M	14.70	16.20	STD	14.70	0.00%	16.90	4.32%	01-Apr-12	01-Apr-14
Duty Manager (Sat, Sun, Bank Holidays)	M	18.40	20.30	STD	18.40	0.00%	21.20	4.43%	01-Apr-12	01-Apr-14

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All Shows: Additional Dressing Room	M	5.40	5.90	EXP	5.40	0.00%	6.20	5.08%	01-Apr-13	01-Apr-14
Excess Hire Charge	M	82.00	89.20	EXP	82.00	0.00%	93.20	4.48%	01-Apr-12	01-Apr-14
Long Room, Manor Farm	M	14.50	16.00	EXP	14.50	0.00%	16.70	4.38%	01-Apr-12	01-Apr-14
House Room (weekday)	C	N/A	N/A	EXP	8.70	N/A	N/A	N/A		01-Apr-14
Long Room, Manor Farm (concessionary)	M	16.80	18.50	EXP	16.80	0.00%	19.30	4.32%	01-Apr-12	01-Apr-14
House Room (weekend)	C	N/A	N/A	EXP	10.10	N/A	N/A	N/A		01-Apr-14
Long Room, Manor Farm (concessionary)	M	11.70	12.90	EXP	11.70	0.00%	13.50	4.65%	01-Apr-12	01-Apr-14
Oak, Tate, Drawing Rooms (weekday)	C	N/A	N/A	EXP	7.00	N/A	N/A	N/A		01-Apr-14
Oak, Tate, Drawing Rooms (concessionary)	M	14.30	15.70	EXP	14.30	0.00%	16.40	4.46%	01-Apr-12	01-Apr-14
Oak, Tate, Drawing Rooms (weekend)	C	N/A	N/A	EXP	8.60	N/A	N/A	N/A		01-Apr-14

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Compass Cafe Bar (weekday)	M	8.20	9.00	EXP	8.20	0.00%	9.40	4.44%	01-Apr-13	01-Apr-14
Compass Cafe Bar (weekday) (concessionary)	C	N/A	N/A	EXP	4.90	N/A	N/A	N/A		01-Apr-14
Compass Cafe Bar (weekend)	M	10.10	11.10	EXP	10.10	0.00%	11.60	4.50%	01-Apr-11	01-Apr-14
Compass Cafe Bar (weekend) (concessionary)	C	N/A	N/A	EXP	6.10	N/A	N/A	N/A		01-Apr-14
Compass Studio (weekday)	M	9.70	10.70	EXP	11.60	19.59%	13.40	25.23%	01-Apr-13	01-Apr-14
Compass Studio (weekday) (concessionary)	C	N/A	N/A	EXP	7.00	N/A	N/A	N/A		01-Apr-14
Compass Studio (weekend)	M	15.60	17.20	EXP	18.70	19.87%	21.60	25.58%	01-Apr-12	01-Apr-14
Compass Studio (weekend) (concessionary)	C	N/A	N/A	EXP	11.20	N/A	N/A	N/A		01-Apr-14
Blue, Green, Hilliard Rooms (weekday)	M	10.50	11.60	EXP	10.50	0.00%	12.10	4.31%	01-Apr-12	01-Apr-14

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Blue, Green, Hilliard Rooms (weekday) (concessionary)	C	N/A	N/A	EXP	6.30	N/A	N/A	N/A		01-Apr-14
Blue, Green, Hilliard Rooms (weekend)	M	14.00	15.40	EXP	14.00	0.00%	16.10	4.55%	01-Apr-12	01-Apr-14
Blue, Green, Hilliard Rooms (weekday) (concessionary)	C	N/A	N/A	EXP	8.40	N/A	N/A	N/A		01-Apr-14
Garden (weekday)	M	5.10	5.60	EXP	5.10	0.00%	5.90	5.36%	01-Apr-13	01-Apr-14
Garden (weekend)	M	6.30	6.90	EXP	6.30	0.00%	7.20	4.35%	01-Apr-13	01-Apr-14
Essential Publicity Package	M	84.00	94.50	STD	84.00	0.00%	98.80	4.55%	01-Apr-12	01-Apr-14
Essential Publicity Package (concessionary)	C	N/A	N/A	STD	50.40	N/A	N/A	N/A		01-Apr-14
Minimum Commission per ticket (Compass Sales only)	M	0.50	0.75	STD	0.50	0.00%	0.80	6.67%	01-Apr-13	01-Apr-14
Minimum Commission per ticket (Compass Sales only) (concessionary)	C	N/A	N/A	STD	0.30	N/A	N/A	N/A		01-Apr-14
PRS Minimum Fee (plays)	M	10.00	15.00	STD	10.00	0.00%	15.70	4.67%	01-Apr-13	01-Apr-14
PRS Minimum Fee (plays) (concessionary)	C	N/A	N/A	STD	6.00	N/A	N/A	N/A		01-Apr-14
PRS Minimum Fee (concerts)	M	25.00	30.00	STD	25.00	0.00%	31.40	4.67%	01-Apr-13	01-Apr-14
PRS Minimum Fee (concerts) (concessionary)	C	N/A	N/A	STD	15.00	N/A	N/A	N/A		01-Apr-14
Ticket print for own sales	M	0.20	0.30	STD	0.20	0.00%	0.40	33.33%	01-Apr-11	01-Apr-14

Type

B - Business R - Resident

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VAT Status
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NB- Non Business

Type of Fee/Charge	Type	Current Charges Residents £		Current Charges Non-Residents £		Vat Status	Proposed Charges Residents £		Proposed Charges Non-Residents £		% Increase	% Increase	Date of last change to charge	Effective Date
		POA	POA	POA	POA		POA	POA						
Solus advertising	M	POA	POA	POA	POA	STD	POA	POA	POA	POA	N/A	N/A	01-Apr-13	N/A
Community Groups (Bulk Discount)														
Long Room (weekday)	M	13.50	15.90	13.50	15.90	EXP	13.50	13.50	16.60	16.60	0.00%	0.00%	01-Apr-12	01-Apr-14
Long Room (weekend)	M	15.80	18.40	15.80	18.40	EXP	15.80	15.80	19.20	19.20	0.00%	0.00%	01-Apr-12	01-Apr-14
Oak, Tate, Drawing Rooms (weekday)	M	11.00	12.80	11.00	12.80	EXP	11.00	11.00	13.40	13.40	0.00%	0.00%	01-Apr-12	01-Apr-14
Oak, Tate, Drawing Rooms (weekend)	M	13.40	15.50	13.40	15.50	EXP	13.40	13.40	16.20	16.20	0.00%	0.00%	01-Apr-12	01-Apr-14
Cafe Bar (weekday)	M	7.70	8.90	7.70	8.90	EXP	7.70	7.70	9.30	9.30	0.00%	0.00%	01-Apr-13	01-Apr-14
Cafe Bar (weekend)	M	9.50	10.90	9.50	10.90	EXP	9.50	9.50	11.40	11.40	0.00%	0.00%	01-Apr-13	01-Apr-14
Studio (weekday)	M	9.20	10.60	11.00	10.60	EXP	11.00	11.00	13.30	13.30	19.57%	25.47%	01-Apr-13	01-Apr-14
Studio (weekend)	M	14.70	17.10	17.60	17.10	EXP	17.60	17.60	21.40	21.40	19.73%	25.15%	01-Apr-12	01-Apr-14
Blue, Green, Hilliard Rooms (weekday)	M	9.90	11.50	9.90	11.50	EXP	9.90	9.90	12.00	12.00	0.00%	0.00%	01-Apr-13	01-Apr-14
Blue, Green, Hilliard Rooms (weekend)	M	13.20	15.20	13.20	15.20	EXP	13.20	13.20	15.90	15.90	0.00%	0.00%	01-Apr-12	01-Apr-14
Compass Theatre Commercial Rates (Daily or Hourly)														
Ceiling Mounted Video / Data Projector	M	73.40	98.90	73.40	98.90	STD	73.40	73.40	103.40	103.40	0.00%	0.00%	01-Apr-12	01-Apr-14
High Definition Projector	M	300.00	360.00	300.00	360.00	STD	300.00	300.00	376.20	376.20	0.00%	0.00%	01-Apr-13	01-Apr-14
DVD Player	M	32.00	35.30	32.00	35.30	STD	32.00	32.00	36.90	36.90	0.00%	0.00%	01-Apr-12	01-Apr-14
2 x ROBE 250 Moving Spot Light	M	76.70	84.80	76.70	84.80	STD	76.70	76.70	88.60	88.60	0.00%	0.00%	01-Apr-12	01-Apr-14
6 x Chroma-Q DMX Colour Scroller	M	33.30	36.70	33.30	36.70	STD	33.30	33.30	38.40	38.40	0.00%	0.00%	01-Apr-12	01-Apr-14
8 x Par 16 'Birdi' with 12v Transformers	M	5.10	5.50	5.10	5.50	STD	5.10	5.10	5.70	5.70	0.00%	0.00%	01-Apr-13	01-Apr-14
Mirror Ball	M	20.50	22.50	20.50	22.50	STD	20.50	20.50	23.50	23.50	0.00%	0.00%	01-Apr-12	01-Apr-14
Srobe Light	M	26.00	28.20	26.00	28.20	STD	26.00	26.00	29.50	29.50	0.00%	0.00%	01-Apr-12	01-Apr-14
UV Lights	M	12.90	14.10	12.90	14.10	STD	12.90	12.90	14.70	14.70	0.00%	0.00%	01-Apr-12	01-Apr-14
Smoke Machine	M	51.10	56.50	51.10	56.50	STD	51.10	51.10	59.00	59.00	0.00%	0.00%	01-Apr-12	01-Apr-14

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Additional Follow Spot INCLUDING Dimmer	M	57.60	63.60	STD	57.60	0.00%	66.50	4.56%	01-Apr-12	01-Apr-14
Shure SM58 Vocal Mics	M	19.20	21.20	STD	19.20	0.00%	22.20	4.72%	01-Apr-12	01-Apr-14
Gobos	M	5.10	5.50	STD	5.10	0.00%	5.70	3.64%	01-Apr-13	01-Apr-14
Pyro Firing Box Controller	M	15.40	16.90	STD	15.40	0.00%	17.70	4.73%	01-Apr-12	01-Apr-14
Pyro Holders (NOT consumables)	M	6.10	6.70	STD	6.10	0.00%	7.00	4.48%	01-Apr-13	01-Apr-14
Stage Gauze Cloth	M	76.70	84.80	STD	76.70	0.00%	88.60	4.48%	01-Apr-12	01-Apr-14

Type
 B - Business R - Resident
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Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Single Channel Dimmer when not used with Followspot	M	6.40	7.00	STD	6.40	0.00%	7.30	4.29%	01-Apr-13	01-Apr-14
DI Boxes	M	6.40	7.00	STD	6.40	0.00%	7.30	4.29%	01-Apr-13	01-Apr-14
Commercial Rates (Hourly)										
All Shows: Weekday Technical Support (mandatory for all shows with tech requirements)	M	17.50	19.30	STD	17.50	0.00%	20.20	4.66%	01-Apr-12	01-Apr-14
All Shows: Weekend / Bank Holiday Technical Support (mandatory for all shows with tech requirements)	M	21.00	23.10	STD	21.00	0.00%	24.10	4.33%	01-Apr-12	01-Apr-14
Weekday Duty Manager	M	17.50	19.30	STD	17.50	0.00%	20.20	4.66%	01-Apr-12	01-Apr-14
Weekend / Bank Holiday Duty Manager	M	21.00	23.10	STD	21.00	0.00%	24.10	4.33%	01-Apr-12	01-Apr-14
Commercial Rates (Bulk Discount)										
Ceiling Mounted Video / Data Projector	M	184.00	247.80	STD	184.00	0.00%	259.00	4.52%	01-Apr-12	01-Apr-14
High Definition Projector	M	750.00	900.00	STD	750.00	0.00%	940.50	4.50%	01-Apr-13	01-Apr-14
DVD Player	M	80.20	88.40	STD	80.20	0.00%	92.40	4.52%	01-Apr-12	01-Apr-14
2 x ROBE 250 Moving Spot Light	M	191.90	212.10	STD	191.90	0.00%	221.60	4.48%	01-Apr-12	01-Apr-14
6 x Chroma-Q DMX Colour Scroller	M	83.20	91.80	STD	83.20	0.00%	95.90	4.47%	01-Apr-12	01-Apr-14
8 x Par 16 'Birdi' with 12v Transformers	M	12.90	14.10	STD	12.90	0.00%	14.70	4.26%	01-Apr-12	01-Apr-14
Mirror Ball	M	51.40	56.50	STD	51.40	0.00%	59.00	4.42%	01-Apr-12	01-Apr-14
Strobe Light	M	64.00	70.60	STD	64.00	0.00%	73.80	4.53%	01-Apr-12	01-Apr-14
UV Lights	M	32.10	35.30	STD	32.10	0.00%	36.90	4.53%	01-Apr-12	01-Apr-14
Smoke Machine	M	127.90	141.30	STD	127.90	0.00%	147.70	4.53%	01-Apr-12	01-Apr-14

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Additional Follow Spot INCLUDING Dimmer	M	144.10	159.00	STD	144.10	0.00%	166.20	4.53%	01-Apr-12	01-Apr-14
Shure SM58 Vocal Mics	M	48.00	53.00	STD	48.00	0.00%	55.40	4.53%	01-Apr-12	01-Apr-14
Upright Piano (EXCLUDING TUNING)	M	64.00	70.60	STD	64.00	0.00%	73.80	4.53%	01-Apr-12	01-Apr-14
Gobos	M	12.90	14.10	STD	12.90	0.00%	14.70	4.26%	01-Apr-12	01-Apr-14
Pyro Firing Box Controller	M	32.10	35.30	STD	32.10	0.00%	36.90	4.53%	01-Apr-12	01-Apr-14
Pyro Holders (NOT consumables)	M	12.90	14.10	STD	12.90	0.00%	14.70	4.26%	01-Apr-12	01-Apr-14
Stage Gauze Cloth	M	191.90	212.10	STD	191.90	0.00%	221.60	4.48%	01-Apr-12	01-Apr-14
Single Channel Dimmer when not used with Followspot	M	16.20	17.60	STD	16.20	0.00%	18.40	4.55%	01-Apr-12	01-Apr-14
DI Boxes	M	16.20	17.60	STD	16.20	0.00%	18.40	4.55%	01-Apr-12	01-Apr-14
Social Rate										
One Offs: Single Performances (weekday)	M	45.60	50.20	EXP	45.60	0.00%	52.50	4.58%	01-Apr-12	01-Apr-14
One Offs: Single Performances (weekend)	M	53.30	58.90	EXP	53.30	0.00%	61.60	4.58%	01-Apr-12	01-Apr-14
One Offs: Non-Performance Use	M	39.00	43.00	EXP	39.00	0.00%	44.90	4.42%	01-Apr-12	01-Apr-14
Long Room, Provosts Parlour / Chamber (weekday)	M	20.70	22.70	EXP	20.70	0.00%	23.70	4.41%	01-Apr-12	01-Apr-14
Long Room, Provosts Parlour / Chamber (weekend)	M	24.10	26.50	EXP	24.10	0.00%	27.70	4.53%	01-Apr-12	01-Apr-14
Oak, Tate, Drawing Rooms (weekday)	M	16.80	18.40	EXP	16.80	0.00%	19.20	4.35%	01-Apr-12	01-Apr-14

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Oak, Tate, Drawing Rooms (weekend)	M	20.00	22.00	EXP	20.00	0.00%	23.00	4.55%	01-Apr-11	01-Apr-14
Cafe Bar (weekday)	M	17.00	18.60	EXP	17.00	0.00%	19.40	4.30%	01-Apr-12	01-Apr-14
Cafe Bar (weekend)	M	20.80	22.80	EXP	20.80	0.00%	23.80	4.39%	01-Apr-11	01-Apr-14
Studio (weekday)	M	13.90	15.30	EXP	16.70	20.14%	19.20	25.49%	01-Apr-12	01-Apr-14
Studio (weekend)	M	22.30	24.60	EXP	26.80	20.18%	30.80	25.20%	01-Apr-12	01-Apr-14
Blue, Green, Hilliard Rooms (weekday)	M	15.10	16.50	EXP	15.10	0.00%	17.20	4.24%	01-Apr-12	01-Apr-14
Blue, Green, Hilliard Rooms (weekend)	M	20.00	22.00	EXP	20.00	0.00%	23.00	4.55%	01-Apr-12	01-Apr-14
Garden (weekday)	M	7.30	8.00	EXP	7.30	0.00%	8.40	5.00%	01-Apr-13	01-Apr-14
Garden (weekend)	M	9.00	9.90	EXP	9.00	0.00%	10.30	4.04%	01-Apr-13	01-Apr-14

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Box Office (Commercial, Social, Charity)										
Minimum Commission per ticket	M	0.75	1.25	STD	0.75	0.00%	1.30	4.00%	01-Apr-13	01-Apr-14
PRS Minimum Fee (plays)	M	10.00	15.00	STD	10.00	0.00%	16.00	6.67%	01-Apr-13	01-Apr-14
PRS Minimum Fee (concerts)	M	30.00	40.00	STD	30.00	0.00%	42.00	5.00%	01-Apr-13	01-Apr-14
Box Office Fees										
Hillingdon Arts Membership	M	15.00	25.00	STD	15.00	0.00%	26.10	4.40%	01-Apr-11	01-Apr-14
Online Card Booking Fee	M	1.50	1.50	EXP	1.50	0.00%	1.50	0.00%	01-Apr-12	N/A
Phone Booking Fee	M	2.00	2.10	EXP	2.00	0.00%	2.00	-4.76%	01-Apr-13	01-Apr-14
Sponsor-a-Seat Deal (5 years)	M	120.00	120.00	STD	120.00	0.00%	125.00	4.17%	01-Apr-12	01-Apr-14
Box Office Commission %	M	8.70	9.50	STD	8.70	0.00%	9.50	0.00%	01-Apr-12	N/A
Box Office Commission % (concessionary)	M	N/A	N/A	STD	3.00	N/A	N/A	N/A		01-Apr-14
Art Sales Commission %	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	01-Apr-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
20. Land Charges										
Search Fees										
Standard commercial search	M	70.00	70.00	NB	70.00	0.00%	70.00	0.00%	01-Apr-11	N/A
Official certificate of search (Form LLC1) only	M	26.00	26.00	NB	26.00	0.00%	26.00	0.00%	01-Apr-11	N/A
Standard domestic search	M	60.00	60.00	NB	60.00	0.00%	60.00	0.00%	01-Apr-11	N/A
Assisted Search LLC Register Only	M	22.00	22.00	NB	22.00	0.00%	22.00	0.00%	01-Apr-11	N/A
Assisted Search LLC Register Only (Additional parcels of land (each)	M	1.00	1.00	NB	1.00	0.00%	1.00	0.00%	01-Apr-11	N/A
Assisted Common Land Search	M	15.00	15.00	NB	15.00	0.00%	15.00	0.00%	01-Apr-11	N/A
Assisted Compiling CON29R	M	32.00	32.00	NB	32.00	0.00%	32.00	0.00%	01-Apr-11	N/A
Assisted Compiling CON29O	M	18.50	18.50	NB	18.50	0.00%	18.50	0.00%	01-Apr-11	N/A

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21. Music Service										
Music Service (termly charge)										
Group tuition	R	58.50	60.00	EXP	58.50	0.00%	60.00	0.00%	01-Sep-11	N/A
Individual tuition	R	110.00	112.00	EXP	110.00	0.00%	112.00	0.00%	01-Sep-11	N/A
Saturday Music Centre	R	58.50	60.00	EXP	58.50	0.00%	60.00	0.00%	01-Sep-11	N/A
Evening Activity or Saturday Choir Only	R	33.00	34.00	EXP	33.00	0.00%	34.00	0.00%	01-Sep-11	N/A
Use of Instrument	R	12.00	15.00	EXP	12.00	0.00%	15.00	0.00%	01-Sep-11	N/A
individual 15 minute lesson	R	85.00	85.00	EXP	85.00	0.00%	85.00	0.00%	N/A	N/A
Music Service (concession)										
Group tuition	R	12.75	13.00	EXP	12.75	0.00%	13.00	0.00%	01-Sep-10	N/A
Individual tuition	R	21.25	21.50	EXP	21.25	0.00%	21.50	0.00%	01-Sep-10	N/A
Saturday Music Centre	R	12.75	13.00	EXP	12.75	0.00%	13.00	0.00%	01-Sep-10	N/A
Evening Activity or Saturday Choir Only	R	9.25	9.50	EXP	9.25	0.00%	9.50	0.00%	01-Sep-10	N/A
Use of Instrument	R	4.10	5.10	EXP	4.10	0.00%	5.10	0.00%	01-Sep-10	N/A
individual 15 minute lesson	R	17.00	17.00	EXP	17.00	0.00%	17.00	0.00%	N/A	N/A
Music Service (Schools Charges)										
Hourly Charge for School Projects	S	N/A	37.00	NB	N/A	N/A	37.00	0.00%	01-Sep-10	N/A
Hourly Charge for School Projects (to academies)	S	N/A	44.40	STD	N/A	N/A	44.40	0.00%	01-Sep-10	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
22. Imported Food Unit										
Products of animal origin										
0 to 100kg per CVED	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	01-Apr-13	N/A
101 to 1,000kg per CVED	B	90.00	90.00	NB	90.00	0.00%	90.00	0.00%	01-Apr-11	N/A
1,001 to 5,000kg per CVED	B	140.00	140.00	NB	140.00	0.00%	140.00	0.00%	01-Apr-11	N/A
5001kg to 15,000kg per CVED	B	190.00	190.00	NB	190.00	0.00%	190.00	0.00%	01-Apr-13	N/A
Above 15,001Kg to 42,000kg per CVED	B	340.00	340.00	NB	340.00	0.00%	340.00	0.00%	01-Apr-11	N/A
Above 42,000kg per CVED	B	390.00	390.00	NB	390.00	0.00%	390.00	0.00%	01-Apr-12	N/A
Semen / Embryos per CVED	B	60.00	60.00	NB	60.00	0.00%	60.00	0.00%	01-Apr-12	N/A
From New Zealand	B	30.00	30.00	NB	30.00	0.00%	30.00	0.00%	01-Apr-12	N/A
Completion of part one of CVED on TRACES per CVED	B	10.00	10.00	NB	10.00	0.00%	10.00	0.00%	01-Apr-12	N/A
Destruction Charges for Products of animal origin										
0 to 100kg per AWB	B	10.00	10.00	NB	10.00	0.00%	10.00	0.00%	01-Apr-13	N/A
Over 100kg per AWB (10 + 0.50 per kg over 100kg)	B	10 + 0.50 per kg over 100kg	10 + 0.50 per kg over 100kg	NB	10 + 0.50 per kg over 100kg	N/A	10 + 0.50 per Kg over 100kg	N/A	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Out of hours Additional charges										
Up to midnight (18:00 to 00:00)	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%	01-Apr-11	N/A
After midnight (00:00 to 08:00)	B	400.00	400.00	NB	400.00	0.00%	400.00	0.00%	01-Apr-11	N/A
Additional Charge per CVED on Christmas Day and New Years Day	B	20.00	20.00	NB	20.00	0.00%	20.00	0.00%	01-Apr-13	N/A
Additional Charge per CVED on all UK Bank Holidays	B	20.00	20.00	NB	20.00	0.00%	20.00	0.00%	01-Apr-13	N/A
Products of animal origin - Catch certificate										
Third Countries	B	45.00	45.00	NB	45.00	0.00%	45.00	0.00%	01-Apr-11	N/A
Bilateral Countries	B	15.00	15.00	NB	15.00	0.00%	15.00	0.00%	01-Apr-11	N/A
(for Catch certificate only)	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%	01-Apr-11	N/A
Out Hours 18:00 to 00.00										
(for Catch certificate only)	B	400.00	400.00	NB	400.00	0.00%	400.00	0.00%	01-Apr-11	N/A
Out Hours 00:00 to 08.00										

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Products of Non-Animal Origin - CED										
Documentary Check per CED	B	60.00	60.00	NB	60.00	0.00%	60.00	0.00%	01-Apr-12	N/A
Full Physical Check per CED (Plus Analytical Fee)	B	170.00	170.00	NB	170.00	0.00%	170.00	0.00%	01-Apr-12	N/A
Undeclared Consignments (Plus Analytical fee)	B	300.00	300.00	NB	300.00	0.00%	300.00	0.00%	01-Apr-13	N/A
Non-Compliant (Surrender for Destruction)	B	200.00	200.00	NB	200.00	0.00%	200.00	0.00%	01-Apr-12	N/A
Non-Compliant (Onward Transmission)	B	200.00	200.00	NB	200.00	0.00%	200.00	0.00%	01-Apr-12	N/A
Completion of part one of CED on TRACES	B	10.00	10.00	NB	10.00	0.00%	10.00	0.00%	01-Apr-13	N/A
Out Hours 18:00 to 00.00	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%	01-Apr-11	N/A
Out of Hours 17:30 to 00.00	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%	01-Apr-13	N/A
Out Hours 00:00 to 08.00	B	400.00	400.00	NB	400.00	0.00%	400.00	0.00%	01-Apr-11	N/A
Additional Charge per CED on Christmas Day and New Years Day	B	20.00	20.00	NB	20.00	0.00%	20.00	0.00%	01-Apr-11	N/A
Additional charge per CED on all UK Bank Holidays	B	20.00	20.00	NB	20.00	0.00%	20.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Japan Products for Radiation										
Documentary Check 1 to 10 Declarations per AWB	B	120.00	120.00	NB	120.00	0.00%	120.00	0.00%	01-Apr-12	N/A
Documentary Check 11 to 20 Declarations per AWB	B	230.00	230.00	NB	230.00	0.00%	230.00	0.00%	01-Apr-12	N/A
Documentary Check 21 to 30 Declarations per AWB	B	340.00	340.00	NB	340.00	0.00%	340.00	0.00%	01-Apr-13	N/A
Full Checks 1 to 10 Declarations per AWB (Plus Analytical fees)	B	230 plus analytical fee	230 plus analytical fee	NB	230 plus analytical fee	N/A	230 plus analytical fee	N/A	01-Apr-13	N/A
Full checks 11 to 20 Declarations per AWB includes sampling and courier costs	B	400.00	400.00	NB	400.00	0.00%	400.00	0.00%	01-Apr-12	N/A
Full Checks 11 to 20 Declarations per AWB (Plus Analytical fee	B	340 Plus Analytical fee	340 Plus Analytical fee	NB	340 Plus Analytical fee	N/A	340 Plus Analytical fee	N/A	01-Apr-13	N/A
Full checks 21 to 30 Declarations per AWB includes sampling and courier costs	B	500.00	500.00	NB	500.00	0.00%	500.00	0.00%	01-Apr-12	N/A
Full Checks 21 to 30 Declarations per AWB (Plus Analytical fee)	B	450 Plus Analytical fee	450 Plus Analytical fee	NB	450 Plus Analytical fee	N/A	450 Plus Analytical fee	N/A	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Products of Non-Animal Origin - Organics										
Full Official Checks	B	45.00	45.00	NB	45.00	0.00%	45.00	0.00%	01-Apr-11	N/A
Out Hours 18:00 to 00.00	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%	01-Apr-11	N/A
Out Hours 00:00 to 08.00	B	400.00	400.00	NB	400.00	0.00%	400.00	0.00%	01-Apr-11	N/A
Export Certificates	B	130.00	130.00	NB	130.00	0.00%	130.00	0.00%	01-Apr-12	N/A
Food Hygiene Training										
Per Attendee (up to 12 attendees per course)	B	100.00	100.00	NB	100.00	0.00%	100.00	0.00%	01-Apr-12	N/A
Pesticide Residue Testing										
24 hour test charge		150.00	150.00		150.00	0.00%	150.00	0.00%	01-Dec-13	N/A
48 hour test charge		0.00	0.00		0.00	N/A	0.00	N/A	01-Dec-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
23 Food Health and Safety										
Disposal of non product of animal origin										
1 to 1,000kg	B	48.00	48.00	NB	48.00	0.00%	48.00	0.00%	01-Apr-11	N/A
1,001 to 2,000kg	B	95.00	95.00	NB	95.00	0.00%	95.00	0.00%	01-Apr-11	N/A
2,001 to 3,000kg	B	140.00	140.00	NB	140.00	0.00%	140.00	0.00%	01-Apr-11	N/A
Animal Boarding Establishments										
No of animals 1 to 9	B	125.00	125.00	NB	125.00	0.00%	125.00	0.00%	01-Apr-13	N/A
No of animals 10 to 24	B	177.00	177.00	NB	177.00	0.00%	177.00	0.00%	01-Apr-13	N/A
No of animals 25 to 49	B	260.00	260.00	NB	260.00	0.00%	260.00	0.00%	01-Apr-13	N/A
No of animals 50 to 75	B	355.00	355.00	NB	355.00	0.00%	355.00	0.00%	01-Apr-13	N/A
No of animals 75+ (New category)	B	420.00	420.00	NB	420.00	0.00%	420.00	0.00%	01-Apr-13	N/A
Application to renew an animal boarding establishment - Home boarders (3 dogs or less)	B	81.00	81.00	NB	81.00	0.00%	81.00	0.00%	01-Apr-13	N/A
Dangerous Wild Animals										
Including vets fees	B	75+vet fee	75+ vet fee	NB	75+vet fee	N/A	75+ vet fee	N/A	01-Apr-13	N/A
Game dealers licences	B	0.00	N/A	NB	0.00	N/A	N/A	N/A	01-Apr-13	N/A
Performing Animals										
Registration	B	396.00	396.00	NB	396.00	0.00%	396.00	0.00%	01-Apr-13	N/A
Registration - Non Profit	B	52.00	52.00	NB	52.00	0.00%	52.00	0.00%	01-Apr-13	N/A
Certificate	B	free	free	NB	free	N/A	free	N/A	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Pet Shops										
Including vets fees	B	192.00	192.00	NB	192.00	0.00%	192.00	0.00%	01-Apr-13	N/A
Riding Establishments										
No of animals 1 to 5	B	75+vet fee	75+vet fee	NB	75+vet fee	N/A	75+vet fee	N/A	01-Apr-13	N/A
No of animals 6 to 20	B	75+vet fee	75+vet fee	NB	75+vet fee	N/A	75+vet fee	N/A	01-Apr-13	N/A
No of animals 21 to 35 (Category restructured)	B	75+vet fee	75+vet fee	NB	75+vet fee	N/A	75+vet fee	N/A	01-Apr-13	N/A
No of animals 36 to 50 (Category restructured)	B	75+vet fee	75+vet fee	NB	75+vet fee	N/A	75+vet fee	N/A	01-Apr-13	N/A
No of animals 51+ (New category)	B	75+vet fee	75+vet fee	NB	75+vet fee	N/A	75+vet fee	N/A	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Zoo Notification & Licence										
Notification to operate a zoo	B	0.00	free	NB	0.00	0.00%	free	0.00%	01-Apr-11	N/A
Application to renew a zoo licence	B	75+vet fee	75+vet fee	NB	75+vet fee	N/A	75+vet fee	N/A	01-Apr-13	N/A
Application for a licence to operate a zoo	B	75+vet fee	75+vet fee	NB	75+vet fee	N/A	75+vet fee	N/A	01-Apr-13	N/A
Breeding of Dogs										
Renewal	B	75+vet fee	75+vet fee	NB	75+vet fee	N/a	75+vet fee	N/A	01-Apr-13	N/A
Export Licences										
Visit not required	B	83.00	83.00	NB	83.00	0.00%	83.00	0.00%	01-Apr-13	N/A
Visit required	B	143.00	143.00	NB	143.00	0.00%	143.00	0.00%	01-Apr-12	N/A
Pharmacy and Poisons										
Applications	B	43.00	43.00	NB	43.00	0.00%	43.00	0.00%	01-Apr-11	N/A
Change of name	B	24.00	24.00	NB	24.00	0.00%	24.00	0.00%	01-Apr-11	N/A
Renewal	B	41.00	41.00	NB	41.00	0.00%	41.00	0.00%	01-Apr-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Other Licenses										
Special Premises 10/11 New Categories and charges - Laser Renewal - Up to 18 months	B	750.00	750.00	NB	750.00	0.00%	750.00	0.00%	01-Apr-11	N/A
Special Premises 10/11 New Categories and charges - 2 - 3 Therapists	B	54.00	54.00	NB	54.00	0.00%	54.00	0.00%	01-Apr-11	N/A
Special Premises 10/11 New Categories and charges - 4-6 Therapists	B	80.00	80.00	NB	80.00	0.00%	80.00	0.00%	01-Apr-11	N/A
Special Premises 10/11 New Categories and charges - More than 6 Therapists	B	107.00	107.00	NB	107.00	0.00%	107.00	0.00%	01-Apr-11	N/A
Unfit food - Examination and Condemnation certificate (1st Hour)	B	134.00	134.00	NB	134.00	0.00%	134.00	0.00%	01-Apr-11	N/A
Unfit food - Examination and Condemnation certificate (Subsequent hours or part of)	B	97.00	97.00	NB	97.00	0.00%	97.00	0.00%	01-Apr-11	N/A
Swimming Pool Water - Per visit	B	114.00	114.00	NB	114.00	0.00%	114.00	0.00%	01-Apr-11	N/A
Legal enquires	B	68.00	68.00	NB	68.00	0.00%	68.00	0.00%	01-Apr-11	N/A
Response to enquires - Per letter	B	17.00	17.00	NB	17.00	0.00%	17.00	0.00%	01-Apr-11	N/A

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Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Micro-pigmentation - New/Renewal	B	315.00	315.00	NB	315.00	0.00%	315.00	0.00%	01-Apr-11	N/A
Artificial Nails - New/Renewal	B	84.00	84.00	NB	84.00	0.00%	84.00	0.00%	01-Apr-11	N/A
Nose piercing - New/Renewal	B	84.00	84.00	NB	84.00	0.00%	84.00	0.00%	01-Apr-11	N/A
Ear cartilage/lobe, - New/Renewal	B	84.00	84.00	NB	84.00	0.00%	84.00	0.00%	01-Apr-11	N/A
Electrical treatments - New/Renewal	B	84.00	84.00	NB	84.00	0.00%	84.00	0.00%	01-Apr-11	N/A
Non-surgical Lasers, & ILS system licence	B	900.00	900.00	NB	900.00	0.00%	900.00	0.00%	01-Apr-11	N/A
Manicure / pedicure Ear lobe piercing, Facials	B	53.00	53.00	NB	53.00	0.00%	53.00	0.00%	01-Apr-11	N/A
Electrolysis, Sun beds etc	B	273.00	273.00	NB	273.00	0.00%	273.00	0.00%	01-Apr-11	N/A

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Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Private Water Supplies - new fees prescribed by Private Water Regulations										
Sampling Per visit	B	100.00	100.00	NB	100.00	0.00%	100.00	0.00%	01-Apr-11	N/A
Audit Monitoring	B	400.00	400.00	NB	400.00	0.00%	400.00	0.00%	01-Apr-12	N/A
Check Monitoring	B	80.00	80.00	NB	80.00	0.00%	80.00	0.00%	01-Apr-12	N/A
Other Sampling and Risk Assessment Combined	B	600.00	600.00	NB	600.00	0.00%	600.00	0.00%	01-Apr-11	N/A
Risk Assessment	B	300.00	300.00	NB	300.00	0.00%	300.00	0.00%	01-Apr-12	N/A
Other investigations	B	37+Analys t costs(no more than 100)	37+ analyst costs(no more than 100)	NB	37+Analys t costs(no more than 100)	0.00%	37+ analyst costs(no more than 100)	0.00%	01-Apr-12	N/A
Granting an Authority	B	37+Analys t costs(no more than 100)	37+ analyst costs(no more than 100)	NB	37+Analys t costs(no more than 100)	0.00%	37+ analyst costs(no more than 100)	0.00%	01-Apr-12	N/A
Domestic Supplies	B	25.00	25.00	NB	25.00	0.00%	25.00	0.00%	01-Apr-12	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
24. Licensing										
Scrap Metal Site Fees										
New	B	550.00	550.00	NB	550.00	0.00%	550.00	0.00%	01-Dec-13	N/A
Renewal	B	400.00	400.00	NB	400.00	0.00%	400.00	0.00%	01-Dec-13	N/A
Variation to change to collector license	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%	01-Dec-13	N/A
Variation to change minor details	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	01-Dec-13	N/A
Scrap metal Collector Fees										
New	B	250.00	250.00	NB	250.00	0.00%	250.00	0.00%	01-Dec-13	N/A
Renewal	B	225.00	225.00	NB	225.00	0.00%	225.00	0.00%	01-Dec-13	N/A
Variation to change to site license	B	300.00	300.00	NB	300.00	0.00%	300.00	0.00%	01-Dec-13	N/A
Variation to change for minor details	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	01-Dec-13	N/A
Refund or change of details - Admin Fee	B	55.00	55.00	NB	55.00	0.00%	55.00	0.00%	01-Apr-11	N/A
Other Licenses										
Sex Establishment - This fee was set in June - no change proposed	B	2,300.00	2,300.00	NB	2,300.00	0.00%	2,300.00	0.00%	01-Jun-11	N/A
Sex Establishment- Renewal Fee for shpos	B	1,150.00	1,150.00	NB	1,150.00	0.00%	1,150.00	0.00%	01-Apr-12	N/A
Sex Establishment- Transfer	B	575.00	575.00	NB	575.00	0.00%	575.00	0.00%	01-Apr-13	N/A
Hypnotism Consent	B	21.00	21.00	NB	21.00	0.00%	21.00	0.00%	01-Apr-12	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
THE MARRIAGE ACT 1994										
Application for Approval	B	475.00	475.00	NB	475.00	0.00%	475.00	0.00%	01-Apr-13	N/A
Application for Approval or renewal a premises which currently holds a Premises Licence under the Licensing Act 2003	B	245.00	245.00	NB	245.00	0.00%	245.00	0.00%	01-Apr-13	N/A
Application for renewal	B	365.00	365.00	NB	365.00	0.00%	365.00	0.00%	01-Apr-13	N/A
Application for a review	B	365.00	365.00	NB	365.00	0.00%	365.00	0.00%	01-Apr-13	N/A
Application for transfer or update of approval	B	25.00	25.00	NB	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
The Licensing Act 2003										
Application for a new / variation licence BAND A	B	100.00	100.00	NB	100.00	0.00%	100.00	0.00%	01-Apr-10	N/A
Application for a new / variation licence BAND B	B	190.00	190.00	NB	190.00	0.00%	190.00	0.00%	01-Apr-10	N/A
Application for a new / variation licence BAND C	B	315.00	315.00	NB	315.00	0.00%	315.00	0.00%	01-Apr-10	N/A
Application for a new / variation licence BAND D	B	450.00	450.00	NB	450.00	0.00%	450.00	0.00%	01-Apr-10	N/A
Application for a new / variation licence BAND E	B	635.00	635.00	NB	635.00	0.00%	635.00	0.00%	01-Apr-10	N/A
Application for a new / variation licence BAND D	B	900.00	900.00	NB	900.00	0.00%	900.00	0.00%	01-Apr-10	N/A
Multiplier										
Application for a new / variation licence BAND E	B	1,905.00	1,905.00	NB	1,905.00	0.00%	1,905.00	0.00%	01-Apr-10	N/A
Multiplier										
Annual fee for premises / club licence BAND A	B	70.00	70.00	NB	70.00	0.00%	70.00	0.00%	01-Apr-10	N/A
Annual fee for premises / club licence BAND B	B	180.00	180.00	NB	180.00	0.00%	180.00	0.00%	01-Apr-10	N/A

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Annual fee for premises / club licence BAND C	B	295.00	295.00	NB	295.00	0.00%	295.00	0.00%	01-Apr-10	N/A
Annual fee for premises / club licence BAND D	B	320.00	320.00	NB	320.00	0.00%	320.00	0.00%	01-Apr-10	N/A
Annual fee for premises / club licence BAND E	B	350.00	350.00	NB	350.00	0.00%	350.00	0.00%	01-Apr-13	N/A
Annual fee for premises / club licence BAND D	B	640.00	640.00	NB	640.00	0.00%	640.00	0.00%	01-Apr-10	N/A
Multiplier										
Annual fee for premises / club licence BAND E	B	1,050.00	1,050.00	NB	1,050.00	0.00%	1,050.00	0.00%	01-Apr-10	N/A
Multiplier										
Application for a copy of licence	B	10.50	10.50	NB	10.50	0.00%	10.50	0.00%	01-Apr-10	N/A
Application for a provisional statement	B	315.00	315.00	NB	315.00	0.00%	315.00	0.00%	01-Apr-10	N/A
Notification of change of name / address of premises licence holder	B	10.50	10.50	NB	10.50	0.00%	10.50	0.00%	01-Apr-10	N/A
Notification of change of name / address of DPS	B	10.50	10.50	NB	10.50	0.00%	10.50	0.00%	01-Apr-10	N/A
Change of registered address of club	B	10.50	10.50	NB	10.50	0.00%	10.50	0.00%	01-Apr-10	N/A
Change of club rules	B	10.50	10.50	NB	10.50	0.00%	10.50	0.00%	01-Apr-10	N/A
Interim Authority Notice	B	23.00	23.00	NB	23.00	0.00%	23.00	0.00%	01-Apr-10	N/A
Application to transfer premises licence	B	23.00	23.00	NB	23.00	0.00%	23.00	0.00%	01-Apr-10	N/A
Application to vary premises licence to specify DPS	B	23.00	23.00	NB	23.00	0.00%	23.00	0.00%	01-Apr-10	N/A
Declaration of interest	B	21.00	21.00	NB	21.00	0.00%	21.00	0.00%	01-Apr-10	N/A
Minor variation	B	89.00	89.00	NB	89.00	0.00%	89.00	0.00%	01-Apr-10	N/A

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Application for a personal licence	B	37.00	37.00	NB	37.00	0.00%	37.00	0.00%	01-Apr-10	N/A
Application to change name / address on personal licence	B	10.50	10.50	NB	10.50	0.00%	10.50	0.00%	01-Apr-10	N/A
Application for a copy of personal licence	B	10.50	10.50	NB	10.50	0.00%	10.50	0.00%	01-Apr-10	N/A
Temporary Event Notice	B	21.00	21.00	NB	21.00	0.00%	21.00	0.00%	01-Apr-10	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
The Gambling Act 2005										
Registration of small society lottery	B	40.00	40.00	NB	40.00	0.00%	40.00	0.00%	01-Apr-10	N/A
Renewal of registration of small society lottery	B	20.00	20.00	NB	20.00	0.00%	20.00	0.00%	01-Apr-10	N/A
Application for a premises licence - Bingo	B	3,500.00	3,500.00	NB	3,500.00	0.00%	3,500.00	0.00%	01-Apr-10	N/A
Application for a premises licence - Adult Gaming Centre	B	2,000.00	2,000.00	NB	2,000.00	0.00%	2,000.00	0.00%	01-Apr-10	N/A
Application for a premises licence - Family Entertainment Centre	B	2,000.00	2,000.00	NB	2,000.00	0.00%	2,000.00	0.00%	01-Apr-10	N/A
Application for a premises licence - Betting Premises (Track)	B	2,500.00	2,500.00	NB	2,500.00	0.00%	2,500.00	0.00%	01-Apr-10	N/A
Application for a premises licence - betting Premises (Other)	B	3,000.00	3,000.00	NB	3,000.00	0.00%	3,000.00	0.00%	01-Apr-10	N/A
Annual fee for a premises licence - Bingo	B	1,000.00	1,000.00	NB	1,000.00	0.00%	1,000.00	0.00%	01-Apr-10	N/A
Annual fee for a premises licence - Adult Gaming Centre	B	1,000.00	1,000.00	NB	1,000.00	0.00%	1,000.00	0.00%	01-Apr-10	N/A
Annual fee for a premises licence - Family Entertainment Centre	B	750.00	750.00	NB	750.00	0.00%	750.00	0.00%	01-Apr-10	N/A
Annual fee for a premises licence - Betting Premises (Track)	B	1,000.00	1,000.00	NB	1,000.00	0.00%	1,000.00	0.00%	01-Apr-10	N/A

Type
 B - Business R - Resident
 M- Mixed C- Concession

VAT Status
 STD- Standard
 EXP - Exempt
 NB- Non Business

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Annual fee for a premises licence - betting Premises (Other)	B	600.00	600.00	NB	600.00	0.00%	600.00	0.00%	01-Apr-10	N/A
Application for a variation of premises licence - Bingo	B	1,750.00	1,750.00	NB	1,750.00	0.00%	1,750.00	0.00%	01-Apr-10	N/A
Application for a variation of premises licence - Adult Gaming Centre	B	1,000.00	1,000.00	NB	1,000.00	0.00%	1,000.00	0.00%	01-Apr-10	N/A
Application for a variation of premises licence - Family Entertainment Centre	B	1,000.00	1,000.00	NB	1,000.00	0.00%	1,000.00	0.00%	01-Apr-10	N/A
Application for a variation of premises licence - Betting Premises (Track)	B	1,250.00	1,250.00	NB	1,250.00	0.00%	1,250.00	0.00%	01-Apr-10	N/A
Application for a variation of premises licence - Betting Premises (Other)	B	1,500.00	1,500.00	NB	1,500.00	0.00%	1,500.00	0.00%	01-Apr-10	N/A
Application for a transfer of premises licence - Bingo	B	1,200.00	1,200.00	NB	1,200.00	0.00%	1,200.00	0.00%	01-Apr-10	N/A
Application for a transfer of premises licence - Adult Gaming Centre	B	1,200.00	1,200.00	NB	1,200.00	0.00%	1,200.00	0.00%	01-Apr-10	N/A
Application for a transfer of premises licence - Family Entertainment Centre	B	1,200.00	1,200.00	NB	1,200.00	0.00%	1,200.00	0.00%	01-Apr-10	N/A

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Application for a transfer of premises licence - Betting Premises (Track)	B	950.00	950.00	NB	950.00	0.00%	950.00	0.00%	01-Apr-10	N/A
Application for a transfer of premises licence - betting Premises (Other)	B	1,200.00	1,200.00	NB	1,200.00	0.00%	1,200.00	0.00%	01-Apr-10	N/A
Application for an Unlicensed Family Entertainment Centre	B	300.00	300.00	NB	300.00	0.00%	300.00	0.00%	01-Apr-10	N/A
Gaming Machine Permit	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%	01-Apr-10	N/A
Licensed premises gaming machine permit	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	01-Apr-10	N/A
Annual fee for licensed premises gaming machine permit	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%	01-Apr-10	N/A
Application for club gaming / gaming machine permit	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	01-Apr-10	N/A
Annual fee for club gaming / gaming machine permit	B	25.00	25.00	NB	25.00	0.00%	25.00	0.00%	01-Apr-10	N/A
Transfer of gaming machine permit	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	01-Apr-10	N/A
Notification of 2 x gaming machines	B	880.00	880.00	NB	880.00	0.00%	880.00	0.00%	01-Apr-13	N/A
Street Trading Licences										
Pitch (Permanent)	B	440.00	440.00	NB	440.00	0.00%	440.00	0.00%	01-Apr-13	N/A
Pitch (Temporary - 6 months)	B	72.00	72.00	NB	72.00	0.00%	72.00	0.00%	01-Apr-13	N/A
Shops Front (per meter depth) - 6 months	B			NB						

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Change of Licenses (including trading area) - 6 months	B	72.00	72.00	NB	72.00	0.00%	72.00	0.00%	01-Apr-13	N/A
Short term event Temp Street Trading Licence - 1st day	M	26.80	27.50	NB	26.80	0.00%	27.50	0.00%	01-Apr-13	N/A
Short term event Temp Street Trading Licence - per day thereafter	M	10.70	11.00	NB	10.70	0.00%	11.00	0.00%	01-Apr-13	N/A
Consent for distribution of free printed matter (per application - covering a period of 8 hours)	B	27.50	27.50	NB	27.50	0.00%	27.50	0.00%	01-Apr-13	N/A
Busking permission	M	26.80	27.50	NB	26.80	0.00%	27.50	0.00%	01-Apr-13	N/A
Highway Event permits	M		n/a	NB		N/A	n/a	N/A	01-Apr-11	N/A
Street Trading										
Continental Market (Fee per day per stall)	B		50.00	NB		N/A	50.00	0.00%	01-Apr-13	N/A
Uxbridge Town Centre Market - Max 50 stalls 1st day	B	760.00	760.00	NB	760.00	0.00%	760.00	0.00%	01-Apr-13	N/A
Uxbridge Town Centre Market - Max 50 stalls per day thereafter	B	255.00	255.00	NB	255.00	0.00%	255.00	0.00%	01-Apr-13	N/A
Other areas Market - up to 50 stalls per day 1st day	B	510.00	510.00	NB	510.00	0.00%	510.00	0.00%	01-Apr-13	N/A
Other areas Market - additional 50 stalls 1st day	B	255.00	255.00	NB	255.00	0.00%	255.00	0.00%	01-Apr-13	N/A

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Other areas Market-up to 50 stalls each day thereafter	B	510.00	510.00	NB	510.00	0.00%	510.00	0.00%	01-Apr-13	N/A
Other areas Market-additional 50 stalls each day thereafter	B	255.00	255.00	NB	255.00	0.00%	255.00	0.00%	01-Apr-13	N/A

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25. Trading Standards										
Weights and Measures										
Examining, adjusting, certifying, stamping, authorising or reporting of special weighing or measuring equipment per hour	B	70.00	N/A	NB	70.00	0.00%	N/A	N/A	01-Apr-13	N/A
Fees for purpose of S74 Weights & Measures Act 1985	B	70.00	N/A	NB	70.00	0.00%	N/A	N/A	01-Apr-13	N/A
Linear measures not exceeding 3m for each scale	B	10.30	N/A	NB	10.30	0.00%	N/A	N/A	01-Apr-13	N/A
Capacity measures without division not exceeding 1 litre or 1 qt	B	8.10	N/A	NB	8.10	0.00%	N/A	N/A	01-Apr-13	N/A
Cubic ballast measures (other than brim measures)	B	153.00	N/A	NB	153.00	0.00%	N/A	N/A	01-Apr-13	N/A
Liquid capacity measures for making up and checking average quantity purchases	B	24.40	N/A	NB	24.40	0.00%	N/A	N/A	01-Apr-13	N/A
Template per scale - First item	B	42.20	N/A	NB	42.20	0.00%	N/A	N/A	01-Apr-13	N/A
Template per scale - Second item	B	16.80	N/A	NB	16.80	0.00%	N/A	N/A	01-Apr-13	N/A
Weighing Instruments - Exceeding 250kg to 1 tonne	B	55.20	N/A	NB	55.20	0.00%	N/A	N/A	01-Apr-13	N/A

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Weighing Instruments - Exceeding 1 tonne to 10 tonnes	B	131.20	N/A	NB	131.20	0.00%	N/A	N/A	01-Apr-13	N/A
Weighing Instruments - Exceeding 10 tonnes to 30 tonnes	B	340.50	N/A	NB	340.50	0.00%	N/A	N/A	01-Apr-13	N/A
Weighing Instruments - Exceeding 10 tonnes to 30 tonnes (weights and labour provided)	B	170.00	N/A	NB	170.00	0.00%	N/A	N/A	01-Apr-13	N/A
Weighing Instruments - Exceeding 30 tonnes to 60 tonnes	B	560.00	N/A	NB	560.00	0.00%	N/A	N/A	01-Apr-13	N/A
Weighing Instruments - Exceeding 30 tonnes to 60 tonnes (weights and labour provided)	B	280.00	N/A	NB	280.00	0.00%	N/A	N/A	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Measuring Instruments for Liquid Fuel and Lubricants										
Container Type (un-subdivided)	B	63.10	N/A	NB	63.10	0.00%	N/A	N/A	01-Apr-13	N/A
Single / multi-outlets (nozzles) - Each Additional nozzle tested	B	103.70	N/A	NB	103.70	0.00%	N/A	N/A	01-Apr-13	N/A
Single / multi-outlets (nozzles) - First nozzle tested per site	B	63.60	N/A	NB	63.60	0.00%	N/A	N/A	01-Apr-13	N/A
A charge to cover any Additional costs involved in testing ancillary equipment which requires Additional testing on site, such as credit card acceptors, could be based upon the basic fee given above plus Additional costs at a rate per extra officer / hour	B	70.00	N/A	NB	70.00	0.00%	N/A	N/A	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Road Tanker Liquid Fuel Measuring Equipment (Above 100 litres)										
Meter measuring system - Dry hose type with two testing liquids	B	201.00	N/A	NB	201.00	0.00%	N/A	N/A	01-Apr-13	N/A
Meter measuring system - Wet hose type with two testing liquids	B	249.00	N/A	NB	249.00	0.00%	N/A	N/A	01-Apr-13	N/A
Dipstick measuring systems - Up to 7,600 litres (for calibration of each compartment and production of chart)	B	149.40	N/A	NB	149.40	0.00%	N/A	N/A	01-Apr-13	N/A
Dipstick measuring systems - Over 7,600 litres basic fees + costs per hour at a rate of:	B	70.00	N/A	NB	70.00	0.00%	N/A	N/A	01-Apr-13	N/A
Initial dipstick	B	18.40	N/A	NB	18.40	0.00%	N/A	N/A	01-Apr-13	N/A
Spare dipstick	B	18.40	N/A	NB	18.40	0.00%	N/A	N/A	01-Apr-13	N/A
Replacement dipstick (for calibration of each compartment and production of chart)	B	38.90	N/A	NB	38.90	0.00%	N/A	N/A	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Explosives										
Registered premises (Statutory Fee) New	B	105.00	N/A	NB	105.00	0.00%	N/A	N/A	01-Apr-13	N/A
Registered premises (Statutory Fee) Renewal	B	52.00	N/A	NB	52.00	0.00%	N/A	N/A	01-Apr-13	N/A
Licensed store (Statutory Fee) New	B	178.00	N/A	NB	178.00	0.00%	N/A	N/A	01-Apr-13	N/A
Licensed store (Statutory Fee) Renewal	B	83.00	N/A	NB	83.00	0.00%	N/A	N/A	01-Apr-13	N/A
Licence to sell all year (statutory Fee)	B	500.00	N/A	NB	500.00	0.00%	N/A	N/A	01-Apr-13	N/A
Sale of goods										
By competitive bidding	B	177.50	N/A	NB	177.50	0.00%	N/A	N/A	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
26. Trade Refuse										
Normal domestic sized dustbin, plastic sack or agreed equivalent. Approx 90 litres capacity (each)	B	2.50	2.50	NB	2.50	0.00%	2.50	0.00%	01-Apr-13	N/A
940 litre capacity bulk bin. (Hire & empty)	B	15.45	15.45	NB	15.80	2.27%	15.80	2.27%	01-Apr-13	01-Apr-14
1100 litre capacity bulk bin (1-3 bins). Hire & empty	B	17.50	17.50	NB	17.85	2.00%	17.85	2.00%	01-Apr-13	01-Apr-14
1100 litre capacity bulk bin (4 bins and over). Hire & empty	B	14.00	14.00	NB	14.20	1.43%	14.20	1.43%	01-Apr-13	01-Apr-14
1280 litre capacity bulk bin. Hire & empty	B	19.60	19.60	NB	20.00	2.04%	20.00	2.04%	01-Apr-13	01-Apr-14
1100 litre capacity bulk bin for recycling (mixed paper, cards, cans and plastic bottles) hire & empty (fortnightly collection)	B	5.00	5.00	NB	5.00	0.00%	5.00	0.00%	01-Apr-13	N/A
Container reinstatement fee following removal due to late payment (per site)	B	61.00	61.00	NB	61.00	0.00%	61.00	0.00%	01-Apr-13	N/A
Hire charge for supply of 940 litre bulk bin for domestic / charity collection purposes (per 3 months)	B	27.55	N/A	NB	27.55	0.00%	N/A	N/A	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Hire charge for supply of 1100 litre bulk bin for domestic / charity collection purposes (per 3 months)	B	32.00	N/A	NB	32.00	0.00%	N/A	N/A	01-Apr-13	N/A
Hire charge for supply of 1280 litre bulk bin for domestic / charity collection purposes (per 3 months)	B	36.88	N/A	NB	36.88	0.00%	N/A	N/A	01-Apr-13	N/A
Hire charge for supply of 1100 litre recycling bin for domestic / charity collection purposes (per 3 months)	B	14.00	N/A	NB	14.00	0.00%	N/A	N/A	01-Apr-13	N/A
Special one-off collections (by arrangement).	B	46.33	46.33	NB	46.33	0.00%	46.33	0.00%	01-Apr-13	N/A
Special one-off collections (residents) up to 4 items	R	15.00	N/A	NB	15.00	0.00%	N/A	N/A	01-Apr-13	N/A
Special one-off collections (residents) 4 items up to 8 items	R	30.00	N/A	NB	30.00	0.00%	N/A	N/A	01-Apr-13	N/A
Special one-off collections (residents) 8 items up to 12 items	R	45.00	N/A	NB	45.00	0.00%	N/A	N/A	01-Apr-13	N/A
Entry Charge	B	0.00	10.00	NB	0.00	0.00%	10.00	0.00%	01-Apr-10	N/A
Trade waste at CA sites	B	150.00	150.00	NB	155.00	3.33%	155.00	3.33%	01-Apr-13	01-Apr-14

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
27. Public Conveniences										
Public Conveniences										
Hatton Cross - Per entry	M	0.10	N/A	NB	0.10	0.00%	N/A	0.00%	01-Apr-13	N/A
Oakland Gate - Per entry	M	0.10	N/A	NB	0.10	0.00%	N/A	0.00%	01-Apr-13	N/A
Park Lane, Harefield - Per entry	M	0.10	N/A	NB	0.10	0.00%	N/A	0.00%	01-Apr-13	N/A
Linden Avenue - Per entry	M	0.20	N/A	NB	0.20	0.00%	N/A	0.00%	01-Apr-13	N/A
28. Environmental Enforcement										
Penalties										
Litter Enforcement (Fixed Penalty Notice)	M	80.00	80.00	NB	80.00	0.00%	80.00	0.00%	01-Apr-11	N/A
Graffiti (Fixed Penalty)	M	100.00	100.00	NB	100.00	0.00%	100.00	0.00%	01-Apr-13	N/A
Dog Warden Services (Fixed Penalty)	M	25.00	25.00	NB	25.00	0.00%	25.00	0.00%	01-Apr-11	N/A
Dog warden Services (Transportation costs) First offence within 12 Months - excl of fixed penalty	M	45.00	45.00	NB	45.00	0.00%	45.00	0.00%	01-Apr-11	N/A
Duty of care (Fixed Penalty)	M	90.00	90.00	NB	90.00	0.00%	90.00	0.00%	01-Apr-11	N/A
Fly Posting (Fixed Penalty)	M	100.00	100.00	NB	100.00	0.00%	100.00	0.00%	01-Apr-13	N/A
Contravention of conditions - Street trading licence (Fixed Penalty)	M	90.00	90.00	NB	90.00	0.00%	90.00	0.00%	01-Apr-11	N/A
29. Environmental Protection Unit										
Environmental Permitting EPU										

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Application for a standard process	B	1,579.00	1579	NB	1579.00	0.00%	1579.00	0.00%	01-Apr-12	N/A
Additional to standard process application if operating at the time	B	1,137.00	1137	NB	1137.00	0.00%	1137.00	0.00%	01-Apr-12	N/A
Application for PVR1, SWOB and DC	B	148.00	148	NB	148.00	0.00%	148.00	0.00%	01-Apr-12	N/A
Application for PVR1 and PVR2 combined	B	246.00	246	NB	246.00	0.00%	246.00	0.00%	01-Apr-12	N/A
Application for VR and other reduced fee activities	B	346.00	346.00	NB	346.00	0.00%	346.00	0.00%	01-Apr-12	N/A
Additional to reduced fee application if operating at the time	B	68.00	68.00	NB	68.00	0.00%	68.00	0.00%	01-Apr-12	N/A
Application for mobile, screening and crushing plant	B	1,579.00	1,579.00	NB	1,579.00	0.00%	1,579.00	0.00%	01-Apr-12	N/A
Application for third to seventh mobile, screening and crushing plant	B	943.00	943.00	NB	943.00	0.00%	943.00	0.00%	01-Apr-12	N/A
Application for eighth and subsequent mobile, screening and crushing plant	B	477.00	477.00	NB	477.00	0.00%	477.00	0.00%	01-Apr-12	N/A
Additional application fee if waste application with the permit application	B	297.00	297.00	NB	297.00	0.00%	297.00	0.00%	01-Apr-12	N/A
Subsistence for standard process low risk	B	739.00	739.00	NB	739.00	0.00%	739.00	0.00%	01-Apr-12	N/A

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Subsistence for standard process medium risk	B	1,111.00	1,111.00	NB	1,111.00	0.00%	1,111.00	0.00%	01-Apr-12	N/A
Subsistence for standard process high risk	B	1,672.00	1,672.00	NB	1,672.00	0.00%	1,672.00	0.00%	01-Apr-12	N/A
Subsistence Reduced Fee Activity low risk	B	76.00	76.00	NB	76.00	0.00%	76.00	0.00%	01-Apr-12	N/A
Subsistence Reduced Fee Activity medium risk	b	151.00	151.00	NB	151.00	0.00%	151.00	0.00%	01-Apr-12	N/A
Subsistence Reduced Fee Activity high risk	B	227.00	227.00	NB	227.00	0.00%	227.00	0.00%	01-Apr-12	N/A
Subsistence PVR1 & PVR2 combined low risk	B	108.00	108.00	NB	108.00	0.00%	108.00	0.00%	01-Apr-12	N/A
Subsistence PVR1 & PVR2 combined medium risk	B	216.00	216.00	NB	216.00	0.00%	216.00	0.00%	01-Apr-12	N/A
Subsistence PVR1 & PVR2 combined high risk	B	326.00	326.00	NB	326.00	0.00%	326.00	0.00%	01-Apr-12	N/A
Subsistence for VR low risk	B	218.00	218.00	NB	218.00	0.00%	218.00	0.00%	01-Apr-12	N/A
Subsistence for VR medium risk	B	349.00	349.00	NB	349.00	0.00%	349.00	0.00%	01-Apr-12	N/A
Subsistence for VR high risk	B	524.00	524.00	NB	524.00	0.00%	524.00	0.00%	01-Apr-12	N/A
Subsistence for mobile screening and crushing plant low risk	B	618.00	618.00	NB	618.00	0.00%	618.00	0.00%	01-Apr-12	N/A
Subsistence for mobile screening and crushing plant medium risk	B	989.00	989.00	NB	989.00	0.00%	989.00	0.00%	01-Apr-12	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Subsistence for mobile screening and crushing plant high risk	B	1,484.00	1,484.00	NB	1,484.00	0.00%	1,484.00	0.00%	01-Apr-12	N/A
Subsistence for mobile screening and crushing plant low risk 3rd-7th permits	B	368.00	368.00	NB	368.00	0.00%	368.00	0.00%	01-Apr-12	N/A
Subsistence for mobile screening and crushing plant medium risk 3rd-7th permits	B	590.00	590.00	NB	590.00	0.00%	590.00	0.00%	01-Apr-12	N/A
Subsistence for mobile screening and crushing plant high risk 3rd-7th permits	B	884.00	884.00	NB	884.00	0.00%	884.00	0.00%	01-Apr-12	N/A
Subsistence for mobile screening and crushing plant low risk 8th permit plus	B	189.00	189.00	NB	189.00	0.00%	189.00	0.00%	01-Apr-12	N/A
Subsistence for mobile screening and crushing plant medium risk 8th permit plus	B	302.00	302.00	NB	302.00	0.00%	302.00	0.00%	01-Apr-12	N/A
Subsistence for mobile screening and crushing plant high risk 8th permit plus	B	453.00	453.00	NB	453.00	0.00%	453.00	0.00%	01-Apr-12	N/A
Subsistence Late payment fee	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	01-Apr-12	N/A
Extra fee for standard process where E-PRTR report needed	B	99.00	99.00	NB	99.00	0.00%	99.00	0.00%	01-Apr-12	N/A

Type
 B - Business R - Resident
 M- Mixed C- Concession

VAT Status
 STD- Standard
 EXP - Exempt
 NB- Non Business

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Extra fee for standard process combined with waste installation low risk	B	149.00	149.00	NB	149.00	0.00%	149.00	0.00%	01-Apr-12	N/A
Extra fee for standard process combined with waste installation medium risk	B	198.00	198.00	NB	198.00	0.00%	198.00	0.00%	01-Apr-12	N/A
Extra fee for standard process combined with waste installation high risk	B	99.00	99.00	NB	99.00	0.00%	99.00	0.00%	01-Apr-12	N/A
Transfer of standard process	B	162.00	162.00	NB	162.00	0.00%	162.00	0.00%	01-Apr-12	N/A
Partial transfer of standard process	B	476.00	476.00	NB	476.00	0.00%	476.00	0.00%	01-Apr-12	N/A
New operator at low risk reduced fee activity	B	75.00	75.00	NB	75.00	0.00%	75.00	0.00%	01-Apr-12	N/A
Partial transfer of reduced fee activity	B	45.00	45.00	NB	45.00	0.00%	45.00	0.00%	01-Apr-12	N/A
First temporary transfer of mobiles	B	51.00	51.00	NB	51.00	0.00%	51.00	0.00%	01-Apr-12	N/A
Repeat transfer after enforcement	B	51.00	51.00	NB	51.00	0.00%	51.00	0.00%	01-Apr-12	N/A
Substantial Change for standard process	B	1,005.00	1,005.00	NB	1,005.00	0.00%	1,005.00	0.00%	01-Apr-12	N/A
Substantial Change for standard process where new PPC activity	B	1,579.00	1,579.00	NB	1,579.00	0.00%	1,579.00	0.00%	01-Apr-12	N/A
Substantial Change for reduced fee activity	B	98.00	98.00	MB	98.00	0.00%	98.00	0.00%	01-Apr-12	N/A

Type
 B - Business R - Resident
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VAT Status
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 NB- Non Business

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
30. Pest Control										
Occupied Property - 1-3 visits	R	60.00	N/A	STD	60.00	0.00%	N/A	N/A	01-Apr-13	N/A
Occupied Property - 1-3 visits Over 65	R	0.00	N/A	STD	0.00	N/A	N/A	N/A	01-Apr-13	N/A
Occupied Property - each additional visit	R	36.00	N/A	STD	36.00	0.00%	N/A	N/A	01-Apr-13	N/A
Rented Property	R	93.60	N/A	STD	93.60	0.00%	N/A	N/A	01-Apr-13	N/A
No Access	R	36.00	N/A	STD	36.00	0.00%	N/A	N/A	01-Apr-13	N/A
31. Contaminated Land										
Contaminated Land										
Residential Enquiries - Per hour (Current Year)	R	60.00	60.00	STD	60.00	0.00%	60.00	0.00%	01-Apr-11	N/A
Flat Rate (From Jan 2011)										
Commercial Enquiries - Per hour (Current Year)	B	150.00	150.00	STD	150.00	0.00%	150.00	0.00%	01-Apr-13	N/A
Flat Rate (From Jan 2011)										

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
32. Parking										
On-Street Parking: (1) Town Centres										
<i>The maximum stay period on-street in Uxbridge is 2 hrs. All of the existing and proposed charges are based on the cost of parking for each 15 mins</i>										
Uxbridge										
Per 15 mins up to 2 hours	M	0.30	0.80	NB	0.30	0.00%	0.80	0.00%	31-Jan-11	N/A
West Drayton / Yiewsley, Hayes (Coldharbour Lane and Station Rd), Northwood Hills, Eastcote, Ruislip.										
<i>These schemes have various maximum stay durations of either 2 hours or 4 hours.:</i>										
1st 30 mins free then, 30 mins up to 2hrs, then per 20 mins up to maximum stay	M	0.00	0.00	NB	0.00	0.00%	0.00	0.00%	31-Jan-11	N/A
	M	0.20	0.70	NB	0.20	0.00%	0.70	0.00%	31-Jan-11	N/A
	M	0.20	0.70	NB	0.20	0.00%	0.70	0.00%	31-Jan-11	N/A
On-Street Parking: (1) Local Centres and Parades Hillingdon Circus; Uxbridge Rd / Lees Rd; South Ruislip; North Hillingdon (Hercies RD); Crescent Parade; New Pond Parade; Ickenham, Dellfield Parade, Hillingdon Hill										
<i>These schemes have various maximum stay durations between 2 hrs and 4 hrs</i>										
1st 30 mins free then, per 30 mins up to 2 hrs, then per 20 mins up to maximum stay	M	0.00	0.00	NB	0.00	0.00%	0.00	0.00%	31-Jan-11	N/A
	M	0.20	0.70	NB	0.20	0.00%	0.70	0.00%	31-Jan-11	N/A
	M	0.20	0.70	NB	0.20	0.00%	0.70	0.00%	31-Jan-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
On-Street Parking: (2) Local Centres and Parades										
Belmore Parade										
<i>This scheme has a duration of 10 hrs and 40 mins</i>										
1st 30 mins free, then per 30 mins up to 2 hrs, then per 20 mins up to 4 hrs, then per 20 mins up to maximum stay	M	0.00	0.00	NB	0.00	0.00%	0.00	0.00%	31-Jan-11	N/A
	M	0.20	0.70	NB	0.20	0.00%	0.70	0.00%	31-Jan-11	N/A
	M	0.20	0.70	NB	0.20	0.00%	0.70	0.00%	31-Jan-11	N/A
	M	0.20	0.60	NB	0.20	0.00%	0.60	0.00%	31-Jan-11	N/A
Parking Schemes										
Heathrow; Hayes (Mount Rd and Nield Rd); Longford; Uxbridge South; Hillingdon Hospital; Cowley (Station Rd and Huxley Cl); Uxbridge North (Park Rd); West Drayton										
<i>These schemes have various maximum stay durations between 30 mins and 8 hrs</i>										
Outside shops:										
1st 30 mins free, then per 30 mins up to maximum stay	M	0.00	0.00	NB	0.00	0.00%	0.00	0.00%	31-Jan-11	N/A
	M	0.20	0.70	NB	0.20	0.00%	0.70	0.00%	31-Jan-11	N/A
Other Places:										
per 20 mins up to maximum stay	M	0.20	0.60	NB	0.20	0.00%	0.60	0.00%	31-Jan-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Off Street Parking										
Kingsend South and Kingsend North, Ruislip - Limited Stay										
up to 1 hour (Kingsend South)	M	0.60	1.00	STD	0.60	0.00%	1.00	0.00%	31-Jan-11	N/A
up to 2 hours (Kingsend South)	M	1.00	1.50	STD	1.00	0.00%	1.50	0.00%	31-Jan-11	N/A
up to 30 mins	M	0.00	0.00	STD	0.00	0.00%	0.00	0.00%	31-Jan-11	N/A
up to 1 hour	M	0.20	1.00	STD	0.20	0.00%	1.00	0.00%	31-Jan-11	N/A
up to 90 mins	M	0.40	1.50	STD	0.40	0.00%	1.50	0.00%	31-Jan-11	N/A
up to 2 hours	M	0.60	1.70	STD	0.60	0.00%	1.70	0.00%	31-Jan-11	N/A
Oaklands Gate, Northwood and Falling Lane, Yiewsley - Limited Stay										
Up to 30 mins	M	0.00	0.00	STD	0.00	0.00%	0.00	0.00%	31-Jan-11	N/A
Up to 1 hour	M	0.20	1.00	STD	0.20	0.00%	1.00	0.00%	31-Jan-11	N/A
Up to 90 mins	M	0.40	1.30	STD	0.40	0.00%	1.30	0.00%	31-Jan-11	N/A
Up to 2 hours	M	0.60	1.70	STD	0.60	0.00%	1.70	0.00%	31-Jan-11	N/A
Up to 3 hours	M	1.00	2.50	STD	1.00	0.00%	2.50	0.00%	31-Jan-11	N/A
Up to 4 hours	M	1.80	4.40	STD	1.80	0.00%	4.40	0.00%	31-Jan-11	N/A
Rockingham Recreation Ground, Uxbridge - Limited Stay										
<i>This car park has a maximum stay of 4 hours</i>										
1st 30 minutes free, then per 30 mins up to 2 hours, then	M	0.00	0.00	STD	0.00	0.00%	0.00	0.00%	31-Jan-11	N/A
per 30 mins up to 2 hours, then	M	0.20	0.70	STD	0.20	0.00%	0.70	0.00%	31-Jan-11	N/A
per 20 mins up to maximum stay	M	0.20	0.70	STD	0.20	0.00%	0.70	0.00%	31-Jan-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Sidmouth Drive car park, Ruislip Gardens, Limited Stay										
<i>This car park has a maximum stay period of 4 hours</i>										
1st 30 mins, then per 30 mins up to 2 hrs, then per 20 mins up to maximum stay	M	0.00	0.00	STD	0.00	0.00%	0.00	0.00%	31-Jan-11	N/A
	M	0.20	0.70	STD	0.20	0.00%	0.70	0.00%	31-Jan-11	N/A
	M	0.20	0.70	STD	0.20	0.00%	0.70	0.00%	31-Jan-11	N/A
Kingsend South, Ruislip - Long Stay										
Up to 1 hour	M	0.60	1.00	STD	0.60	0.00%	1.00	0.00%	31-Jan-11	N/A
Up to 2 hours	M	1.00	1.50	STD	1.00	0.00%	1.50	0.00%	31-Jan-11	N/A
Up to 3 hours	M	1.20	2.90	STD	1.20	0.00%	2.90	0.00%	31-Jan-11	N/A
Up to 4 hours	M	2.00	4.90	STD	2.00	0.00%	4.90	0.00%	31-Jan-11	N/A
Over 4 hours	M	2.20	5.50	STD	2.20	0.00%	5.50	0.00%	31-Jan-11	N/A
Other Borough Car Parks: Blyth Road, Hayes; Community Close, Ickenham; Fairfield Rd, Yiewsley; Long Lane; Hillingdon;										
Civic Hall, Hayes; Linden Avenue, Ruislip Manor; Devon Parade, Eastcote; Devonshire Lodge, Eastcote; Green Lane, Northwood.										
Up to 30 mins	M	0.00	0.00	STD	0.00	0.00%	0.00	0.00%	31-Jan-11	N/A
Up to 1 hour	M	0.20	0.70	STD	0.20	0.00%	0.70	0.00%	31-Jan-11	N/A
Up to 90 mins	M	0.40	1.40	STD	0.40	0.00%	1.40	0.00%	31-Jan-11	N/A
Up to 2 hours	M	0.60	2.10	STD	0.60	0.00%	2.10	0.00%	31-Jan-11	N/A
Up to 3 hours	M	1.00	3.00	STD	1.00	0.00%	3.00	0.00%	31-Jan-11	N/A
Up to 4 hours	M	2.00	5.20	STD	2.00	0.00%	5.20	0.00%	31-Jan-11	N/A
Up to 9 hours (Over 4 hours for Blyth Road)	M	3.70	8.70	STD	3.70	0.00%	8.70	0.00%	31-Jan-11	N/A
Over 9 hours	M	6.20	12.00	STD	6.20	0.00%	12.00	0.00%	31-Jan-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Long Stay Reduced Charge: Long Drive, South Ruislip; Brandville Rd, West Drayton; Pembroke Gardens, Ruislip Manor;										
Pump Lane, Hayes; North View, Eastcote; St Martins Approach, Ruislip.										
Up to 30 mins	M	0.00	0.00	STD	0.00	0.00%	0.00	0.00%	31-Jan-11	N/A
Up to 1 hour	M	0.20	0.70	STD	0.20	0.00%	0.70	0.00%	31-Jan-11	N/A
Up to 90 mins	M	0.40	1.40	STD	0.40	0.00%	1.40	0.00%	31-Jan-11	N/A
Up to 2 hours	M	0.60	2.10	STD	0.60	0.00%	2.10	0.00%	31-Jan-11	N/A
Up to 3 hours	M	1.00	3.50	STD	1.00	0.00%	3.50	0.00%	31-Jan-11	N/A
Up to 4 hours	M	1.80	5.20	STD	1.80	0.00%	5.20	0.00%	31-Jan-11	N/A
Over 4 hours	M	2.00	5.70	STD	2.00	0.00%	5.70	0.00%	31-Jan-11	N/A
Leisure Centre Car Parks: (Subject to agreement with the operators where relevant)										
Up to 30 mins	M	0.00	0.00	STD	0.00	0.00%	0.00	0.00%	31-Jan-11	N/A
Up to 1 hour	M	0.20	0.50	STD	0.20	0.00%	0.50	0.00%	31-Jan-11	N/A
Up to 90 mins	M	0.40	1.00	STD	0.40	0.00%	1.00	0.00%	31-Jan-11	N/A
Up to 2 hours	M	0.60	1.50	STD	0.60	0.00%	1.50	0.00%	31-Jan-11	N/A
Up to 3 hours	M	1.00	2.30	STD	1.00	0.00%	2.30	0.00%	31-Jan-11	N/A
Up to 4 hours	M	2.00	4.50	STD	2.00	0.00%	4.50	0.00%	31-Jan-11	N/A
Up to 6 hours	M	2.60	5.50	STD	2.60	0.00%	5.50	0.00%	31-Jan-11	N/A
Up to 9 hours	M	3.70	8.00	STD	3.70	0.00%	8.00	0.00%	31-Jan-11	N/A
Over 9 hours	M	6.20	11.00	STD	6.20	0.00%	11.00	0.00%	31-Jan-11	N/A
Uxbridge Multi-Storey car parks: Cedars car park, Uxbridge; Grainges car park, Uxbridge										
Up to 2 hours	M	1.00	1.40	STD	1.00	0.00%	1.40	0.00%	31-Jan-11	N/A
Up to 3 hours	M	2.00	2.40	STD	2.00	0.00%	2.40	0.00%	31-Jan-11	N/A
Up to 4 hours	M	2.50	3.00	STD	2.50	0.00%	3.00	0.00%	31-Jan-11	N/A
Up to 5 hours	M	3.20	4.00	STD	3.20	0.00%	4.00	0.00%	31-Jan-11	N/A
Up to 6 hours	M	4.50	6.80	STD	4.50	0.00%	6.80	0.00%	31-Jan-11	N/A
Up to 8 hours	M	6.50	11.00	STD	6.50	0.00%	11.00	0.00%	31-Jan-11	N/A
Over 8 hours	M	8.50	16.00	STD	8.50	0.00%	16.00	0.00%	31-Jan-11	N/A
Sunday (all day)	M	2.00	2.70	STD	2.00	0.00%	2.70	0.00%	31-Jan-11	N/A
Civic Centre car park (open on Saturdays only)										
Up to 2 hours	M	0.90	1.40	STD	0.90	0.00%	1.40	0.00%	31-Jan-11	N/A
Up to 4 hours	M	1.80	3.00	STD	1.80	0.00%	3.00	0.00%	31-Jan-11	N/A
Over 4 hours	M	3.50	5.50	STD	3.50	0.00%	5.50	0.00%	31-Jan-11	N/A

Type
B - Business R - Resident
M - Mixed C - Concession

VAT Status
STD - Standard
EXP - Exempt
NB - Non Business

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Multi-storey Season Tickets and other pre-paid Parking Permits:										
Cedars and Grainges Car Parks At all times (per quarter)	M	300.00	425.00	STD	300.00	0.00%	425.00	0.00%	01-Apr-12	N/A
Cedars and Grainges Car Parks At all times (per half-year)	M	0.00	845.00	STD	0.00	0.00%	845.00	0.00%	01-Apr-12	N/A
Cedars and Grainges Car Parks At all times (annual)	M	1,200.00	1,700.00	STD	1,200.00	0.00%	1,700.00	0.00%	31-Jan-11	N/A
Local Car Park Permit (used in Surface car parks) At all times (depending on location)	M	85.00	105.00	STD	85.00	0.00%	105.00	0.00%	31-Jan-11	N/A
Local Car Park Permit (used in Surface car parks) At all times (depending on location)	M	85.00	105.00	STD	85.00	0.00%	105.00	0.00%	31-Jan-11	N/A
Business Permit / Trader Permit All times (per annum)	M	480.00	500.00	NB	480.00	0.00%	500.00	0.00%	31-Jan-11	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
33. Planning Policy										
Accessible Hillingdon Supplementary Planning Document (SPD) (printed copies)	B	17.00	17.00	STD	17.00	0.00%	17.00	0.00%	07-May-13	N/A
34. Planning Specialists										
Ordinary Watercourse Land Drainage Consent fee	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	04-Nov-13	N/A
35. Children's Centres										
Full day care provision										
Nestles Avenue Children's Centre	R	205.00	207.00	EXP	205.00	0.00%	207.00	0.00%	01-Apr-13	N/A
South Ruislip Early Years Centre	R	205.00	207.00	EXP	205.00	0.00%	207.00	0.00%	01-Apr-13	N/A
Uxbridge Early Years Centre	R	205.00	207.00	EXP	205.00	0.00%	207.00	0.00%	01-Apr-13	N/A
Barra Hall Room Hire										
Daytime room hire per hour (9am to 6pm) (concession for voluntary organisations)	M	30.00	30.00	EXP	30.00	0.00%	30.00	0.00%	01-Apr-13	N/A
Daytime room hire per day (9am to 6pm) (concession for voluntary organisations)	M	150.00	150.00	EXP	150.00	0.00%	150.00	0.00%	01-Apr-13	N/A
Evening room hire per hour (concession for voluntary organisations)	M	33.00	33.00	EXP	33.00	0.00%	33.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Weekend room hire per hour (concession for voluntary organisations)	M	37.50	37.50	EXP	37.50	0.00%	37.50	0.00%	01-Apr-13	N/A
Weekend room hire per day (9am to 6pm) (concession for voluntary organisations)	M	187.50	187.50	EXP	187.50	0.00%	187.50	0.00%	01-Apr-13	N/A
Additional tea / coffee (per mug)	M	0.80	0.80	STD	0.80	0.00%	0.80	0.00%	01-Apr-13	N/A
36. Adult Education And Music Service										
Tuition Fees										
Tuition Fee per Guided Learning Hour – LSC funded provision	R	2.48	4.55	EXP	2.48	0.00%	4.55	0.00%	01-Apr-13	N/A
Tuition Fee per Guided Learning Hour – LBH funded provision	R	2.48	4.55	EXP	2.48	0.00%	4.55	0.00%	01-Apr-13	N/A
Charge for a fully equipped and serviced classroom	M	150.00	150.00	EXP	150.00	0.00%	150.00	0.00%	1 April 2013	N/A
Charge for a fully equipped and serviced classroom	M	100.00	100.00	EXP	100.00	0.00%	100.00	0.00%	1 April 2013	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Music Service (termly charge)										
Group tuition	R	58.50	60.00	EXP	58.50	0.00%	60.00	0.00%	01-Apr-13	N/A
Individual tuition	R	110.00	112.00	EXP	110.00	0.00%	112.00	0.00%	01-Apr-13	N/A
Saturday Music Centre	R	58.50	60.00	EXP	58.50	0.00%	60.00	0.00%	01-Apr-13	N/A
Evening Activity or	R	33.00	34.00	EXP	33.00	0.00%	34.00	0.00%	01-Apr-13	N/A
Saturday Choir Only	R	12.00	15.00	EXP	12.00	0.00%	15.00	0.00%	01-Apr-13	N/A
Use of Instrument	R	85.00	85.00	EXP	85.00	0.00%	85.00	0.00%	01-Apr-13	N/A
individual 15 minute lesson										
Music Service (concession)										
Group tuition	R	12.75	13.00	EXP	12.75	0.00%	13.00	0.00%	01-Apr-13	N/A
Individual tuition	R	21.25	21.50	EXP	21.25	0.00%	21.50	0.00%	01-Apr-13	N/A
Saturday Music Centre	R	12.75	13.00	EXP	12.75	0.00%	13.00	0.00%	01-Apr-13	N/A
Evening Activity or	R	9.25	9.50	EXP	9.25	0.00%	9.50	0.00%	01-Apr-13	N/A
Saturday Choir Only	R	4.10	5.10	EXP	4.10	0.00%	5.10	0.00%	01-Apr-13	N/A
Use of Instrument	R	17.00	17.00	EXP	17.00	0.00%	17.00	0.00%	01-Apr-13	N/A
individual 15 minute lesson										
Music Service (Schools Charges)										
Hourly Charge for School Projects	S	N/A	37.00	NB	N/A	N/A	37.00	0.00%	01-Apr-13	N/A
Hourly Charge for School Projects (to academies)	S	N/A	44.40	STD	N/A	N/A	44.40	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
37. Young People's Centre										
Charville YPC Northwood YPC South Ruislip YPC										
Hourly Charges										
Council directly managed	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	01-Apr-13	N/A
Affiliated Youth Groups	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Other voluntary group lettings	M	30.00	30.00	EXP	30.00	0.00%	30.00	0.00%	01-Apr-13	N/A
Other lettings	M	40.00	40.00	EXP	40.00	0.00%	40.00	0.00%	01-Apr-13	N/A
Daily Charges (Up to 8 Hours)										
Council directly managed	M	120.00	120.00	EXP	120.00	0.00%	120.00	0.00%	01-Apr-13	N/A
Affiliated Youth Groups	M	150.00	150.00	EXP	150.00	0.00%	150.00	0.00%	01-Apr-13	N/A
Other voluntary group lettings	M	180.00	180.00	EXP	180.00	0.00%	180.00	0.00%	01-Apr-13	N/A
Other lettings	M	241.00	241.00	EXP	241.00	0.00%	241.00	0.00%	01-Apr-13	N/A
Daily Charges (More than 8 Hours)										
Council directly managed	M	241.00	241.00	EXP	241.00	0.00%	241.00	0.00%	01-Apr-13	N/A
Affiliated Youth Groups	M	301.00	301.00	EXP	301.00	0.00%	301.00	0.00%	01-Apr-13	N/A
Other voluntary group lettings	M	361.00	361.00	EXP	361.00	0.00%	361.00	0.00%	01-Apr-13	N/A
Other lettings	M	481.00	481.00	EXP	481.00	0.00%	481.00	0.00%	01-Apr-13	N/A
Individual Rooms										
Hourly										
Charge for 1 room	M	7.00	7.00	EXP	7.00	0.00%	7.00	0.00%	01-Apr-13	N/A
Small hall	M	10.00	10.00	EXP	10.00	0.00%	10.00	0.00%	01-Apr-13	N/A
Large Hall	M	15.00	15.00	EXP	15.00	0.00%	15.00	0.00%	01-Apr-13	N/A
Daily (up to 8 hours)										
Charge for 1 room	M	40.00	40.00	EXP	40.00	0.00%	40.00	0.00%	01-Apr-13	N/A
Small hall	M	60.00	60.00	EXP	60.00	0.00%	60.00	0.00%	01-Apr-13	N/A

Type
 B - Business R - Resident
 M - Mixed C - Concession

VAT Status
 STD - Standard
 EXP - Exempt
 NB - Non Business

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Large Hall	M	90.00	90.00	EXP	90.00	0.00%	90.00	0.00%	01-Apr-13	N/A
Daily (more than 8 hours)										
Charge for 1 room	M	80.00	80.00	EXP	80.00	0.00%	80.00	0.00%	01-Apr-13	N/A
Small hall	M	120.00	120.00	EXP	120.00	0.00%	120.00	0.00%	01-Apr-13	N/A
Large Hall	M	180.00	180.00	EXP	180.00	0.00%	180.00	0.00%	01-Apr-13	N/A
West Drayton YPC										
Hourly charges										
Council directly managed	M	21.00	21.00	EXP	21.00	0.00%	21.00	0.00%	01-Apr-13	N/A
Affiliated Youth Groups	M	26.00	26.00	EXP	26.00	0.00%	26.00	0.00%	01-Apr-13	N/A
Other voluntary group	M	31.00	31.00	EXP	31.00	0.00%	31.00	0.00%	01-Apr-13	N/A
Other lettings	M	41.00	41.00	EXP	41.00	0.00%	41.00	0.00%	01-Apr-13	N/A
Daily Charges (UP to 8 HOURS)										
Council directly managed	M	124.00	124.00	EXP	124.00	0.00%	124.00	0.00%	01-Apr-13	N/A
Affiliated Youth Groups	M	155.00	155.00	EXP	155.00	0.00%	155.00	0.00%	01-Apr-13	N/A
Other voluntary group	M	186.00	186.00	EXP	186.00	0.00%	186.00	0.00%	01-Apr-13	N/A
Other lettings	M	248.00	248.00	EXP	248.00	0.00%	248.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Daily Charges (More than 8 HOURS)										
Council directly managed	M	248.00	248.00	EXP	248.00	0.00%	248.00	0.00%	01-Apr-13	N/A
Affiliated Youth Groups	M	310.00	310.00	EXP	310.00	0.00%	310.00	0.00%	01-Apr-13	N/A
Other voluntary group lettings	M	372.00	372.00	EXP	372.00	0.00%	372.00	0.00%	01-Apr-13	N/A
Other lettings	M	496.00	496.00	EXP	496.00	0.00%	496.00	0.00%	01-Apr-13	N/A
Individual Rooms										
Hourly										
Charge for 1 room	M	7.00	7.00	EXP	7.00	0.00%	7.00	0.00%	01-Apr-13	N/A
Small hall	M	10.00	10.00	EXP	10.00	0.00%	10.00	0.00%	01-Apr-13	N/A
Large Hall	M	16.00	16.00	EXP	16.00	0.00%	16.00	0.00%	01-Apr-13	N/A
Daily (up to 8 hours)										
Charge for 1 room	M	41.00	41.00	EXP	41.00	0.00%	41.00	0.00%	01-Apr-13	N/A
Small hall	M	62.00	62.00	EXP	62.00	0.00%	62.00	0.00%	01-Apr-13	N/A
Large Hall	M	93.00	93.00	EXP	93.00	0.00%	93.00	0.00%	01-Apr-13	N/A
Daily (more than 8 hours)										
Charge for 1 room	M	83.00	83.00	EXP	83.00	0.00%	83.00	0.00%	01-Apr-13	N/A
Small hall	M	124.00	124.00	EXP	124.00	0.00%	124.00	0.00%	01-Apr-13	N/A
Large Hall	M	186.00	186.00	EXP	186.00	0.00%	186.00	0.00%	01-Apr-13	N/A
Harlington YPC										
Hourly										
Council directly managed	M	16.00	16.00	EXP	16.00	0.00%	16.00	0.00%	01-Apr-13	N/A
Affiliated Youth Groups	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	01-Apr-13	N/A
Other voluntary group lettings	M	24.00	24.00	EXP	24.00	0.00%	24.00	0.00%	01-Apr-13	N/A
Other lettings	M	32.00	32.00	EXP	32.00	0.00%	32.00	0.00%	01-Apr-13	N/A
Daily (up to 8 hours)										
Council directly managed	M	97.00	97.00	EXP	97.00	0.00%	97.00	0.00%	01-Apr-13	N/A
Affiliated Youth Groups	M	122.00	122.00	EXP	122.00	0.00%	122.00	0.00%	01-Apr-13	N/A

Type
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Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Other voluntary group lettings	M	146.00	146.00	EXP	146.00	0.00%	146.00	0.00%	01-Apr-13	N/A
Other lettings	M	194.00	194.00	EXP	194.00	0.00%	194.00	0.00%	01-Apr-13	N/A
Daily (more than 8 hours)										
Council directly managed	M	194.00	194.00	EXP	194.00	0.00%	194.00	0.00%	01-Apr-13	N/A
Affiliated Youth Groups	M	243.00	243.00	EXP	243.00	0.00%	243.00	0.00%	01-Apr-13	N/A
Other voluntary group lettings	M	292.00	292.00	EXP	292.00	0.00%	292.00	0.00%	01-Apr-13	N/A
Other lettings	M	389.00	389.00	EXP	389.00	0.00%	389.00	0.00%	01-Apr-13	N/A
Individual Rooms										
Hourly										
Charge for 1 room	M	5.00	5.00	EXP	5.00	0.00%	5.00	0.00%	01-Apr-13	N/A
Small hall	M	8.00	8.00	EXP	8.00	0.00%	8.00	0.00%	01-Apr-13	N/A
Large Hall	M	12.00	12.00	EXP	12.00	0.00%	12.00	0.00%	01-Apr-13	N/A
Daily (up to 8 hours)										
Charge for 1 room	M	32.00	32.00	EXP	32.00	0.00%	32.00	0.00%	01-Apr-13	N/A
Small hall	M	49.00	49.00	EXP	49.00	0.00%	49.00	0.00%	01-Apr-13	N/A
Large Hall	M	73.00	73.00	EXP	73.00	0.00%	73.00	0.00%	01-Apr-13	N/A
Daily (more than 8 hours)										
Charge for 1 room	M	65.00	65.00	EXP	65.00	0.00%	65.00	0.00%	01-Apr-13	N/A
Small hall	M	97.00	97.00	EXP	97.00	0.00%	97.00	0.00%	01-Apr-13	N/A
Large Hall	M	146.00	146.00	EXP	146.00	0.00%	146.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Ruislip YPC										
Hourly										
Council directly managed	M	16.00	16.00	EXP	16.00	0.00%	16.00	0.00%	01-Apr-13	N/A
Affiliated Youth Groups	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	01-Apr-13	N/A
Other voluntary group	M	24.00	24.00	EXP	24.00	0.00%	24.00	0.00%	01-Apr-13	N/A
Other lettings	M	32.00	32.00	EXP	32.00	0.00%	32.00	0.00%	01-Apr-13	N/A
Daily (up to 8 hours)										
Council directly managed	M	95.00	95.00	EXP	95.00	0.00%	95.00	0.00%	01-Apr-13	N/A
Affiliated Youth Groups	M	118.00	118.00	EXP	118.00	0.00%	118.00	0.00%	01-Apr-13	N/A
Other voluntary group	M	142.00	142.00	EXP	142.00	0.00%	142.00	0.00%	01-Apr-13	N/A
Other lettings	M	189.00	189.00	EXP	189.00	0.00%	189.00	0.00%	01-Apr-13	N/A
Daily (more than 8 hours)										
Council directly managed	M	189.00	189.00	EXP	189.00	0.00%	189.00	0.00%	01-Apr-13	N/A
Affiliated Youth Groups	M	237.00	237.00	EXP	237.00	0.00%	237.00	0.00%	01-Apr-13	N/A
Other voluntary group	M	284.00	284.00	EXP	284.00	0.00%	284.00	0.00%	01-Apr-13	N/A
Other lettings	M	379.00	379.00	EXP	379.00	0.00%	379.00	0.00%	01-Apr-13	N/A
Individual Rooms										
Hourly										
Charge for 1 room	M	5.00	5.00	EXP	5.00	0.00%	5.00	0.00%	01-Apr-13	N/A
Small hall	M	8.00	8.00	EXP	8.00	0.00%	8.00	0.00%	01-Apr-13	N/A
Large Hall	M	12.00	12.00	EXP	12.00	0.00%	12.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Daily (up to 8 hours)										
Charge for 1 room	M	32.00	32.00	EXP	32.00	0.00%	32.00	0.00%	01-Apr-13	N/A
Small hall	M	47.00	47.00	EXP	47.00	0.00%	47.00	0.00%	01-Apr-13	N/A
Large Hall	M	71.00	71.00	EXP	71.00	0.00%	71.00	0.00%	01-Apr-13	N/A
Daily (more than 8 hours)										
Charge for 1 room	M	63.00	63.00	EXP	63.00	0.00%	63.00	0.00%	01-Apr-13	N/A
Small hall	M	95.00	95.00	EXP	95.00	0.00%	95.00	0.00%	01-Apr-13	N/A
Large Hall	M	142.00	142.00	EXP	142.00	0.00%	142.00	0.00%	01-Apr-13	N/A
Fountain Mills YPC										
Hourly										
Council directly managed	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	01-Apr-13	N/A
Affiliated Youth Groups	M	26.00	26.00	EXP	26.00	0.00%	26.00	0.00%	01-Apr-13	N/A
Other voluntary group	M	31.00	31.00	EXP	31.00	0.00%	31.00	0.00%	01-Apr-13	N/A
Other lettings	M	41.00	41.00	EXP	41.00	0.00%	41.00	0.00%	01-Apr-13	N/A
Daily (up to 8 hours)										
Council directly managed	M	123.00	123.00	EXP	123.00	0.00%	123.00	0.00%	01-Apr-13	N/A
Affiliated Youth Groups	M	153.00	153.00	EXP	153.00	0.00%	153.00	0.00%	01-Apr-13	N/A
Other voluntary group	M	184.00	184.00	EXP	184.00	0.00%	184.00	0.00%	01-Apr-13	N/A
Other lettings	M	245.00	245.00	EXP	245.00	0.00%	245.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Daily (more than 8 hours)										
Council directly managed	M	245.00	245.00	EXP	245.00	0.00%	245.00	0.00%	01-Apr-13	N/A
Affiliated Youth Groups	M	306.00	306.00	EXP	306.00	0.00%	306.00	0.00%	01-Apr-13	N/A
Other voluntary group lettings	M	368.00	368.00	EXP	368.00	0.00%	368.00	0.00%	01-Apr-13	N/A
Other lettings	M	490.00	490.00	EXP	490.00	0.00%	490.00	0.00%	01-Apr-13	N/A
Individual Rooms										
Hourly										
Charge for 1 room	M	7.00	7.00	EXP	7.00	0.00%	7.00	0.00%	01-Apr-13	N/A
Small hall	M	10.00	10.00	EXP	10.00	0.00%	10.00	0.00%	01-Apr-13	N/A
Large Hall	M	15.00	15.00	EXP	15.00	0.00%	15.00	0.00%	01-Apr-13	N/A
Daily (up to 8 hours)										
Charge for 1 room	M	41.00	41.00	EXP	41.00	0.00%	41.00	0.00%	01-Apr-13	N/A
Small hall	M	61.00	61.00	EXP	61.00	0.00%	61.00	0.00%	01-Apr-13	N/A
Large Hall	M	92.00	92.00	EXP	92.00	0.00%	92.00	0.00%	01-Apr-13	N/A
Daily (more than 8 hours)										
Charge for 1 room	M	82.00	82.00	EXP	82.00	0.00%	82.00	0.00%	01-Apr-13	N/A
Small hall	M	123.00	123.00	EXP	123.00	0.00%	123.00	0.00%	01-Apr-13	N/A
Large Hall	M	184.00	184.00	EXP	184.00	0.00%	184.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
38. FIESTA										
FIESTA in the Park - SY 7+	M	0.00	0.00	EXP	0.00	0.00%	0.00	0.00%	01-Apr-13	N/A
Summer Action - SY 4-	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Summer Action - SY 6-	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Summer Action - SY 8-	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Summer Action - SY 10	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Summer Action Sparks - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Fashion School - SY 8+	M	62.50	62.50	EXP	62.50	0.00%	62.50	0.00%	01-Apr-13	N/A
Mural Design - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Street Art - SY 8+	M	31.25	31.25	EXP	31.25	0.00%	31.25	0.00%	01-Apr-13	N/A
Digital Photography - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Film Production - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Radio Broadcasting - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Web Communications and Design - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Drama and Improvisation - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Advanced Drama and Improvisation - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Musical Theatre - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Recording Studio Production - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Rock School - SY 8+	M	62.50	62.50	EXP	62.50	0.00%	62.50	0.00%	01-Apr-13	N/A
Street Dance - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	01-Apr-13	N/A
Street Dance (Advanced) - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	01-Apr-13	N/A
Urban Vocal Performance - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Bollywood Dance - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Make Up and Beauty Techniques - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Advanced Make Up and Beauty Techniques - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Babysitting - SY 11	M	31.25	31.25	EXP	31.25	0.00%	31.25	0.00%	01-Apr-13	N/A
Careers: What Next? - SY 11	M	0.00	0.00	EXP	0.00	0.00%	0.00	0.00%	01-Apr-13	N/A
Event Management - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Food Hygiene Certificate - SY 8+	M	6.25	6.25	EXP	6.25	0.00%	6.25	0.00%	01-Apr-13	N/A
Hairdressing - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Health and Safety Training for the Workplace - SY 11	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Motor Vehicle Maintenance - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Motor Vehicle Maintenance (Advanced) - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Office Skills - SY 11	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
British Sign Language - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A

Type
B - Business R - Resident
Mr. Mixed C - Concession

VAT Status
STD- Standard
EXP - Exempt
NB- Non Business

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
Cycling Proficiency - SY 6+	M	0.00	0.00	EXP	0.00	0.00%	0.00	0.00%	01-Apr-13	N/A
Driving Theory Test (Introduction to) - SY 8+	M	6.25	6.25	EXP	6.25	0.00%	6.25	0.00%	01-Apr-13	N/A
English as a Second Language (ESOL) - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
First Aid Skills (Introduction to) - SY 8+	M	6.25	6.25	EXP	6.25	0.00%	6.25	0.00%	01-Apr-13	N/A
First Aid: Appointed Person (Advanced) - SY 11	M	6.25	6.25	EXP	6.25	0.00%	6.25	0.00%	01-Apr-13	N/A
Hillingdon's Young Master Chef - SY 8+	M	6.25	6.25	EXP	6.25	0.00%	6.25	0.00%	01-Apr-13	N/A
International Cooking Skills - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
Massage and Aromatherapy - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A
What Do You Stand for? Politics for Beginners - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-13	N/A

Type
B - Business R - Resident
M - Mixed C - Concession

VAT Status
STD- Standard
EXP - Exempt
NB- Non Business

Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed Charges Residents £	% Increase	Proposed Charges Non Residents £	% Increase	Date of last change to charge	Effective Date
39 Garages										
Garages	R	11.44	N/A	STD	11.89	3.92%	N/A	N/A	01-Apr-13	07-Apr-14
Car Ports	R	7.66	N/A	STD	7.96	3.92%	N/A	N/A	01-Apr-13	07-Apr-14
Hard Standings/ Parking Spaces	R	4.40	N/A	STD	4.57	3.92%	N/A	N/A	01-Apr-13	07-Apr-14

Type of Fee / Charge (charges are per week unless otherwise stated)	Type	Current Minimum Charge £	Proposed Minimum Charge £	% Increase Min Charge	Current Max Charge £	Proposed Maximum Charge £	% Increase Max Charge	Date of last change to charge	Effective Date
40. Housing									
Colne Park Caravan Site:									
Main Rental Charge - Single Plot	R	126.63	133.31	5.28%	126.63	131.59	5.28%	01-Apr-13	07-Apr-14
Main Rental Charge - Double Plot	R	221.55	231.75	4.60%	221.55	230.24	4.60%	01-Apr-13	07-Apr-14
Water Single Plot	R	5.47	5.72	4.60%	5.47	5.72	4.60%	01-Apr-13	07-Apr-14
Water Double Plot	R	9.57	10.00	4.53%	9.57	10.00	4.53%	01-Apr-13	07-Apr-14
Personal Use Electricity Charge per kwh	R	0.10	0.11	11.69%	0.10	0.11	11.69%	01-Apr-13	07-Apr-14
Communal Electric charge per week	R	0.22	0.24	9.66%	0.22	0.24	9.66%	01-Apr-13	07-Apr-14
Chemical Toilet Charge	R	5.50	5.70	3.70%	5.50	5.70	3.70%	01-Apr-13	07-Apr-14
Private Sector Housing (Fixed fees):									
Private Sector Enforcement Notice	R	300.00	300.00	0.00%	300.00	300.00	0.00%	01-Apr-13	N/A
HMO licensing	R	311.00	311.00	0.00%	480.00	311.00	0.00%	01-Apr-13	N/A
Works in default	R	N/A	N/A	N/A	Full Cost Recovery		N/A	01-Apr-09	N/A
Agency Charge for Disabled Facility Grants (percentage is applied to cost of works)	R	16.50%	16.50%	0.00%	16.50%	16.50%	0.00%	01-Apr-13	N/A

Type of Fee / Charge (charges are per week unless otherwise stated)	Type	Current Minimum Charge £	Proposed Minimum Charge £	% Increase Min Charge	Current Max Charge £	Proposed Maximum Charge £	% Increase Max Charge	Date of last change to charge	Effective Date
Homelessness (set to recover costs up to HB threshold levels):									
Temporary Accommodation	R	150.00	150.00	0.00%	375.00	375.00	0.00%	01-Apr-10	N/A
Bed & Breakfast	R	150.00	150.00	0.00%	375.00	375.00	0.00%	01-Apr-10	N/A
HRA Council dwelling rents:									
HRA Council dwelling rents (average)	R	104.55	108.65	3.92%	104.55	108.65	3.92%	01-Apr-13	07-Apr-14
Flats/Maisonettes 1 bed	R	86.15	90.77	5.36%	86.15	90.77	5.36%	01-Apr-13	07-Apr-14
Flats/Maisonettes 2 beds	R	97.57	102.26	4.81%	97.57	102.26	4.81%	01-Apr-13	07-Apr-14
Flats/Maisonettes 3+ beds	R	112.17	117.02	4.32%	112.17	117.02	4.32%	01-Apr-13	07-Apr-14
Houses/Bungalows 1 bed	R	95.97	99.71	3.90%	95.97	99.71	3.90%	01-Apr-13	07-Apr-14
Houses/Bungalows 2 beds	R	111.39	115.15	3.38%	111.39	115.15	3.38%	01-Apr-13	07-Apr-14
Houses/Bungalows 3 beds	R	125.66	128.91	2.59%	125.66	128.91	2.59%	01-Apr-13	07-Apr-14
Houses/Bungalows 4+ beds	R	137.92	143.99	4.40%	137.92	143.99	4.40%	01-Apr-13	07-Apr-14
HRA Commercial Income:									
Garages	R	11.44	11.89	3.92%	11.44	11.89	3.92%	01-Apr-13	07-Apr-14
Car Ports	R	7.66	7.96	3.92%	7.66	7.96	3.92%	01-Apr-13	07-Apr-14
Hard Standings/ Parking Spaces	R	4.40	4.57	3.92%	4.40	4.57	3.92%	01-Apr-13	07-Apr-14

Type of Fee / Charge (charges are per week unless otherwise stated)	Type	Current Minimum Charge £	Proposed Minimum Charge £	% Increase Min Charge	Current Max Charge £	Proposed Maximum Charge £	% Increase Max Charge	Date of last change to charge	Effective Date
HRA Ancillary Charges:									
Grounds Maintenance	R	£1.11 to £3.61	£1.22 to £3.97	10.00%	£1.11 to £3.61	£1.22 to £3.97	10.00%	01-Apr-13	07-Apr-14
CCTV Maintenance Charge	R	0.66	0.71	7.77%	0.66	0.71	7.77%	01-Apr-13	07-Apr-14
Door Entry	R	0.24	0.25	5.94%	0.24	0.25	5.94%	01-Apr-13	07-Apr-14
Window Cleaning	R	0.27	0.28	4.96%	0.27	0.28	4.96%	01-Apr-13	07-Apr-14
Caretaking Band - A	R	10.26	10.64	3.70%	10.26	10.64	3.70%	01-Apr-13	07-Apr-14
Caretaking Band - B	R	6.67	6.92	3.76%	6.67	6.92	3.76%	01-Apr-13	07-Apr-14
Caretaking Band - C	R	4.62	4.79	3.75%	4.62	4.79	3.75%	01-Apr-13	07-Apr-14
Caretaking Band - D	R	3.59	3.73	3.73%	3.59	3.73	3.73%	01-Apr-13	07-Apr-14
Caretaking Band - E	R	2.57	2.66	3.70%	2.57	2.66	3.70%	01-Apr-13	07-Apr-14
Caretaking Band - F	R	1.54	1.60	3.96%	1.54	1.60	3.96%	01-Apr-13	07-Apr-14
Sheltered Housing	R	5.13	5.32	3.70%	5.13	5.32	3.70%	01-Apr-13	07-Apr-14
Queens Lodge	R	6.46	6.70	3.72%	6.46	6.70	3.72%	01-Apr-13	07-Apr-14
Additional Refuse Collection	R	1.99	2.07	3.77%	1.99	2.07	3.77%	01-Apr-13	07-Apr-14
HRA Energy Charges:									
Communal Electric	R	1.43	1.56	9.00%	1.43	1.56	9.00%	01-Apr-13	07-Apr-14
Sheltered Heating - Communal Element	R	3.10	3.39	9.47%	3.10	3.39	9.47%	01-Apr-13	07-Apr-14
Sheltered Heating - Property Element	R	£4.85 to £8.36	£5.31 to £9.15	9.50%	£4.85 to £8.36	£5.31 to £9.15	9.50%	01-Apr-13	07-Apr-14
District Heating - Communal Element	R	£1.19 to £3.74	£1.30 to £4.10	9.50%	£1.19 to £3.74	£1.30 to £4.10	9.50%	01-Apr-13	07-Apr-14
District Heating - Property Element	R	£5.34 to £12.93	£5.85 to £14.16	9.50%	£5.34 to £12.93	£5.85 to £14.16	9.50%	01-Apr-13	07-Apr-14

Type of Fee / Charge (charges are per week unless otherwise stated)	Type	Current Minimum Charge £	Proposed Minimum Charge £	% Increase Min Charge	Current Max Charge £	Proposed Maximum Charge £	% Increase Max Charge	Date of last change to charge	Effective Date
Extra Care Housing Accommodation:									
Management Support Charge	R	23.36 £5.15 per month	24.23 £5.60 per month	3.72% 8.70%	23.36 £5.15 per month	24.23 £5.60 per month	3.72% 8.70%	01-Apr-13 01-Apr-13	07-Apr-14 07-Apr-14
Optional Services									
Gardening Service - Hedge Cutting standard frequency		39.50	39.50	0.00%	39.50	39.50	0.00%	01-Apr-12	N/A
Lawn mowing - standard frequency		197.51	197.51	0.00%	197.51	197.51	0.00%	01-Apr-12	N/A
Bed maintenance - standard frequency		26.33	26.33	0.00%	26.33	26.33	0.00%	01-Apr-12	N/A
Hedge cutting - increased frequency		65.83	65.83	0.00%	65.83	65.83	0.00%	01-Apr-12	N/A
Lawn mowing - increased frequency		296.26	296.26	0.00%	296.26	296.26	0.00%	01-Apr-12	N/A
Bed maintenance - increased frequency		59.25	59.25	0.00%	59.25	59.25	0.00%	01-Apr-12	N/A
Rechargeable repairs Handy Person - Replacing lamps in light fitting for tenants over 60 and with disability		at cost at cost	at cost at cost		at cost at cost	at cost at cost			N/A N/A
Qualifying repairs - on request or leaving a property		Voluntary £10 contribution in plus the cost of materials used.	Voluntary £10 contribution plus the cost of materials used.		Voluntary £10 contribution plus the cost of materials used.	Voluntary £10 contribution in plus the cost of materials used.			N/A

Type of Fee / Charge (charges are per week unless otherwise stated)	Type	VAT Status	Current Minimum Charge £	Proposed Minimum Charge £	% Increase Min Charge	Current Max Charge £	Proposed Maximum Charge £	% Increase Max Charge	Date of last change to charge	Effective Date
41. Children and Young People's Services										
Asylum Service (per month)										
Asylum Service Charges for 18+	R	OTS	5.00	5.00	0.00%	5.00	5.00	0.00%	01-Feb-11	N/A
Asylum rental contribution Charges for 18+	R	OTS	75.00	75.00	0.00%	75.00	75.00	0.00%	01-Feb-11	N/A
42. Adult Social Care										
Home care:										
Per hour	R	OTS	Nil	0	0.00%	14.40	14.40	0.00%	09-Apr-12	N/A
TeleCareLine (TCL):										
Level 1	R	OTS	0.00	0.00	0.00%	1.13	1.13	0.00%	01-Apr-05	N/A
Level 2	OTS	OTS	0.00	0.00	0.00%	5.00	5.00	0.00%	01-Apr-11	N/A
Level 3	OTS	OTS	0.00	0.00	0.00%	8.50	8.50	0.00%	01-Apr-11	N/A
Level 4	OTS	OTS	0.00	0.00	0.00%	12.00	12.00	0.00%	01-Apr-11	N/A
Over 80's exempt	OTS	OTS	N/A	0.00	0.00%	N/A	0.00	0.00%		07-Apr-14
Meals on wheels (per meal):										
Daily delivery	R	OTS	2.80	2.80	0.00%	2.80	2.80	0.00%	05-Apr-10	N/A
Frozen meals weekly/fortnightly	R	OTS	2.80	2.80	0.00%	2.80	2.80	0.00%	05-Apr-10	N/A
Lunch club dining centre meal	R	OTS	2.80	2.80	0.00%	2.80	2.80	0.00%	05-Apr-10	N/A
Day centre meal	R	OTS	2.80	2.80	0.00%	2.80	2.80	0.00%	05-Apr-10	N/A

Type of Fee / Charge (charges are per week unless otherwise stated)	Type	VAT Status	Current Minimum Charge £	Proposed Minimum Charge £	% Increase Min Charge	Current Max Charge £	Proposed Maximum Charge £	% Increase Max Charge	Date of last change to charge	Effective Date
Respite (Residential) Care:										
Young Adults (18-25)	R	OTS	Nil	0.00	0.00%	64.30	66.03	2.69%	08-Apr-13	07-Apr-14
Adults (25-60)	R	OTS	Nil	0.00	0.00%	79.20	81.33	2.69%	08-Apr-13	07-Apr-14
Older People (over 60)	R	OTS	Nil	0.00	0.00%	119.20	122.41	2.69%	08-Apr-13	07-Apr-14
Permanent (Residential) Care:										
Young Adults (18-25)	R	OTS	64.30	66.03	2.69%	No Max	No Max	0.00%	08-Apr-13	N/A
Adults (25-60)	R	OTS	79.20	81.33	2.69%	No Max	No Max	0.00%	08-Apr-13	N/A
Older People (over 60)	R	OTS	121.90	125.19	2.70%	No Max	No Max	0.00%	08-Apr-13	N/A
Colham Road:										
under 25	R	OTS	63.80	65.52	2.70%	2,138.36	2,138.36	0.00%	08-Apr-13	N/A
over 25	R	OTS	78.70	80.82	2.69%	2,138.36	2,138.36	0.00%	08-Apr-13	N/A
Merrimans House:										
Full board: under 25	R	OTS	63.80	65.52	1.92%	1,672.02	1,672.02	0.00%	08-Apr-13	N/A
Full board: over 25	R	OTS	78.70	80.82	1.75%	1,672.02	1,672.02	0.00%	08-Apr-13	N/A
Respite: under 25	R	OTS	Nil	0.00	0.00%	61.53	63.19	2.70%	09-Apr-12	07-Apr-14
Respite: over 25	R	OTS	Nil	0.00	0.00%	76.93	79.00	2.69%	09-Apr-12	07-Apr-14
Hatton Grove:										
under 25	R	OTS	63.80	65.52	2.70%	1,632.40	1,632.40	0.00%	08-Apr-13	N/A
over 25	R	OTS	78.70	80.82	2.69%	1,632.40	1,632.40	0.00%	08-Apr-13	N/A

Type of Fee / Charge (charges are per week unless otherwise stated)	Type	VAT Status	Current Minimum Charge £	Proposed Minimum Charge £	% Increase Min Charge	Current Max Charge £	Proposed Maximum Charge £	% Increase Max Charge	Date of last change to charge	Effective Date
Merchiston House:										
under 25	R	OTS	63.80	65.52	2.70%	2,634.10	2,634.10	0.00%	08-Apr-13	N/A
over 25	R	OTS	78.70	80.82	2.69%	2,634.10	2,634.10	0.00%	08-Apr-13	N/A
Chapel Lane:										
under 25	R	OTS	63.80	65.52	2.70%	1,138.13	1,138.13	0.00%	08-Apr-13	N/A
over 25	R	OTS	78.70	80.82	2.69%	1,138.13	1,138.13	0.00%	08-Apr-13	N/A
Fully staffed supported housing unit:										
Goshawk Gardens	R	OTS	13.80	13.80	0.00%	852.60	852.60	0.00%	08-Apr-13	N/A
236 Swakeleys Road	R	OTS	13.80	13.80	0.00%	852.60	852.60	0.00%	08-Apr-13	N/A
Other Accommodation:										
Supported Accommodation	R	OTS	0.00	0.00	0.00%	No Max	No Max	0.00%	04-Apr-11	N/A
Adult Care Scheme	R	OTS	0.00	0.00	0.00%	No Max	No Max	0.00%	04-Apr-11	N/A
Learning Disability Day & Resource Services (per day):										
Phoenix	R	OTS	Nil	0.00	0.00%	85.00	85.00	0.00%	08-Apr-13	N/A
Challenging Behaviour	R	OTS	Nil	0.00	0.00%	85.00	85.00	0.00%	08-Apr-13	N/A
Woodside	R	OTS	Nil	0.00	0.00%	46.70	46.70	0.00%	08-Apr-13	N/A
Resource Service	R	OTS	Nil	0.00	0.00%	85.00	85.00	0.00%	08-Apr-13	N/A
Older People (per day):										
Grassy Meadow	OP	OTS	Nil	0.00	0.00%	49.00	49.00	0.00%	08-Apr-13	N/A
Asha	OP	OTS	Nil	0.00	0.00%	49.00	49.00	0.00%	08-Apr-13	N/A
Poplar Farm	OP	OTS	Nil	0.00	0.00%	49.00	49.00	0.00%	08-Apr-13	N/A
Asian Carers Grant	OP	OTS	Nil	0.00	0.00%	49.00	49.00	0.00%	08-Apr-13	N/A
Respite (Day Care)	OP	OTS	Nil	0.00	0.00%	49.00	49.00	0.00%	08-Apr-13	N/A
Poplar Farm Saturday Service	OP	OTS	Nil	0.00	0.00%	80.50	49.00	-39.13%	08-Apr-13	07-Apr-14

TYPE
B- Business R-Resident
M-Mixed C-Concession

VAT Status
STD - Standard
EXP - Exempt
NB-Non Business
OTS-Outside Scope

Type of Fee / Charge (charges are per week unless otherwise stated)	Type	VAT Status	Current Minimum Charge £	Proposed Minimum Charge £	% Increase Min Charge	Current Max Charge £	Proposed Maximum Charge £	% Increase Max Charge	Date of last change to charge	Effective Date
Personal Budgets (PB)										
Maximum Financial contribution	R	OTS	Nil	0.00	0.00%	100% of PB	100% of PB	0.00%	09-Apr-12	N/A
Client Financial Affairs (CFA)										
Management charge (Per Hour)	R	OTS	36.00	36.00	0.00%	36.00	36.00	0.00%	09-Apr-12	N/A

Appendix 13 - Comments on the budget from the Policy Overview Committees

Policy Overview Committees are an integral part of the consultation on the Cabinet's budget proposals each year. This opportunity enables Councillors, who are not in the Cabinet, to provide input or comment on aspects of the budget for the ensuing year.

The Corporate Services & Partnerships Policy Overview Committee met on 4 February 2014 to consider and coordinate all Policy Overview Committee comments and recommended them to Cabinet as set out below:

	Budget remit	Comments
<p>Corporate Services & Partnerships -</p> <p>14 January 2014</p>	<p><i>Administration and Finance Directorates and Residents Services (Asset Management).</i></p> <p><i>Consideration of Voluntary Sector Grants.</i></p>	<p>The Committee noted how successful the BID Programme had been in restructuring the way that the Council was run to make it more efficient and deliver an improved level of services to residents at a lower cost.</p> <p>Members also noted that the Council was embarking on a £382m capital programme including schools, new youth centres, a theatre and a museum.</p> <p>Within the Administration and Finance directorates fees had continued to be frozen, mostly at the same levels they have been since 2011.</p> <p>Members acknowledged that the delivery of services to residents of the Borough was not being affected by the savings which the Council was making.</p>
<p>Children, Young People and Learning –</p> <p>15 January 2014</p>	<p><i>Residents Services (Education Policy & Standards) & Children & Young People's Services</i></p>	<p>The Committee welcomed the budget report and commended officers' work to retain a high-quality service in this challenging financial environment.</p> <p>The Committee was particularly supportive of the Council's schools expansions programme and the ongoing work to ensure that every child in the Borough had a school place. Members were eager that the "bulge" continued to be monitored both at primary and secondary levels so that future generations of children could be ensured of access to high-quality educational facilities.</p> <p>Although the Council's attempts to make efficiency savings through the review of looked after children placements was supported by the Committee, Members wished to emphasise that the primary focus in this area should be on securing the right, rather than the cheapest, placement.</p>

<p>Residents' & Environmental Services –</p> <p>21 January 2014</p>	<p><i>Residents Services (Public Safety, Policy & Community Engagement)</i></p> <p><i>Green Spaces & Culture, Highways & Business Services)</i></p>	<p>The Committee wished to congratulate officers on the budget which had kept the full range of the Council's services on track despite the considerable cuts being faced.</p> <p>Members were particularly pleased to see that funds had been set aside for renovations to the grade 2 listed Uxbridge Cemetery Gatehouse. This was an area of great interest to the Committee and had made up a significant proportion of the recent review into the Borough's cemeteries.</p>
<p>Social Services, Housing & Public Health –</p> <p>29 January 2014</p>	<p><i>Adult Social Care and Residents Services (Housing / Public Health)</i></p>	<p>The Committee noted the various budget proposals and welcomed the work of the Council in this demanding and complex area. In particular, the Committee was encouraged by the effective use of zero based budgeting and ongoing work in relation to the preventative agenda so that informed decisions were taken to mitigate future risks. The Committee acknowledged there may be a number of potential barriers in relation to the implementation of the Care Bill given the details which are still emerging, but were reassured that the Council's Programme Board had been established to examine the impact of the Bill on Hillingdon.</p> <p>The Committee were concerned about the overspend particularly in relation to Bed and Breakfast accommodation, but welcomed the ongoing work being conducted through the Hillingdon Improvement Programme to bring this back to sustainable levels. The Committee also congratulated officers on their market development work, in recognising the need for affordable housing and the actions that were being taken to increase this provision.</p> <p>Additionally, the Committee noted the successful redesign of services and the emphasis placed on the risk stratification process so that interventions are made earlier. The Committee also noted the importance of effective monitoring to ensure that early interventions result in better, and sustained, outcomes for residents as well as supporting service management.</p> <p>The Committee welcomed the merger of the Rapid Response and Re-ablement Teams and the further work being conducted to support people to live independently in their own homes.</p>